

Winston Park Elementary School  
SAF- School Advisory Forum  
4000 Winston Park Blvd, Coconut Creek, Fl 33073  
(754) 322-9000  
School Advisory Forum Minutes  
January 27, 2026

I. **Call to Order:** A meeting at Winston Park Elementary, School Advisory Forum was held on Tuesday, January 27, 2026. School Advisory Council Secretary Michelle Jenkins called the meeting to order at 8:47am.

II. **Introductions and Attendance:**

Mark Andriesse- Assistant Principal  
Erika Satin – SAC Chair  
Michelle Jenkins- SAC Secretary/Teacher  
Krystal Langely- BTU Representative  
Rita Fonseca- Non-Instructional Support Employee  
Emily Key- SAF/I-Zone Rep

**School Advisory Forum Updates-**

WIFI o the Go, iPads, some families signed up – parents can save money and school gets money. City Announcements- Butterfly Sculpture- Arty Party on Feb. 20<sup>th</sup>. Patriotic Art Challenge- info to come.

III. **ASP/Committee Information-** 4 New Dec-Jan needs assessments and licensing will be happening in Jan.

IV. **School Improvements-** Safety on playgrounds- tree roots

V. **Calendar Updates-**

ESOL Night – see flyer

VI. **VPK Program** – Filled one class already- pushing for two VPK classes. 3/4 year olds – preference for 4 year olds

VII. **Parent Concerns/Questions-**

None at this time.

**Meeting Adjourned-**

Motion to adjourn meeting at 9:01am. Motion carried unanimously.

Submitted by,

Erika Satin/Michelle Jenkins/Emily Key

SAC Chair/SAF Chair

Approval Date

Winston Park Elementary School  
SAF- School Advisory Forum  
4000 Winston Park Blvd, Coconut Creek, FL 33073  
(754) 322-9000  
School Advisory Forum Minutes  
February 24, 2026

- I. **Call to Order:** A meeting at Winston Park Elementary, School Advisory Forum was held on Tuesday, January 27, 2026. Ms. Satin called the meeting to order at 3:17pm.
- II. **Introductions and Attendance:**
  - Devon O'Neil – Principal
  - Mark Andriesse- Assistant Principal
  - Erika Satin – SAC Chair
  - Krystal Langely- BTU Representative
  - Rita Fonseca- Non-Instructional Support Employee
  - Emily Key- SAF/I-Zone Rep
  - Kate Miller- Community School Representative
  - Amanda Pineda- Pre-K Parent
  - Lisa Ritenour- ESE Parent
  - Bruce Valencia- Parent
  - Sandra Welch – Business Representative CC
  - Heidi Clay, Estela Renteria, Christina Valencia, Justina Stage
- III. **January Minutes Reviewed and Approved-** motion made by Emily Key and seconded by Lisa R.
- IV. **School Advisory Forum Updates-**
  - Kids Heart Challenge ends this week. So far, we have earned a \$500 gift certificate for PE. Mrs. Gray's class has raised the most money and Mrs. Simmons class has the most registered students.
  - Read for the Record will happen for PK- Kindergarten students this week. Fox-Mar will take spring pictures on Feb. 25<sup>th</sup>.
  - Summer School will be at WPE this summer- 4 weeks – June 22<sup>nd</sup>- July 17<sup>th</sup>. ESY and 3<sup>rd</sup> Grade Academy.

District Dept will be using the back modulars- we have 8 classrooms filled already – with possibility of additional 8 more- getting district on campus instead of Charter on this campus.

V. **ASP/Committee Information-** Jan needs assessment passed with a 99%. Licensing to begin sometime between March and May. ASP is changing/adding license to include 4 year olds. They will not be able to include the 3 year olds- do not have facility for that license.

VI. **School Improvements-** Safety on playgrounds- tree roots

VII. **Calendar Updates-**

- **Personality Portraits – 2/25**
- **Birthday Bags- 2/27**
- **Karma Bath Co. – 3/7**
- **Early Release- 3/12**
- **Anthony's Coal Fire Pizza Fundraiser- 3/12**
- **Teacher Planning Day – 3/13**
- **Spring Break – 3/16-3/20**
- **Scholastic Book Fair – 4/20-4/24**

VIII. **City Announcements-** Butterfly Festival this weekend. CC residents can register up to 5 kids. WPE students who live outside of CC can bring school ID badge and play for free also. Non-residents can also attend Butterfly festival for \$20.00. Mrs. Welch spoke about the school zone cameras. Woman's Club of Coconut Creek paid all Coconut Creek Elementary Schools cafeteria balances.

VII. **Parent Concerns/Questions-**

None at this time.

**Meeting Adjourned-**

Motion to adjourn meeting at 3:36pm. Motion carried unanimously.

Submitted by,

Erika Satin/Emily Key

SAC Chair/SAF Chair

Approval Date

**WINSTON PARK ELEMENTARY**  
**SCHOOL ADVISORY COUNCIL &**  
**SCHOOL ADVISORY FORUM MEETING**

**FEBRUARY 24, 2026**  
**AT 2:30 PM**

PLEASE JOIN US IN THE **CAFETERIA** FOR  
THE SEPTEMBER **SAC AND SAF**  
**MEETINGS**, WHERE WE WILL DISCUSS  
NEW BUSINESS & UPCOMING EVENTS.

**"SUPERPOWERS ACTIVATED:  
KINDNESS, CURIOSITY, COURAGE!"**

SAF

☆ SAC Sign in Sheet for Winston Park ES (3091)

Date: 2-24-26

Time: 2:30pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Rita Fonseca	✓			R Fonseca
2	Justin Stage	✓			J Stage
3	Emily Key		yes		<del>Emily Key</del>
4	Christina Valencia		yes		Christina Valencia
5	Esteban Renteria	✓			E Renteria
6	Kate Miller			Community	Kate Miller
7	Heidi Clay	✓	✓		Heidi Clay
8					
9					
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11					
12					
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14					
15					
16					