

School Advisory Council Meeting Minutes

Monday, Nov. 17, 2025 - 2:15 pm

Media Center

Tracy called the meeting to order at 2:23 pm.

Members in Attendance:

Guest in Attendance:

Tracy Adams
Emma Bartleman
Lisette Diaz
Amy Edelman
Daisy Forzan
Andy Francois
Paige Hilton
Kisha Mclean
Mindy Morgan
Deanna Prusinowski
Nick Prusinowski
Laura Roberts
Tara Vidal

Tricia Hansen
Amy Kobelin
Maggie Rodriguez
Teresa Gelabert
Manjary Menjul
Michelle Bianco
Aarany Lavan
Katie McCarthy
Tara Vidal
Ana Carballo
Shane Vincent
Sofia Richter
Elizabeth Cohen

I. Roll call to establish quorum

A. Quorum is established

II. Review & Approve Minutes from October Meeting

B. Andy Franois motioned to approve, Lisette Diaz seconded the motion

III. School Improvement Plan-Monitoring and Feedback

A. Florida School Recognition Proposals (A+ money) - review proposals submitted and create proposals for ballot

1. All A+ money will be divided equally amongst the CIE 2024-2025 staff. This includes the school psychologist, social worker, family counselor, and OT's who will be given a percentage based on their time worked on the CIE campus.
2. 70% of the total amount will be split equally among all CIE 2024-2025 staff members including school psychologist, social worker, OT, and family counselor according to how much time they spent on campus. The remaining 30% of the total will be further split equally among instructional staff and paraprofessionals.
3. 50% for staff bonuses, 30% for school wide enhancements and 20% for instructional teacher mini grants
4. 70% to instructional staff, 20% to noninstructional staff, and 10% office/administrative staff. Funds will each be divided equally within the category.

B. This year's funds are about \$59,800 (less than last year)

C. Two proposals will be put out to the entire staff to vote on

D. Concerns were raised about spending money on “school enhancements” within one new proposal

E. Both new proposals were voted to be taken off as final proposal options (#3 &4) Ms. McLean made a motion to strike out both of these proposals. Mr. Prusinowski seconded the motion and it passed unanimously. The vote was as followed.

1. Tracy Adams - y
2. Emma Bartleman - y
3. Lisette Diaz - y
4. Amy Edelman- y
5. Daisy Forzan - y
6. Andy Francois - y
7. Paige Hilton - y
8. Kisha Mclean - y
9. Mindy Morgan - y
10. Deanna Prusinowski - y
11. Nick Prusinowski - y
12. Laura Roberts - y
13. Tara Vidal - y

F. The two proposals remaining (1&2) Ms. Bartleman made a motion to use the remaining 2 proposals as proposals for the ballot. Ms. Diaz seconded the motion and it passed unanimously.

G. Voting for the two proposals from last year to be included for this year’s ballot. The vote was as followed.

1. Tracy Adams - y
2. Emma Bartleman - y
3. Lisette Diaz - y
4. Amy Edelman- y
5. Daisy Forzan - y
6. Andy Francois - y
7. Paige Hilton - y
8. Kisha Mclean - y
9. Mindy Morgan - y
10. Deanna Prusinowski - y
11. Nick Prusinowski - y
12. Laura Roberts - y
13. Tara Vidal - y

H..The vote will be held Friday, Nov. 21

1. If the vote doesn’t go through, an emergency meeting will be held for voting members on Dec.8th
- I. PM2 Testing was discussed- shareholders were given the dates of when testing would occur for both STAR and FAST

1. Testing would begin on December 2nd- grade levels we testing on different days and would include small group testing
2. Discussion was had about what we were expecting from the results. We are looking to increase in both ELA and Math with more students scoring proficient then what we had during the 1st PM getting us closer to our yearly goals.
3. Looking forward to seeing results in January on iReady since we did a Phonics Initiative

IV. Accountability Funds - \$11861.50

A. Mrs. Morgan requested \$6000 to be spent on after school learning camps. The committee voted on the use of the funds. Ms. Adams made a motion to approve funds. Ms. Vidal seconded the motion. It was unanimously approved. The vote was as follows.

14. Tracy Adams - y
15. Emma Bartleman - y
16. Lisette Diaz - y
17. Amy Edelman- y
18. Daisy Forzan - y
19. Andy Francois - y
20. Paige Hilton - y
21. Kisha Mclean - y
22. Mindy Morgan - y
23. Deanna Prusinowski - y
24. Nick Prusinowski - y
25. Laura Roberts - y
26. Tara Vidal - y

V. Principal Report

A. The new lot where the portables used to be will not be a parking lot or new playground. Right now it will be a lot.

B. The secondary playground was newly painted and we had landscaping done.

C. We are preparing for FAST testing when we return from Thanksgiving Break.

D. In January, students will take the iReady mid-year assessments.

E. No SESIR activity to report

VI. BTU News

A. No new updates

VII. Next SAC Meeting scheduled for January 26, 2026 (unless emergency meeting needs to be called for A+ money)

VIII. Adjournment at 2:56 pm