



**Chapel Trail Elementary School  
School Advisory Council  
19595 Taft St. Pembroke Pines, FL 33029**

**School Advisory Council/School Advisory Forum  
Joint Meeting Agenda  
October 7, 2025  
2:15pm  
Planetarium**

Call to Order

Approve Minutes from September 24<sup>th</sup> Meeting

Principal's Update

School Improvement Plan (SIP) Monitoring

School Accountability Funds – Funds not available

School Recognition Funds – Funds not available

School Environmental Safety Incident Reporting (SESIR) – Zero

School Advisory Forum Updates

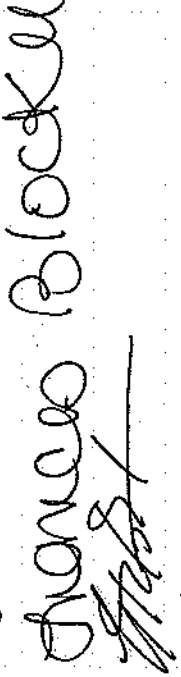



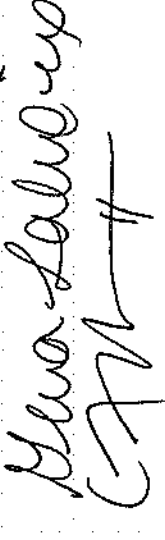

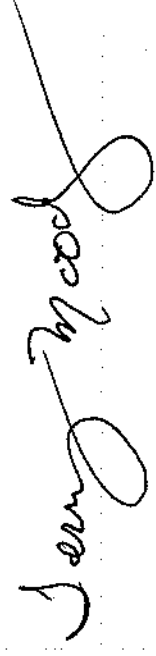
Upcoming School Events

Adjourn Meeting

☆ SAC Sign in Sheet for Chapel Trail ES (2961)


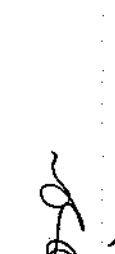
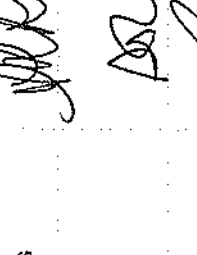

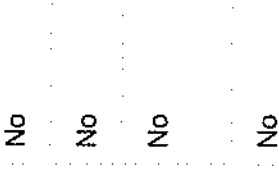
Date: 10/7/25

Time: 2:15 pm

| #  | SAC Member Full Name       | Position  | SBBC Employee | Parent of Student | Sign Here   |
|----|----------------------------|---|---------------|-------------------|---|
| 1  | Blocker, Frances           | Teacher   | Yes           | No                |    |
| 2  | Carrillo, Lourdes          | BTU Steward (or designee)   | Yes           | No                |    |
| 3  | Cento Hernandez, Christine | SAF Chair (or designee) Parent of a student at the school, Gifted Parent of a student at the school | No            | Yes               |    |
| 4  | Cleare, Tameeka            | Non-Instructional Support Employees   | Yes           | No                |    |
| 5  | LaCroix, Gina              | SAC Chair   | Yes           | No                |   |
| 6  | Mattis, Casey              | ESE Parent of a student at the school   | No            | Yes               |   |
| 7  | Max, Kristen               | SAC Secretary   | Yes           | No                |   |
| 8  | Mesa, Yoslaine             | I-Zone Representative (must be a parent), Gifted Parent of a student at the school                  | No            | Yes               |   |
| 9  | Moody, Terry               | Non-Instructional Support Employees   | Yes           | No                |  |
| 10 | Moreno, Diana              | Teacher   | Yes           | No                |   |
| 11 | Munera, Isabel             | Parent  | No            | Yes               |   |

Date: 10/7/25

Time: 2:15pm

| #  | SAC Member Full Name | Position  | SBBC Employee | Parent of Student | Sign Here  |
|----|----------------------|---|---------------|-------------------|--|
| 12 | Musarra, Adriana     | Parent  | No            | Yes               |   |
| 13 | Rivas, Sandra        | Parent  | No            | Yes               |   |
| 14 | Rosa, Abrianna       | Community / Business Representatives                | No            | No                |   |
| 15 | Salazar, Paola       | ESOL Parent of a student at the school              | No            | Yes               |   |
| 16 | Setticase, Jeannie   | Pre-K (if applicable - parent or certified teacher) | No            | Yes               |  |
| 17 | Suarez, Susan        | Principal   | Yes           | Yes               |  |

★ SAC Sign in Sheet for Chapel Trail ES (2961)

Date: 10/7/25

Time: 2:15 PM

| #  | Full Name     | SBBC Employee                       | Parent of Student                   | Community/Business | Sign Here            |
|----|---------------|-------------------------------------|-------------------------------------|--------------------|----------------------|
| 1  | Sara Crowther | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | AP CTE             | <i>Sara Crowther</i> |
| 2  | Paola Salazar |                                     | <input checked="" type="checkbox"/> | SAC                | <i>Paola Salazar</i> |
| 3  |               |                                     |                                     |                    |                      |
| 4  |               |                                     |                                     |                    |                      |
| 5  |               |                                     |                                     |                    |                      |
| 6  |               |                                     |                                     |                    |                      |
| 7  |               |                                     |                                     |                    |                      |
| 8  |               |                                     |                                     |                    |                      |
| 9  |               |                                     |                                     |                    |                      |
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| 11 |               |                                     |                                     |                    |                      |
| 12 |               |                                     |                                     |                    |                      |
| 13 |               |                                     |                                     |                    |                      |
| 14 |               |                                     |                                     |                    |                      |
| 15 |               |                                     |                                     |                    |                      |
| 16 |               |                                     |                                     |                    |                      |

SAF Sign In Sheet

10/7/25

- 1 Casymontir
- 2 HLL
- 3 Jaym
- 4 Jay Moody
- 5 James Gleene
- 6 Pat In
- 7 Prosen
- 8 Frances Blocker
- 9 HLL
- 10 Growth
- 11 Hares
- 12 Hua Lax
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- 15
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School Advisory Council (SAF) and School Advisory Forum (SAF) Joint Meeting Minutes  
Chapel Trail Elementary

Date: Tuesday, October 7, 2025

Time: 2:15 PM

Location: Planetarium

I. Welcome & Call to Order

- Mrs. LaCroix called the meeting to order at 2:23 PM, seconded by Terry Moody.

II. Introductions

- Members Present:  
Frances Blocker  
Lourdes Carrillo  
Christine Cento Hernandez  
Tameeka Cleare  
Gina LaCroix  
Casey Mattis  
Terry Moody  
Adriana Musarra  
Sandra Rivas  
Abrianna Rosa  
Paola Salazar  
Susan Suarez
- Guests:  
Sara Crowther
- Quorum Met: Yes

III. Approval of Minutes

- The minutes from the previous meeting (September 24, 2025) were reviewed.
- Motion to approve made by Terry Moody; seconded by Lourdes Carrillo.
- Minutes were approved with no revisions.

IV. Principal's Update

- FAST PM1 Reading and Math assessments completed for all grade levels
- i-Ready Reading and Math Diagnostic 1 completed for all grade levels
- Book Fair was last week during students' media special. It was successful.
- Upcoming Events at CTE:
  - Candy Wars – October 6<sup>th</sup> – October 27<sup>th</sup>
  - Trunk or Treat – October 29<sup>th</sup>
  - Career Day – October 30<sup>th</sup>
  - Red Ribbon Week – October 27<sup>th</sup> – 31<sup>st</sup>
- Redefining our Schools
  - Meeting last week at Flanigan High School

- School Board Workshop is currently happening
  - Proposed: Chapel Trail and Panther Run would combine at Chapel Trail. This would make CTE a larger school.
    - Multiple options have been proposed for Panther Run. It would likely become an Autism Center.
  - After this workshop, there will be three region meetings.
    - Our region meeting is **November 13<sup>th</sup> at Miramar High**
- Quarter ends October 10<sup>th</sup>. Report Cards will be posted to FOCUS on October 21<sup>st</sup>.
- Honor Roll invitations will be sent home with students. We are trying to streamline the process by having families RSVP to Honor Roll so badges can be pre-printed.

#### V. School Improvement Plan

- End-of-Year Results:
  - K–2 ELA: Did not meet goal (Goal: 78%; Result: 65%)
  - 3–5 ELA: Met goal (Goal: 75%; Result: 76%)
- New SIP Goals for 2025–2026:
  - K–2 ELA: Increase students demonstrating grade-level performance on STAR K–2 Reading Assessment from 65% to 68%
  - 3–5 ELA: Increase students demonstrating grade-level performance on state ELA FAST Assessment from 76% to 79%

#### VI. Accountability/School Funds

- School Accountability Funds: Funds not yet available
- School Recognition Funds: Funds not yet available

#### VII. School Environmental Safety Incident Reporting (SESIR)

- Zero safety incidents reported

#### VIII. Upcoming School Events

- Candy Wars – October 6<sup>th</sup> – October 27<sup>th</sup>
- Trunk or Treat – October 29<sup>th</sup>
- Career Day – October 30<sup>th</sup>
- Red Ribbon Week – October 27<sup>th</sup> – 31<sup>st</sup>
- Next Meeting: Tuesday, November 4<sup>th</sup>

#### XIV. School Advisory Forum Updates

- Elections occurred at the last District Meeting.
- Next Meeting is October 16<sup>th</sup>.
- No concerns were shared to be brought forward at the meeting.

#### XV. Adjournment

- Motion to adjourn by Susan Suarez, seconded by Frances Blocker.
- Meeting adjourned at 2:35 PM

Submitted by:

Recorder: Mrs. Gina LaCroix

Position: SAC Chair

Approval Date: \_\_\_\_\_

School Advisory Meeting (SAC) Minutes  
Chapel Trail Elementary  
Date: Wednesday, September 24, 2025  
Time: 2:15 PM  
Location: Planetarium

#### I. Welcome & Call to Order

- Mrs. LaCroix called the meeting to order at 2:15 PM, seconded by Christine Hernandez.

#### II. Introductions

- Members Present:  
Frances Blocker  
Christine Cento Hernandez  
Tameeka Cleare  
Gina LaCroix  
Casey Mattis  
Yoslaine Mesa  
Terry Moody  
Diana Moreno  
Adriana Musarra  
Sandra Rivas  
Abrianna Rosa  
Paola Salazar  
Jeannie Setticase  
Susan Suarez
- Guests:  
Sara Crowther
- Quorum Met: Yes

#### III. Creation of Nominating Committee

- A nominating committee was formed with the following members: Frances Blocker, Casey Mattis, and Adriana Musarra.
- The committee was tasked with identifying candidates for SAC Chair, Secretary, and I-Zone Representative.

#### IV. Election of Officers

- The nominating committee presented the following slate of candidates:
  - SAC Chair: Gina LaCroix
  - SAC Secretary: Kristen Max
- A vote was taken. All members present voted "Aye." There were no "Nays."
- Motion carried. Gina LaCroix was elected SAC Chair and Kristen Max was elected SAC Secretary.

#### V. Election of I-Zone Representative

- The nominating committee presented Yoslaine Mesa as the candidate for I-Zone Representative.
- A vote was taken. All members present voted “Aye.” There were no “Nays.”
- Motion carried. Yoslaine Mesa was elected I-Zone Representative.

#### VI. Approval of Minutes

- The minutes from the previous meeting (May 6, 2025) were reviewed.
- Motion to approve made by Christine Hernandez; seconded by Adriana Musarra.

#### VII. Ratify SAC By-Laws

- The SAC by-laws were reviewed and presented for ratification.
- A motion to ratify the by-laws as presented was made by Frances Blocker and seconded by Terry Moody.
- A vote was taken. All members present voted “Aye.” There were no “Nays.”
- Motion carried. The SAC by-laws were ratified.

#### VIII. Principal's Update

- FAST PM1 Reading and Math assessments completed for all grade levels
- i-Ready Reading and Math Diagnostic 1 completed for all grade levels
- Administration conducting data chats with each grade level
  - Kindergarten data chat scheduled for Friday (final grade level)
- Current vacancies:
  - 3rd-grade teacher
  - Kindergarten/1st-grade ASD cluster teacher
- Upcoming events:
  - Book Fair: next week
  - End of Quarter 1: October 10
  - Trunk or Treat: October 29

#### X. School Improvement Plan

- End-of-Year Results:
  - K–2 ELA: Did not meet goal (Goal: 78%; Result: 65%)
  - Science (Grade 5): Met goal (Goal: 65%; Result: 67%)
  - 3–5 ELA: Met goal (Goal: 75%; Result: 76%)
  - Math (Lowest Quartile): Met goal (Goal: 55%; Result: 56%)
- New SIP Goals for 2025–2026:
  - K–2 ELA: Increase students demonstrating grade-level performance on STAR K–2 Reading Assessment from 65% to 68%
  - 3–5 ELA: Increase students demonstrating grade-level performance on state ELA FAST Assessment from 76% to 79%

XI. Accountability/School Funds

- School Accountability Funds: Funds not yet available
- School Recognition Funds: Funds not yet available

XII. School Environmental Safety Incident Reporting (SESIR)

- Zero safety incidents reported

XIII. Upcoming School Events

- Gator of the Month Assembly: tomorrow, September 25, 2025
- Book fair: next week
- No School Thursday, October 2, 2025
- Next SAC Meeting: Tuesday, October 7, 2025 at 2:15 PM in the Planetarium

XIV. Adjournment

- Motion to adjourn by Gina LaCroix, seconded by Terry Moody
- Meeting adjourned at 2:33 PM

Submitted by:

Recorder: Mrs. Gina LaCroix

Position: SAC Chair

Approval Date: October 7, 2025