

Welleby Elementary School
School Advisory Forum
March 24, 2026

Minutes

- I. Roll Call to Establish Quorum**
Take roll and established quorum.

II. Welcome and Introductions – Approved Minutes

III. Attendance

IV. Review of February SAF Meeting Minutes

V. Parental Involvement Input from Parents

- Allotted funds are often used for salaries for teachers to help and train parents.
- Such events as: Literacy Night and Math Night.
- We used some of the funds for materials and such for after school events (like Literacy Night).
- A portion of the funds is automatically taken out.
- **A parent** mentioned that in the beginning of the year parents seemed to be more “gung ho” in the beginning of the school year.
- **Another parent** suggested moving up our Literacy and Math Nights to earlier in the school year when parents may be more excited and willing to attend.

- **A parent** asked about the policy of the school having parent and families contact information such as emails and phone numbers.
- **Another parent** asked what the budget for paper is because paper may be a better way to communicate to families than robocalls.
- **A parent** mentioned that she has her robocalls go right to voice mail automatically.
- **A different parent** asked what are some different ways that we can pass the information on to families and parents.
- **A staff member** said the school does flyers, robocalls, parent links, and social media, among other things to convey information to the parents.
- **A parent** asked about having a Giant Monthly Calendar out front with important notices and events for parents to be able to see.
- **Another parent** questioned who comes up with some of these “dress up” ideas that the district has for students.
- **A parent** about asked about the timeline of the beginning of the school year regarding events and assessments that occur.
- **Another parent** asked about having “room parents” for each class.
- **A staff member** explained that some teachers are open to having parents involved in their classrooms and some teachers are not and prefer their space.

- **A staff member** noted that if a parent is in the classroom helping then that parent has to be trained and know the proper means of teaching children.

VI. Title I Addendum Input from Parents

- This Addendum is part of the School Improvement Plan.
- It addresses some of the needs for the school in particular.
- We use this to conduct a “needs assessment” at the school.
- Welleby does not have a lot of turnover, but when we do, we have a lot of teachers applying for positions at our school.
- Our administration is looking for “high quality” teachers to work here at Welleby.
- We use Title I funds to help staff additional teachers here at Welleby.
- We have a Response to Intervention Program, emotional support help, housing program, professional development for teachers and these are just some of the important items here at Welleby.
- We do have a program through the district and a school plan to help with poor behavior and violence in the school.

- We have a nutrition program here at our school which includes breakfast and lunch meals here at school.
- There are some programs such as “Career and Technical” that we do not have here being we are an elementary school, and certain programs are more for secondary schools.
- **A parent** said that the Addendum presented is concise.
- **Another parent** mentioned that parents should get alerts for kindergarten registration.
- **A parent** said she knows we offer the BMI and scoliosis testing here and her daughter loves our school and her daughter has improved her health due to our health programs here at school.

VII. School/Parent Compact Input from Parents

- We discussed the pros and cons of the current School/Parent Compact and brainstormed ideas from the parents and staff members in attendance.
- A parent said she believes the Compacts that are sent home covers everything she believes it should cover.
- **Another parent** mentioned she has a good support system but not every child has that.

- **A staff member** said she certainly appreciates parents coming in and helping at the school.
- **Another parent** said she remembers as a child having a single mom and she would attend PTA Meetings with her own mom, however there would only be about 10 parents in attendance even back then.
- **A parent** said we should do an “Elite Math Night with Competitions” and A “Literacy Night with Debates” here at our school.

VIII. Parent and Family Engagement Plan Input from Parents

- The parent survey gives us a lot of valuable information about what the parents and families are thinking.
- On most of the questions the school scored an 80% or above.
- We wanted to discuss and focus on the areas that parents “disagreed” on or wanted more information on.
- Welleby got a lot of positive feedback from the parents for the most part.
- One area that parents “disagreed” on was, “I often receive information from my child’s school about how I can work with teachers to help my child succeed.”

- **A parent** stated that some of the numbers and percentages seemed skewed on the survey results.
- **Another parent** said that some parents who respond to the survey also have children who are constantly absent from school or chronically late.
- **A parent** brought up that some of the questions are repetitive and are similar but just worded differently.
- **A staff member** noted that some of the survey questions that we reviewed were redundant.
- The question, “I receive materials to help me with my child to do work at home” had a surprisingly higher “disagree” rate than expected.
- **A staff member** spoke about how much she sends home to help parents work with their children at home.
- **A parent** said that her child’s teacher here at Welleby has a class group text application set up where the parents can text with one another regarding school and the class, but she is the only parent who ever texts on the application and no other parent in the class participates.
- We noticed many of the survey questions had positive response rates in the 80th percentile – 90th percentile which we take a lot of pride in.
- A high percentage of parents/families said that they feel “welcomed” at the school.
- **A staff member** said that the survey gives us a lot of positive and helpful results from parents.

- **A parent** said the survey results did not seem like an accurate count.
- **Another parent** mentioned how the district has multiple surveys being sent out to parents at once has she currently has multiple surveys sent to her.

IX. School Improvement Goals

- Discussed the current School Improvement Goals and discussed how they currently benefit the students and staff.
- Brainstormed other possible School Improvement Goals that could be added to help reinforce student academic achievement.
- Talked about the pros and cons of specific School Improvement Goals and their effectiveness on maximizing student achievement

X. SESIR Report

- There is nothing to report regarding the SESIR Report currently.

XI. Accountability Funds

- Welleby has about \$12,045.90 in Accountability Funds.

- Typically, the funds roll over. This year the funds will not roll over to next year.
- We really must use it, or we will lose it.
- Brainstormed ideas on how we could use the Accountability Funds efficiently.
- We will have to vote on how to spend the Accountability Funds.
- After this school year, we will not get the Accountability Funds again next school year.
- The school needs 51% of the committee members to be present to vote on the usage of the Accountability Funds.
- We can either split the \$12,045.90 up among the 6 grade level teams to spend (about \$2,000 each) or we can spend the \$12,045.90 in total as a school.
- We will have to set up an “emergency meeting” to vote on how to use the Accountability Funds.
- Promethean Boards are \$2,218 each and we would have to purchase stands as well which cost \$375 each.
- **The 4 Promethean Boards and 4 stands would cost a total of approximately \$10,372 and we would have approximately \$1,673 left over to spend elsewhere.**
- We would still have a little bit of funds left over.
- The goal is to give every teacher who would like one a Promethean Board.

- **A staff member** suggested purchasing Recordex Projectors that connect directly to the Recordex because no bulb is needed.
- **A staff member** had said that the district may not be replacing the old projectors that teachers currently use.
- With the money that is left over we can buy some new projectors, so we do not need to “repair” the old projectors.
- **A staff member** mentioned that her grade level would like to have the Scholastic Magazines because it talks about “real world stuff” in the real world.
- **A staff member** said with the \$1,673 left over perhaps we can get the Scholastic Magazines.
- **We decided that we would have an “emergency meeting” where committee members would come in and discuss and vote on the purchase of the 4 Promethean Boards and 4 Stands to be purchased with the Accountability Funds.**

Meeting Adjourned