

SEA CASTLE ELEMENTARY SCHOOL
"Home of the Determined Dolphins"



School Advisory Council Meeting Agenda
September 22, 2026
3:30pm

Call to Order

3:32 PM

Welcome

Introductions

Old Business- Approval of August Minutes

Donovan 1st

Chin- seconded approval

Principal Update:

School Grade and Ratings Video

School Beautification Needs Assessment Form

Pull outs began by Mrs. Styles and support staff

5 retention students passed PM1

Contact teachers first before Dr. Cooper for teacher conferences.

Accountability Report:

Accountability Funds: have not been released yet

School Environmental Safety Incident Reporting (SESIR) - 0

New Business:

SAC Committee Elections

SAC Bylaws

SAC bylaws are the rules and guidelines that explain how the School Advisory Council operates. They outline membership roles, voting procedures, meeting expectations, officer responsibilities, and how decisions are made to support the school's goals and improvement efforts.

"At Sea Castle Elementary we are fostering a Growth Mindset Environment where all scholars achieve their BEST."

Review the amended SAC Bylaws

Presentation : What is the School Improvement Plan?

A **School Improvement Plan (SIP)** is a school's roadmap for increasing student achievement and strengthening overall school performance. It identifies key areas of need, sets measurable goals, outlines specific action steps, and explains how the school will monitor progress throughout the year. For SAC, reviewing the SIP helps ensure that families, staff, and community members understand the school's priorities and how resources and efforts will support student success.

Review of Sea Castle's School Improvement Plan

Positions Available, Nominations and Voting :

Required Positions:

BTU Steward (or designee) Ms. C. Lee nominated
Community / Business Representatives – Ms. Marissa nominated
Community School Representative (if applicable)
ESE Parent of a student at the school * (Only required if your schools has 10 or more students) - Ms. Donovan nominated
ESOL Parent of a student at the school * (Only required if your schools has 10 or more students)
Gifted Parent of a student at the school * (Only required if your schools has 10 or more students)
I-Zone Representative (must be a parent) Ms. Louis nominated
Non-Instructional Support Employees - Ms. Chin nominated

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Parent

Pre-K (if applicable - parent or certified teacher) Ms. Heron possible candidate

Principal Dr. L. Cooper

SAC Chair / Co-Chair – Ms. Lopez and Ms. Noriega nominated

SAC Secretary Ms. R. Brown nominated

SAF Chair (or designee) Parent of a student at the school * (Parent can't be an employee at the school) Ms. S. Brown nominated

Students (required for HS & Centers) N/A

Teacher Ms. Chandler nominated

Voting results: All members voted unanimously in favor of the proposed selections and were in full agreement with the choices presented.

Questions, Concerns, Comments

Parent asked if Iready can change their shut- off hours and allow for students to utilize program during school breaks

Adjournment- Ms. Donovan first, Ms. Collins Second at 4:28pm

Dates to Remember:

- September 25th all testing for PM 1 must be completed (Including Make-ups)
- Sept. 14-25- APEX
- October 26-30- Book Fair (TBD)
- Oct. 28- Trunk or Treat
 - Title 1: Mobile Van is coming

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- Nov. 12- Tentative STEM/Curriculum Night (TBD)

****Be on the lookout for SAC email with upcoming dates**