☆ **SAC Sign in Sheet for Everglades ES (2942)**

Date: 9/28/2026 **Time:** 2:30 PM

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Berry, Allison	SAC Secretary	Yes	No	
2	Buitrago, Rafael	Community / Business Representatives	No	No	
3	Lirio, Shannon	SAC Co-Chair	Yes	No	
4	McGowan, Courtney	Teacher (TF) ESOL	Yes	No	
5	Montes Clavijo, Thanne Laura Peffer (PTA)	SAF Chair (or designee) Parent of a student at the school	No	Yes	
6	Paz, Ricardo	I-Zone Representative (must be a parent)	No	Yes	
7	Saef, Josh	ESE Parent of a student at the school	No	Yes	
8	Schneider, Jessica	SAC Co-Chair	Yes	No	
9	Silva, Cristiane	Non-Instructional Support Employees	Yes	No	
10	Sosa, Mildred	Gifted Parent of a student at the school	No	Yes	
11	Tillinger, Eliot	Principal	Yes	No	

☆ SAC Sign in Sheet for Everglades ES (2942)

Date: 9/28/26 Time: 2:30 pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Susan Hines	yes	no	SBBC	S Hines
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Everglades Elementary School Advisory Council General Meeting

SAC Agenda

Sept. 28, 2026 – 2:30 PM ART ROOM, room 143

Everglades Elementary School
2900 Bonaventure Blvd.
Weston, FL 33331

I. Introduction of Members
II. Member positions election
III. Review previous Draft Minutes
IV. SAC by-laws
V. School Performance Data, stakeholder video
VI. 2025-26 previous year School Improvement Plan (SIP) Close Out
VII. 2026-27 current School Improvement Plan (SIP) Monitoring
    a. Areas of Focus
    b. Stakeholder input
VIII. 2027-28 SIP Planning
    a. Stakeholder input
IX. Account balances-
    NOTE: Budget statuses listed from last fiscal year because funds not yet carried forward for this fiscal year.
    a. School Recognition (A+): $21,748.26
    b. Accountability: -$2,763.60
X. SESIR update **(School Environmental Safety Incident Reporting)**
XI. Safety and Security
XII. Updates/Concerns

2026-27 SAC/SAF Meeting dates:

Sept. 28, 2026
October 26, 2026*
November 30, 2026
December 14, 2026
January 25, 2027*
February 22, 2027
March 29, 2027
April 26, 2027
May 10, 2027

All SAF meetings are regularly scheduled for 2:45 PM in the Media Center.
***Oct. 26 and Jan. 25 are joint SAC-SAF meetings.**
****SAF meetings will be held immediately after that day's SAC meeting.**

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender identity, gender expression, genetic information, marital status, national origin, race, religion, sex or sexual orientation. The School Board also provides equal access to the Boy Scouts and other designated youth groups. Individuals who wish to file a discrimination and/or harassment complaint may call the Director, Equal Education Opportunities/ADA Compliance Department & District's Equity Coordinator/Title IX Coordinator at 754-321-2150 or Teletype Machine (TTY) 754-321-2158.

Individuals with disabilities requesting accommodations under the Americans with Disabilities Act Amendments Act of 2008, (ADAAA) may call Equal Educational Opportunities/ADA Compliance Department at 754-321-2150 or Teletype Machine (TTY) 754-321-2158

Everglades Elementary

School Advisory Council Minutes - September 28, 2026 - DRAFT

September 28, 2026 - 2:30 P.M. Everglades Elementary Media Center
Everglades Elementary School, 2900 Bonaventure Blvd. Weston, FL 33331

Attendance:

Jessica Schneider – *Co-Chair*
Shannon Lirio - *Co-Chair*
Allison Berry – *Secretary*
Courtney McGowan – *Teacher representative, Art*
Ricardo Paz – *Parent, I-Zone representative*
Cristiane Silva - *Non-Instructional*
Laura Peffer- *PTA, SAF liaison*
Rafael Buitrago - *Community liaison*
Eliot Tillinger - *Principal*
Susan Hines - *Assistant Principal, Guest*

Introduction of Members/Position Elections:

A meeting of the Everglades Elementary School Advisory Council was held on September 28, 2026. Chair Jessica Schneider called the meeting to order at 2:35 P.M. and there was a quorum. Mrs. Schneider introduced all SAC members in attendance and welcomed everyone. Parent reps elected by parents by PTA meetings, teacher reps elected by teachers at faculty meetings, and non-instructional elected by non-instructional staff at staff meetings. Member positions were elected by committee as follows, Co-Chairs Jessica Schneider and Shannon Lirio, Non-instructional Cristiane Silva, SAC Secretary Allison Berry, Teacher rep Courtney McGowan, Principal Eliot Tillinger, I-Zone parent rep Ricardo Paz, Gifted Parent of Student at school Mildred Sosa, ESE Parent of Student at school Josh Saef, Parent rep Thanne Montes Clavijo, ESOL Parent of Student at school Tricya Patino, Pre-K Parent of Student at school Doron Feinsilber, SAF Chair Parent Laura Peffer, Community Business rep Rafel Buitrago..

Review Previous Draft Minutes:

Mrs. Schneider asked all participants to review the previous meeting minutes from May. Mr. Buitrago moved to accept the May minutes as they had been submitted, with Mrs. Lirio seconding; the minutes were accepted as is into the record.

SAC Bylaws:

Mrs. Schneider reviewed the SAC bylaws, as well as how the board is elected at the beginning of each academic year. Mr. Buitrago motioned to accept the bylaws as is with no changes, with Mrs. Lirio seconding the motion. Bylaws were approved unanimously.

School Performance Data (Stakeholder Video):

An overview video provided by the district covering how school grades are delineated at the elementary level was shown to all members, with an explanation of how FAST data is used to identify areas of need, as well as how parents can better understand individual student performance. Schools must have 65 or more points in order to receive an "A" letter rating based upon the new grading scale established by the state for the 2026-27 school year. Mrs. Hines elaborated that there are 8 components in which students score points toward the overall school grade, and that our school has typically scored well above the 65-point threshold as we have been consistently awarded school grades of A annually.

2025-2026 School Improvement Plan (SIP) Close Out:
Math was the area of need from the previous school year; math scores improved based upon the PM 3 data from 2025-26. This year's area of need is ELA, specifically for students in the lowest quartile (based on last year's data).

2026-2027 School Improvement Plan (SIP) Monitoring:
After meeting with all teachers for data chats within the first quarter, a 9-week plan has been established to meet the needs of students in the lowest quartile in order to increase ELA learning gains this year.

2027-2028 School Improvement Plan (SIP):
Mrs. Schneider reminded the committee that next year's school improvement plan will be discussed all year in order to prepare for the subsequent year's goals.

Account Balances:
School Recognition (A+) funds = $21,748.46
Accountability = -$2,763.60
These numbers will be updated at the next SAC meeting. Budget statuses are reflected from the previous fiscal year as funds have not yet been carried forward for the current fiscal year from the district business support center.

SESIR (School Environmental Safety Incident Reporting)
No incidents to be reported for this month.

Safety and Security
Mr. Tillinger informed that our school has not lost any security/campus monitors. The construction at Windmill Ranch Park should be finished within the next three weeks, and will include a parking lot at the park, currently community members park in our school's front lot and are monitored by our own campus monitors as they drive into the lot.

Updates/Concerns:
Mrs. Schneider briefly discussed the use of A.I. and the elementary-appropriate lessons that students will learn about during Media when learning about digital literacy this year. No AI tools will be used for elementary students, only learning about how AI works. Teachers and staff have access to some AI tools such as Co-pilot and Magic School, and teachers are receiving on-going trainings on these tools. There have also been various BCPS parent virtual family forums on the district's AI use and policies, one being held tonight via Teams at 5:30PM.

Meeting Adjournment:
Mrs. Schneider adjourned the SAC meeting at 3:08 P.M.
The next SAC meeting will be held October 26 in the Media Center at 2:30 PM.

SAC adjourns at 3:08 P.M.

SAF called to order at 3:08 P.M.

Introduction of Members:
Mrs. Schneider called the School Advisory Forum meeting to order at 3:08 P.M. All members introduced by Mrs. Schneider, with the same members serving on SAC and SAF. All meetings are joint meetings.

Review Previous Draft Minutes:
Mrs. Schneider asked all participants to review the previous meeting minutes, which were unanimously accepted as is to the record.

SAF Bylaws:
Mrs. Schneider reviewed the SAF bylaws with all committee members, as well as how the board is elected at the beginning of each academic year. Mrs. Lirio motioned to accept the bylaws as is with no changes, with Mr. Buitrago seconding the motion. SAF Bylaws were approved as is unanimously.

Zone Liaison/South Area Meeting Information:
Mr. Tillinger mentioned that the district has called for a reduction in the amount of screen time for elementary students. Therefore, students will no longer participate in iReady challenges throughout the year, as students will be using the program for less minutes than in previous years.

The referendum for the district (a renewal of the previous referendum regarding teacher and school funding) will be on the ballot for all voters in November. The district is hosting several upcoming informational sessions on this topic, one this Wednesday evening at Flanagan High School.

Mrs. Schneider mentioned the Global Leaders United middle school student mentors (formerly *Latinos in Action*) will begin visiting our school again next month from Falcon Cove Middle. These student mentors help in various classrooms and develop connections between students and schools.

Everglades Updates/School Concerns:
Mrs. Hines reminded everyone that the fall Book Fair is being held September 28-Oct. 2.
Pre-K students will have a fire truck visit next week from Weston BSO. Kindergarten students are heading to their annual Fire Station field trip later this month, all in conjunction with lessons on Fire Safety and Prevention month for all grades from the National Fire Prevention Association.
Students will learn about idioms in the month of October and some grades will participate in a dress-up day to illustrate idioms
PTA has sponsored an in-house field trip Literacy presentation entitled "Page Turner Adventures" for all school students on October 5th.
PTA's annual "Trunk or Treat" event will be held October 23rd for all Everglades families.

Meeting Adjournment:
The next SAF meeting will be held October 26 in the Media Center at 2:45 PM.
Mrs. Schneider adjourned the meeting at 3:22 P.M.

Submitted by:
Allison Berry, secretary for SAC/SAF 2026-27.

		Gender		Ethnicity						SBBC Employee		Parent of Student			
Name	**Position**	**M**	**F**	**W**	**B**	**H**	**A**	**AI**	**MR**	**E**	**NE**	**P**	**NP**	**Add Date**	**Resigned**
Shannon Lirio	SAC Co-Chair													2026-09-28	
Allison Berry	SAC Secretary													2026-09-28	
Courtney McGowan	Teacher													2026-09-28	
Laura Peffer	SAF Chair (or designee) Parent of a student at the school													2026-09-28	
Tricya Patino	ESOL Parent of a student at the school													2026-09-28	
Doron Feinsilber	Pre-K (if applicable - parent or certified teacher)													2026-09-28	
TOTALS		5	9	5	0	8	1	0	0	6	8	7	7		
SAC Percentages		36	64	36	0	57	7	0	0	43	57	50	50		
School Demographics															

☆ SAC Composition for Everglades ES (2942)

		Gender		Ethnicity						SBBC Employee		Parent of Student			
Name	**Position**	**M**	**F**	**W**	**B**	**H**	**A**	**AI**	**MR**	**E**	**NE**	**P**	**NP**	**Add Date**	**Resigned**
Jessica Schneider	SAC Co-Chair; BTU Steward (or designee)	☐		☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	2026-09-28	
Cristiane Silva	Non-Instructional Support Employees	☐		☐	☐	☐	☐	☐	☐	☐	☐	☐		2026-09-28	
Ricardo Paz	I-Zone Representative (must be a parent)	☐		☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	2026-09-28	
Eliot Tillinger	Principal	☐		☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	2026-09-28	
Mildred Sosa	Gifted Parent of a student at the school	☐		☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	2026-09-28	
Rafael Buitrago	Community / Business Representatives	☐		☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	2026-09-28	
Josh Saef	ESE Parent of a student at the school	☐		☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	2026-09-28	
Thanne Montes Clavijo	Parent	☐		☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	2026-09-28	
TOTALS		5	9	5	0	8	1	0	0	6	8	7	7		
SAC Percentages		36	64	36	0	57	7	0	0	43	57	50	50		
School Demographics															

☆ **SAC Bylaws**

Everglades ES (2942) SCHOOL ADVISORY COUNCIL BY-LAWS

ARTICLE I. NAME

The name of this Council shall be the **Everglades ES (2942)** School Advisory Council.

ARTICLE II. PURPOSE

The primary objectives of the School Advisory Council (SAC) shall be to help identify needs and recommend programs of action. Through a community-wide commitment, the team will foster a positive learning environment, which sets high expectations and meets the diverse needs of the student body.

The School Advisory Council shall be a link between the school and the local community and will serve as a means for participatory management through which the various stakeholders in the school community may assist the school and the school may assist the community. The stakeholders are parents, business people, students, other community representatives, professional educators, and other school staff. The School Advisory Council shall be a resource to the school and school principal. School Advisory Council functions shall include:

- A. To facilitate the development of the School Improvement Plan (SIP)
- B. To monitor implementation of the SIP
- C. To evaluate the effectiveness of the SIP
- D. To provide assistance in the preparation of the school's annual budget
- E. To make recommendations as to the alignment of instructional staffing and instructional materials to support the SIP

The responsibilities and duties of the School Advisory Council will be in accordance with Florida State Statutes 1001.452 and Broward County School Board Policy 1403.

ARTICLE III. MEMBERSHIP

The School Advisory Council shall be representative of the ethnic diversity of the school's student population. In order to satisfy this requirement, the minimum standards for representation shall be as follows:

- Principal
- Teachers
- BTU Steward (or designee)
- Parents
- I-Zone Representative (must be a parent)
- SAF Chair (or designee) Parent of a student at the school
- ESOL Parent of a student at the school
- ESE Parent of a student at the school
- Gifted Parent of a student at the school
- Pre-K (if applicable – parent or certified teacher)
- Non-Instructional Support Employees
- Community / Business Representatives
- Students (required on high school & adult/technical centers—optional at the middle school)
- Community School Representative (if applicable)

A majority (more than half) of SAC members must not be employed by the Broward County School District. Required members include the school Principal, BTU Steward, School Advisory Forum (SAF) Chair (Co-Chair) or designee, Community School Representative, ESE, ESOL, and Gifted parent representatives, and students (if applicable). The ESE, ESOL, and Gifted representative must be a parent of a student at the school. One SAC parent member will be elected as an Innovation Zone (IZ) representative.

SAC members will be elected by their respective peer groups (parents elected by parents, teachers by teachers, etc.) Vacancies will be filled by special elections as needed in the same general manner. Changes in the SAC Composition during the school year must be approved by the School Transformation Office and noted in SAC meeting minutes.

If the elected team is not representative of the school community, as determined by the Principal and/or the Regional Superintendent, the district school board shall appoint additional members to achieve proper representation.

All stakeholders are invited to attend SAC meetings as non-voting participants without regard to membership on the SAC.

- Section 1. Voting: In accordance with the Sunshine Law, a vote of the membership will be taken. All votes must be conducted orally. All members of the Council shall have one vote each. A voting member must be present in person to vote. (See Section Article VI, Section 9.)
- Section 2. Term of Membership: Members of the SAC should attend SAC meetings on a regular basis. A SAC member will be removed from membership after two (2) unexcused consecutive absences from properly noticed SAC meetings. Vacancies will be filled as described above.
- Section 3. Length of Term: Members of the School Advisory Council shall be elected for One year term(s).
- Section 4. Announcement of an election must be made to the various peer groups at least one week in advance. Announcements will be distributed in a manner that ensures the widest dissemination possible within the peer group.
- Section 5. Election of the faculty representatives will take place at a scheduled general faculty meeting.
- Section 6. Election of the parent representatives will take place at a scheduled general meeting of parents.

ARTICLE IV. OFFICERS

- Section 1. Officers of this committee will consist of a Chairperson and secretary.
- Section 2. The officers shall be elected annually at the August meeting.
- Section 3: Installation of new officers will be held at the First meeting of the school year.
- Section 4: If for any reason, an officer is unable to complete the term of office, a new election will be held at the next meeting.
- Section 5. Nominations of SAC Officers:
    - A. There shall be a nominating committee composed of three members who shall be elected by the School Advisory Council at a regular meeting. The committee shall consist of at least one, but not more than two, of current elected officers and the remainder from the general membership.
    - B. The nominating committee will present a slate of candidates for each office at which time nominations from the floor will be taken.
    - C. Nominations for officers will be made from the floor at a School Advisory Council meeting.

ARTICLE V: DUTIES OF THE OFFICERS

- A. The **Chairperson** shall preside at all meetings of the Council and will be an ex-officio member(s) of all committees except the nominating committee. The **Chairperson** will prepare an agenda at least 7 days in advance for all meetings. A copy of the agenda shall be provided to anyone who requests it. The **Chairperson** or designee shall represent SAC at Area Advisory meetings and as a voting member of the school's School Advisory Forum (SAF). The **Chairperson** will represent the SAC at District meetings and/or workshops and may

choose a designee to attend as necessary. The SAC **Chairperson** will sign the school's annual budget (per District Budget Guidelines) as an indication of SAC participation in both processes.

- B. The Secretary shall be responsible for all correspondence and notices of meetings. The Secretary shall keep the minutes of all meetings and assure that copies of the minutes are distributed in a timely manner to Council members. Minutes will be made available to any stakeholder who requests them. The Secretary will keep an accurate record of attendance at all meetings as well as a current roster of all stakeholders.

ARTICLE VI. MEETINGS

The School Advisory Council shall meet regularly and the schedule of meetings for the year will be determined and published in September for the current school year. The SAC and School Advisory Forum (SAF) will schedule a joint meeting semi-annually. Notification of all regular meeting places will be included in the minutes.

- Section 1. Guests: All meetings are open to the public under the Florida Sunshine Law; however, nonmembers / guests may not vote on School Advisory Council issues.
- Section 2. Attendance of SAC members will be kept for all meetings. The Secretary or a designee will take attendance. Attendance records will be sent to the Regional Superintendent.
- Section 3. Minutes of all meetings will be recorded by the Secretary or a designee. Minutes will be sent to the Regional Superintendent, kept on file at the school and posted for public view. Minutes of the previous meeting will be approved at the next meeting, with any additions or corrections noted.

  Minutes will reflect all motions (including: maker of the motion, person seconding and the results of the vote) and any decisions made.
- Section 4. Special meetings may be called by the **Chairperson** or by notice of any three (3) members in writing to the **Chairperson**.
- Section 5. All scheduled meetings, meeting times, and places will be announced at least three days in advance. Any matter that is scheduled to come before the council for a vote requires at least 3 days advance written notice to all SAC members. Members must be advised of a change in the established date, time or location. All special meetings will require notification.
- Section 6. SAC meetings will be scheduled at times and locations convenient for all stakeholders (parents, students, teachers, business persons, and members of the community).
- Section 7. A quorum is the minimum number of members who must be present at a meeting for business to be conducted and for voting to take place. To establish a quorum, a majority of the membership of the council (more than half the members) must be present at the meeting.
- Section 8. SAC meetings will follow the approved agenda. Each item on the agenda will be discussed to the satisfaction of the members present. SAC meeting discussions will be restricted to those topics on the agenda. Other matters will be deferred to another SAC meeting, to the School Advisory Forum, the PTA/PTO, or the principal.
- Section 9. Voting will be conducted orally by asking all in favor to say "Yea" and those opposed to say "Nay". If there is any doubt as to whether or not there is a majority for or against the vote, a roll call must be taken. Voting on high-stakes issues such as Recognition Funds and Waivers shall be conducted by a roll call. All votes will become part of the minutes. Alternates and proxy votes are not permitted (per Florida's Sunshine Law). All votes will be scheduled early in the beginning of the agenda.

ARTICLE VII. COMMITTEES

- A. The **Chairperson** shall create such committees as may be required to promote the objectives of the School Advisory Council.
- B. Committees may include other stakeholders not belonging to the SAC.
- C. The SAC **Chairperson** an ex-officio member(s) of all committees except the nominating committee.

- D. All committees shall bring recommendations to the School Advisory Council at the monthly Council meeting.

ARTICLE VIII. UTILIZATION OF SCHOOL IMPROVEMENT FUNDS

- A. A portion of the Education Enhancement Trust Fund (lottery money) is distributed to the school (through the District) for the SAC to use for programs and projects to enhance school performance through the implementation of the SIP.
- B. Per the General Appropriations Act, Accountability Funds may not be used for capital improvements or for projects or programs with a duration of more than one-year. A principal may not override the selection of the use of the money.
- C. School-based decisions concerning the distribution of School Recognition Funds will be the responsibility of the SAC in accordance with procedures established by the District.

ARTICLE IX. SAC TRAINING AND ACTIVITIES

- A. SAC members will have opportunities to engage in training activities and workshops to build the team, orient new members, develop skills, assist in the annual budget process, and gain a better understanding as to their roles in the school improvement process.
- B. School-based accountability funds may be used to support appropriate training.
- C. Members of the SAC will take an active role in the development, implementation and evaluation of the School Improvement Plan. Members will participate in monitoring the progress of the SIP and will assist in completing a needs assessment each year to determine how best to revise the current SIP.
- D. The SAC will have access to the necessary data to successfully complete the SIP, including budgets, staffing levels, instructional materials, and test data. School personnel, as directed by the principal, may assist the SAC in gathering and interpreting data.
- E. The SAC and its officers will follow all District policies, state rules, and state statutes in conducting its business.

ARTICLE X. AMENDMENTS

- A. Bylaws must conform to the State of Florida statutes and the policies of the School Board of Broward County, Florida.
- B. Amendments to the bylaws will be approved by a majority of the SAC members. Bylaws will be reviewed and approved annually.

ARTICLE XI. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern (**Everglades ES (2942)**) School Advisory Council.

Annual Ratification 09/28/2026

Amended mm/dd/yyyy

~~DRAFT~~
Approved by committee 9/28/2026 JS

Everglades Elementary

School Advisory Council Minutes - May 18, 2026 - ~~DRAFT~~

May 18, 2026 - 2:30 P.M. Everglades Elementary Media Center

Everglades Elementary School, 2900 Bonaventure Blvd. Weston, FL 33331

Attendance:

Jessica Schneider – *Chair*
Shannon Lirio - *Co-Chair*
Allison Berry – *Secretary*
Courtney McGowan – *Teacher representative, Art*
Flavia Seifarth - *Non-instructional representative, IMT*
Dr. Jeremy Saef – *Parent, Pre-K representative*
Rafael Buitrago - *Community member*
Eliot Tillinger - *Principal*
Susan Hines - *Assistant Principal, Guest*

Call to Order:

A meeting of the Everglades Elementary School Advisory Council was held on May 18, 2026. Chair Jessica Schneider called the meeting to order at 2:35 P.M. and there was a quorum. Mrs. Schneider introduced all SAC members in attendance and welcomed everyone.

Review Previous Draft Minutes:

Mrs. Schneider asked all participants to review the previous meeting minutes from April. Dr. Saef moved to accept the April minutes as they had been submitted, with Mrs. Lirio seconding; the minutes were unanimously accepted as is into the record.

Bylaws Articles III & IV:

Mrs. Schneider reviewed the SAC bylaws as to how the board is elected at the beginning of each academic year. Board positions will be revisited when SAC reconvenes for the 2026-2027 school year. Bylaws were available for committee review.

2025-2026 School Improvement Plan (SIP) Monitoring:

The PM 3 Assessment Period is still underway; however, Mrs. Hines informed the committee that there has already been growth noted in a variety of areas assessed. Makeup testing will continue throughout this week. Early data from the intermediate math assessments shows that the after school tutorial program was worthwhile in increasing student learning gains. Administration applauded the efforts of all teachers, staff, and faculty members who have been instrumental in helping students achieve new goals this year.

2026-2027 School Improvement Plan (SIP):

Mrs. Schneider reminded the committee that once all data has been collected from PM 3, the SAC members will be better able to craft next year's school improvement plan. Based on early data, it appears that the use of the tutorial program will be explored as a part of next year's school improvement plan.

Account Balances:

School Recognition (A+) funds = $21,748.46
Accountability = -$2,763.60

 Approved 9/28/26 SP

Mrs. Hines again reminded the committee that the discrepancy with the accountability amount will be adjusted once the tutorial program from the current school year has been adjusted from the correct account (FSR). Once that has taken place, and the accountability amount is refilled for next year, the account balances will be accurate. Mrs. Schneider also reminded the committee that our assigned business center facilitator is out on maternity leave, and we are under another facilitator at this time.

2026-2027 Projected Budget Presentation:
Mrs. Hines presented the projected budget for the upcoming school year. The projected enrollment is approximately 647 students, which is considerably lower than the current enrollment of the 2025-2026 school year (approximately 770 students). This is due to a large 5th grade class of approximately 180 students graduating from the school and only 80 incoming kindergarten students registered at the present time. The grade level total classes will be adjusted as follows: Pre-K - 3 classes, Kindergarten - 3, First Grade - 4, Second Grade - 5, Third Grade - 5, Fourth Grade - 5, Fifth Grade - 5. Cluster classes will decrease from 5 to 4, due to the addition of cluster classes at other elementary schools within the zone (at which there were previously no autism cluster classes offered). Other faculty changes include a reduction in speech teachers (decreasing from 2 ½ to 2) and guidance counselors (from 2 to 1). ESE teacher assistants will also decrease from 18 to 15 for the upcoming school year. This projected budget could change in October depending on actual enrollment at that time (FTE week). New students who have requested to attend Everglades Elementary from the School Choice program (approximately 100 have been approved) cannot be factored into projected enrollment until the 2026-2027 school year begins and registrations are completed in full.

SESIR (School Environmental Safety Incident Reporting)
No incidents to be reported at this time.

Safety and Security
No school concerns or issues at this time.

Meeting Adjournment:
Mrs. Schneider adjourned the SAC meeting at 3:03 P.M.

SAC adjourns at 3:03 P.M.

SAF called to order at 3:03 P.M.

Mrs. Schneider called the School Advisory Forum meeting to order at 3:03 P.M. and there was a quorum of members. All members were introduced by Mrs. Schneider.

Review Previous Draft Minutes:
Mrs. Schneider asked all participants to review the previous meeting minutes, which were unanimously accepted.

Zone Liaison/South Area Meeting Information:
Our own District #6 board member Adam Cervera visited our school today to speak with administration and visit various classrooms around the campus. He viewed all grade level hallways/classes, visited specials classes, and ate lunch with some 2nd grade students. Mr. Tillinger conveyed that Mr. Cervera was very impressed with Everglades Elementary and the overall environment of positivity and commitment to students that he witnessed during his visit.
Mrs. Hines clarified that the "Welcome Back Seniors" event for Cypress Bay seniors who attended Everglades as elementary students will be held on the morning of June 3rd in conjunction with the 5th

~~DRAFT~~ approved 9/28/26 JS

Grade Clap-Out event, preceding the 5th grade dance on the last day of school. Cypress Bay graduation will be held on June 1 at the Hard Rock auditorium in Hollywood.

Bylaws Articles III & IV/SAC Board Election Review:
Mrs. Schneider reminded members of the committee bylaws as well as how the SAF board is elected at the beginning of each academic year. Bylaws were available for committee review.

Everglades Updates:
Mrs. Schneider mentioned that 5th grade end-of-year events will begin this week, with the official 5th grade graduation ceremony taking place on June 2nd. The annual PTA volunteer breakfast will take place May 28th in the media center, and the PreK moving up ceremony will be held May 29th in the cafeteria. Mrs. Hines mentioned that 3rd and 4th grade Honor Roll ceremonies will begin the week of May 25th. Mr. Buitrago and Dr. Saef congratulated committee members as well as all faculty on another successful year and expressed gratitude for the school's dedication to the students and community.

Meeting Adjournment:
Mrs. Schneider adjourned the meeting at 3:12 P.M.

Submitted by:
Allison Berry, secretary for SAC/SAF 2025-26.

Everglades Elementary School Advisory Forum General Meeting

SAF Agenda

Sept. 28, 2026 – 2:40 PM ART ROOM, room 143

Everglades Elementary School
2900 Bonaventure Blvd.
Weston, FL 33331

I. Introduction of Members

II. Review previous Draft Minutes

III. SAF by-laws

IV. Zone Liaison and South Area Meeting Information

V. Area Updates/ School Concerns

2026-27 SAC/SAF Meeting dates:

Sept. 28, 2026
October 26, 2026*
November 30, 2026
December 14, 2026
January 25, 2027*
February 22, 2027
March 29, 2027
April 26, 2027
May 10, 2027

All SAF meetings are regularly scheduled for 2:45 PM in the Media Center.
***Oct. 26 and Jan. 25 are joint SAC-SAF meetings.**
****SAF meetings will be held immediately after that day's SAC meeting.**

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender identity, gender expression, genetic information, marital status, national origin, race, religion, sex or sexual orientation. The School Board also provides equal access to the Boy Scouts and other designated youth groups. Individuals who wish to file a discrimination and/or harassment complaint may call the Director, Equal Education Opportunities/ADA Compliance Department & District's Equity Coordinator/Title IX Coordinator at 754-321-2150 or Teletype Machine (TTY) 754-321-2158. Individuals with disabilities requesting accommodations under the Americans with Disabilities Act Amendments Act of 2008, (ADAAA) may call Equal Educational Opportunities/ADA Compliance Department at 754-321-2150 or Teletype Machine (TTY) 754-321-2158

Everglades Elementary
SCHOOL ADVISORY FORUM
BYLAWS

ARTICLE I: NAME

The name of this forum shall be the **Everglades Elementary** School Advisory Forum (SAF). This Forum operates under Broward County School Board Policy 1.3: School Advisory Forum.

ARTICLE II: OBJECTIVES

Section 1: Mission Statement: The mission of the **Everglades Elementary** SAF is to foster and promote communication between its stakeholders, the school, and the Area Advisory Council. The SAF shall bring forth recommendations, concerns, and interests to and from their Area Advisory Council.

Section 2: Duties:

1. All duties will be advisory in nature, none of which will conflict with any of the powers and duties reserved by law, policy or administrative guidelines to the principal.
2. Actively participate with the School Advisory Council in identifying the educational needs and priorities of the school.
3. Actively participate with the principal in the preparation of the budget and reviewing budget- related concerns after each FTE count.
4. Indicate awareness of the program and plans for the school by the signature of the chairperson on the budget when it is submitted for district budget preparation.
5. Assist in the identification and coordination of the use of community resources to improve student achievement and school effectiveness.
6. Address parent/community concerns; work with the administration to solve problems and to initiate desirable change.
7. Assist in increasing/sustaining high levels of community support for the school.
8. Assist in planning, developing and implementing parent/community programs and training activities.
9. Participate in joint training opportunities with the School Advisory Council.
10. In addition to individual School Advisory Forum meetings, hold semi-annual meetings jointly with the School Advisory Council.
11. The School Advisory Forum shall use guidelines developed by the district, develop and adopt procedural bylaws, conduct meetings in accordance with the Florida Sunshine Laws, and conduct meetings according to Robert's Rules of Order, Newly Revised.
12. As an apolitical organization, officers and members are prohibited from using their titles and/or their positions to endorse or give the impression of endorsing candidates for public office. In addition, public monies and/or materials may not be used to endorse candidates or further their campaigns.

ARTICLE III: MEMBERSHIP

Section 1: Membership of the **Everglades Elementary** School Advisory Forum (SAF) shall be representative of the school community to include parents or guardians of the students enrolled in the school, students of the school, employees of the school, business partners of the school, community members and business-people. Participation from all ethnic, religious, cultural, and socioeconomic backgrounds is welcome and encouraged.

Section 2: Voting Rights: Meetings are open to all but voting rights are granted only to members who are parents or guardians of the students who are enrolled in the school or matriculating to the school the following year, students of the school, employees of the school and business partners of the school. To vote at any meeting, members must sign in and show proof that they meet the above voting membership requirements, if requested.

ARTICLE IV: OFFICERS

Section 1: Officers. The officers shall be the Chairperson, Vice-Chairperson, and Recording Secretary. They should be elected annually at the final meeting of the school year but no later than the first meeting of the next school year.

Section 2: Eligibility: The Chairperson and the Vice-chairperson shall be a parent or custodial guardian of a student who will be enrolled and attending the school during their term of service and shall not be employed by the School Board of Broward County at the school where they will serve.

Section 3: Term of Office: Elected Officers shall serve a period of one year or until their successors have been elected. They may be re-elected to that office for **(3)** consecutive terms.

Section 4: Election of Officers: Nominations shall be taken in accordance with Article V, Section 2. The election shall be by a written and signed ballot when there is more than one candidate for any office. The ballots will be counted by a member of School Administration, a member of the Nominating Committee and a voting member of the Advisory Forum who is not on the ballot.

Section 5: Chairperson Duties. The Chairperson shall have the following duties:

a. Preside at all the **Everglades Elementary** SAF meetings.

b. Sign all correspondence as well as, distribute all correspondence to the elected officers of the **Everglades Elementary** SAF.

c. Attend all Area Advisory Meetings

d. Attend the School Advisory Council meetings as a voting member or appoint a permanent designee to attend the meetings.

e. Act in a professional, prompt and organized manner always and,

f. Represent the majority opinion of the **Everglades Elementary)** SAF.

Section 6: Vice-Chairperson Duties. The Vice-Chairperson shall have the following duties:

a. Assume all the duties of the Chairperson if s/he becomes incapacitated, unavailable, or must step down.

b. Assist the Chairperson in performing his/her duties.

c. Act in a professional, prompt and organized manner always.

Section 7: Recording Secretary Duties. The Recording Secretary shall have the following duties:

a. Ensure the recording of minutes at each **Everglades Elementary** SAF.

b. Present the minutes at the next **Everglades Elementary** meeting for review.

c. Retain copies of all minutes of any **Everglades Elementary** SAF meetings and committees.

d. Transmit the approved **Everglades Elementary** minutes to the Principal and to such other persons as the Forum may direct. Retain copies of all the **Everglades Elementary** SAF correspondences, chairperson's reports, and meeting/committee reports

ARTICLE V: COMMITTEES

Section 1: The Chairperson will create such committees as may be required to promote the objectives of the **Everglades Elementary** SAF**.** Once formed the committee members shall elect a Chairperson.

Section 2: Nominating Committee: The Chairperson will appoint a Nominating Committee at the general meeting no later than March**.** The Committee will consist of at least three members and always have an uneven number of members. At least one officer of the SAF shall serve on the Nominating Committee. The committee will elect a chairperson. The purpose of the Nominating Committee shall be to nominate one person to fill each elected position and to present this slate of officers at the general meeting where elections will take place. Additional nominations may be made from the floor when the elections are held. The Committee shall function according to Robert's Rules of Order, Newly Revised.

Section 3: Each Committee Chair shall have the duty to update the **Everglades Elementary** SAF, as necessary, at the monthly general meeting.

ARTICLE VI: MEETINGS

Section 1: General Meetings: **Everglades Elementary** SAF shall meet regularly with the time, date, and place of future meetings decided by the **Everglades Elementary** SAF with the understanding that all meetings will be held in places that are easily accessible to the public. Notification of all regular meetings shall be included in the minutes and announced per Florida Sunshine State law.

The **Everglades Elementary** SAF shall meet at least twice a year with the **Everglades Elementary** School Advisory Council with the time, date, and place of meeting to be determined by mutual agreement of the SAC and SAF. Notification of all special meetings shall be included in the minutes and announced per Florida Sunshine State law.

Section 2: Special Meetings:

a. A special meeting may be called when it is deemed necessary to conduct the business of the forum. The Chairperson or a majority vote of the membership may call special meetings. Notification of all special meetings shall be included in the minutes and announced per Florida Sunshine State law.

ARTICLE VII: AMENDMENTS

These bylaws of the **Everglades Elementary** SAF may be amended at any regular meeting by a two/thirds affirmative vote of those eligible voters in attendance, provided that the amendment has been submitted in writing at the previous meeting. Any amendment must conform to the Broward County School Board Policy for School Advisory Forums; Policy 1.3.

ARTICLE VIII: PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern the **Everglades Elementary** School Advisory Forum.

Adopted
Date- Sept. 28, 2026
JS