

**Welleby Elementary School
School Advisory Forum Minutes
Joint Meeting
September 30, 2025**

I. Roll Call to Establish Quorum
Take roll and established quorum.

II. Welcome and Introductions – Approved Minutes

III. Review of SAF Policies and Procedures

IV. Principal's Welcome – Ms. Ollivierre

V. What is SAC Presentation – Ms. Ollivierre

- SAC/SAF is a collaboration between the school, parents and the community.
- SAC is a collaborative partnership with the school, and we deal with the School Improvement Plan (SIP).
- Being that SAC is collaborative it is important that the parents and school community is involved.
- SAC facilitates the development and monitors the progress of the annual School Improvement Plan.

- SAC must be involved in determining how the school uses the accountability funds (money).
- SAC must meet on the 1st or 4th week of each month.
- The objective is to attempt to have SAC meetings at a time that is convenient for stakeholders to attend.
- Parents were asked in the SAC meeting when is the best time for them to meet for SAC. The people in attendance were asked for their opinions/input on when SAC meetings should take place.
- One parent said that 2:30 PM is convenient for her because she can come after school, keep her kids in the school Aftercare program, and then attend the SAC meeting herself at 2:30 PM.
- We spoke about the various advantages and disadvantages of different times for SAC meetings to take place.
- It was agreed on upon between both staff and parents that 2:30 PM is the best overall time to conduct our SAC meetings.

- A staff member said that if it means enough to the parents in the community then parents need to make the time to attend SAC meetings as she does for her own 3 children.
- Another staff members encouraged the people in attendance to start “bringing a friend with them to SAC meetings” in order to add to the monthly attendance at our SAC meetings.
- We discussed the school’s overall grade from last year. We missed earning a grade of “A” by less than 1 point.
- The school data (FAST PM 3 scores breakdown) was covered in detail.
- In 2025 our overall ELA Proficiency was 68% (up 3 points from 2024).
- In 2025 our overall MATH Proficiency was 73% (up 2 points from 2024).
- In 2025 our overall SCIENCE Proficiency was 55% (up 6 points from 2024).
- The school’s main struggles were centered around “learning gains” especially in subgroups such as our “lowest quartile of math students”

and our “students with disabilities (SWD)” in both ELA and MATH.

- We know based on our data we are going to focus on our lowest quartile in math and our ESE population.
- The School Advisory Committee Members and positions that still need to be filled were addressed and covered in detail.
- Spoke about the necessary need for both PARENT positions and FACULTY positions on the SAC committee.
- The selection of the SAC committee has to be reflective of our school population (based on race, gender, etc.)

VI. School Improvement Input

SAC Members and Staff Input/Information on the School Improvement Plan

- Goal: By May of 2026 students in the lowest quartile for math in grades 3-5 will score 50% on the FAST PM 3 for Math.

- Went over Welleby's action plan for professional development.
- Providing ongoing professional development is a very important part of the action plan.
- For SAC we want to drive our goal for the School Improvement Plan.
- We discussed the SAC committee positions that still need to be filled, and we asked the parents to be raise their hand and inform us if they are at all interested in being a member of our SAC committee.

Parent Input/Comments on the School Improvement Plan

- Victoria Godwin/Reese volunteered to take the ESE position on the SAC committee.
- Veronica Velez inquired and was interested in the Pre-K position on the SAC committee.
- Tonya Brown offered to be the SAF Chair on the SAC committee.
- Other parents at the meeting commented that they were contemplating and thinking about

being on the committee and taking on specific committee positions.

- The parents were extremely positive and offered some valuable generic comments on their excitement on helping with SAC by attending SAC meetings even if they do not take on a specific SAC committee position.

VII. Accountability Funds

- As of now the accountability funds are at the same amount as it was at the end of last school year.
- The school has not used any of the funds since the spring of last year.
- How to use the accountability funds will be discussed at future SAC meetings by the SAC committee and will be brought up to our community stakeholders for their thoughts, ideas and opinions on proper and quality manners on how to spend the funds.

VIII. SESIR Report

- Nothing to Report at this time

IX. Parent Resources

Math Coach Input/Comments on the Parent Resources

- Discussed different technology programs and featured platforms the students can work on at home (I-Ready, Benchmark Advanced, Read Works, Savvas Easybridge, Khan Academy, Common Lit, Beanstack, etc).
- Spoke about how parents can help students at home with these online programs.
- A parent spoke up about having difficulty accessing certain online programs at home with her child.
- Math Coach spoke on how most of the programs can be found on the CLEVER dashboard.
- A parent asked if the programs can be found on the Focus website, and it was clarified for her that is not correct. Instead, scan the QR Code that was given out to all the parents today at the meeting to get to the online platforms.

- Math Coach spoke about how she is trying to move the instructional focus forward in a strategic manner.

X. Comments or Concerns

- Ms. Ollivierre asked if there were any comments or concerns before we adjourn the meeting, but there were no comments or concerns from anyone in attendance.

Meeting Adjourned