

Winston Park Elementary School  
SAF- School Advisory Forum  
4000 Winston Park Blvd, Coconut Creek, FL 33073  
(754) 322-9000  
School Advisory Forum Minutes  
September 17, 2025

- I. **Call to Order:** A meeting at Winston Park Elementary, School Advisory Forum was held on Wednesday, September 17, 2025. School Advisory Council Chair Erika Satin called the meeting to order at 5:38pm.
- II. **Introductions and Attendance:**
  - Devon O’Neal - Principal
  - Mark Andriesse- Assistant Principal
  - Erika Satin - School Advisory Council Chair
  - Emily Key- SAF Chair/iZone Parent
  - Michelle Jenkins- Secretary
  - Sandra Welch- Community Liaison
  - Katie Miller- ASP- Community Representative
  - Krystal Langley- BTU Representative
  - Rita Fonseca- Non-Instructional Support Employee
  - Amanda Pineda- Pre-K Parent
  - Lisa Ritenour- ESE Parent
  - Imadny Diaz-Cisneros – ESOL Parent
  - Beth Radford- Gifted Parent
  - Bruce Valencia- Parent Representative
- III. **School Advisory Forum-** Ms. Satin explained the differences between both committees. Names were shared for future committee members to join, and installation of committee members took place. Motion for Emily Key to be SAF Chair for the 25-26 School year.
- IV. **ASP/Committee Information-** ASP passed inspection with a 95% rating. Next window opens October 6<sup>th</sup> for needs assessment.
- V. **School Improvements-** Safety on playgrounds- tree roots and speakers being added.

VI. **Parent Concerns/Questions-**

Evacuation Routes, Art

VII. **Meeting Adjourned-**

Motion to adjourn meeting at 5:58pm. Motion carried unanimously.

Submitted by,

Erika Satin/Emily Key

SAC Chair/SAF Chair

Approval Date