






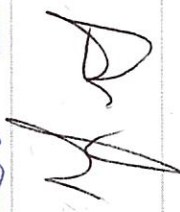






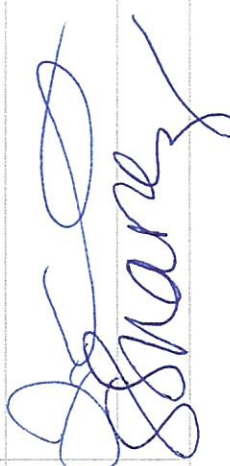
**Chapel Trail Elementary School
School Advisory Council
19595 Taft St. Pembroke Pines, FL 33029**

**School Advisory Council/School Advisory Forum
Joint Meeting Agenda
April 7, 2025
2:15pm
Planetarium**

- I. Call to Order and Attendance
- II. Approval of Previous Meeting's Minutes
 - I. February 3rd
 - II. March 3rd
- III. Accountability Funds
- IV. Recognition Funds
- V. School Environmental Safety Incident Reporting (SESIR) – Two
- VI. Redefining Our Schools
- VII. Principal's Update
- VIII. School Improvement Plan Monitoring and Stakeholder Feedback
- IX. School Advisory Forum Updates
- X. Announcements
- XI. Next Meeting: May 5th at 2:15PM in the Planetarium
- XII. Adjournment

☆ SAC Sign in Sheet for Chapel Trail ES (2961)

Date: <u>4/7/26</u>		Time: <u>2:15pm</u>		SBBC Employee	Parent of Student	Sign Here
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here	
1	Blocker, Frances	Teacher	Yes	No		
2	Carrillo, Lourdes	BTU Steward (or designee)	Yes	No		
3	Cento Hernandez, Christine	SAF Chair (or designee) Parent of a student at the school , Gifted Parent of a student at the school	No	Yes		
4	Cleare, Tameeka	Non-Instructional Support Employees	Yes	No		
5	LaCroix, Gina	SAC Chair	Yes	No		
6	Mattis, Casey	ESE Parent of a student at the school	No	Yes		
7	Max, Kristen	SAC Secretary	Yes	No		
8	Mesa, Yoslaine	I-Zone Representative (must be a parent) , Gifted Parent of a student at the school	No	Yes		
9	Moody, Terry	Non-Instructional Support Employees	Yes	No		
10	Moreno, Diana	Teacher	Yes	No		
11	Munera, Isabel	Parent	No	Yes		

Date: <u>4/7/26</u>		Time: <u>2:15 pm</u>		Sign Here	
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	
12	Musarra, Adriana	Parent	No	Yes	
13	Rivas, Sandra	Parent	No	Yes	
14	Rosa, Abrianna	Community / Business Representatives	No	No	
15	Salazar, Paola	ESOL Parent of a student at the school	No	Yes	
16	Setticase, Jeannie	Pre-K (if applicable - parent or certified teacher)	No	Yes	
17	Suarez, Susan	Principal	Yes	Yes	

☆ SAC Sign in Sheet for Chapel Trail ES (2961)

Date: <u>4/7/26</u>		Time: <u>2:15pm</u>			
#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Debbie Newell	✓			Debbie Newell
2	Sherry Chadwick	✓	✓		
3					
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School Advisory Council (SAC) Meeting Minutes

Chapel Trail Elementary

Date: Tuesday, February 3, 2026

Time: 2:15 PM

Location: Planetarium

- Call to Order and Attendance
 - Gina LaCroix called the meeting to order at 2:24 PM.
 - Members Present:
 - Frances Blocker
 - Lourdes Carrillo
 - Christine Cento Hernandez
 - Tameeka Cleare
 - Gina LaCroix
 - Kristen Max
 - Yoslaine Mesa
 - Isabel Munera
 - Sandra Rivas
 - Susan Suarez
 - Guests:
 - Sherry Chadwick
 - Quorum Met: Yes

- Approval of Previous Meeting's Minutes (January 6th): Gina LaCroix requested a motion to approve the January 6th Meeting Minutes. Lourdes Carrillo motions to approve the minutes from January 6, 2026, with no corrections. Frances Blocker seconded the motion.

- Accountability Funds - \$1,700.84

- Recognition Funds - \$51,205.00

- School Environmental Safety Incident Reporting (SESIR) – Two

- Redefining Our School:
 - Panther Run meeting was held on Monday, February 2nd to discuss the closure of Panther Run.
 - During the meeting, District personnel shared the new boundaries. Families who live north of Pines Boulevard will now be zoned for Chapel Trail Elementary and students south of Pines Boulevard will be zoned for Silver Palms Elementary.
 - Although the first School Choice window closed, families impacted by the closing of Panther Run were given the option to apply for reassignment to either Chapel Trail or Silver Palms.
 - With increased enrollment at Chapel Trail, we may be able to add an additional special for the 2026-2027 school year. If this happens, it would be brought to SAC.
 - School tours will continue for incoming students.

- Principal's Update

- Data has been reviewed with teachers from PM2. Support staff is assisting teachers with which interventions can be used with students based on each student's individual needs.
 - Interim reports are available in FOCUS on Friday, February 6th.
 - Possible Publix Family Math Night on February 25th. Waiting on confirmation. Once confirmed, flyer will be sent to families.
 - A+ money has been approved by staff and the packet was submitted and approved by district.
- School Improvement Monitoring and Stakeholder Feedback
 - All PM2 data is now available.
 - The SIP Mid-Year Reflection was completed.
 - SIP Goals:
 - K-2: Proficiency rates will go from 65% to 68% by PM3.
 - 3-5: Proficiency rates will go from 76% to 79% by PM3.
 - Based on current data, Grades K-2 are projected to meet their SIP goal of 68% proficiency. Grades 3-5 are not projected to meet their SIP goal of 79%. Currently, the proficiency rate of students in Grades 3-5 is lower than where it was at this time last year.
 - Data chats for teachers in Grades 3-5 have already been held. Support staff assisted teachers with reviewing data and identifying areas for improvement, as well as resources and interventions that can be used to target each child's individual needs. Teachers are using this data to guide instruction in small groups.
 - Gina LaCroix opened the floor for feedback, but no feedback was provided.
- Announcements
 - 2/13 – Early Release day (12:00PM); Day of Service and Love
 - 2/16 – No School
 - 2/18 – Spring Pictures
 - 2/27 – Kids Heart Challenge Schoolwide Jump Off
- Next Meeting: March 3rd at 2:15PM in the Planetarium
- Adjournment: Gina LaCroix requested a motion to adjourn the meeting. Lourdes Carrillo motioned to adjourn. Christine Hernandez seconded the motion. Meeting adjourned at 2:43pm.

Submitted by: Gina LaCroix
 Recorder: Kristen Max
 Position: SAC Secretary
 Approval Date: April 7, 2026

School Advisory Council (SAC) Meeting Minutes

Chapel Trail Elementary

Date: Tuesday, March 3, 2026

Time: 2:15 PM

Location: Planetarium

- o Call to Order and Attendance
 - Gina LaCroix called the meeting to order at 2:29 PM.
 - Members Present:
 - Frances Blocker
 - Tameeka Cleare
 - Gina LaCroix
 - Kristen Max
 - Yoslaine Mesa
 - Lourdes Carrillo
 - Susan Suarez
 - Diana Moreno
 - Adriana Musarra
 - Guests:
 - Sherry Chadwick
 - Yeini Fontanilles
 - Quorum Met: No

- o Approval of Previous Meeting's Minutes (February 3rd): Quorum no met. Minutes could not be approved.

- o Accountability Funds - \$1,700.84

- o Recognition Funds - \$27,188.36

- o School Environmental Safety Incident Reporting (SESIR) – Two

- o Redefining Our School: At this time, we are continuing to offer tours to incoming students. The same procedures work for upcoming school year as far as budget for school year. Shared information about class size and how it would impact the upcoming school year. Mentioned about the possible number of students coming in from Panther Run. A separate parent link for the incoming Panther Run will be created to include them in upcoming school events.

- o Principal's Update: Academic Night is tomorrow from 5:30-7:30. We also confirmed Barnes and Noble night on 3/25/2026 from 5-7. PTA has provided funds for camp and that will start soon.

- o School Improvement Plan Monitoring and Stakeholder Feedback: Camps will start soon for students who have been identified and will be starting soon.

- 3/12 - Early Release & End of Quarter 3
 - 3/13 - Teacher planning day
 - 3/23 - Start of Quarter 4
 - 3/25 - Barnes and Noble Night (5-7pm)
 - Honor Roll:
 - o 3/30 - Third Grade
 - o 3/31 - Fourth Grade
 - o 4/2 - Fifth Grade
 - 4/1 - Grades 4 and 5 Writing
 - 4/12 - Krista Marie Autism Walk
 - 4/22- Sky Zone Family Night
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-
- o Next Meeting: March 7th at 2:15PM in the Planetarium

 - o Adjournment: Gina LaCroix requested a motion to adjourn the meeting. Susan Suarez motioned to adjourn. Kristen Max seconded the motion. Meeting adjourned at 2:43 PM.

Submitted by: Gina LaCroix
Recorder: Kristen Max
Position: SAC Secretary
Approval Date: April 7, 2026

Joint School Advisory Council (SAC) and School Advisory Forum (SAF) Meeting Minutes - DRAFT

Chapel Trail Elementary

Date: Tuesday, April 7, 2026

Time: 2:15 PM

Location: Planetarium

- Call to Order and Attendance
 - Gina LaCroix called the meeting to order at 2:21 PM.
 - Members Present:
 - Gina LaCroix
 - Kristen Max
 - Susan Suarez
 - Adrianna Musarra
 - Lourdes Carrillo
 - Tameeka Cleare
 - Casey Mattis
 - Yoslaine Mesa
 - Sandra Rivas
 - Guests:
 - Sherry Chadwick
 - Deborah Newell
 - Quorum Met: Yes
- Approval of Previous Meeting's Minutes:
 - February 3rd: Gina LaCroix requested a motion to approve the January 6th Meeting Minutes. Casey Mattis motions to approve the minutes from January 6, 2026, with no corrections. Lourdes Carrillo seconded the motion.
 - March 3rd: Gina LaCroix requested a motion to approve the February 3 Meeting Minutes. Lourdes Carrillo motions to approve the minutes from February 3, 2026, with no corrections. Casey Mattis seconded the motion.
- Accountability Funds - \$1,588.84
- Recognition Funds - \$10,007.08
- School Environmental Safety Incident Reporting (SESIR) – Two
- Redefining Our School:
 - There are no new updates at this time. Principals meet with Dr. Wanza and staff every other Thursday to discuss matters related to the ongoing redefinition of our schools.
- Principal's Update
 - Last week, 4th and 5th Grade writing assessments were completed.
 - Camp runs through April, every Tuesday and Wednesday from 2:15 to 3:15.

- School Improvement Monitoring and Stakeholder Feedback
 - The parent survey is now available for completion. The QR code for the Parent Survey and Staff Survey was attached to the agenda.
 - The final day of submitting surveys is May 13.
 - Parents who prefer that their students not participate in the survey must complete an opt-out form – this form was sent home last week (March 30th).
 - STAR testing for primary grades is at the end of April. FAST testing for grades 3–5 starts the first week of May.

- School Advisory Forum Updates
 - The February/March meeting reviewed cafeteria food options (vegan, dairy, etc.), but no decisions were made.
 - A presentation covered safety, security, and automatic door locks. It was emphasized that IDs must be shown at the front doors and verified at the front desk.
 - The raptor system is rarely down; when it is, repairs are prioritized within a few hours.
 - Next meeting: April 15.

- Announcements
 - 4/22 - Family Night at Sky Zone
 - 4/23 - Take Your Child to Work Day
 - 4/28 & 4/29: K-2 PM3 Testing
 - 4/28 - Interims
 - 5/1 - Volunteer Breakfast
 - 5/5-5/7 - Grades 4, 5, 3 ELA PM3
 - 5/12-5/14 - Grades 4, 5, 6 Math PM3
 - 5/15 - 5th Grade Science

- Next Meeting: May 5th at 2:15PM in the Planetarium

- Adjournment: Gina LaCroix requested a motion to adjourn the meeting. Adrianna Musarra motioned to adjourn. Sandra Rivas seconded the motion. Meeting adjourned at 2:35pm.

Submitted by: Gina LaCroix

Recorder: Kristen Max

Position: SAC Secretary

Approval Date: