

Florida School Recognition Program (A+ Funds) Checklist

Kelli S. Blackburn, School Improvement Coordinator

Instructions: To complete the A+ Funds process, use this checklist along with the **SIP Bites – Florida School Recognition Program (A+ Funds)** and other listed resources for detailed instructions. Upon completion of the A+ process, the principal must review and email the school's completed Florida School Recognition Program packet to the School Improvement Instructional Facilitator **as one PDF document in the order presented in the checklist below.**

Additional resources:

- 2025-2026 Florida School Recognition Awards Process Timeline
- Florida School Recognition Awards (A+ Funds) Ballot Count Summary Sheet

Florida Statute 1008.36 states that, "If school staff and the School Advisory Council cannot reach agreement by February 1, the awards must be equally distributed to all classroom teachers currently teaching in the school." For clarification purposes, a classroom teacher is one who is assigned to a classroom with students on a daily basis.

Actions (Must happen in the order presented)	Required Documents Upon completion of the A+ process, the principal must review and email the school's completed Florida School Recognition Program packet to the School Improvement Instructional Facilitator as one PDF document in the order presented on the checklist below.	1st Meeting Date:	2nd Meeting (if applicable) Date:	3rd Meeting (if applicable) Date:
School Advisory Council (SAC) Meeting		11/19		
<p>SAC meets during a scheduled meeting to discuss and create a ballot with written proposals aligned to the approved use of the school recognition awards in Florida Statute 1008.36.</p> <p>1. Advertise SAC meeting with the agenda <u>to all stakeholders at least three (3) full business/work days prior</u> to the meeting. Include the agenda.</p> <p style="margin-left: 20px;">a. Voting will take place. Ensure a quorum is present (50% plus 1 of the total number of required SAC members).</p> <p>2. Agenda must include "Florida School Recognition Program (A+ Funds) Proposals" as a topic.</p> <p>3. SAC discusses the proposals and conducts a vote (SAC members only) to approve a written ballot which includes the proposals and "None of the Above" for the allocation of the funds.</p> <p style="margin-left: 20px;">a. Leftover funds must be addressed on the ballot.</p> <p>4. Record the A+ Funds discussion and results of the SAC vote in the minutes.</p> <p>5. SAC should discuss the timeline for the upcoming staff vote.</p>	<p>Email at least two (2) SAC Meeting Advertisements (flyer, school website, newsletter, email, Parent Link, etc.) that include the meeting agenda (Sent to all stakeholders - staff, parents, community, etc., and includes the agenda, date, time and location of the meeting)</p> <ul style="list-style-type: none"> • Advertisements must show they were sent/posted at least three (3) full business/work days prior to the meeting the agenda and the recipients (all stakeholders). 	<ul style="list-style-type: none"> • parent link • email-staff • email-SAC • flyer • marquee 		
	<p>Email SAC Meeting Agenda</p> <ul style="list-style-type: none"> • Florida School Recognition Program (A+ Funds) Proposals" is shown as a topic. 	✓		
	<p>Email SAC Meeting Minutes</p> <ul style="list-style-type: none"> • Must reflect A+ Funds discussion, proposals, leftover funds, SAC vote for approved ballot proposals and the outcome of the vote, ballot creation for staff vote and discussion of the timeline for the upcoming staff vote. 	✓		
	<p>Email SAC Meeting Sign-In Sheets</p> <ul style="list-style-type: none"> • For SAC members and guests 	✓		
	General Staff Vote		1st Vote Date:	2nd Vote (if applicable) Date:
<p>Staff votes by secret ballot on A+ Fund proposals.</p> <p>1. Advertise general vote along with the official A+ Funds ballot <u>in written form to all eligible staff members at least three (3) full business/work days prior</u> to voting.</p>	<p>Email Written Advertisement to Staff (email, posted notice, etc.)</p> <ul style="list-style-type: none"> • Advertisement must: <ul style="list-style-type: none"> ○ Go out at least three (3) business/work days prior to the vote and include the purpose of vote (e.g., voting on Florida 	<ul style="list-style-type: none"> • email • flyer 		

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Additional resources:

- **2025-2026 Florida School Recognition Awards Process Timeline**
- **Florida School Recognition Awards (A+ Funds) Ballot Count Summary Sheet**

Florida Statute 1008.36 states that, "If school staff and the School Advisory Council cannot reach agreement by February 1, the awards must be equally distributed to all classroom teachers currently teaching in the school." For clarification purposes, a classroom teacher is one who is assigned to a classroom with students on a daily basis.

2. Staff will vote on the advertised date and time by secret ballot. 3. Absent staff members can vote if they return to work no later than one (1) workday after the vote. 4. The proposal with the majority of votes will be implemented. 5. If none of the proposals or 'None of the above' gets a majority of the votes, SAC reconvenes to restart the process.	School Recognition Program (A+ Funds) distribution, a copy of the SAC approved 2025-2026 Florida School Recognition Program (A+ Funds) Ballot, date, time and location of the vote.			
	Email 2025-2026 Staff Roster of Eligible Voters • All staff members that vote must sign next to their names on the roster.	✓		
	Email Approved Ballot A copy of the 2025-2026 approved Florida School Recognition Program (A+ Funds) ballot.	✓		
	Email Florida School Recognition Program (A+ Funds) Ballot Count Summary Sheet 2025-2026 • Each section of the form must be completed and must have all the required signatures.	✓		

 Outlook

Upcoming SAC Meeting - A+ Fund Proposals

From SUSAN SUAREZ <susy.suarez@browardschools.com>
Date Wed 11/19/2025 4:15 PM
To Gina Marie Jarboe <Gina.JarboeLacroix@browardschools.com>

Good Afternoon,

Our next School Advisory Council (SAC) meeting is Tuesday, December 2nd at 2:15pm in the Planetarium. We will be discussing the Florida School Recognition Program (A+ Funds) Proposals and creating the ballot.

We look forward to seeing you there!





**Chapel Trail Elementary School
 School Advisory Council
 19595 Taft St. Pembroke Pines, FL 33029**

**School Advisory Council Meeting Agenda
 December 2, 2025
 2:15pm
 Planetarium**

- I. Call to Order and Attendance
- II. Approval of Previous Meeting's Minutes (November 4th)
- III. Accountability Funds - \$1,588.84
- IV. Recognition Funds - \$4,706.00
- V. School Environmental Safety Incident Reporting (SESIR) - Two
- VI. Principal's Update
- VII. School Improvement Plan Monitoring and Stakeholder Feedback
- VIII. Media Development Plan Review
- IX. Florida School Recognition Program (A+ Funds) Proposals
- X. Announcements
- XI. Next Meeting: January 6th at 2:15PM in the Planetarium
- XII. Adjournment

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 Outlook

Fw: Upcoming SAC Meeting - A+ Fund Proposals

From Susan Suarez <susy.suarez@browardschools.com>

Date Wed 11/19/2025 3:41 PM

To Lisa M. Camposano <lisa.camposano@browardschools.com>; Judith Thomas <judith.thomas@browardschools.com>; Rosa L. Sequeiros <rosa.sequeiros@browardschools.com>; Kristen N. Max <kristen.max@browardschools.com>; Lorena M. Rodriguez-Soto <lorenna.rodriguez-soto@browardschools.com>; Diana I. Moreno <diana.moreno@browardschools.com>; Yeini Fontanilles <yeini.fontanilles@browardschools.com>; Sara S. Crowther <sara.crowther@browardschools.com>; Iriana Quintero Garcia <Iriana.QuinteroRamirez@browardschools.com>; Deborah J. Newell <deborah.newell@browardschools.com>; Qun Y. Liang <qun.liang@browardschools.com>; Maria E. Lerebours <maria.e.lerebours@browardschools.com>; Tameeka Y. Cleare <tameeka.cleare@browardschools.com>; Darci S. Mongera <darci.mongera@browardschools.com>; Elizabeth Ann Knaggs <elizabethann.knaggs@browardschools.com>; Yenni P. Soto <yenni.soto@browardschools.com>; Ruxandra Radulescu <Ruxandra.Radulescu@browardschools.com>; Marielyn Marte <marielyn.marte@browardschools.com>; Jakierra S. Joseph <jakierra.joseph@browardschools.com>; Katrina M. Pena <katrina.pena@browardschools.com>; Jennifer Leon <jennifer.leon@browardschools.com>; Gina Lopez <gina.lopez@browardschools.com>; Constance Ginther <constance.ginther@browardschools.com>; Berkis Espinal <berkis.espinal@browardschools.com>; Loida Davis <loida.davis@browardschools.com>; Rich Manungo <rich.manungo@browardschools.com>; Lian Song <lian.song@browardschools.com>; John D. Burrillo <john.d.burrillo@browardschools.com>; Terry B. Moody <terry.moody@browardschools.com>; Esther M. Zerpa De Mendez <esther.zerpademendez@browardschools.com>; Wilfredo L. Gutierrez Reyes <wilfredo.gutierrezreyes@browardschools.com>; Yusiris De La Caridad Socas Fuentes <yusirisdelacaridad.socasfuentes@browardschools.com>; Hanifa A. Aziz <hanifa.aziz@browardschools.com>; Anita J. Carnahan <anita.jayne.carnahan@browardschools.com>; Marta E. Espada <marta.espada@browardschools.com>; Rosario M. Mateu <rosario.mateu@browardschools.com>; Monica Benoit <monica.benoit@browardschools.com>; Jenny M. Hohl <jenny.hohl@browardschools.com>; Alicia Velez <alicia.velez@browardschools.com>; Maria T. Risco-Perez <maria.risco-perez@browardschools.com>; Melissa A. Carroll <melissacarroll@browardschools.com>; Leonard E. Hodge <leonard.hodge@browardschools.com>; Frances K. Blocker <frances.blocker@browardschools.com>; Roxana Gross <roxana.gross@browardschools.com>; Nury Montano <nury.montano@browardschools.com>; Yvette M. Robayna <yvette.robayna@browardschools.com>; Lourdes M. Carrillo <lourdes.m.carrillo@browardschools.com>; Cheryl L. Lacroix <cheryl.lacroix@browardschools.com>; Amy Love Reataza <amy.reataza@browardschools.com>; Ivett M. Prevost <ivett.prevost@browardschools.com>; Jillian J. Large <jillian.large@browardschools.com>; Valerie J. Gerwin-Bilyck <valerie.bilyck@browardschools.com>; Lourdes Maria Smith <lourdesmaria.smith@browardschools.com>; Jessica Lopez <jessica.lopez@browardschools.com>; Amy Love Reataza <amy.reataza@browardschools.com>; Maria P. Marcos-Dones <maria.dones@browardschools.com>; Michele T. Laudicina <michele.tse@browardschools.com>; Pamela G. Garner <pamela.garner@browardschools.com>; Hebelinn J. Crouch <hebelinn.crouch@browardschools.com>; Gina Marie Jarboe <Gina.JarboeLacroix@browardschools.com>; Martha L. Uribe <Martha.Uribe@browardschools.com>; Danette E. Craparotta <danette.craparotta@browardschools.com>; Janine L. Tarantola <janine.tarantola@browardschools.com>; Mayra I. Dearmas <mayra.dearmas@browardschools.com>; Hebelinn J. Crouch <hebelinn.crouch@browardschools.com>; Marisela Lopez <marisela.lopez@browardschools.com>; Monica E. Backman <monica.backman@browardschools.com>; Esha France <esha.france@browardschools.com>; Ana I. Navarro <ana.navarro@browardschools.com>; Francesca A. Lamarre <francesca.lamarre@browardschools.com>; Karla Wilson <karla.wilson@browardschools.com>; Sonia Pita <sonia.pita@browardschools.com>; Sherry A. Chadwick <sherry.chadwick@browardschools.com>; Vanessa Rios <vanessa.rios@browardschools.com>; Ana I. Navarro <ana.navarro@browardschools.com>; Francesca A. Lamarre <francesca.lamarre@browardschools.com>; Karla Wilson <karla.wilson@browardschools.com>; Katherine Padron <katherine.padron@browardschools.com>; Margie Nunez <Margie.NunezMercado@browardschools.com>; Lisa M. Tanner <lisa.tanner@browardschools.com>; Nicole L. Del Campo <nicole.delcampo@browardschools.com>; Ashley R. Bernstein <Ashley.Fisher@browardschools.com>; Gina Marie Jarboe <Gina.JarboeLacroix@browardschools.com>; Ana I. Navarro <ana.navarro@browardschools.com>; Francesca A. Lamarre <francesca.lamarre@browardschools.com>; Hebelinn J. Crouch <hebelinn.crouch@browardschools.com>; Diana I. Moreno <diana.moreno@browardschools.com>; Amy Love Reataza <amy.reataza@browardschools.com>; Karla Wilson <karla.wilson@browardschools.com>; Rick Leboeuf <rleboeuf@ppines.com>; Ada R. Verjano <ada.verjano@browardschools.com>; Lorenzo Alvarez <lorenzo.alvarez@browardschools.com>; Susan Suarez <susy.suarez@browardschools.com>; Sara S. Crowther <sara.crowther@browardschools.com>

 1 attachment (196 KB)

12.2 Agenda.pdf;

Susy Suarez, Ed.S
Principal



Chapel Trail Elementary School
19595 Taft Street
Pembroke Pines, FL. 33029
Phone: (754) 323-5000 Fax: (754) 323-5040
Email: Susan.Suarez@Browardschools.com
<https://www.browardschools.com/chapeltrail>

pg 2



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Under Florida law, e-mail addresses, and all forms of communications, including e-mail communications, made or received in connection with the transaction of School Board business are public records, which must be retained as required by law and must be disclosed upon receipt of a public records request, except as may be excluded by federal or state laws. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone.

The School Board of Broward County, Florida expressly prohibits bullying, including cyberbullying, by or towards any student or employee. See Policy 5.9: Anti-Bullying for additional information.

From: Gina Marie Jarboe <Gina.JarboeLacroix@browardschools.com>
Sent: Wednesday, November 19, 2025 2:58 PM
To: Susan Suarez <susy.suarez@browardschools.com>
Subject: Upcoming SAC Meeting - A+ Fund Proposals

Hi Ms. Suarez!

Can you please send this to all staff?

Thank you!
Gina LaCroix
Chapel Trail Elementary

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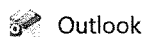


**Chapel Trail Elementary School
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December 2, 2025
2:15pm
Planetarium**

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SAC MEETINGS pg 1
12/1/25, 10:00 AM



Upcoming SAC Meeting

From Gina Marie Jarboe <Gina.JarboeLacroix@browardschools.com>
Date Thu 11/20/2025 7:35 AM
To Gina Marie Jarboe <Gina.JarboeLacroix@browardschools.com>
Bcc Susan Suarez <susy.suarez@browardschools.com>; Sara S. Crowther <sara.crowther@browardschools.com>; Kristen N. Max <kristen.max@browardschools.com>; Lourdes M. Carrillo <lourdes.m.carrillo@browardschools.com>; Diana I. Moreno <diana.moreno@browardschools.com>; Frances K. Blocker <frances.blocker@browardschools.com>; Tameeka Y. Cleare <tameeka.cleare@browardschools.com>; adriana_aleman23 <adriana_aleman23@yahoo.com>; caseycenator@gmail.com <caseycenator@gmail.com>; jeanniesetticase@gmail.com <jeanniesetticase@gmail.com>; Christine Cento Hernandez <christine.hernandez1126@gmail.com>; abriannarosa@gmail.com <abriannarosa@gmail.com>; Srivas_83@msn.com <Srivas_83@msn.com>; yolie jimenez <YOLIE52985@YAHOO.COM>; psalazar0106@gmail.com <psalazar0106@gmail.com>; Terry B. Moody <terry.moody@browardschools.com>; isabelmunera@yahoo.com <isabelmunera@yahoo.com>

2 attachments (503 KB)
12.2 Agenda.pdf; A+ Funds Ballot Creation Flyer.pdf;

Good Morning!

Our next SAC meeting is **Tuesday, December 2nd** at 2:15 pm in the Planetarium. We will be discussing the Florida School Recognition Program (A+ Funds) and creating proposals.

We hope to see you there!

Gina LaCroix
Chapel Trail Elementary

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A+ FUNDS

Please join us for our upcoming
SAC Meeting to create the
A+ Funds Ballot.

Chapel Trail Elementary
December 2, 2025
2:15pm
in the Planetarium





Hollywood - Chapel Trail

November 20 7:30 AM





**Chapel Trail Elementary School
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19595 Taft St. Pembroke Pines, FL 33029**

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School Advisory Council (SAC) Meeting Minutes

Chapel Trail Elementary

Date: Tuesday, December 2, 2025

Time: 2:15 PM

Location: Planetarium

I. Call to Order and Attendance

- Gina LaCroix called the meeting to order at 2:22 PM.

- Members Present:

Frances Blocker

Lourdes Carrillo

Gina LaCroix

Casey Mattis

Kristen Max

Yoslaine Mesa

Terry Moody

Isabel Munera

Adriana Musarra

Sandra Rivas

Jeannie Setticase

Susan Suarez

- Guests:

Lorena Rodriguez

Roxana Gross

Katrina Pena

Ashley Fisher

Maria Risco-Perez

Darci Mongera

Deborah Newell

Sara Crowther

- Quorum Met: Yes

II. Approval of Previous Meeting's Minutes (November 4th): Lourdes Carrillo motions to approve the minutes from November 4, 2025, with no corrections. Susan Suarez seconded the motion.

III. Accountability Funds - \$1,588.84

- IV. Recognition Funds - \$4,706.00
- V. School Environmental Safety Incident Reporting (SESIR) – Two
- VI. Principal’s Update
 - PM2 testing started and will continue for the rest of the week (12/2-12/5)
 - i. Preliminary scores are positive and are showing progress.
 - School showcase: Amerant Bank Arena on December 9th.
 - i. Promotional items were purchased for the showcase.
 - ii. Alligator Mascot will be in attendance, as well as Debate Club students.
 - The School Board will have a workshop on December 8th to present the school redefining proposals.
 - Silver Trail is hosting a Future Mustang night on December 11th. It starts at 5:30pm.
- VII. School Improvement Monitoring and Stakeholder Feedback
 - Grades 3-5 took PM2 Reading
 - 75% of scores have been reported. Based on these scores, 62% of Grade 3-5 students are proficient or above.
 - SIP Goal for Grades 3-5 is 79% proficiency.
 - No feedback was provided.
- VIII. Media Development Plan review
 - Working on bringing Religion and Social Sciences categories more current (average age is 1997 and 1998).
 - Making progress in Biographies and Historical Fiction categories.
 - Number of books per student is 10.
 - Frances Blocker asked what would happen to the number of books per student if we merged with Panther Run.
 - i. Media Specialist will receive additional funds to purchase books at the beginning of the year. It is unclear what would happen to Panther Run’s library.
- IX. Florida School Recognition Program (A+ Funds) Proposals:
 - Gina LaCroix reviewed what A+ Funds can be used for (Nonrecurring bonuses, nonrecurring expenditures, and temporary personnel).

- The award is \$46, 499.
- Terry Moody motions to discuss the ballot. Kristen Max seconded the motion.
- Gina LaCroix referred to Options A and B that were used for the 2024-2025 A+ Ballot:

- A:** All Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked at least 75% of the 2023-2024 school year will split the A+ funds equally. The bonus will be prorated based on the percentage of time worked.
- B.** Each Instructional and Administrative personnel for the 2023-2024 school year who worked at least 75% of the school year will receive \$250.

The remaining money will be split equally between all Instructional, Administrative staff, and Non-Instructional staff, including Clerical, Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked at least 75% of the 2023-2024 school year. The bonus will be prorated based on the percentage of time worked.

- The floor was opened for discussion.
- Additional options were created:
 - **A:** All Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked at least 50% of the 2024-2025 school year will split the A+ funds equally.
 - **B:** Each Instructional and Administrative personnel for the 2024-2025 school year who worked at least 50% of the school year will receive \$250. The remaining money will be split equally between all Instructional, Administrative staff, and Non-Instructional staff, including Clerical, Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked at least 50% of the 2024-2025 school year.
 - **C:** Each Instructional and Administrative personnel for the 2024-2025 school year who worked at least 50% of the school year will receive \$200. The remaining funds will be split equally between all Instructional, Administrative staff, and Non-Instructional staff, including Clerical,

Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked at least 50% of the 2024-2025 school year.

- D: \$5,000 will be used for After School Gator-Aid Camps. The remaining funds will be split equally between all Instructional, Administrative staff, and Non-Instructional staff, including Clerical, Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked at least 50% of the 2024-2025 school year.
 - E: All Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year will split the A+ funds equally.
 - F: \$5,000 will be used for After School Gator-Aid Camps. The remaining funds will be split equally between all Instructional, Administrative staff, and Non-Instructional staff, including Clerical, Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
 - G: \$5,000 will be used for After School Gator-Aid Camps. Each Instructional and Administrative personnel who worked during the 2024-2025 school year will receive \$200. The remaining funds will be split equally between all Instructional, Administrative staff, and Non-Instructional staff, including Clerical, Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
- A roll call was conducted by Gina LaCroix with a quorum met.
 - The results were as follows:
 - Blocker, Frances A, C
 - Carrillo, Lourdes F, G
 - LaCroix, Gina F, G
 - Mattis, Casey D, F
 - Max, Kristen D, F
 - Mesa, Yoslane E,F
 - Moody, Terry F, G

- o Munera, Isabel F,G
- o Musarra, Adriana F, G
- o Rivas, Sandra D, F
- o Suarez, Susan F, G

- Totals:

- o A: 1
- o B: 0
- o C:1
- o D:3
- o E:1
- o F:10
- o G:5

The two options that will be on the ballot are options F and G.

X. Announcements

- 12/1-12/12: Toy Drive
- 12/2: 3-5 FAST ELA
- 12/3: K-2 FAST Math
- 12/4: 3-5 FAST Math
- 12/5: K-2 FAST ELA
- 12/10: Winter Chorus concert
- 12/12: 5th grade EPIC field trip
- 12/8-12/19: Winter Spirit Dress Up Days
- 12/19: Early release
- 1/5: Teacher Workday
- 1/6: Students return to school

XI. Next Meeting: January 6th at 2:15PM in the Planetarium

XII. Adjournment: Adriana Musarra motioned to adjourn the meeting. Isabel Munera seconded. Meeting adjourned at 3:08pm.

Submitted by: Gina LaCroix

Recorder: Kristen Max

Position: SAC Secretary

Approval Date:

☆ SAC Sign in Sheet for Chapel Trail ES (2961)

Roll Call

Date: 12/2/25 Time: 2:15 pm












#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Blocker, Frances	Teacher	Yes	No	AC
2	Carrillo, Lourdes	BTU Steward (or designee)	Yes	No	GF
3	Cento Hernandez, Christine	SAF Chair (or designee) Parent of a student at the school , Gifted Parent of a student at the school	No	Yes	—
4	Cleare, Tameeka	Non-Instructional Support Employees	Yes	No	—
5	LaCroix, Gina	SAC Chair	Yes	No	GF
6	Mattis, Casey	ESE Parent of a student at the school	No	Yes	DF
7	Max, Kristen	SAC Secretary	Yes	No	DF
8	Mesa, Yoslane	I-Zone Representative (must be a parent) , Gifted Parent of a student at the school	No	Yes	EF
9	Moody, Terry	Non-Instructional Support Employees	Yes	No	FG
10	Moreno, Diana	Teacher	Yes	No	—
11	Munera, Isabel	Parent	No	Yes	FG
12	Musarra, Adriana	Parent	No	Yes	FG
13	Rivas, Sandra	Parent	No	Yes	DF
14	Rosa, Abrianna	Community / Business Representatives	No	No	—
15	Salazar, Paola	ESOL Parent of a student at the school	No	Yes	—
16	Setticase, Jeannie	Pre-K (if applicable - parent or certified teacher)	No	Yes	—
17	Suarez, Susan	Principal	Yes	Yes	FG

Totals: A-1
 B-0
 C-1
 D-3
 E-1
 F-10
 G-6

☆ SAC Sign in Sheet for Chapel Trail ES (2961)

Date: 12/2/25

Time: 2:15 pm


#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Blocker, Frances	Teacher	Yes	No	
2	Carrillo, Lourdes	BTU Steward (or designee)	Yes	No	
3	Centeno Hernandez, Christine	SAF Chair (or designee) Parent of a student at the school, Gifted Parent of a student at the school	No	Yes	
4	Cleare, Tameeka	Non-Instructional Support Employees	Yes	No	
5	LaCroix, Gina	SAC Chair	Yes	No	
6	Mattis, Casey	ESE Parent of a student at the school	No	Yes	
7	Max, Kristen	SAC Secretary	Yes	No	
8	Mesa, Yoslane	I-Zone Representative (must be a parent), Gifted Parent of a student at the school	No	Yes	
9	Moody, Terry	Non-Instructional Support Employees	Yes	No	
10	Moreno, Diana	Teacher	Yes	No	
11	Munera, Isabel	Parent	No	Yes	
12	Musarra, Adriana	Parent	No	Yes	
13	Rivas, Sandra	Parent	No	Yes	
14	Rosa, Abrianna	Community / Business Representatives	No	No	
15	Salazar, Paola	ESOL Parent of a student at the school	No	Yes	
16	Setticase, Jeannie	Pre-K (if applicable - parent or certified teacher)	No	Yes	
17	Suarez, Susan	Principal	Yes	Yes	

☆ SAC Sign in Sheet for Chapel Trail ES (2961)

Date: 12/2/25

Time: 2:15pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Roxana Gross	67559	no.		<i>[Signature]</i>
2	Jeanne Satticase		Orley Jupiter		<i>[Signature]</i>
3	Maria Risco-Feng	35513 762116			<i>[Signature]</i>
4	Lorena Rodriguez				
5	Ashley Fisher	102649	NO		A. Fisher
6	Darci Mongera	1	no		Darci Mongera
7	Katrina Peña	123440			Katrina Peña
8	Sara Crowther	✓	✓		Sara Crowther
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

 Outlook

Fw: A+ Ballot

From Susan Suarez <susy.suarez@browardschools.com>

Date Wed 12/3/2025 10:04 AM

To Lisa M. Camposano <lisa.camposano@browardschools.com>; Judith Thomas <judith.thomas@browardschools.com>; Rosa L. Sequeiros <rosa.sequeiros@browardschools.com>; Kristen N. Max <kristen.max@browardschools.com>; Lorena M. Rodriguez-Soto <lorenna.rodriguez-soto@browardschools.com>; Diana I. Moreno <diana.moreno@browardschools.com>; Yeini Fontanilles <yeini.fontanilles@browardschools.com>; Sara S. Crowther <sara.crowther@browardschools.com>; Iriana Quintero Garcia <Iriana.QuinteroRamirez@browardschools.com>; Deborah J. Newell <deborah.newell@browardschools.com>; Qun Y. Liang <qun.liang@browardschools.com>; Maria E. Lerebours <maria.e.lerebours@browardschools.com>; Tameeka Y. Cleare <tameeka.cleare@browardschools.com>; Darci S. Mongera <darci.mongera@browardschools.com>; Elizabeth Ann Knaggs <elizabethann.knaggs@browardschools.com>; Yenni P. Soto <yenni.soto@browardschools.com>; Ruxandra Radulescu <Ruxandra.Radulescu@browardschools.com>; Marielyn Marte <marielyn.marte@browardschools.com>; Jakierra S. Joseph <jakierra.joseph@browardschools.com>; Katrina M. Pena <katrina.pena@browardschools.com>; Jennifer Leon <jennifer.leon@browardschools.com>; Gina Lopez <gina.lopez@browardschools.com>; Constance Ginther <constance.ginther@browardschools.com>; Berkis Espinal <berkis.espinal@browardschools.com>; Loida Davis <loida.davis@browardschools.com>; Rich Manungo <rich.manungo@browardschools.com>; Lian Song <lian.song@browardschools.com>; John D. Burrillo <john.d.burrillo@browardschools.com>; Terry B. Moody <terry.moody@browardschools.com>; Esther M. Zerpa De Mendez <esther.zerpademendez@browardschools.com>; Wilfredo L. Gutierrez Reyes <wilfredo.gutierrezreyes@browardschools.com>; Yusiris De La Caridad Socas Fuentes <yusirisdelaalidad.socasfuentes@browardschools.com>; Hanifa A. Aziz <hanifa.aziz@browardschools.com>; Anita J. Carnahan <anita.jayne.carnahan@browardschools.com>; Marta E. Espada <marta.espada@browardschools.com>; Rosario M. Mateu <rosario.mateu@browardschools.com>; Monica Benoit <monica.benoit@browardschools.com>; Jenny M. Hohl <jenny.hohl@browardschools.com>; Alicia Velez <alicia.velez@browardschools.com>; Maria T. Risco-Perez <maria.risco-perez@browardschools.com>; Melissa A. Carroll <melissacarroll@browardschools.com>; Leonard E. Hodge <leonard.hodge@browardschools.com>; Frances K. Blocker <frances.blocker@browardschools.com>; Roxana Gross <roxana.gross@browardschools.com>; Nury Montano <nury.montano@browardschools.com>; Yvette M. Robayna <yvette.robayna@browardschools.com>; Lourdes M. Carrillo <lourdes.m.carrillo@browardschools.com>; Cheryl L. Lacroix <cheryl.lacroix@browardschools.com>; Amy Love Reataza <amy.reataza@browardschools.com>; Ivett M. Prevost <ivett.prevost@browardschools.com>; Jillian J. Large <jillian.large@browardschools.com>; Valerie J. Gerwin-Bilyck <valerie.bilyck@browardschools.com>; Lourdes Maria Smith <lourdesmaria.smith@browardschools.com>; Jessica Lopez <jessica.lopez@browardschools.com>; Amy Love Reataza <amy.reataza@browardschools.com>; Maria P. Marcos-Dones <maria.dones@browardschools.com>; Michele T. Laudicina <michele.tse@browardschools.com>; Pamela G. Garner <pamela.garner@browardschools.com>; Hebelinn J. Crouch <hebelinn.crouch@browardschools.com>; Gina Marie Jarboe <Gina.JarboeLacroix@browardschools.com>; Martha L. Uribe <Martha.Uribe@browardschools.com>; Danette E. Craparotta <danette.craparotta@browardschools.com>; Janine L. Tarantola <janine.tarantola@browardschools.com>; Mayra I. Dearmas <mayra.dearmas@browardschools.com>; Hebelinn J. Crouch <hebelinn.crouch@browardschools.com>; Marisela Lopez <marisela.lopez@browardschools.com>; Monica E. Backman <monica.backman@browardschools.com>; Esha France <esha.france@browardschools.com>; Ana I. Navarro <ana.navarro@browardschools.com>; Francesca A. Lamarre <francesca.lamarre@browardschools.com>; Karla Wilson <karla.wilson@browardschools.com>; Sonia Pita <sonia.pita@browardschools.com>; Sherry A. Chadwick <sherry.chadwick@browardschools.com>; Vanessa Rios <vanessa.rios@browardschools.com>; Ana I. Navarro <ana.navarro@browardschools.com>; Francesca A. Lamarre <francesca.lamarre@browardschools.com>; Karla Wilson <karla.wilson@browardschools.com>; Katherine Padron <katherine.padron@browardschools.com>; Margie Nunez <Margie.NunezMercado@browardschools.com>; Lisa M. Tanner <lisa.tanner@browardschools.com>; Nicole L. Del Campo <nicole.delcampo@browardschools.com>; Ashley R. Bernstein <Ashley.Fisher@browardschools.com>; Gina Marie Jarboe <Gina.JarboeLacroix@browardschools.com>; Ana I. Navarro <ana.navarro@browardschools.com>; Francesca A. Lamarre <francesca.lamarre@browardschools.com>; Hebelinn J. Crouch <hebelinn.crouch@browardschools.com>; Diana I. Moreno <diana.moreno@browardschools.com>; Amy Love Reataza <amy.reataza@browardschools.com>; Karla Wilson <karla.wilson@browardschools.com>; Rick Leboeuf <rleboeuf@ppines.com>; Ada R. Verjano <ada.verjano@browardschools.com>; Lorenzo Alvarez <lorenzo.alvarez@browardschools.com>; Susan Suarez <susy.suarez@browardschools.com>; Sara S. Crowther <sara.crowther@browardschools.com>

 2 attachments (110 KB)

25-26 A+ Funds Ballot.pdf; A+ Fund Flyer 25-26.pdf;

From: Gina Marie Jarboe <Gina.JarboeLacroix@browardschools.com>

Sent: Wednesday, December 3, 2025 10:00 AM

To: Susan Suarez <susy.suarez@browardschools.com>; Sara S. Crowther <sara.crowther@browardschools.com>

Subject: A+ Ballot

Good Morning!

Attached is the A+ Ballot for your review.

Voting will take place on **Tuesday, December 9th, from 7:30-8:00am and 2:00-3:00pm in the Planetarium.**

Thank you,

Gina LaCroix

Chapel Trail Elementary

29 2
12/3/25, 11:01 AM

Fw: A+ Ballot - Gina Marie Jarboe - Outlook

Under Florida law, e-mail addresses, and all forms of communications, including e-mail communications, made or received in connection with the transaction of School Board business are public records, which must be retained as required by law and must be disclosed upon receipt of a public records request, except as may be excluded by federal or state laws. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone.

The School Board of Broward County, Florida expressly prohibits bullying, including cyberbullying, by or towards any student or employee. See Policy 5.9: Anti-Bullying for additional information.



VOTING ON FLORIDA RECOGNITION PROGRAM (A+) FUNDS DISTRIBUTION

Please review the **2025-2026
Florida School Recognition
Program (A+) Funds Ballot** and
stop by the **Planetarium** to cast
your vote.

**Tuesday, December 9th
from 7:30-8:00AM &
2:00-3:00PM
in the Planetarium**

Florida School Recognition Funds Ballot
A+ Funds
2025-2026

_____ SAC A+ Proposal A:
\$5,000 will be used for After School Gator-Aid Camps.

The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.

_____ SAC A+ Proposal B:
\$5,000 will be used for After School Gator-Aid Camps. Each Instructional and Administrative personnel who worked during the 2024-2025 school year will receive \$200.

The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.

_____ SAC A+ Proposal C:
None of the above.

12/3/25
teachers lounge



VOTING ON FLORIDA RECOGNITION PROGRAM (A+) FUNDS DISTRIBUTION

Please review the **2025-2026 Florida School Recognition Program (A+) Funds Ballot** and stop by the **Planetarium** to cast your vote.

Tuesday, December 9th
from 7:30-8:00AM & 2:00-3:00PM
in the Planetarium

Florida School Recognition Funds Ballot
A+ Funds
2025-2026

SAC A+ Proposal A:
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SAC A+ Proposal B:
\$5,000 will be used for After School Gator-Aid Camps. Each Instructional and Administrative personnel who worked during the 2024-2025 school year will receive \$200.
The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.

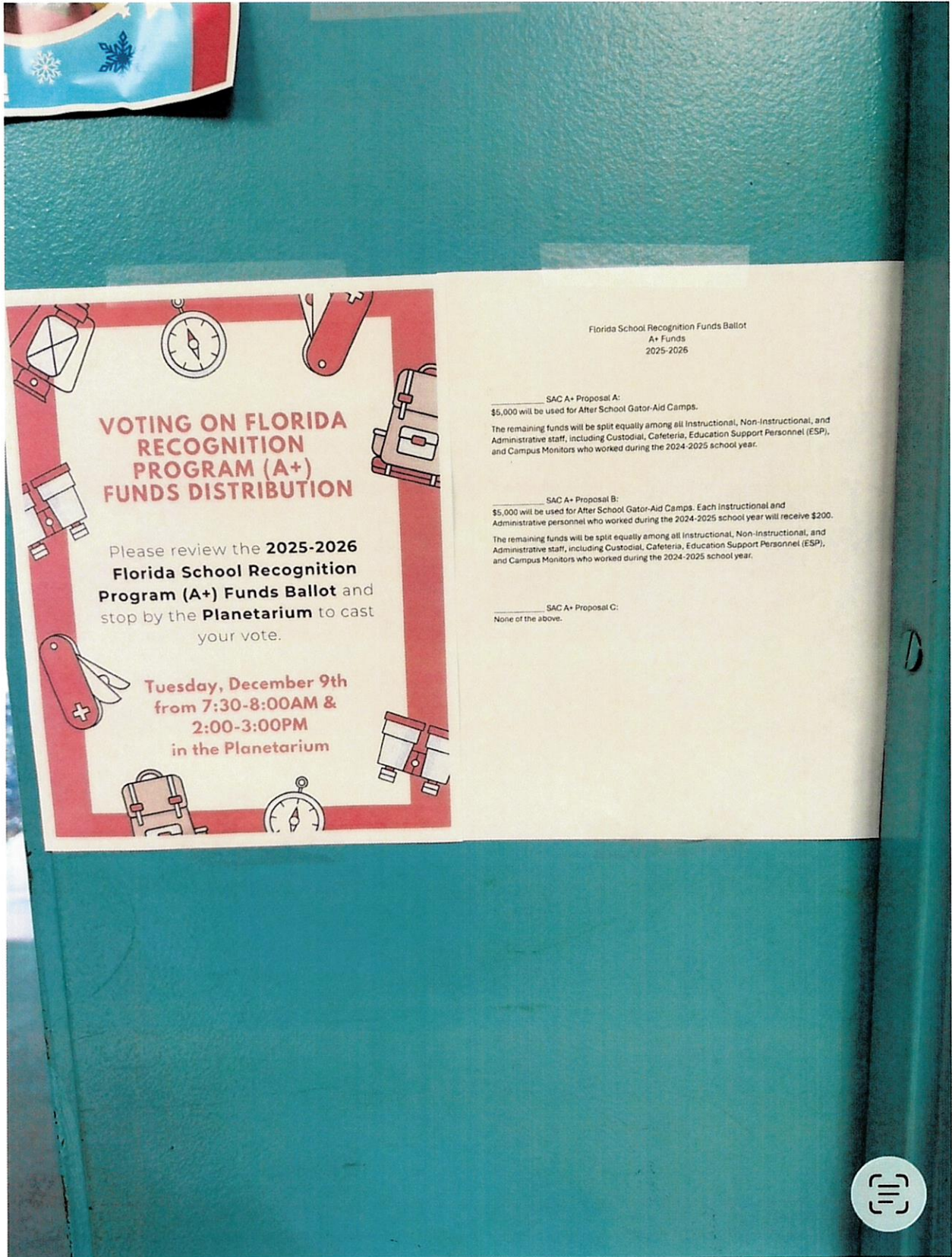
SAC A+ Proposal C:
None of the above.



12/3/25
mail
room



Hollywood - Chapel Trail
Wednesday 10:47 AM



Chapel Trail Elementary 2025-2026

Sign-in Sheet for A+ Voting

Date: December 9, 2025

Print First Name	Print Last Name	Signature
Frances Blocker	Jian Blocker	
Darci Mongera		Darci Mongera
Janine	Tarantola	Janine Tarantola
Nicole	del Campo	Nicole del Campo
Roxana Gross	Gross	Roxana Gross
Val	Bilyck	Val Bilyck
Berkis Espinal	Espinal	Berkis Espinal
Louise	Dimick	Louise Dimick
Ivana Quinto	Quinto	Ivana Quinto
Lisa	Tanner	Lisa Tanner
Yeni	Fontanilla	Yeni Fontanilla
Sonia	Pita	Sonia Pita
Maria	herebours	Maria E. Leebours
Ivett	prevoist	Ivett Prevoist
Jessica	Lopez	Jessica Lopez
Jennifer	Leon	Jennifer Leon
Leonard	Hodge	Leonard Hodge
Amy Love	Reataza	Amy Love
Connie Ginther	Ginther	Connie Ginther
Elizabeth Knaggs	KNAGGS	Elizabeth Knaggs
Kristle Robayne	Robayne	Kristle Robayne
Katrina	Peron	Katrina Peron
Gina	Lopez	Gina Lopez
Taxierra	Joseph	Taxierra Joseph
Ruxandra Radulescu	Radulescu	Ruxandra Radulescu
Marta E. Espade		Marta E. Espade

MONICA	BENOIT	M Benoit
Rosario	Mateu	Rosario Mateu
Anita	Carnahan	Anita Carnahan
HANIFA A	AZIZ	HANIFA
Terry	Moody	Terry Moody
Esther	Zerpa	Esther Zerpa
Yusiris	Soons	Yusiris Soons
Winfredo	Estiva	Winfredo Estiva
John	Borrito	John Borrito
Hani	Harcos	Hani Harcos
Pam	Garner	Pam Garner
Martha ###	Uribe	Martha Uribe
Mayra	DeArmas	Mayra DeArmas
Lourdes	Carrillo	Lourdes Carrillo
Jillian	Large	Jillian Large
Debbie	Newell	Debbie Newell
Melissa	Carroll	Melissa Carroll
Gloria	Montano	Gloria Montano
Maria	RiscoPreg	Maria RiscoPreg
Karla	Wilson	Karla Wilson
Sara	Choutm	Sara Choutm
Sherry	Chadwick	Sherry Chadwick
Marsela	Lupez	Marsela Lupez
Monica	Backman	Monica Backman
HEBE LIND	CROUCH	HEBE LIND
Jenni	Soto	Jenni Soto
Francesca	Lamarre	Francesca Lamarre
ROS Ashley	Fisher	A. Fisher
Vanessa	Rios	V Rios

Vote 1
12/9/25

Chapel Trail Elementary Faculty & Staff Roster 2025-2026



✓ Susan Suarez. Principal
✓ Sara Crowther. Assistant Principal

PRE-K (3)

- ✓ 213 Padron, Katherine - PKB 4693014
- ✓ 211 Nunez - PKC 4693012
- ~~212 TBA - PKG 4696013~~

KINDERGARTEN (3)

- ✓ 219 Chadwick, Sherry (S) 4693016
- ✓ 306 Pita, Sonia (DL) 4693032
- ✓ 304 Rios, Vanessa 4693030

FIRST GRADE (3)

- ✓ 218 Backman, Monica 4693015
- ✓ 205 Lopez, Marisela (DL) 4693008
- ✓ 203 France, Esha 4693007

SECOND GRADE (3)

- ✓ 322 Craparotta, Danette 4693040
- ✓ 342 DeArmas, Mayra (DL) 4693048
- ✓ 347 Tarantola, Janine 4693053

THIRD GRADE (3)

- ✓ 330 Garner, Pam (G/HA) 4693048
- ✓ 329 Marcos, Maria (DL) 4693041
- ✓ 341 Laudicina, Michele 4693047
- ✓ Uribe, Martha

FOURTH GRADE (5)

- ✓ 223 Bilyck, Valerie (G/HA & Math) 4693020
- ✓ 237 Lopez, Jessica (G/HA ELA) 4693028
- ✓ 230 Smith, Lourdes (ELA) 4693025
- ✓ 238 Large, Jillian (Math/Science) 4693029
- ✓ 222 Prevost, Ivett (DL) 4693019

FIFTH GRADE (4)

- ✓ 221 LaCroix, Cheryl (G/HA & ELA) 4693018
- ✓ 229 Montano, Nury (DL & Math/Science) 4693024
- ✓ 224 Robayna, Yvette (ELA) 4693021
- ✓ 226 Carrillo, Lourdes (Math/Science) 4693091

ASD Cluster (4)

- ✓ 305 Lamarre, Francesca K/I 4693031
- ~~308 Navarro, Ana K/I 4693090~~
- ✓ 220 Crouch, Hebelinn 2/3 4693017
- ✓ 331 Reataza, Amy 4/5 4693043
- ✓ Wilson, Karla

SPECIALS

- ✓ 860 Blocker, Frances PE 4693071
- ✓ 401 Gross, Roxana-Media 3235022
- ✓ 110 Hodge, Leonard - Music 4693036

SUPPORT STAFF

- ~~102D Rodriguez-Soto, Lorena -Guidance 3235008~~
- ✓ 101D Fontanilles, Yeini-Literacy Coach 3235004
- ✓ 102B Moreno, Diana -Autism Coach 3235015
- ✓ 101M Max, Kristen -ESE Specialist 3235016
- ~~101N ESE Conference Room 3235006~~

ESE SUPPORT STAFF

- ✓ 318 LaCroix, Gina-ESE Support 4693037
- ✓ 319 Fisher, Ashley - ESE Support 4693038
- ✓ 320 Del Campo, Nicole - SLP 4693039
- ✓ 321 Tanner, Lisa -SLP 4693039

CLERICAL / OFFICE

- ✓ Risco-Perez, Maria - Office Manager/Conf. 3235009
- ~~Velez, Alicia - Info Mgmt. Tech 3235001~~
- ✓ Carroll, Melissa - Tech. Support Specialist II 3235013
- ✓ Holh, Jenny - General Clerk II 3235028/ 3235000
- ~~LeBoeuf, Rick- SRO 3235005~~
- ~~Alvarez, Lorenzo- Campus Monitor 3235029~~
- ✓ Verjano, Ada- Campus Monitor 3235029
- ~~Clinic 3235011~~

Teacher Assistants (19)

- ✓ Leon, Jennefer (7.5) (Specialized PK Padron)
- ✓ Knaggs, Elizabeth (7.5) (Specialized PK Padron)

- ✓ Davis, Loida (7.5) (Intensive PK Nunez)
- ✓ Liang, Qun (7.5) (Intensive PK TBA)
- ~~✓ Marte, Marielyn (7.5) (Intensive PK Floater)~~

- ✓ Pena, Katrina (7.5) (ASD Navarro)
- ✓ Soto, Yenni (7.5) (ASD Lamarre)
- ✓ Ginther, Connie (7.5) (ASD Crouch)
- ___ Cleare, Tameeka (7.5) (ASD Reataza)
- ✓ Joseph, Jakienna (7.5) (ASD Transition)
- ___ Manungo, Rich (7.5) (ASD Transition)
- ✓ Song, Lian (Classroom Monitor)

- ✓ ___ Quintero, Iriana (Behavior Tech) (7.5)

- ✓ ___ Radulescu, Ruxandra (ESE Support) (7.5)

- ✓ ___ Newell, Debbie (Supported K) (7.5)

- ✓ ___ Lerebours, Maria (ESOL) (7.5)

- ✓ ___ Mongera, Darci IDEA (7.0)
- ✓ ___ Lopez, Gina IDEA (7.0)
- ✓ ___ Espinal, Berkis IDEA (7.0)

CUSTODIAL (5)

- ✓ ___ Moody, Terry -Head Facilities 32350H
- ✓ ___ Burrillo, John -Assist. Head Facilities
- ✓ ___ Gutierrez, Wilfredo

- ~~___ Mitchell, Arturo~~
- ✓ ___ Zerpa, Esther
- ✓ **SOCAS, Yusiris**

CAFETERIA (5)

- ✓ ___ Carnahan, Anita -Manager 32350I0
- ✓ ___ Aziz, Hanifa - Gen. Food Serv.
- ✓ ___ Espada, Marta -Gen. Food Serv.
- ✓ ___ Mateu, Rosario - Gen. Food Serv.
- ✓ ___ Benoit, Monica -Cook/Baker

BOLD = Team Leader for Grade Level

G/HA = Gifted/High Achiever

DL = Dual Language

ASD = Autism Cluster

S = Supported

Vote 1
12/9/25

Florida School Recognition Funds Ballot
A+ Funds
2025-2026

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_____ SAC A+ Proposal C:
None of the above.

2025-2026 Florida School Recognition Program (A+ Funds) Ballot Count Summary Sheet

SCHOOL INFORMATION

School:	Chapel Trail Elementary	Date of Staff Vote:	December 9, 2025
Principal:	Susan Suarez	BTU Steward (or Designee):	Lourdes Carrillo
SAC Chair/Co-Chairs:	Gina Jarboe-LaCroix	Other (if applicable):	Tameeka Cleare

Provide the information below.

RECORD SAC APPROVED PROPOSALS BELOW

1.	\$5,000 will be used for After School Gator-Aid Camps. The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
2.	\$5,000 will be used for After School Gator-Aid Camps. Each Instructional and Administrative personnel who worked during the 2024-2025 school year will receive \$200. The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
3.	None of the Above

STAFF VOTE

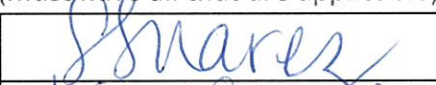



The proposal that receives a majority of the votes shall be considered the winning proposal.

Proposal 1		Proposal 2		Proposal 3	
(a) Total number of eligible staff members that voted for this proposal:	16	(a) Total number of eligible staff members that voted for this proposal:	3	(a) Total number of eligible staff members that voted for this proposal:	51

FINAL RESULT

Check the proposal below that received a majority of the votes. *If "None of the Above" received a majority of the votes, follow the directions below.					
Proposal 1		Proposal 2		Proposal 3	X
Total number of eligible staff members that voted for the winning proposal/option:				51	*None of the Above Directions If "None of the Above" received a majority of the votes, SAC must reconvene to restart the process and complete it by Sunday, February 1, 2026.

SIGNATURES (must have all that are applicable)

Principal:		BTU Steward (or Designee):	
SAC Chair/Co-Chairs:		Other (if applicable):	

Florida School Recognition Program (A+ Funds) Checklist

Kelli S. Blackburn, School Improvement Coordinator

Instructions: To complete the A+ Funds process, use this checklist along with the **SIP Bites – Florida School Recognition Program (A+ Funds)** and other listed resources for detailed instructions. Upon completion of the A+ process, the principal must review and email the school's completed Florida School Recognition Program packet to the School Improvement Instructional Facilitator as one PDF document in the order presented in the checklist below.

Additional resources:

- 2025-2026 Florida School Recognition Awards Process Timeline
- Florida School Recognition Awards (A+ Funds) Ballot Count Summary Sheet

Florida Statute 1008.36 states that, "If school staff and the School Advisory Council cannot reach agreement by February 1, the awards must be equally distributed to all classroom teachers currently teaching in the school." For clarification purposes, a classroom teacher is one who is assigned to a classroom with students on a daily basis.

Actions (Must happen in the order presented)	Required Documents Upon completion of the A+ process, the principal must review and email the school's completed Florida School Recognition Program packet to the School Improvement Instructional Facilitator as one PDF document in the order presented on the checklist below.	1st Meeting	2nd Meeting (if applicable)	3rd Meeting (if applicable)
School Advisory Council (SAC) Meeting		Date:	Date:	Date:
<p>SAC meets during a scheduled meeting to discuss and create a ballot with written proposals aligned to the approved use of the school recognition awards in Florida Statute 1008.36.</p> <p>1. Advertise SAC meeting with the agenda to <u>all stakeholders</u> at least three (3) full business/work days prior to the meeting. Include the agenda.</p> <p style="margin-left: 20px;">a. Voting will take place. Ensure a quorum is present (50% plus 1 of the total number of required SAC members).</p> <p>2. Agenda must include "Florida School Recognition Program (A+ Funds) Proposals" as a topic.</p> <p>3. SAC discusses the proposals and conducts a vote (SAC members only) to approve a written ballot which includes the proposals and "None of the Above" for the allocation of the funds.</p> <p style="margin-left: 20px;">a. Leftover funds must be addressed on the ballot.</p> <p>4. Record the A+ Funds discussion and results of the SAC vote in the minutes.</p> <p>5. SAC should discuss the timeline for the upcoming staff vote.</p>	<p>Email at least two (2) SAC Meeting Advertisements (flyer, school website, newsletter, email, Parent Link, etc.) that include the meeting agenda (Sent to all stakeholders - staff, parents, community, etc., and includes the agenda, date, time and location of the meeting)</p> <ul style="list-style-type: none"> • Advertisements must show they were sent/posted at least three (3) full business/work days prior to the meeting the agenda and the recipients (all stakeholders). 		<p>1/10/20</p>	
	<p>Email SAC Meeting Agenda</p> <ul style="list-style-type: none"> • Florida School Recognition Program (A+ Funds) Proposals" is shown as a topic. 		<p>1/10</p> <p>✓</p>	
	<p>Email SAC Meeting Minutes</p> <ul style="list-style-type: none"> • Must reflect A+ Funds discussion, proposals, leftover funds, SAC vote for approved ballot proposals and the outcome of the vote, ballot creation for staff vote and discussion of the timeline for the upcoming staff vote. 		<p>1/10</p> <p>✓</p>	
	<p>Email SAC Meeting Sign-In Sheets</p> <ul style="list-style-type: none"> • For SAC members and guests 		<p>✓</p>	
General Staff Vote		1st Vote	2nd Vote (if applicable)	3rd Vote (if applicable)
		Date:	Date:	Date:
<p>Staff votes by secret ballot on A+ Fund proposals.</p> <p>1. Advertise general vote along with the official A+ Funds ballot in <u>written form to all eligible staff members</u> at least three (3) full business/work days prior to voting.</p>	<p>Email Written Advertisement to Staff (email, posted notice, etc.)</p> <ul style="list-style-type: none"> • Advertisement must: <ul style="list-style-type: none"> ○ Go out at least three (3) business/work days prior to the vote and include the purpose of vote (e.g., voting on Florida 		<p>1/10- email</p> <p>1/7- flyers, posted</p>	

Florida School Recognition Program (A+ Funds) Checklist

Kelli S. Blackburn, School Improvement Coordinator

Instructions: To complete the A+ Funds process, use this checklist along with the **SIP Bites – Florida School Recognition Program (A+ Funds)** and other listed resources for detailed instructions. Upon completion of the A+ process, the principal must review and email the school's completed Florida School Recognition Program packet to the School Improvement Instructional Facilitator as one PDF document in the order presented in the checklist below.

Additional resources:

- **2025-2026 Florida School Recognition Awards Process Timeline**
- **Florida School Recognition Awards (A+ Funds) Ballot Count Summary Sheet**

Florida Statute 1008.36 states that, "If school staff and the School Advisory Council cannot reach agreement by February 1, the awards must be equally distributed to all classroom teachers currently teaching in the school." For clarification purposes, a classroom teacher is one who is assigned to a classroom with students on a daily basis.

2. Staff will vote on the advertised date and time by secret ballot. 3. Absent staff members can vote if they return to work no later than one (1) workday after the-vote. 4. The proposal with the majority of votes will be implemented. 5. If none of the proposals or 'None of the above' gets a majority of the votes, SAC reconvenes to restart the process.	School Recognition Program (A+ Funds) distribution, a copy of the SAC approved 2025-2026 Florida School Recognition Program (A+ Funds) Ballot, date, time and location of the vote.	✓	
	Email 2025-2026 Staff Roster of Eligible Voters • All staff members that vote must sign next to their names on the roster.	✓	
	Email Approved Ballot A copy of the 2025-2026 approved Florida School Recognition Program (A+ Funds) ballot.	✓	
	Email Florida School Recognition Program (A+ Funds) Ballot Count Summary Sheet 2025-2026 • Each section of the form must be completed and must have all the required signatures.	✓	

advertisement began 12/17/25 on marquee



Hollywood - Chapel Trail

December 17, 2025 1:21 PM



📷 PORTRAIT ▾





Fw: Upcoming SAC Meeting

From Susan Suarez <susy.suarez@browardschools.com>

Date Tue 12/16/2025 5:13 PM

To Lisa M. Camposano <lisa.camposano@browardschools.com>; Judith Thomas <judith.thomas@browardschools.com>; Rosa L. Sequeiros <rosa.sequeiros@browardschools.com>; Kristen N. Max <kristen.max@browardschools.com>; Loreнна M. Rodriguez-Soto <lorenna.rodriguez-soto@browardschools.com>; Diana I. Moreno <diana.moreno@browardschools.com>; Yeini Fontanilles <yeini.fontanilles@browardschools.com>; Sara S. Crowther <sara.crowther@browardschools.com>; Iriana Quintero Garcia <Iriana.QuinteroRamirez@browardschools.com>; Deborah J. Newell <deborah.newell@browardschools.com>; Qun Y. Liang <qun.liang@browardschools.com>; Maria E. Lerebours <maria.e.lerebours@browardschools.com>; Tameeka Y. Cleare <tameeka.cleare@browardschools.com>; Darci S. Mongera <darci.mongera@browardschools.com>; Elizabeth Ann Knaggs <elizabethann.knaggs@browardschools.com>; Yenni P. Soto <yenni.soto@browardschools.com>; Ruxandra Radulescu <Ruxandra.Radulescu@browardschools.com>; Marielyn Marte <marielyn.marte@browardschools.com>; Jakierra S. Joseph <jakierra.joseph@browardschools.com>; Katrina M. Pena <katrina.pena@browardschools.com>; Jennifer Leon <jennifer.leon@browardschools.com>; Gina Lopez <gina.lopez@browardschools.com>; Constance Ginther <constance.ginther@browardschools.com>; Berkis Espinal <berkis.espinal@browardschools.com>; Loida Davis <loida.davis@browardschools.com>; Rich Manungo <rich.manungo@browardschools.com>; Lian Song <lian.song@browardschools.com>; John D. Burrillo <john.d.burrillo@browardschools.com>; Terry B. Moody <terry.moody@browardschools.com>; Esther M. Zerpa De Mendez <esther.zerpademendez@browardschools.com>; Wilfredo L. Gutierrez Reyes <wilfredo.gutierrezreyes@browardschools.com>; Yusiris De La Caridad Socas Fuentes <yusirisdelaCaridad.socasfuentes@browardschools.com>; Hanifa A. Aziz <hanifa.aziz@browardschools.com>; Anita J. Carnahan <anita.jayne.carnahan@browardschools.com>; Marta E. Espada <marta.espada@browardschools.com>; Rosario M. Mateu <rosario.mateu@browardschools.com>; Monica Benoit <monica.benoit@browardschools.com>; Jenny M. Hohl <jenny.hohl@browardschools.com>; Alicia Velez <alicia.velez@browardschools.com>; Maria T. Risco-Perez <maria.risco-perez@browardschools.com>; Melissa A. Carroll <melissacarroll@browardschools.com>; Leonard E. Hodge <leonard.hodge@browardschools.com>; Frances K. Blocker <frances.blocker@browardschools.com>; Roxana Gross <roxana.gross@browardschools.com>; Nury Montano <nury.montano@browardschools.com>; Yvette M. Robayna <yvette.robayna@browardschools.com>; Lourdes M. Carrillo <lourdes.m.carrillo@browardschools.com>; Cheryl L. Lacroix <cheryl.lacroix@browardschools.com>; Amy Love Reataza <amy.reataza@browardschools.com>; Ivett M. Prevost <ivett.prevost@browardschools.com>; Jillian J. Large <jillian.large@browardschools.com>; Valerie J. Gerwin-Bilyck <valerie.bilyck@browardschools.com>; Lourdes Maria Smith <lourdesmaria.smith@browardschools.com>; Jessica Lopez <jessica.lopez@browardschools.com>; Amy Love Reataza <amy.reataza@browardschools.com>; Maria P. Marcos-Dones <maria.dones@browardschools.com>; Michele T. Laudicina <michele.tse@browardschools.com>; Pamela G. Garner <pamela.garner@browardschools.com>; Hebelinn J. Crouch <hebelinn.crouch@browardschools.com>; Gina Marie Jarboe <Gina.JarboeLacroix@browardschools.com>; Martha L. Uribe <Martha.Uribe@browardschools.com>; Danette E. Craparotta <danette.craparotta@browardschools.com>; Janine L. Tarantola <janine.tarantola@browardschools.com>; Mayra I. Dearmas <mayra.dearmas@browardschools.com>; Hebelinn J. Crouch <hebelinn.crouch@browardschools.com>; Marisela Lopez <marisela.lopez@browardschools.com>; Monica E. Backman <monica.backman@browardschools.com>; Esha France <esha.france@browardschools.com>; Ana I. Navarro <ana.navarro@browardschools.com>; Francesca A. Lamarre <francesca.lamarre@browardschools.com>; Karla Wilson <karla.wilson@browardschools.com>; Sonia Pita <sonia.pita@browardschools.com>; Sherry A. Chadwick <sherry.chadwick@browardschools.com>; Vanessa Rios <vanessa.rios@browardschools.com>; Ana I. Navarro <ana.navarro@browardschools.com>; Francesca A. Lamarre <francesca.lamarre@browardschools.com>; Karla Wilson <karla.wilson@browardschools.com>; Katherine Padron <katherine.padron@browardschools.com>; Margie Nunez

pg 2

<Margie.NunezMercado@browardschools.com>; Lisa M. Tanner <lisa.tanner@browardschools.com>;
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Sara S. Crowther <sara.crowther@browardschools.com>

📎 2 attachments (367 KB)

1.6 Agenda.pdf; A+ Voting 25-26 (2nd Meeting).pdf;

Susy Suarez, Ed.S
Principal



Chapel Trail Elementary School
19595 Taft Street
Pembroke Pines, FL. 33029
Phone: (754) 323-5000 Fax: (754) 323-5040
Email: Susan.Suarez@Browardschools.com
<https://www.browardschools.com/chapeltrail>



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From: Gina Marie Jarboe <Gina.JarboeLacroix@browardschools.com>
Sent: Tuesday, December 16, 2025 2:38 PM
To: Susan Suarez <susy.suarez@browardschools.com>
Cc: Sara S. Crowther <sara.crowther@browardschools.com>
Subject: Upcoming SAC Meeting

Good Afternoon,

pg 3

Can you send this out to all staff? Thank you! 😊

Our next SAC meeting is **Tuesday, January 6th** at 2:15 pm in the Planetarium. We will again be discussing the Florida School Recognition Program (A+) Funds and creating new proposals.

We hope to see you there!

Thank you,
Gina LaCroix
Chapel Trail Elementary

Under Florida law, e-mail addresses, and all forms of communications, including e-mail communications, made or received in connection with the transaction of School Board business are public records, which must be retained as required by law and must be disclosed upon receipt of a public records request, except as may be excluded by federal or state laws. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone.

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A+ FUNDS

Please join us for our upcoming
SAC Meeting to create the
A+ Funds Ballot.

Chapel Trail Elementary
January 6, 2026
2:15pm
in the Planetarium



**Chapel Trail Elementary School
School Advisory Council
19595 Taft St. Pembroke Pines, FL 33029**

**School Advisory Council Meeting Agenda
January 6, 2026
2:15pm
Planetarium**

- I. Call to Order and Attendance
- II. Approval of Previous Meeting's Minutes (December 2nd)
- III. Accountability Funds - \$1,700.84
- IV. Recognition Funds - \$51,205.00
- V. School Environmental Safety Incident Reporting (SESIR) - Two
- VI. Principal's Update
- VII. School Improvement Plan Monitoring and Stakeholder Feedback
- VIII. Florida School Recognition Program (A+ Funds) Proposals
- IX. Announcements
- X. Next Meeting: February 3rd at 2:15PM in the Planetarium
- XI. Adjournment

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To SUAREZ, SUSAN

Subject A+ Ballot ~ SAC Meeting January 6

From SUAREZ, SUSAN

Sent 12/16/2025 05:15 PM EST



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We hope to see you there!

Gina LaCroix
Chapel Trail Elementary

Attachments:

-  1.6_Agenda.pdf (59.7 KB)
-  A%2B_Voting_25-26_%282nd_Meeting%29.pdf (307.2 KB)

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A+ FUNDS

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Chapel Trail Elementary
January 6, 2026
2:15pm
in the Planetarium



Upcoming SAC Meeting

From Gina Marie Jarboe <Gina.JarboeLacroix@browardschools.com>
Date Tue 12/16/2025 2:40 PM
To Gina Marie Jarboe <Gina.JarboeLacroix@browardschools.com>
Bcc Susan Suarez <susy.suarez@browardschools.com>; Sara S. Crowther <sara.crowther@browardschools.com>; Kristen N. Max <kristen.max@browardschools.com>; Lourdes M. Carrillo <lourdes.m.carrillo@browardschools.com>; Diana I. Moreno <diana.moreno@browardschools.com>; Frances K. Blocker <frances.blocker@browardschools.com>; Tameeka Y. Cleare <tameeka.cleare@browardschools.com>; adriana_aleman23 <adriana_aleman23@yahoo.com>; caseycenator@gmail.com <caseycenator@gmail.com>; jeanniesetticase@gmail.com <jeanniesetticase@gmail.com>; Christine Cento Hernandez <christine.hernandez1126@gmail.com>; abriannarosa@gmail.com <abriannarosa@gmail.com>; Srivas_83@msn.com <Srivas_83@msn.com>; yolie jimenez <YOLIE52985@YAHOO.COM>; psalazar0106@gmail.com <psalazar0106@gmail.com>; Terry B. Moody <terry.moody@browardschools.com>; isabelmunera@yahoo.com <isabelmunera@yahoo.com>

2 attachments (367 KB)

A+ Voting 25-26 (2nd Meeting).pdf; 1.6 Agenda.pdf;

Good Afternoon!

Our next SAC meeting is **Tuesday, January 6th** at 2:15 pm in the Planetarium. We will again be discussing the Florida School Recognition Program (A+) Funds and creating new proposals.

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Gina LaCroix
Chapel Trail Elementary

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A+ FUNDS

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Chapel Trail Elementary
January 6, 2026
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School Advisory Council (SAC) Meeting Minutes - DRAFT

Chapel Trail Elementary

Date: Tuesday, January 6, 2026

Time: 2:15 PM

Location: Planetarium

o Call to Order and Attendance

- Gina LaCroix called the meeting to order at 2:22 PM.

- Members Present:

Frances Blocker
Lourdes Carrillo
Christine Cento Hernandez
Tameeka Cleare
Gina LaCroix
Casey Mattis
Kristen Max
Diana Moreno
Adriana Musarra
Sandra Rivas
Abrianna Rosa
Susan Suarez

- Guests:

Ada Verjano
Valerie Bilyck
Ashley Fisher
Yenni Soto
Gina Lopez
Lourdes Smith
Sara Crowther
Sherry Chadwick
Jillian Large
Connie Ginther
Iriana Quintero
Jenny Hohl
Darci Mongera
Berkis Espinal
Maria Risco-Perez
Roxana Gross
Debbie Newell
Francesca Lamarre

- Quorum Met: Yes

- Approval of Previous Meeting's Minutes (December 2nd): Lourdes Carrillo motions to approve the minutes from December 2, 2025, with no corrections. Frances Blocker seconded the motion.
- Accountability Funds - \$1,700.84
- Recognition Funds - \$51,205.00
 - Gina LaCroix clarified that \$46,499.00 is School Recognition Funds and \$4,706.00 is Supplies
- School Environmental Safety Incident Reporting (SESIR) – Two
 - Frances Blocker asked if SESIR reset each month. Sara Crowther replied that it resets each school year.
- Principal's Update
 - PM2 data has been reviewed with teachers. Teachers are using this data to guide instruction.
 - iReady Diagnostic 2 will begin next week
 - Report Cards are available on FOCUS beginning Monday, January 12th
 - Honor Roll assemblies are coming up (1/13: 3rd Grade; 1/16: 4th Grade; 1/20: 5th Grade)
 - Kindergarten Round-Up is next week Wednesday, January 14th. There are two sessions – one at 9:00am and one at 6:00pm
 - VPK Classroom was discussed for the 2026-2027 school year. Ms. Suarez was asked if she would want to bring the program back and she said yes but has not received further information. She has contacted the district.
- School Improvement Monitoring and Stakeholder Feedback
 - All PM2 data is now available.
 - SIP Goals:
 - K-2: Proficiency rates will go from 65% to 68% by PM3.
 - 3-5: Proficiency rates will go from 76% to 79% by PM3.
 - Based on PM2:
 - K-2 Proficiency is at 39.5%. This is up from last year's PM2 scores.
 - 3-5 Proficiency is at 57%. This is down from last year's PM2 scores.
 - Gina LaCroix opened the floor for feedback, but no feedback was provided.
- Florida School Recognition Program (A+ Funds) Proposals:
 - Gina LaCroix reviewed what A+ Funds can be used for (Nonrecurring bonuses, nonrecurring expenditures, and temporary personnel).
 - The award is \$46, 499.

- Lourdes Carrillo motions to discuss the ballot. Kristen Max seconded the motion.
- Gina LaCroix referred to the options that were voted on in December 2025.
 - SAC A+ Option A: \$5,000 will be used for After School Gator-Aid Camps. The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
 - SAC A+ Option B: \$5,000 will be used for After School Gator-Aid Camps. Each Instructional and Administrative personnel who worked during the 2024-2025 school year will receive \$200. The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
 - SAC A+ Option C: None of the Above
- Gina LaCroix shared the results from the December 9, 2025 vote.
 - A: 23% (16 votes)
 - B: 4% (3 votes)
 - C: 74% (51 votes)
- The floor was opened for discussion.
 - Lourdes Carrillo proposed two new options for the ballot.
 - **A**: \$200 will be allocated for Instructional and Administrative personnel who worked during the 2024-2025 school year and \$150 for education support personnel (ESP) who worked during the 2024-2025 school year.

The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
 - **B**: All Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year, will split the A+ funds equally.
 - Sara Crowther revisited the idea of using some A+ funds for after school tutoring camps. The concern was shared that our Grades 3-5 students did not perform as well on PM2 this year as they did last

year and the funds would help improve their performance on PM3. The amount proposed was changed.

- **C:** \$4,000 will be used for After School Gator-Aid Camps. The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
 - Gina LaCroix suggested combining options A and C.
 - **D:** \$4,000 will be used for After School Gator-Aid Camps. \$200 will be allocated for instructional and administrative personnel and \$150 for education support personnel (ESP) who worked during the 2024-2025 school year. The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
 - No additional options were created.
- A roll call was conducted by Gina LaCroix with a quorum met.
 - The results were as follows:
 - Blocker, Frances B, C
 - Carrillo, Lourdes A, B
 - Cento Hernandez, Christine A, B
 - Cleare, Tameeka A, B
 - LaCroix, Gina B, D
 - Mattis, Casey A, B
 - Max, Kristen A, B
 - Moreno, Diana A, B
 - Musarra, Adriana A, B
 - Rivas, Sandra A, B
 - Rosa, Abrianna A, B
 - Suarez, Susan A, B
 - Totals:
 - A: 10
 - B: 12
 - C:1
 - D:1

Gina LaCroix requested a motion to include Options A and B on the Florida School Recognition (A+) Funds ballot.

Option A: \$200 will be allocated for instructional and administrative personnel who worked during the 2024–2025 school year and \$150 for education support personnel (ESP) who worked during the 2024–2025 school year. The remaining funds will be split equally among all instructional, non-instructional, and administrative staff, including custodial, cafeteria, education support personnel (ESP), and campus monitors who worked during the 2024–2025 school year.

Option B: All instructional, non-instructional, and administrative staff, including custodial, cafeteria, education support personnel (ESP), and campus monitors who worked during the 2024–2025 school year, will split the A+ Funds equally.

Frances Blocker motioned to include Options A and B on the A+ Funds ballot.

Diana Moreno seconded the motion.

The motion passed, and Options A and B were approved for inclusion on the ballot.

- Announcements
 - 1/12: Report Cards available on FOCUS
 - 1/13: 3rd Grade Honor Roll
 - 1/14: Class pictures
 - 1/14: Kindergarten Round Up (9:00am and 6:00pm)
 - 1/16: 4th Grade Honor Roll
 - 1/19: No school
 - 1/20: 5th Grade Honor Roll
 - 1/26-1/30: Field Day
- Next Meeting: February 3rd at 2:15PM in the Planetarium
- Adjournment: Diana Moreno motioned to adjourn the meeting. Susan Suarez seconded. Meeting adjourned at 3:13pm.

Submitted by: Gina LaCroix

Recorder: Kristen Max

Position: SAC Secretary

Approval Date:

★ SAC Sign in Sheet for Chapel Trail ES (2961)

Date: **1/16/25**

Time: **2:15**

Roll Call

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Blocker, Frances	Teacher	Yes	No	B C
2	Carrillo, Lourdes	BTU Steward (or designee)	Yes	No	A B
3	Cento Hernandez, Christine	SAF Chair (or designee) Parent of a student at the school, Gifted Parent of a student at the school	No	Yes	A B B
4	Cleare, Tameeka	Non-Instructional Support Employees	Yes	No	A B B D
5	LaCroix, Gina	SAC Chair	Yes	No	A B B
6	Mattis, Casey	ESE Parent of a student at the school	No	Yes	A B B
7	Max, Kristen	SAC Secretary	Yes	No	A B B
8	Mesa, Yoslaire	I-Zone Representative (must be a parent), Gifted Parent of a student at the school	No	Yes	—
9	Moody, Terry	Non-Instructional Support Employees	Yes	No	—
10	Moreno, Diana	Teacher	Yes	No	A B
11	Munera, Isabel	Parent	No	Yes	—
12	Musarra, Adriana	Parent	No	Yes	A B B
13	Rivas, Sandra	Parent	No	Yes	A B B
14	Rosa, Abrianna	Community / Business Representatives	No	No	A B B
15	Salazar, Paola	ESOL Parent of a student at the school	No	Yes	—
16	Settcasse, Jeannie	Pre-K (if applicable - parent or certified teacher)	No	Yes	—
17	Suarez, Susan	Principal	Yes	Yes	A B

Totals:













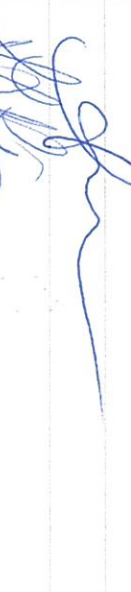




A-10 C-1

B-12 D-1

★ SAC Sign in Sheet for Chapel Trail ES (2961)

Date: 1/6/2026







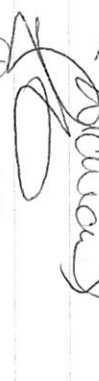












Time: 2:15pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Blocker, Frances	Teacher	Yes	No	
2	Garrillo, Lourdes	BTU Steward (or designee)	Yes	No	
3	Cento Hernandez, Christine	SAF Chair (or designee) Parent of a student at the school , Gifted Parent of a student at the school	No	Yes	
4	Cleare, Tameeka	Non-Instructional Support Employees	Yes	No	
5	LaCroix, Gina	SAC Chair	Yes	No	
6	Mattis, Casey	ESE Parent of a student at the school	No	Yes	
7	Max, Kristen	SAC Secretary	Yes	No	
8	Mesa, Yoslaire	I-Zone Representative (must be a parent) , Gifted Parent of a student at the school	No	Yes	
9	Moody, Terry	Non-Instructional Support Employees	Yes	No	
10	Moreno, Diana	Teacher	Yes	No	
11	Munera, Isabel	Parent	No	Yes	
12	Musarra, Adriana	Parent	No	Yes	
13	Rivas, Sandra	Parent	No	Yes	
14	Rosa, Abrianna	Community / Business Representatives	No	No	
15	Salazar, Paola	ESOL Parent of a student at the school	No	Yes	
16	Setticase, Jeannie	Pre-K (if applicable - parent or certified teacher)	No	Yes	
17	Suarez, Susan	Principal	Yes	Yes	

★ SAC Sign in Sheet for Chapel Trail ES (2961)

Date: 1/6/2020

Time: 2:15 PM

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Ada Ferraro	Yes	School Monitor		
2	Valerie Blyck	Yes			
3	Ashley Fisher	Yes	no		
4	Hesuda Gooch	Yes			
5	Nemi Soto	Yes	no		
6	Gina Lopez	Yes	NO		
7	Quintus Smith	Yes	yes		
8	Shirley Crowther	Yes			
9	Sherry Chadwick	✓	✓		
10	Jillian Large	yes	yes		
11	Lemie Gunther	yes	yes		
12	Leiana Danters	yes.			
13	Jimmy Hohl	Yes	Yes		
14	Darci Mongera	Yes	no		
15	Berkis Espinal	Yes	yes		
16	Maria Risco-Burg	Yes	NO		
17	Kokana Gross	Yes	NA		
18	Debbie Newell	yes	no		
19	Francesca Lamarre	yes			
20					



Fw: A+ Ballot

From Susan Suarez <susy.suarez@browardschools.com>

Date Tue 1/6/2026 3:51 PM

To Lisa M. Camposano <lisa.camposano@browardschools.com>; Judith Thomas <judith.thomas@browardschools.com>; Rosa L. Sequeiros <rosa.sequeiros@browardschools.com>; Kristen N. Max <kristen.max@browardschools.com>; Loreнна M. Rodriguez-Soto <lorenna.rodriguez-soto@browardschools.com>; Diana I. Moreno <diana.moreno@browardschools.com>; Yeini Fontanilles <yeini.fontanilles@browardschools.com>; Sara S. Crowther <sara.crowther@browardschools.com>; Iriana Quintero Garcia <Iriana.QuinteroRamirez@browardschools.com>; Deborah J. Newell <deborah.newell@browardschools.com>; Qun Y. Liang <qun.liang@browardschools.com>; Maria E. Lerebours <maria.e.lerebours@browardschools.com>; Tameeka Y. Cleare <tameeka.cleare@browardschools.com>; Darci S. Mongera <darci.mongera@browardschools.com>; Elizabeth Ann Knaggs <elizabethann.knaggs@browardschools.com>; Yenni P. Soto <yenni.soto@browardschools.com>; Ruxandra Radulescu <Ruxandra.Radulescu@browardschools.com>; Marielyn Marte <marielyn.marte@browardschools.com>; Jakierra S. Joseph <jakierra.joseph@browardschools.com>; Katrina M. Pena <katrina.pena@browardschools.com>; Jennifer Leon <jennifer.leon@browardschools.com>; Gina Lopez <gina.lopez@browardschools.com>; Constance Ginther <constance.ginther@browardschools.com>; Berkis Espinal <berkis.espinal@browardschools.com>; Loida Davis <loida.davis@browardschools.com>; Rich Manungo <rich.manungo@browardschools.com>; Lian Song <lian.song@browardschools.com>; John D. Burrillo <john.d.burrillo@browardschools.com>; Terry B. Moody <terry.moody@browardschools.com>; Esther M. Zerpa De Mendez <esther.zerpademendez@browardschools.com>; Wilfredo L. Gutierrez Reyes <wilfredo.gutierrezreyes@browardschools.com>; Yusiris De La Caridad Socas Fuentes <yusirisdelacaridad.socasfuentes@browardschools.com>; Hanifa A. Aziz <hanifa.aziz@browardschools.com>; Anita J. Carnahan <anita.jayne.carnahan@browardschools.com>; Marta E. Espada <marta.espada@browardschools.com>; Rosario M. Mateu <rosario.mateu@browardschools.com>; Monica Benoit <monica.benoit@browardschools.com>; Jenny M. Hohl <jenny.hohl@browardschools.com>; Alicia Velez <alicia.velez@browardschools.com>; Maria T. Risco-Perez <maria.risco-perez@browardschools.com>; Melissa A. Carroll <melissacarroll@browardschools.com>; Leonard E. Hodge <leonard.hodge@browardschools.com>; Frances K. Blocker <frances.blocker@browardschools.com>; Roxana Gross <roxana.gross@browardschools.com>; Nury Montano <nury.montano@browardschools.com>; Yvette M. Robayna <yvette.robayna@browardschools.com>; Lourdes M. Carrillo <lourdes.m.carrillo@browardschools.com>; Cheryl L. Lacroix <cheryl.lacroix@browardschools.com>; Amy Love Reataza <amy.reataza@browardschools.com>; Ivett M. Prevost <ivett.prevost@browardschools.com>; Jillian J. Large <jillian.large@browardschools.com>; Valerie J. Gerwin-Bilyck <valerie.bilyck@browardschools.com>; Lourdes Maria Smith <lourdesmaria.smith@browardschools.com>; Jessica Lopez <jessica.lopez@browardschools.com>; Amy Love Reataza <amy.reataza@browardschools.com>; Maria P. Marcos-Dones <maria.dones@browardschools.com>; Michele T. Laudicina <michele.tse@browardschools.com>; Pamela G. Garner <pamela.garner@browardschools.com>; Hebelinn J. Crouch <hebelinn.crouch@browardschools.com>; Gina Marie Jarboe <Gina.JarboeLacroix@browardschools.com>; Martha L. Uribe <Martha.Uribe@browardschools.com>; Danette E. Craparotta <danette.craparotta@browardschools.com>; Janine L. Tarantola <janine.tarantola@browardschools.com>; Mayra I. Dearmas <mayra.dearmas@browardschools.com>; Hebelinn J. Crouch <hebelinn.crouch@browardschools.com>; Marisela Lopez <marisela.lopez@browardschools.com>; Monica E. Backman <monica.backman@browardschools.com>; Esha France <esha.france@browardschools.com>; Ana I. Navarro <ana.navarro@browardschools.com>; Francesca A. Lamarre <francesca.lamarre@browardschools.com>; Karla Wilson <karla.wilson@browardschools.com>; Sonia Pita <sonia.pita@browardschools.com>; Sherry A. Chadwick <sherry.chadwick@browardschools.com>; Vanessa Rios <vanessa.rios@browardschools.com>; Ana I. Navarro <ana.navarro@browardschools.com>; Francesca A. Lamarre <francesca.lamarre@browardschools.com>; Karla Wilson <karla.wilson@browardschools.com>; Katherine Padron <katherine.padron@browardschools.com>; Margie Nunez

Pg 2

<Margie.NunezMercado@browardschools.com>; Lisa M. Tanner <lisa.tanner@browardschools.com>; Nicole L. Del Campo <nicole.delcampo@browardschools.com>; Ashley R. Bernstein <Ashley.Fisher@browardschools.com>; Gina Marie Jarboe <Gina.JarboeLacroix@browardschools.com>; Ana I. Navarro <ana.navarro@browardschools.com>; Francesca A. Lamarre <francesca.lamarre@browardschools.com>; Hebelinn J. Crouch <hebelinn.crouch@browardschools.com>; Diana I. Moreno <diana.moreno@browardschools.com>; Amy Love Reataza <amy.reataza@browardschools.com>; Karla Wilson <karla.wilson@browardschools.com>; Rick Leboeuf <rleboeuf@ppines.com>; Ada R. Verjano <ada.verjano@browardschools.com>; Lorenzo Alvarez <lorenzo.alvarez@browardschools.com>; Susan Suarez <susy.suarez@browardschools.com>; Sara S. Crowther <sara.crowther@browardschools.com>

📎 2 attachments (110 KB)

25-26 A+ Funds Ballot (Vote 2).pdf; A+ Fund Voting Flyer 25-26 (Vote 2).pdf;

From: Gina Marie Jarboe <Gina.JarboeLacroix@browardschools.com>
Sent: Tuesday, January 6, 2026 3:28 PM
To: Susan Suarez <susy.suarez@browardschools.com>; Sara S. Crowther <sara.crowther@browardschools.com>
Subject: A+ Ballot

Hi!

Can you please send this to all staff members? Thank you!

Good Morning,

Attached is the A+ Ballot for your review.

Voting will take place on **Monday, January 12th from 7:30-8:00am and 2:00-3:00pm in the Planetarium.**

Thank you,
Gina LaCroix
Chapel Trail Elementary

Under Florida law, e-mail addresses, and all forms of communications, including e-mail communications, made or received in connection with the transaction of School Board business are public records, which must be retained as required by law and must be disclosed upon receipt of a public records request, except as may be excluded by federal or state laws. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone.

The School Board of Broward County, Florida expressly prohibits bullying, including cyberbullying, by or towards any student or employee. See Policy 5.9: Anti-Bullying for additional information.

Florida School Recognition Funds Ballot
A+ Funds
2025-2026

_____ SAC A+ Proposal A:

\$200 will be allocated for each Instructional and Administrative personnel who worked during the 2024-2025 school year and \$150 for each Education Support Personnel (ESP) who worked during the 2024-2025 school year.


The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.

_____ SAC A+ Proposal B:

All Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year, will split the A+ funds equally.

_____ SAC A+ Proposal C:

None of the above.



pg 4
(attachment)



**VOTING ON FLORIDA
RECOGNITION
PROGRAM (A+)
FUNDS DISTRIBUTION**

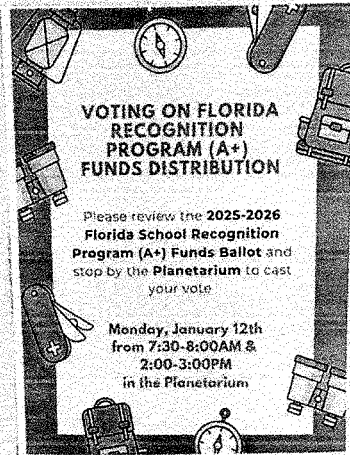
Please review the **2025-2026
Florida School Recognition
Program (A+) Funds Ballot** and
stop by the **Planetarium** to cast
your vote.

**Monday, January 12th
from 7:30-8:00AM &
2:00-3:00PM
in the Planetarium**

Teachers Lounge - 1/7/26



Hollywood - Chapel Trail
Wednesday 7:31 AM



**VOTING ON FLORIDA
RECOGNITION
PROGRAM (A+)
FUNDS DISTRIBUTION**

Please review the **2025-2026
Florida School Recognition
Program (A+) Funds Ballot** and
stop by the **Planetarium** to cast
your vote

**Monday, January 12th
from 7:30-8:00AM &
2:00-3:00PM
in the Planetarium**

Florida School Recognition Funds Ballot
2025-2026

Mail to Planetarium
2025-2026 Florida School Recognition Funds Ballot
Please review the 2025-2026 Florida School Recognition Funds Ballot and stop by the Planetarium to cast your vote.

The enclosed Funds Ballot is for the 2025-2026 Florida School Recognition Program (A+) Funds Distribution. It includes information on how to vote and where to vote.

Mail to Planetarium
2025-2026 Florida School Recognition Funds Ballot
Please review the 2025-2026 Florida School Recognition Funds Ballot and stop by the Planetarium to cast your vote.

Mail to Planetarium
2025-2026 Florida School Recognition Funds Ballot
Please review the 2025-2026 Florida School Recognition Funds Ballot and stop by the Planetarium to cast your vote.



Mail room - 1/7/26



Hollywood - Chapel Trail

Wednesday 7:34 AM



VOTING ON FLORIDA RECOGNITION PROGRAM (A+) FUNDS DISTRIBUTION

Please review the **2025-2026 Florida School Recognition Program (A+) Funds Ballot** and stop by the **Planetarium** to cast your vote.

Monday, January 12th
from 7:30-8:00AM &
2:00-3:00PM
in the Planetarium

Florida School Recognition Funds Ballot
2025-2026

SAC-A Program A
\$200 will be allocated for each instructional and administrative educator who worked during the 2024-2025 school year and is a Florida School Recognition Program (A+) who worked during the 2024-2025 school year.

The Voting Code will be open to all instructional, non-instructional, and administrative staff including substitutes, cafeteria, education support personnel (ESP), and campus monitors who worked during the 2024-2025 school year.

SAC-B Program B
All instructional, non-instructional, and administrative staff including substitutes, cafeteria, education support personnel (ESP), and campus monitors who worked during the 2024-2025 school year will receive the 2024-2025 school year.

SAC-C Program C
None of the above.



Vote '2
1/12/24
pg 1

Chapel Trail Elementary Faculty & Staff Roster 2025-2026



✓ Susan Suarez, Principal
Sara Crowther, Assistant Principal

PRE-K (3)

- ✓ 213 Padron, Katherine - PKB 4693014
- ✓ 211 Nunez - PKC 4693012
- ~~212 TBA - PKC 4696013~~

KINDERGARTEN (3)

- ✓ 219 Chadwick, Sherry (S) 4693016
- ✓ 306 Pita, Sonia (DL) 4693032
- ✓ 304 Rios, Vanessa 4693030

FIRST GRADE (3)

- ✓ 218 Backman, Monica 4693015
- ✓ 205 Lopez, Marisela (DL) 4693008
- ✓ 203 France, Esha 4693007

SECOND GRADE (3)

- ✓ 322 Craparotta, Danette 4693040
- ✓ 342 DeArmas, Mayra (DL) 4693048
- ✓ 347 Tarantola, Janine 4693053

THIRD GRADE (3)

- ✓ 330 Garner, Pam (G/HA) 4693048
- ✓ 329 Marcos, Maria (DL) 4693041
- ✓ 341 Laudicina, Michele 4693047
- ✓ **Uribe, Martha**

FOURTH GRADE (5)

- ✓ 223 Bilyck, Valerie (G/HA & Math) 4693020
- ✓ 237 Lopez, Jessica (G/HA ELA) 4693028
- ✓ 230 Smith, Lourdes (ELA) 4693025
- ✓ 238 Large, Jillian (Math/Science) 4693029
- ✓ 222 Prevost, Ivett (DL) 4693019

FIFTH GRADE (4)

- ✓ 221 LaCroix, Cheryl (G/HA & ELA) 4693018
- ✓ 229 Montano, Nury (DL & Math/Science) 4693024
- ✓ 224 Robayna, Yvette (ELA) 4693021
- ✓ 226 Carrillo, Lourdes (Math/Science) 4693091

ASD Cluster (4)

- ✓ 305 Lamarre, Francesca K/I 4693031
- ~~308 Navarro, Ana K/I 4693090~~
- ✓ 220 Crouch, Hebelinn 2/3 4693017
- ✓ 331 Reataza, Amy 4/5 4693043
- ✓ **Wilson, Karla**

SPECIALS

- ✓ 860 Blocker, Frances PE 4693071
- ✓ 401 Gross, Roxana-Media 3235022
- ✓ 110 Hodge, Leonard - Music 4693036

SUPPORT STAFF

- A 102D Rodriguez-Soto, Lorenna -Guidance 3235008
- A 101D Fontanilles, Yeini-Literacy Coach 3235004
- ✓ 102B Moreno, Diana -Autism Coach 3235015
- ✓ 101M Max, Kristen -ESE Specialist 3235016
- ~~101N ESE Conference Room 3235006~~

ESE SUPPORT STAFF

- ✓ 318 LaCroix, Gina-ESE Support 4693037
- ✓ 319 Fisher, Ashley - ESE Support 4693038
- ✓ 320 Del Campo, Nicole - SLP 4693039
- ✓ 321 Tanner, Lisa -SLP 4693039

CLERICAL / OFFICE

- ✓ Risco-Perez, Maria - Office Manager/Conf. 3235009
- ✓ Velez, Alicia - Info Mgmt. Tech 3235001
- ✓ Carroll, Melissa - Tech. Support Specialist II 3235013
- ✓ Holh, Jenny - General Clerk II 3235028/ 3235000
- ~~LeBoeuf, Rick - SRO 3235005~~
- ~~Alvarez, Lorenzo - Campus Monitor 3235029~~
- ~~Verjano, Ada - Campus Monitor 3235029~~
- ~~Clinic 3235011~~

Teacher Assistants (19)

- ✓ Leon, Jennefer (7.5) (Specialized PK Padron)
- ✓ Knaggs, Elizabeth (7.5) (Specialized PK Padron)
- ✓ Davis, Loida (7.5) (Intensive PK Nunez)
- ✓ Liang, Qun (7.5) (Intensive PK TBA)
- ~~✓ Marte, Marielyn (7.5) (Intensive PK Floater)~~
- ✓ Pena, Katrina (7.5) (ASD Navarro)
- ✓ Soto, Yenni (7.5) (ASD Lamarre)
- ✓ Ginther, Connie (7.5) (ASD Crouch)
- ✓ Cleare, Tameeka (7.5) (ASD Reataza)
- ✓ Joseph, Jakierra (7.5) (ASD Transition)
- ✓ Manungo, Rich (7.5) (ASD Transition)
- ✓ Song, Lian (Classroom Monitor)
- ✓ Quintero, Iriana (Behavior Tech) (7.5)
- ✓ Radulescu, Ruxandra (ESE Support) (7.5)
- ✓ Newell, Debbie (Supported K) (7.5)
- ✓ Lerebours, Maria (ESOL) (7.5)
- ✓ Mongera, Darci IDEA (7.0)
- ✓ Lopez, Gina IDEA (7.0)
- ✓ Espinal, Berkis IDEA (7.0)

BOLD = Team Leader for Grade Level

G/HA = Gifted/High Achiever

DL = Dual Language

ASD = Autism Cluster

S = Supported

CUSTODIAL (5)

- ✓ Moody, Terry -Head Facilities 32350H
- ✓ Burrillo, John -Assist. Head Facilities
- ✓ Gutierrez, Wilfredo
- ~~✓ Mitchell, Arturo~~
- ✓ Zerpa, Esther
- ✓ **Socas, Yusiris**

CAFETERIA (5)

- ~~✓ Carnahan, Anita -Manager 32350I~~
- ~~✓ Aziz, Hanifa -Gen. Food Serv.~~
- ~~✓ Eopada, Marta -Gen. Food Serv.~~
- ~~✓ Mateu, Rosario -Gen. Food Serv.~~
- ~~✓ Benoit, Monica -Cook/Baker~~

Chapel Trail Elementary 2025-2026

Sign-in Sheet for A+ Voting

Date: January 12, 2026

Print First Name	Print Last Name	Signature
Frances B	Blocker	Frances Blocker
Roxang Gross	Gross	Roxang Gross
M. DeArmas	Mayra	Mayra
Susan	suarez	Susan Suarez
Sherry	Chadwick	Sherry Chadwick
Debbie Debbie	Newell	Debbie Newell
Sonia	Pita	Sonia Pita
Janine	Tarantola	Janine Tarantola
Jemica	Lopez	Jemica Lopez
Ivett Pires	Pires	Ivett Pires
Vale	Blyck	Vale Blyck
Nury Montano	Montano	Nury Montano
Kristen	Max	Kristen Max
Michele	Ludiana	Michele Ludiana
Connie	Gunter	Connie Gunter
Lourdes	Smith	Lourdes Smith
Katrina	Peron	Katrina Peron
Yvette	Robayne	Yvette Robayne
Ruxandra	Radulescu	Ruxandra Radulescu
Gina	Lopez	Gina Lopez
Jaxiera	Joseph	Jaxiera Joseph
Nicole	del Campo	Nicole del Campo
Riana	Quintero	Riana Quintero
Darci	Mongera	Darci Mongera
Cheryl	LaCroix	Cheryl LaCroix
Esther	Zerpa	Esther Zerpa

Print First Name	Print Last Name	Signature
Yusris	Saeas	
John Borrallo	Borrillo	
Wilfredo Leonidy	Botillon	
Pamela	Garner	
Martha	Uribe	
Amy Love	Reataza	
Maia homo	Narcan	
Elizabeth Knaggs	Knaggs	
Jennifer	Leoni	
Alicia	Velez	
Lian	Song	
Gina	LACROIX	
Karla	Wilson	
Jillian	Large	
Berkis	Espinal	
Rich	MANUNGO	
Loi da	Davis	
Quin y Loany	Loany	
Margie HARRIS	Nunez	
Francesca	Lamarre	
Jenni (Soto)	Soto	
HEBELIN	cro uch	
Lisa	Tanner	
Ashley	Fisher	
Diana	Moreno	
Tameeka	Cleare	
Monica	Backman	
Marisela	Lopez	

Florida School Recognition Funds Ballot
A+ Funds
2025-2026

_____ SAC A+ Proposal A:

\$200 will be allocated for each Instructional and Administrative personnel who worked during the 2024-2025 school year and \$150 for each Education Support Personnel (ESP) who worked during the 2024-2025 school year.

The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.

_____ SAC A+ Proposal B:

All Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year, will split the A+ funds equally.

_____ SAC A+ Proposal C:

None of the above.

2025-2026 Florida School Recognition Program (A+ Funds) Ballot Count Summary Sheet

SCHOOL INFORMATION

School:	Chapel Trail Elementary	Date of Staff Vote:	January 12, 2026
Principal:	Susan Suarez	BTU Steward (or Designee):	Lourdes Carrillo
SAC Chair/Co-Chairs:	Gina Jarboe-LaCroix	Other (if applicable):	Tameeka Cleare

Provide the information below.

RECORD SAC APPROVED PROPOSALS BELOW

1.	\$200 will be allocated for each Instructional and Administrative personnel who worked during the 2024-2025 school year and \$150 for each Education Support Personnel (ESP) who worked during the 2024-2025 school year. The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
2.	All Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year, will split the A+ funds equally.
3.	None of the Above

STAFF VOTE




The proposal that receives a majority of the votes shall be considered the winning proposal.

Proposal 1	Proposal 2	Proposal 3
(a) Total number of eligible staff members that voted for this proposal: 49	(a) Total number of eligible staff members that voted for this proposal: 15	(a) Total number of eligible staff members that voted for this proposal: 1

FINAL RESULT

Check the proposal below that received a majority of the votes. *If "None of the Above" received a majority of the votes, follow the directions below.							
Proposal 1	<input checked="" type="checkbox"/>	Proposal 2	<input type="checkbox"/>	Proposal 3	<input type="checkbox"/>	*None of the Above Directions	
Total number of eligible staff members that voted for the winning proposal/option:						49	If "None of the Above" received a majority of the votes, SAC must reconvene to restart the process and complete it by Sunday, February 1, 2026.

SIGNATURES (must have all that are applicable)

Principal:		BTU Steward (or Designee):	
SAC Chair/Co-Chairs:		Other (if applicable):	