CHAPEL TRAIL ELEMENTARY SCHOOL

School Advisory Council (SAC) Meeting Agenda

Wednesday, November 4, 2026
2:15 PM • Planetarium

1. Welcome/Call to Order
2. Approval of Previous Meeting Minutes – October 6, 2026
3. School Environment Safety Incident Reporting (SESIR)
4. Accountability Funds and Requests
5. Collection Development Plan Presentation
6. Principal's Update
7. School Improvement Plan Monitoring and Stakeholder Feedback
8. Open Forum
9. Announcements
10. Next Meeting
    Date: Tuesday, December 1, 2026
    Time: 2:15 PM
    Location: Planetarium
11. Adjournment

LEAVING TRACKS OF EXCELLENCE EVERYWHERE WE GO...
EVERY STUDENT. EVERY DAY. EVERY STEP OF THE WAY.

☆ **SAC Sign in Sheet for Chapel Trail ES (2961)**

Date: 11/4/2026 **Time:** 2:15pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Blocker, Frances	Teacher	Yes	No	FrancesBlocker
2	Carrillo, Lourdes	BTU Steward (or designee)	Yes	No	
3	Cedano, Danny	Parent	No	Yes	
4	Cento Hernandez, Christine	SAF Chair (or designee) Parent of a student at the school , Gifted Parent of a student at the school	No	Yes	Christine Cento Hernandez
5	Cleare, Tameeka	Non-Instructional Support Employees	Yes	No	
6	Greetham, Robert	Parent	No	Yes	
7	LaCroix, Gina	SAC Chair	Yes	No	Gina LaCroix
8	Mattis, Casey	ESE Parent of a student at the school	No	Yes	
9	Max, Kristen	SAC Secretary	Yes	No	
10	Moody, Terry	Non-Instructional Support Employees	Yes	No	
11	Moreno, Diana	Teacher	Yes	No	
12	Musarra, Adriana	Parent	No	Yes	

Date: 11/4/2026 Time: 2:15pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
13	Rivas, Sandra	Parent	No	Yes	
14	Robis, Jovanne	I-Zone Representative (must be a parent)	No	Yes	
15	Rosa, Abrianna	Community / Business Representatives	No	No	
16	Rosero, Ana	ESOL Parent of a student at the school	No	Yes	
17	Salazar, Paola	Parent	No	Yes	
18	Setticase, Jeannie	Pre-K (if applicable - parent or certified teacher)	No	Yes	
19	Suarez, Susan	Principal	Yes	No	

☆ SAC Sign in Sheet for Chapel Trail ES (2961)

Date: 11/4/2026 Time: 2:15pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	JANINE BROWN		✓		
2	Lorenna Rodriguez	✓			
3	Roxana Gross	✓			
4	Sara Crowther	✓	✓		
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School Advisory Meeting (SAC) Minutes - DRAFT
Chapel Trail Elementary
Date: Wednesday, November 4, 2026
Time: 2:15 PM
Location: Planetarium

I. Welcome & Call to Order

- Gina LaCroix called the meeting to order at 2:27 PM.

- Members Present:
  Frances Blocker
  Christine Cento Hernandez
  Gina LaCroix
  Danny Cedeno
  Terry Moody
  Diana Moreno
  Lourdes Carrillo
  Abrianna Rosa
  Susan Suarez
  Kristen Max
  Ana Rosero

- Guests:
  - Janine Brown
  - Lorenna Rodriguez
  - Roxanna Gross
  - Sara Crowther

- Quorum Met: Yes

II. Approval of Minutes

- The minutes from the October 6, 2026 meeting were reviewed.
- Gina LaCroix requested a motion to approve the October 6 meeting minutes. Terry Moody motioned to approve the minutes from October 6, 2026, with no corrections. Christine Hernandez seconded the motion.

III. School Environmental Safety Incident Reporting (SESIR)

- One safety incident reported

IV. Accountability Funds and Requests

- School Accountability Funds: Not available
- There are currently no requests to use funds.

V. Collection Development Plan Presentation

- Presentation by Roxana Gross the AI liaison
- Discussing Magic School AI at school that is monitored by the district.
- The media center continues to weed its book collection. Purchasing needs by genre were shared to help keep most of the collection current.

VI. Principal's Update

- Trunk or Treat was highly successful.
- The APEX fundraiser remains underway, and its obstacle course has been moved to November 10.
- Small-group classroom interventions continue.
- Gator of the Month will take place on November 20.

VII. School Improvement Plan and Stakeholder Feedback

- Intervention groups are being updated to include students identified in the lowest quartile. These students will receive additional reading and math support to close learning gaps.
- Feedback: Parent was concerned if they missed something when they are pulled for intervention. Gina LaCroix explained that intervention blocks are embedded in each teacher's schedule. Students who are not meeting with the teacher are given an enrichment activity.

VIII. Open Forum

- Parents raised concerns about campus security and student safety. One parent cited increased enrollment, perceived security gaps, and current threats, and asked whether additional campus security measures are planned.
- Parents appreciate the ART newsletter and would like more information about student learning in the other specials, including media, PE, and music.

XIIII. Announcements

- Next SAC Meeting: Tuesday December 1, 2026, at 2:15 PM in the Planetarium
- APEX obstacle course rescheduled to November 10
- Harvest Drive – November 2-November 13
- Interims/ Veterans Breakfast – November 10
- Chill N Nitrogen Family Fundraiser – November 11
- Debate Competition - November 12
- Holiday Shop – November 16- November 19
- Gator of the month – November 20
- Fall Break – November 23 – November 27

X. Next Meeting

- Date: Tuesday, December 1, 2026
- Time: 2:15 PM

- Location: Planetarium

XI. Adjournment

- Gina LaCroix requested a motion to adjourn the meeting. Danny Cedeno motioned to adjourn. Ana Rosero seconded the motion.
- Meeting adjourned at 2:41 PM.

Submitted by: Gina LaCroix
Recorder: Kristen Max
Position: SAC Secretary
Approval Date: