

Lyons Creek Middle School

"Together Everyone Achieves More"

Leena R. Itty, Principal



School Advisory Council Meeting
Wednesday, December 3, 2025
Distance Learning Room
8:30 AM

- I. Call to Order
- II. October Minutes Voting
- III. November Minutes Voting
- IV. Library Media Collection Development Plan
- V. Accountability Funds Request/Curriculum Parent Night
- VI. Florida School Recognition Program A+ Procedure
- VII. Written proposals for A+ Funds
- VIII. Department Updates:
 - Guidance: Farrukh
 - ESLs: Lockhart
 - Science: Lightbourn
 - Language Arts: Periu
 - Social Studies: Daley
 - Math: Tebo
 - Reading: Ms. Penn
 - ELL: Wright
 - Unified Arts: Wright
 - BTU: Mr. Kozell
 - PTSA: Nancy Fry
 - SAF: Nancy Fry
- IX. Principal's Message-Leena Itty
 - SESIR (School Environmental Safety Incident Reporting)
 - Accountability Funds Balance
- X. Upcoming Dates:
 - December 3 Curriculum Fair Parent Night
 - December 19 Early Release Day
 - December 22-January 2 Winter Break
 - January 5 Planning Day
 - January 13 SAC/SAF Meeting

XI. Closing

The Mission of LCMS is to maintain a safe, secure learning environment where tolerance, respect, and accountability provide learning experiences that empower our diverse LCMS community.

LYONS CREEK MIDDLE
SAC Minutes - December 03, 2025

Call to Order:

A meeting of the Lyons Creek Middle School Advisory Council was held in the DLR on December 03, 2025. Shena Wright called the meeting to order at 8:41 AM. Courtney Johnson will record minutes for this meeting.

New Business:

1. October and November 2025 Minutes Voting

- Ms. Wright motioned to approve the minutes from October 07, 2025, and November 04, 2025, with any necessary corrections. Ms. Fry and Ms. Jackson seconded the motion. Motion passed unanimously and approved.

Library Media Collection Development Plan:

- Ms. Johnson shared the information about the Library Media Collection Development Plan
 - Ms. Johnson motioned to approve the plan. Ms. Jackson and Ms. Fry seconded the motion. Motion passed unanimously and approved.

Accountability Funds Request/Curriculum Parent Night

Requesting funds for approximately \$4,000 to pay a stipend to the staff participating in the Curriculum Fair event on 12/3/2025.

All SAC members present voted YES. Request for funds was approved.

NAME	VOTE
MS. MONTAGUE	YES
MS. FRANKLIN	YES
MS. FRY	YES
MS. MCDONALD	YES
MS. JACKSON	YES
MR. KOZELL	YES
MS. JOHNSON	YES
MS. ITTY	YES
MS. WRIGHT	YES

Florida School Recognition Program A+ Procedures

Ms. Itty shared information about the procedures:

- Most schools vote for bonuses
- 123,246
- Took out fringe
- Now-113,205 divided up

Florida School Recognition Program written proposals

- Written proposals were shared
- Questions were answered
- In the past:
 - 85/15: about 1,000 per staff member
 - 15% for tutoring concern-maybe earmarked for other ideas-incentives for students, store, other principal discretion for other things
 - Any other will be at discretion of principal
 - Unclaimed-earmarked for tutoring
- How much was spent on tutoring last year-possibly 10,000-15,000 almost
 - We would first and foremost spend on tutoring and then spend on incentives if we cannot take care of it another way
 - This rolls over year to year as well as accountability fund
 - Primary focus will be the tutoring
- Do we want to do 85/15 90/10 80/20
 - Almost a 6,000 difference between 85/15 and 90/10 and about 75 per staff member
 - 15 to school tutoring and student activities

Voting for A+ Proposal:

In order to position the school to maintain and exceed our A+ status and secure A+ funds for the 2026-2027 school year:

- 15% of the funds will go to the school to be used for tutoring and principal discretion.
- 85% of the funds will be distributed as follows:
- The school's itinerant staff (social worker, psychologist, etc.) assigned to Lyons Creek Middle will each receive \$250.00.
- The remainder will be used for a one-time bonus to be divided amongst all the faculty and staff on the 2024-2025 staff roster, including Rachel Hammond and Shelly Sahadeo. Staff must have worked at least 99 days of the school year and have been eligible for rehire for the 2025-2026 school year.
- Any unclaimed A+ funds will be used for non-recurring expenditures for educational equipment and supplies.

Vote was taken by all SAC members in attendance. All members voted YES. Vote was passed unanimously.

NAME	VOTE
MS. MONTAGUE	YES
MS. FRANKLIN	YES
MS. FRY	YES
MS. MCDONALD	YES
MS. JACKSON	YES
MR. KOZELL	YES
MS. JOHNSON	YES
MS. ITTY	YES
MS. WRIGHT	YES

2. Department Updates:

A. Department Updates were not shared

K. PTSA Updates:

- Not shared

3. Principal's Message:

- Accountability funds: \$7424.47
- SESIR (School Environmental Safety Incident Reporting) data continues to be posted for the year
 - 22 incidents
- Come out tonight to the Curriculum Fair-lots of staff involved
- Tomorrow 5000 role models induction for boys-district program-first ever induction
- Fast pm2 starts 12/11 and 12/16
 - Will test for small groups on other days
- BCPS showcase on the 9th
- Winter dance on 12th
- Band concert on the 16th
- Iready Glow Party on the 18th
- Holiday spirit week 12/15
- December 19th is early release
- 12/22-1/2: Winter Break
- 1/5 is planning day
- Lots of good things happening
 - Food drive for lady lions for thanksgiving
- Looking forward to 2.5 weeks of good things and then a restful break
- Pullout and after school tutoring for math starting today

Upcoming School Dates:

- December 3rd: Curriculum Fair Parent Night
- December 19th: Early Release Day
- December 22-January 2nd: Winter Break
- January 5th: Teacher Planning Day
- January 13th: SAC/SAF meeting

Reports:

1. October 07, 2025, SAC minutes
2. November 04, 2025, SAC Minutes
3. December 03, 2025, SAC Agenda

Next Meeting Date & Time:

The next meeting will be held on January 13, 2026@ 8:30 a.m. In the Distance Learning Room (DLR).


Meeting Adjournment:

Motion: Shena Wright motioned to adjourn the meeting at 9:31 AM

Submitted by,
Courtney Johnson
SAC Secretary
December 03, 2025

☆ SAC Sign in Sheet for Lyons Creek MS (3101)







Date: <u>12/3/25</u>		Time: <u>8:30 AM</u>			
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Benner, Jessica	Parent	No	Yes	
2	Franklin, Evalina	I-Zone Representative (must be a parent)	No	Yes	
3	Fry, Nancy	SAF Chair (or designee) Parent of a student at the school	No	Yes	
4	Itty, Leena	Principal	Yes	No	
5	Jackson, Leslie	Teacher	Yes	Yes	
6	Johnson, Courtney	SAC Secretary	Yes	Yes	
7	Khozam, Mason	Community / Business Representatives	No	No	
8	Konikoff, Jennifer	ESE Parent of a student at the school	No	No	
9	Kozell, Robert	BTU Steward (or designee)	Yes	No	
10	McDonald, Linda	Non-Instructional Support Employees	Yes	No	
11	Montague, Jillian	Gifted Parent of a student at the	No	Yes	

		school			
12	Power, Maria	ESOL Parent of a student at the school	No	Yes	
13	Wright, Shena	SAC Chair	Yes	No	

☆ SAC Sign in Sheet for Lyons Creek MS (3101)

Date: 12/3/25

Time: 8:30 AM

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Eva Linfrankli		✓		
2	Jilliam Puente		✓		
3	LESLIE MARCOCCIO		✓		
4	Tanya Fenton	✓			
5	R. Tebo	✓			
6	Angela Perin	✓			
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