













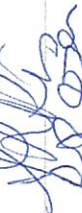

**Chapel Trail Elementary School
School Advisory Council
19595 Taft St. Pembroke Pines, FL 33029**

**School Advisory Council Meeting Agenda
January 6, 2026
2:15pm
Planetarium**

- I. Call to Order and Attendance
- II. Approval of Previous Meeting's Minutes (December 2nd)
- III. Accountability Funds - \$1,700.84
- IV. Recognition Funds - \$51,205.00
- V. School Environmental Safety Incident Reporting (SESIR) - Two
- VI. Principal's Update
- VII. School Improvement Plan Monitoring and Stakeholder Feedback
- VIII. Florida School Recognition Program (A+ Funds) Proposals
- IX. Announcements
- X. Next Meeting: February 3rd at 2:15PM in the Planetarium
- XI. Adjournment



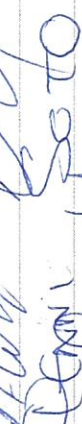





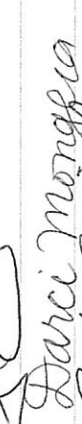
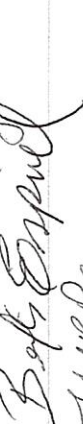
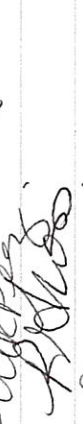





☆ SAC Sign in Sheet for Chapel Trail ES (2961)

Date: 1/6/2026 Time: 2:15pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Blocker, Frances	Teacher	Yes	No	
2	Carrillo, Lourdes	BTU Steward (or designee)	Yes	No	
3	Cento Hernandez, Christine	SAF Chair (or designee) Parent of a student at the school, Gifted Parent of a student at the school	No	Yes	
4	Cleare, Tameeka	Non-Instructional Support Employees	Yes	No	
5	LaCroix, Gina	SAC Chair	Yes	No	
6	Mattis, Casey	ESE Parent of a student at the school	No	Yes	
7	Max, Kristen	SAC Secretary	Yes	No	
8	Mesa, Yoslane	I-Zone Representative (must be a parent), Gifted Parent of a student at the school	No	Yes	
9	Moody, Terry	Non-Instructional Support Employees	Yes	No	
10	Moreno, Diana	Teacher	Yes	No	
11	Munera, Isabel	Parent	No	Yes	
12	Musarra, Adriana	Parent	No	Yes	
13	Rivas, Sandra	Parent	No	Yes	
14	Rosa, Abrianna	Community / Business Representatives	No	No	
15	Salazar, Paola	ESOL Parent of a student at the school	No	Yes	
16	Setticase, Jeannie	Pre-K (if applicable - parent or certified teacher)	No	Yes	
17	Suarez, Susan	Principal	Yes	Yes	

☆ SAC Sign in Sheet for Chapel Trail ES (2961)

Date: 1/6/2026 Time: 2:15 PM

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Ada Ferjano	Yes	School Monitor		
2	Valerie Bilyet	Yes			
3	Ashley Fisher	Yes	NO		
4	Heserub's coach				
5	Jenni Soto	Yes	NO		
6	Gina Lopez	Yes	NO		
7	Louise Smith	Yes	Yes		
8	Sara Crowther	✓	✓		
9	Sherry Chadwick	✓	✓		
10	Jillian Large	Yes	Yes		
11	Connie Gunther	Yes	Yes		
12	Riana Quintero	Yes			
13	Ann Hohl	Yes	Yes		
14	Darci Mongera	Yes	NO		
15	Berkis Espinal	Yes	Yes		
16	Maria Risco-bay	Yes	NO		
17	Roxana Gross	Yes	NO		
18	Debbie Newell	Yes	NO		
19	Francesca Lamarre	Yes			
20					

School Advisory Council (SAC) Meeting Minutes

Chapel Trail Elementary

Date: Tuesday, December 2, 2025

Time: 2:15 PM

Location: Planetarium

I. Call to Order and Attendance

- Gina LaCroix called the meeting to order at 2:22 PM.

- Members Present:

Frances Blocker

Lourdes Carrillo

Gina LaCroix

Casey Mattis

Kristen Max

Yoslaine Mesa

Terry Moody

Isabel Munera

Adriana Musarra

Sandra Rivas

Jeannie Setticase

Susan Suarez

- Guests:

Lorena Rodriguez

Roxana Gross

Katrina Pena

Ashley Fisher

Maria Risco-Perez

Darci Mongera

Deborah Newell

Sara Crowther

- Quorum Met: Yes

II. Approval of Previous Meeting's Minutes (November 4th): Lourdes Carrillo motions to approve the minutes from November 4, 2025, with no corrections. Susan Suarez seconded the motion.

III. Accountability Funds - \$1,588.84

IV. Recognition Funds - \$4,706.00

V. School Environmental Safety Incident Reporting (SESIR) – Two

VI. Principal's Update

- PM2 testing started and will continue for the rest of the week (12/2-12/5)
 - i. Preliminary scores are positive and are showing progress.
 - School showcase: Amerant Bank Arena on December 9th.
 - i. Promotional items were purchased for the showcase.
 - ii. Alligator Mascot will be in attendance, as well as Debate Club students.
 - The School Board will have a workshop on December 8th to present the school redefining proposals.
 - Silver Trail is hosting a Future Mustang night on December 11th. It starts at 5:30pm.

VII. School Improvement Monitoring and Stakeholder Feedback

- Grades 3-5 took PM2 Reading
- 75% of scores have been reported. Based on these scores, 62% of Grade 3-5 students are proficient or above.
- SIP Goal for Grades 3-5 is 79% proficiency.
- No feedback was provided.

VIII. Media Development Plan review

- Working on bringing Religion and Social Sciences categories more current (average age is 1997 and 1998).
- Making progress in Biographies and Historical Fiction categories.
- Number of books per student is 10.
- Frances Blocker asked what would happen to the number of books per student if we merged with Panther Run.
 - i. Media Specialist will receive additional funds to purchase books at the beginning of the year. It is unclear what would happen to Panther Run's library.

IX. Florida School Recognition Program (A+ Funds) Proposals:

- Gina LaCroix reviewed what A+ Funds can be used for (Nonrecurring bonuses, nonrecurring expenditures, and temporary personnel).

- The award is \$46, 499.
- Terry Moody motions to discuss the ballot. Kristen Max seconded the motion.
- Gina LaCroix referred to Options A and B that were used for the 2024-2025 A+ Ballot:

A: All Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked at least 75% of the 2023-2024 school year will split the A+ funds equally. The bonus will be prorated based on the percentage of time worked.

B. Each Instructional and Administrative personnel for the 2023-2024 school year who worked at least 75% of the school year will receive \$250.

The remaining money will be split equally between all Instructional, Administrative staff, and Non-Instructional staff, including Clerical, Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked at least 75% of the 2023-2024 school year. The bonus will be prorated based on the percentage of time worked.

- The floor was opened for discussion.
- Additional options were created:
 - **A:** All Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked at least 50% of the 2024-2025 school year will split the A+ funds equally.
 - **B:** Each Instructional and Administrative personnel for the 2024-2025 school year who worked at least 50% of the school year will receive \$250. The remaining money will be split equally between all Instructional, Administrative staff, and Non-Instructional staff, including Clerical, Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked at least 50% of the 2024-2025 school year.
 - **C:** Each Instructional and Administrative personnel for the 2024-2025 school year who worked at least 50% of the school year will receive \$200. The remaining funds will be split equally between all Instructional, Administrative staff, and Non-Instructional staff, including Clerical,

Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked at least 50% of the 2024-2025 school year.

- D: \$5,000 will be used for After School Gator-Aid Camps. The remaining funds will be split equally between all Instructional, Administrative staff, and Non-Instructional staff, including Clerical, Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked at least 50% of the 2024-2025 school year.
 - E: All Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year will split the A+ funds equally.
 - F: \$5,000 will be used for After School Gator-Aid Camps. The remaining funds will be split equally between all Instructional, Administrative staff, and Non-Instructional staff, including Clerical, Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
 - G: \$5,000 will be used for After School Gator-Aid Camps. Each Instructional and Administrative personnel who worked during the 2024-2025 school year will receive \$200. The remaining funds will be split equally between all Instructional, Administrative staff, and Non-Instructional staff, including Clerical, Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
- A roll call was conducted by Gina LaCroix with a quorum met.
 - The results were as follows:
 - Blocker, Frances A, C
 - Carrillo, Lourdes F, G
 - LaCroix, Gina F, G
 - Mattis, Casey D, F
 - Max, Kristen D, F
 - Mesa, Yoslane E,F
 - Moody, Terry F, G

- Munera, Isabel F,G
 - Musarra, Adriana F, G
 - Rivas, Sandra D, F
 - Suarez, Susan F, G
- Totals:
 - A: 1
 - B: 0
 - C:1
 - D:3
 - E:1
 - F:10
 - G:5

The two options that will be on the ballot are options F and G.

X. Announcements

- 12/1-12/12: Toy Drive
- 12/2: 3-5 FAST ELA
- 12/3: K-2 FAST Math
- 12/4: 3-5 FAST Math
- 12/5: K-2 FAST ELA
- 12/10: Winter Chorus concert
- 12/12: 5th grade EPIC field trip
- 12/8-12/19: Winter Spirit Dress Up Days
- 12/19: Early release
- 1/5: Teacher Workday
- 1/6: Students return to school

XI. Next Meeting: January 6th at 2:15PM in the Planetarium

XII. Adjournment: Adriana Musarra motioned to adjourn the meeting. Isabel Munera seconded. Meeting adjourned at 3:08pm.

Submitted by: Gina LaCroix

Recorder: Kristen Max

Position: SAC Secretary

Approval Date: January 6, 2026

School Advisory Council (SAC) Meeting Minutes - DRAFT
Chapel Trail Elementary
Date: Tuesday, January 6, 2026
Time: 2:15 PM
Location: Planetarium

I. Call to Order and Attendance

- Gina LaCroix called the meeting to order at 2:22 PM.
- Members Present:
 - Frances Blocker
 - Lourdes Carrillo
 - Christine Cento Hernandez
 - Tameeka Cleare
 - Gina LaCroix
 - Casey Mattis
 - Kristen Max
 - Diana Moreno
 - Adriana Musarra
 - Sandra Rivas
 - Abrianna Rosa
 - Susan Suarez
- Guests:
 - Ada Verjano
 - Valerie Bilyck
 - Ashley Fisher
 - Yenni Soto
 - Gina Lopez
 - Lourdes Smith
 - Sara Crowther
 - Sherry Chadwick
 - Jillian Large
 - Connie Ginther
 - Iriana Quintero
 - Jenny Hohl
 - Darci Mongera
 - Berkis Espinal
 - Maria Risco-Perez
 - Roxana Gross
 - Debbie Newell
 - Francesca Lamarre
- Quorum Met: Yes

- II. Approval of Previous Meeting's Minutes (December 2nd): Lourdes Carrillo motions to approve the minutes from December 2, 2025, with no corrections. Frances Blocker seconded the motion.
- III. Accountability Funds - \$1,700.84
- IV. Recognition Funds - \$51,205.00
 - Gina LaCroix clarified that \$46,499.00 is School Recognition Funds and \$4,706.00 is Supplies
- V. School Environmental Safety Incident Reporting (SESIR) – Two
 - Frances Blocker asked if SESIR reset each month. Sara Crowther replied that it resets each school year.
- VI. Principal's Update
 - PM2 data has been reviewed with teachers. Teachers are using this data to guide instruction.
 - iReady Diagnostic 2 will begin next week
 - Report Cards are available on FOCUS beginning Monday, January 12th
 - Honor Roll assemblies are coming up (1/13: 3rd Grade; 1/16: 4th Grade; 1/20: 5th Grade)
 - Kindergarten Round-Up is next week Wednesday, January 14th. There are two sessions – one at 9:00am and one at 6:00pm
 - VPK Classroom was discussed for the 2026-2027 school year. Ms. Suarez was asked if she would want to bring the program back and she said yes but has not received further information. She has contacted the district.
- VII. School Improvement Monitoring and Stakeholder Feedback
 - All PM2 data is now available.
 - SIP Goals:
 - K-2: Proficiency rates will go from 65% to 68% by PM3.
 - 3-5: Proficiency rates will go from 76% to 79% by PM3.
 - Based on PM2:
 - K-2 Proficiency is at 39.5%. This is up from last year's PM2 scores.
 - 3-5 Proficiency is at 57%. This is down from last year's PM2 scores.
 - Gina LaCroix opened the floor for feedback, but no feedback was provided.
- VIII. Florida School Recognition Program (A+ Funds) Proposals:
 - Gina LaCroix reviewed what A+ Funds can be used for (Nonrecurring bonuses, nonrecurring expenditures, and temporary personnel).
 - The award is \$46, 499.

- Lourdes Carrillo motions to discuss the ballot. Kristen Max seconded the motion.
- Gina LaCroix referred to the options that were voted on in December 2025.
 - SAC A+ Option A: \$5,000 will be used for After School Gator-Aid Camps. The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
 - SAC A+ Option B: \$5,000 will be used for After School Gator-Aid Camps. Each Instructional and Administrative personnel who worked during the 2024-2025 school year will receive \$200. The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
 - SAC A+ Option C: None of the Above
- Gina LaCroix shared the results from the December 9, 2025 vote.
 - A: 23% (16 votes)
 - B: 4% (3 votes)
 - C: 74% (51 votes)
- The floor was opened for discussion.
 - Lourdes Carrillo proposed two new options for the ballot.
 - **A**: \$200 will be allocated for Instructional and Administrative personnel who worked during the 2024-2025 school year and \$150 for education support personnel (ESP) who worked during the 2024-2025 school year.

The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
 - **B**: All Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year, will split the A+ funds equally.
 - Sara Crowther revisited the idea of using some A+ funds for after school tutoring camps. The concern was shared that our Grades 3-5 students did not perform as well on PM2 this year as they did last

year and the funds would help improve their performance on PM3. The amount proposed was changed.

IX. **C:** \$4,000 will be used for After School Gator-Aid Camps.

The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.

- Gina LaCroix suggested combining options A and C.
 - **D:** \$4,000 will be used for After School Gator-Aid Camps. \$200 will be allocated for instructional and administrative personnel and \$150 for education support personnel (ESP) who worked during the 2024-2025 school year.
The remaining funds will be split equally among all Instructional, Non-Instructional, and Administrative staff, including Custodial, Cafeteria, Education Support Personnel (ESP), and Campus Monitors who worked during the 2024-2025 school year.
- No additional options were created.

- A roll call was conducted by Gina LaCroix with a quorum met.

- The results were as follows:

- Blocker, Frances B, C
- Carrillo, Lourdes A, B
- Cento Hernandez, Christine A, B
- Cleare, Tameeka A, B
- LaCroix, Gina B, D
- Mattis, Casey A, B
- Max, Kristen A, B
- Moreno, Diana A, B
- Musarra, Adriana A, B
- Rivas, Sandra A, B
- Rosa, Abrianna A, B
- Suarez, Susan A, B

- Totals:

- A: 10
- B: 12
- C:1
- D:1

The two options that will be on the ballot are options A and B.

X. Announcements

- 1/12: Report Cards available on FOCUS
- 1/13: 3rd Grade Honor Roll
- 1/14: Class pictures
- 1/14: Kindergarten Round Up (9:00am and 6:00pm)
- 1/16: 4th Grade Honor Roll
- 1/19: No school
- 1/20: 5th Grade Honor Roll
- 1/26-1/30: Field Day

XI. Next Meeting: February 3rd at 2:15PM in the Planetarium

XII. Adjournment: Diana Moreno motioned to adjourn the meeting. Susan Suarez seconded. Meeting adjourned at 3:13pm.

Submitted by: Gina LaCroix
Recorder: Kristen Max
Position: SAC Secretary
Approval Date: