

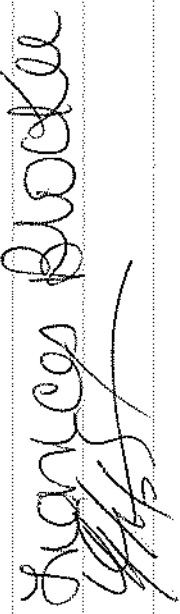
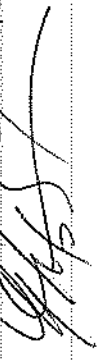





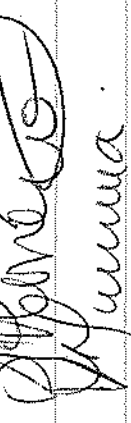
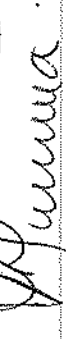






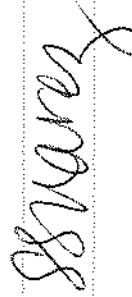
**Chapel Trail Elementary School
School Advisory Council
19595 Taft St. Pembroke Pines, FL 33029**

**School Advisory Council Meeting Agenda
November 4, 2025
2:15pm
Planetarium**



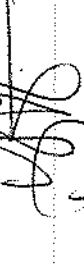
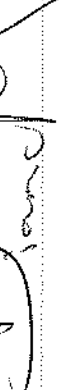
- I. Call to Order
- II. Approval of Previous Meeting's Minutes (October 7th)
- III. Old Business
 - I. Accountability Funds
 - II. School Improvement Plan Monitoring and Stakeholder Feedback
- IV. New Business
 - I. School Environmental Safety Incident Reporting (SESIR) - One
 - II. Principal's Update
- V. Announcements
- VI. Next Meeting: December 2nd at 2:15PM in the Planetarium
- VII. Adjournment

★ SAC Sign in Sheet for Chapel Trail ES (2961)

Date: <u>11/4/25</u>		Time: <u>2:15pm</u>		Sign Here	
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	
1	Blocker, Frances	Teacher	Yes	No	
2	Carrillo, Lourdes	BTU Steward (or designee)	Yes	No	
3	Cento Hernandez, Christine	SAF Chair (or designee) Parent of a student at the school , Gifted Parent of a student at the school	No	Yes	
4	Cleare, Tameeka	Non-Instructional Support Employees	Yes	No	
5	LaCroix, Gina	SAC Chair	Yes	No	
6	Mattis, Casey	ESE Parent of a student at the school	No	Yes	
7	Max, Kristen	SAC Secretary	Yes	No	
8	Mesa, Yoslane	I-Zone Representative (must be a parent) , Gifted Parent of a student at the school	No	Yes	
9	Moody, Terry	Non-Instructional Support Employees	Yes	No	
10	Moreno, Diana	Teacher	Yes	No	
11	Munera, Isabel	Parent	No	Yes	

Date: <u>11/4/25</u>		Time: <u>2:15pm</u>			
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
12	Musarra, Adriana	Parent	No	Yes	
13	Rivas, Sandra	Parent	No	Yes	
14	Rosa, Abrianna	Community / Business Representatives	No	No	
15	Salazar, Paola	ESOL Parent of a student at the school	No	Yes	
16	Setticase, Jeannie	Pre-K (if applicable - parent or certified teacher)	No	Yes	
17	Suarez, Susan	Principal	Yes	Yes	

★ SAC Sign in Sheet for Chapel Trail ES (2961)

Date: <u>11/4/25</u>		Time: <u>2:15pm</u>			
#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Sara Cranther	✓	✓	AP	
2	Revela Salazar	✓	✓		
3	Yeini Fontanillo	✓		Literacy Coach	
4	Diana Moreno	✓		ASD	
5					
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School Advisory Council (SAF) and School Advisory Forum (SAF) Joint Meeting Minutes
Chapel Trail Elementary

Date: Tuesday, October 7, 2025

Time: 2:15 PM

Location: Planetarium

I. Welcome & Call to Order

- Mrs. LaCroix called the meeting to order at 2:23 PM, seconded by Terry Moody.

II. Introductions

- Members Present:
Frances Blocker
Lourdes Carrillo
Christine Cento Hernandez
Tameeka Cleare
Gina LaCroix
Casey Mattis
Terry Moody
Adriana Musarra
Sandra Rivas
Abrianna Rosa
Paola Salazar
Susan Suarez
- Guests:
Sara Crowther
- Quorum Met: Yes

III. Approval of Minutes

- The minutes from the previous meeting (September 24, 2025) were reviewed.
- Motion to approve made by Terry Moody; seconded by Lourdes Carrillo.
- Minutes were approved with no revisions.

IV. Principal's Update

- FAST PM1 Reading and Math assessments completed for all grade levels
- i-Ready Reading and Math Diagnostic 1 completed for all grade levels
- Book Fair was last week during students' media special. It was successful.
- Upcoming Events at CTE:
 - Candy Wars – October 6th – October 27th
 - Trunk or Treat – October 29th
 - Career Day – October 30th
 - Red Ribbon Week – October 27th – 31st
- Redefining our Schools
 - Meeting last week at Flanigan High School

- School Board Workshop is currently happening
 - Proposed: Chapel Trail and Panther Run would combine at Chapel Trail. This would make CTE a larger school.
 - Multiple options have been proposed for Panther Run. It would likely become an Autism Center.
 - After this workshop, there will be three region meetings.
 - Our region meeting is **November 13th** at **Miramar High**
- Quarter ends October 10th. Report Cards will be posted to FOCUS on October 21st.
- Honor Roll invitations will be sent home with students. We are trying to streamline the process by having families RSVP to Honor Roll so badges can be pre-printed.

V. School Improvement Plan

- End-of-Year Results:
 - K–2 ELA: Did not meet goal (Goal: 78%; Result: 65%)
 - 3–5 ELA: Met goal (Goal: 75%; Result: 76%)
- New SIP Goals for 2025–2026:
 - K–2 ELA: Increase students demonstrating grade-level performance on STAR K–2 Reading Assessment from 65% to 68%
 - 3–5 ELA: Increase students demonstrating grade-level performance on state ELA FAST Assessment from 76% to 79%

VI. Accountability/School Funds

- School Accountability Funds: Funds not yet available
- School Recognition Funds: Funds not yet available

VII. School Environmental Safety Incident Reporting (SESIR)

- Zero safety incidents reported

VIII. Upcoming School Events

- Candy Wars – October 6th – October 27th
- Trunk or Treat – October 29th
- Career Day – October 30th
- Red Ribbon Week – October 27th – 31st
- Next Meeting: Tuesday, November 4th

XIV. School Advisory Forum Updates

- Elections occurred at the last District Meeting.
- Next Meeting is October 16th.
- No concerns were shared to be brought forward at the meeting.

XV. Adjournment

- Motion to adjourn by Susan Suarez, seconded by Frances Blocker.
- Meeting adjourned at 2:35 PM

Submitted by: Gina LaCroix

Recorder: Gina LaCroix

Position: SAC Chair

Approval Date: November 4, 2025

School Advisory Council (SAF) Meeting Minutes
Chapel Trail Elementary
Date: Tuesday, November 4, 2025
Time: 2:15 PM
Location: Planetarium

I. Welcome & Call to Order

- Mrs. LaCroix called the meeting to order at 2:21 PM, seconded by Terry Moody.

II. Introductions

- Members Present:
Frances Blocker
Lourdes Carrillo
Tameeka Cleare
Gina LaCroix
Yoslaine Mesa
Terry Moody
Diana Moreno
Isabel Munera
Adriana Musarra
Sandra Rivas
Abrianna Rosa
Paola Salazar
Susan Suarez
- Guests:
Sara Crowther
Yeini Fontanilles
- Quorum Met: Yes

III. Approval of Previous Meeting's Minutes

- The minutes from the previous meeting (October 7, 2025) were reviewed.
- Motion to approve made by Frances Blocker; seconded by Lourdes Carrillo.
- Minutes were approved with no revisions.

IV. Old Business

- I. Accountability Funds – Funds not available
- II. School Improvement Plan Monitoring and Stakeholder Feedback
 - FACE (Family and Community Engagement) SPACE is located in the front office by the ASP desk.
 - The FACE SPACE has resources and information for families.

V. New Business

- I. School Environmental Safety Incident Reporting (SESIR)

- One case
- II. Principal's Update:
 - Thank you to PTA for Trunk or Treat – One of the largest we've had
 - McDonald's Family Night – 11/5
 - Turkey Trot starts tomorrow, 11/5. Event will be 11/14
 - Classroom Openings:
 - i. A teacher was hired to fill the K/1 ASD Cluster position.
 - ii. A teacher was hired to fill the 3rd Grade position.

VI. Upcoming School Events

- November 5th – McDonald's Night
- November 10th – Veteran's Day Breakfast
- November 11th – No School (Veteran's Day)
- November 14th – Turkey Trot
- November 19th – Fall Picture Makeups
- November 24-28th – Thanksgiving Break
- December 1-4th – PM2 Testing
- December 2nd – SAC Meeting

VII. Next Meeting: December 2nd at 2:15PM in the Planetarium

VIII. Adjournment

- Motion to adjourn by Terry Moody, seconded by Lourdes Carrillo.
- Meeting adjourned at 2:30 PM

Submitted by: Gina LaCroix

Recorder: Kristen Max

Position: SAC Secretary

Approval Date: _____