

**Winston Park Elementary School  
SAF- School Advisory Forum  
4000 Winston Park Blvd, Coconut Creek, FL 33073  
(754)322-9000**

**Agenda  
November 18, 2025**

- I. Call to Order**
- II. School Advisory Forum  
New Updates**
- III. Calendar Dates**
- IV. City Announcements**
- V. Questions and Concerns**
- VI. Adjourn**

**Next Meeting will take place in December 16 @5pm**

Winston Park Elementary School  
SAF- School Advisory Forum  
4000 Winston Park Blvd, Coconut Creek, FL 33073  
(754) 322-9000  
School Advisory Forum Minutes  
November 18, 2025

I. **Call to Order:** A meeting at Winston Park Elementary, School Advisory Forum was held on Tuesday, November 18, 2025. School Advisory Council Chair Erika Satin called the meeting to order at 3:29pm.

II. **Introductions and Attendance:**

Devon O'Neal - Principal  
Mark Andriessse- Assistant Principal  
Erika Satin - School Advisory Council Chair  
Emily Key- SAF Chair/iZone Parent  
Singrid Merchant- ESOL  
Krystal Langley- BTU Representative  
Rita Fonseca- Non-Instructional Support Employee  
Lisa Ritenour- ESE Parent

III. **School Advisory Forum Updates-**

North Area Meeting will be held on Nov 19<sup>th</sup>@ Monarch

IV. **ASP/Committee Information-** Accepting applications for enrollment and they are trying to offer a tutoring program.

V. **School Improvements-** Safety on playgrounds- tree roots and speakers being added. Outdoor speakers to be installed December/January

VI. **Calendar Updates-**

11/18- PTA meeting tonight  
11/20- Bingo Night  
11/21- Birthday Bags  
12/3-12/12- Holiday Shop  
12/18- Holiday Grams

**Parent Concerns/Questions-**

None at this time. Wallaby Talks will take place on TEAMS in November.

VII. **Meeting Adjourned-**

Motion to adjourn meeting at 9:13am. Motion carried unanimously.

Submitted by,

Erika Satin/Emily Key  
SAC Chair/SAF Chair

Approval Date

Winston Park Elementary School  
SAF- School Advisory Forum  
4000 Winston Park Blvd, Coconut Creek, FL 33073  
(754) 322-9000  
School Advisory Forum Minutes  
October 21, 2025

I. **Call to Order:** A meeting at Winston Park Elementary, School Advisory Forum was held on Tuesday, October 21, 2025. School Advisory Council Chair Erika Satin called the meeting to order at 8:57am.

II. **Introductions and Attendance:**

Devon O'Neal - Principal  
Mark Andriessse- Assistant Principal  
Erika Satin - School Advisory Council Chair  
Emily Key- SAF Chair/iZone Parent  
Michelle Jenkins- Secretary  
Krystal Langley- BTU Representative  
Rita Fonseca- Non-Instructional Support Employee  
Amanda Pineda- Pre-K Parent  
Lisa Ritenour- ESE Parent

III. **School Advisory Forum Updates-**

North Area Meeting was held on Oct 16<sup>th</sup> – Next meeting is on Nov 20<sup>th</sup> at 6:15pm.

- Be respectful and patient
- Centegix will identify vaping in bathrooms
- Oct. 29<sup>th</sup> there is a family event at Lyons Creek Middle School
- Obie from Orange Bowl is coming to WP to kick off an art contest with our students

IV. **ASP/Committee Information-** Accepting applications for enrollment and they are trying to offer a tutoring program.

V. **School Improvements-** Safety on playgrounds- tree roots and speakers being added.

VI. **Calendar Updates-**

- Hugger Incentive- super sponsors, fundraiser \$ goes back to the classroom teachers. All year long. This fundraiser gave \$2,600 in donations back to the school- School store donations back in a book vending machine
- Candy for Trunk or Treat being collected
- Truck or Treat this week
- Birthday bags – End of Month
- Donut Days – Jan 12<sup>th</sup>
- Dads and Doughnuts- Nov 13th

VII. **Parent Concerns/Questions-**

None at this time. Wallaby Talks will take place on TEAMS in November.

VIII. **Meeting Adjourned-**

Motion to adjourn meeting at 9:13am. Motion carried unanimously.

Submitted by,


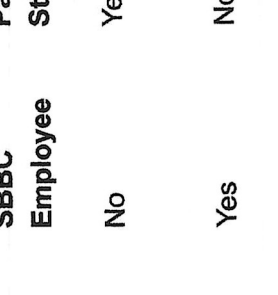
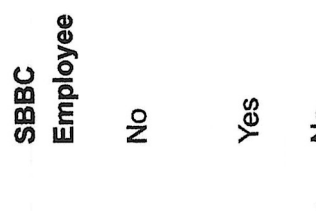
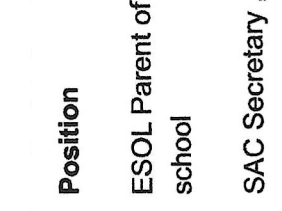
Erika Satin/Emily Key  
SAC Chair/SAF Chair

Approval Date

★ **SAF** Sign in Sheet for Winston Park ES (3091)

Date: 11/18/25

Time: \_\_\_\_\_

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Diaz-Cisneros, Imadny	ESOL Parent of a student at the school	No	Yes	
2	Jenkins, Michelle	SAC Secretary, Teacher	Yes	No	
3	Key, Emily	I-Zone Representative (must be a parent), SAF Chair (or designee) Parent of a student at the school	No	Yes	
4	Langley, Krystal	BTU Steward (or designee)	Yes	<input checked="" type="radio"/> No	
5	Miller, Kate	Community School Representative (if applicable)	No	No	
6	O'Neal, Devon	Principal	Yes	No	
7	Pineda, Amanda	Pre-K (if applicable - parent or certified teacher)	No	Yes	
8	Pladl Fonseca, Rita	Non-Instructional Support Employees	Yes	No	
9	Radford, Beth	Gifted Parent of a student at the school	No	Yes	
10	Ritenour, Lisa	ESE Parent of a student at the school	No	Yes	
11	Satin, Erika	SAC Chair	Yes	No	

Time: \_\_\_\_\_

Date: \_\_\_\_\_

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
12	Valencia, Bruce	Parent	No	Yes	
13	Welch, Sandra	Community / Business Representatives	No	No	






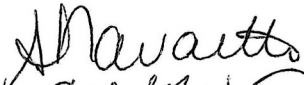



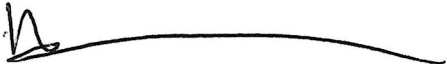
SAF

★ SAC Sign in Sheet for Winston Park ES (3091)

Date:

NOV. 18, 2025

Time: \_\_\_\_\_

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Madalina Karden	No	yes		
2	Emily Key	NO	yes		
3	Sigrid Marchant	Yes	Yes		<u>S. Marchant</u>
4	Xiomara Henriquez	Yes	no		<del>NO</del>
5	Pamela Lustig	YES	NO		
6	Jennifer Piuitten	YES	NO		
7	Andriessse	Yes	No		
8	Aleina Navarette	yes	yes		
9	Cristina Thibeault	yes	yes		
10	Rose Casimr	Yes	NO		
11	Ingrid Rosales	yes	no		
12	Heidi Clay	yes	yes		
13					
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