



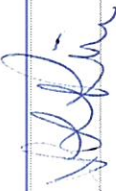

**Chapel Trail Elementary School
School Advisory Council
19595 Taft St. Pembroke Pines, FL 33029**

**School Advisory Council Meeting Agenda
February 3, 2026
2:15pm
Planetarium**

- I. Call to Order and Attendance
- II. Approval of Previous Meeting's Minutes (January 6th)
- III. Accountability Funds
- IV. Recognition Funds
- V. School Environmental Safety Incident Reporting (SESIR) – Two
- VI. Redefining Our Schools
- VII. Principal's Update
- VIII. School Improvement Plan Monitoring and Stakeholder Feedback
- IX. Announcements
- X. Next Meeting: March 3rd at 2:15PM in the Planetarium
- XI. Adjournment

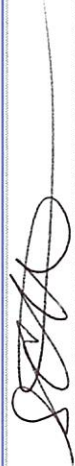
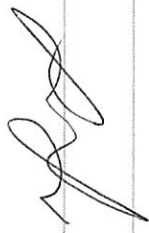
★ SAC Sign in Sheet for Chapel Trail ES (2961)

#	SAC Member Full Name	Position	Time: <u>2:15pm</u>		Sign Here
			SBBC Employee	Parent of Student	
1	Blocker, Frances	Teacher	Yes	No	<i>Frances Blocker</i>
2	Carrillo, Lourdes	BTU Steward (or designee)	Yes	No	<i>[Signature]</i>
3	Cento Hernandez, Christine	SAF Chair (or designee) Parent of a student at the school , Gifted Parent of a student at the school	No	Yes	<i>Christine Cento Hernandez</i>
4	Cleare, Tameeka	Non-Instructional Support Employees	Yes	No	
5	LaCroix, Gina	SAC Chair	Yes	No	<i>Tameeka Cleare</i> <i>Gina LaCroix</i>
6	Mattis, Casey	ESE Parent of a student at the school	No	Yes	
7	Max, Kristen	SAC Secretary	Yes	No	<i>[Signature]</i>
8	Mesa, Yoslaine	I-Zone Representative (must be a parent) , Gifted Parent of a student at the school	No	Yes	<i>[Signature]</i>
9	Moody, Terry	Non-Instructional Support Employees	Yes	No	
10	Moreno, Diana	Teacher	Yes	No	
11	Munera, Isabel	Parent	No	Yes	<i>[Signature]</i>

Date: <u>2/3/20</u>		Time: <u>2:15pm</u>		Sign Here	
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	
12	Musarra, Adriana	Parent	No	Yes	
13	Rivas, Sandra	Parent	No	Yes	
14	Rosa, Abrianna	Community / Business Representatives	No	No	
15	Salazar, Paola	ESOL Parent of a student at the school	No	Yes	
16	Setticase, Jeannie	Pre-K (if applicable - parent or certified teacher)	No	Yes	
17	Suarez, Susan	Principal	Yes	Yes	

★ SAC Sign in Sheet for Chapel Trail ES (2961)

#	Date: <u>2/3/26</u>		Time: <u>2:15 PM</u>	
	Full Name	SBBC Employee	Parent of Student	Community/Business
1	Sherry Chadwick	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
2	Yolie Mess		<input checked="" type="checkbox"/>	
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School Advisory Council (SAC) Meeting Minutes

Chapel Trail Elementary

Date: Tuesday, January 6, 2026

Time: 2:15 PM

Location: Planetarium

- Call to Order and Attendance
 - Gina LaCroix called the meeting to order at 2:22 PM.
 - Members Present:
 - Frances Blocker
 - Lourdes Carrillo
 - Christine Cento Hernandez
 - Tameeka Cleare
 - Gina LaCroix
 - Casey Mattis
 - Kristen Max
 - Diana Moreno
 - Adriana Musarra
 - Sandra Rivas
 - Abrianna Rosa
 - Susan Suarez
 - Guests:
 - Ada Verjano
 - Valerie Bilyck
 - Ashley Fisher
 - Yenni Soto
 - Gina Lopez
 - Lourdes Smith
 - Sara Crowther
 - Sherry Chadwick
 - Jillian Large
 - Connie Ginther
 - Iriana Quintero
 - Jenny Hohl
 - Darci Mongera
 - Berkis Espinal
 - Maria Risco-Perez
 - Roxana Gross
 - Debbie Newell
 - Francesca Lamarre
 - Quorum Met: Yes

- Approval of Previous Meeting's Minutes (December 2nd): Lourdes Carrillo motions to approve the minutes from December 2, 2025, with no corrections. Frances Blocker seconded the motion.
- Accountability Funds - \$1,700.84
- Recognition Funds - \$51,205.00
 - Gina LaCroix clarified that \$46,499.00 is School Recognition Funds and \$4,706.00 is Supplies
- School Environmental Safety Incident Reporting (SESIR) – Two
 - Frances Blocker asked if SESIR reset each month. Sara Crowther replied that it resets each school year.
- Principal's Update
 - PM2 data has been reviewed with teachers. Teachers are using this data to guide instruction.
 - iReady Diagnostic 2 will begin next week
 - Report Cards are available on FOCUS beginning Monday, January 12th
 - Honor Roll assemblies are coming up (1/13: 3rd Grade; 1/16: 4th Grade; 1/20: 5th Grade)
 - Kindergarten Round-Up is next week Wednesday, January 14th. There are two sessions – one at 9:00am and one at 6:00pm
 - VPK Classroom was discussed for the 2026-2027 school year. Ms. Suarez was asked if she would want to bring the program back and she said yes but has not received further information. She has contacted the district.
- School Improvement Monitoring and Stakeholder Feedback
 - All PM2 data is now available.
 - SIP Goals:
 - K-2: Proficiency rates will go from 65% to 68% by PM3.
 - 3-5: Proficiency rates will go from 76% to 79% by PM3.
 - Based on PM2:
 - K-2 Proficiency is at 39.5%. This is up from last year's PM2 scores.
 - 3-5 Proficiency is at 57%. This is down from last year's PM2 scores.
 - Gina LaCroix opened the floor for feedback, but no feedback was provided.
- Florida School Recognition Program (A+ Funds) Proposals:
 - Gina LaCroix reviewed what A+ Funds can be used for (Nonrecurring bonuses, nonrecurring expenditures, and temporary personnel).
 - The award is \$46, 499.

- Lourdes Carrillo motions to discuss the ballot. Kristen Max seconded the motion.
- Gina LaCroix referred to the options that were voted on in December 2025.
 - SAC A+ Option A: \$5,000 will be used for After School Gator-Aid Camps. The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
 - SAC A+ Option B: \$5,000 will be used for After School Gator-Aid Camps. Each Instructional and Administrative personnel who worked during the 2024-2025 school year will receive \$200. The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
 - SAC A+ Option C: None of the Above
- Gina LaCroix shared the results from the December 9, 2025 vote.
 - A: 23% (16 votes)
 - B: 4% (3 votes)
 - C: 74% (51 votes)
- The floor was opened for discussion.
 - Lourdes Carrillo proposed two new options for the ballot.
 - **A**: \$200 will be allocated for Instructional and Administrative personnel who worked during the 2024-2025 school year and \$150 for education support personnel (ESP) who worked during the 2024-2025 school year.

The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
 - **B**: All Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year, will split the A+ funds equally.
 - Sara Crowther revisited the idea of using some A+ funds for after school tutoring camps. The concern was shared that our Grades 3-5 students did not perform as well on PM2 this year as they did last

year and the funds would help improve their performance on PM3. The amount proposed was changed.

- **C:** \$4,000 will be used for After School Gator-Aid Camps. The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
 - Gina LaCroix suggested combining options A and C.
 - **D:** \$4,000 will be used for After School Gator-Aid Camps. \$200 will be allocated for instructional and administrative personnel and \$150 for education support personnel (ESP) who worked during the 2024-2025 school year. The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
 - No additional options were created.
- A roll call was conducted by Gina LaCroix with a quorum met.
 - The results were as follows:
 - Blocker, Frances B, C
 - Carrillo, Lourdes A, B
 - Cento Hernandez, Christine A, B
 - Cleare, Tameeka A, B
 - LaCroix, Gina B, D
 - Mattis, Casey A, B
 - Max, Kristen A, B
 - Moreno, Diana A, B
 - Musarra, Adriana A, B
 - Rivas, Sandra A, B
 - Rosa, Abrianna A, B
 - Suarez, Susan A, B
 - Totals:
 - A: 10
 - B: 12
 - C:1
 - D:1

Gina LaCroix requested a motion to include Options A and B on the Florida School Recognition (A+) Funds ballot.

Option A: \$200 will be allocated for instructional and administrative personnel who worked during the 2024–2025 school year and \$150 for education support personnel (ESP) who worked during the 2024–2025 school year. The remaining funds will be split equally among all instructional, non-instructional, and administrative staff, including custodial, cafeteria, education support personnel (ESP), and campus monitors who worked during the 2024–2025 school year.

Option B: All instructional, non-instructional, and administrative staff, including custodial, cafeteria, education support personnel (ESP), and campus monitors who worked during the 2024–2025 school year, will split the A+ Funds equally.

Frances Blocker motioned to include Options A and B on the A+ Funds ballot.

Diana Moreno seconded the motion.

The motion passed, and Options A and B were approved for inclusion on the ballot.

- Announcements
 - 1/12: Report Cards available on FOCUS
 - 1/13: 3rd Grade Honor Roll
 - 1/14: Class pictures
 - 1/14: Kindergarten Round Up (9:00am and 6:00pm)
 - 1/16: 4th Grade Honor Roll
 - 1/19: No school
 - 1/20: 5th Grade Honor Roll
 - 1/26-1/30: Field Day
- Next Meeting: February 3rd at 2:15PM in the Planetarium
- Adjournment: Diana Moreno motioned to adjourn the meeting. Susan Suarez seconded. Meeting adjourned at 3:13pm.

Submitted by: Gina LaCroix

Recorder: Kristen Max

Position: SAC Secretary

Approval Date: February 3, 2026

School Advisory Council (SAC) Meeting Minutes - DRAFT

Chapel Trail Elementary

Date: Tuesday, February 3, 2026

Time: 2:15 PM

Location: Planetarium

- Call to Order and Attendance
 - Gina LaCroix called the meeting to order at 2:24 PM.
 - Members Present:
 - Frances Blocker
 - Lourdes Carrillo
 - Christine Cento Hernandez
 - Tameeka Cleare
 - Gina LaCroix
 - Kristen Max
 - Yoslaine Mesa
 - Isabel Munera
 - Sandra Rivas
 - Susan Suarez
 - Guests:
 - Sherry Chadwick
 - Quorum Met: Yes
- Approval of Previous Meeting's Minutes (January 6th): Gina LaCroix requested a motion to approve the January 6th Meeting Minutes. Lourdes Carrillo motions to approve the minutes from January 6, 2026, with no corrections. Frances Blocker seconded the motion.
- Accountability Funds - \$1,700.84
- Recognition Funds - \$51,205.00
- School Environmental Safety Incident Reporting (SESIR) – Two
- Redefining Our School:
 - Panther Run meeting was held on Monday, February 2nd to discuss the closure of Panther Run.
 - During the meeting, District personnel shared the new boundaries. Families who live north of Pines Boulevard will now be zoned for Chapel Trail Elementary and students south of Pines Boulevard will be zoned for Silver Palms Elementary.

- Although the first School Choice window closed, families impacted by the closing of Panther Run were given the option to apply for reassignment to either Chapel Trail or Silver Palms.
 - With increased enrollment at Chapel Trail, we may be able to add an additional special for the 2026-2027 school year. If this happens, it would be brought to SAC.
 - School tours will continue for incoming students.
- Principal's Update
 - Data has been reviewed with teachers from PM2. Support staff is assisting teachers with which interventions can be used with students based on each student's individual needs.
 - Interim reports are available in FOCUS on Friday, February 6th.
 - Possible Publix Family Math Night on February 25th. Waiting on confirmation. Once confirmed, flyer will be sent to families.
 - A+ money has been approved by staff and the packet was submitted and approved by district.
- School Improvement Monitoring and Stakeholder Feedback
 - All PM2 data is now available.
 - The SIP Mid-Year Reflection was completed.
 - SIP Goals:
 - K-2: Proficiency rates will go from 65% to 68% by PM3.
 - 3-5: Proficiency rates will go from 76% to 79% by PM3.
 - Based on current data, Grades K-2 are projected to meet their SIP goal of 68% proficiency. Grades 3-5 are not projected to meet their SIP goal of 79%. Currently, the proficiency rate of students in Grades 3-5 is lower than where it was at this time last year.
 - Data chats for teachers in Grades 3-5 have already been held. Support staff assisted teachers with reviewing data and identifying areas for improvement, as well as resources and interventions that can be used to target each child's individual needs. Teachers are using this data to guide instruction in small groups.
 - Gina LaCroix opened the floor for feedback, but no feedback was provided.
- Announcements
 - 2/13 – Early Release day (12:00PM); Day of Service and Love
 - 2/16 – No School
 - 2/18 – Spring Pictures
 - 2/27 – Kids Heart Challenge Schoolwide Jump Off
- Next Meeting: March 3rd at 2:15PM in the Planetarium

- Adjournment: Gina LaCroix requested a motion to adjourn the meeting. Lourdes Carrillo motioned to adjourn. Christine Hernandez seconded the motion. Meeting adjourned at 2:43pm.

Submitted by: Gina LaCroix

Recorder: Kristen Max

Position: SAC Secretary

Approval Date: