



# Sea Castle Elementary School

## School Advisory Forum (SAF) Meeting Minutes

Date: February 4, 2026 Time: 4:20 PM – 4:35 PM

### I. Call to Order

The meeting was called to order at 4:20 PM by Chair Antoinette Bailey. A quorum was confirmed, and the meeting proceeded as scheduled.

### II. Welcome and Opening Remarks

The Chair welcomed all members and attendees and provided brief opening remarks. Appreciation was expressed to participants for their continued engagement and commitment to supporting school and district initiatives.

### III. Approval of Minutes

The minutes from the previous meeting were reviewed. A motion was made and seconded to approve the minutes as presented. The motion was carried, and the minutes were approved.

### IV. New Business

#### Food & Nutrition Department

At the south area advisory council meeting on February 4, 2026, a representative from the Food & Nutrition Department provided an overview of department operations, programs, and services. The presentation included information on school meal offerings, student participation, and the use of the MySchoolBucks application for managing student meal accounts.

Questions and concerns were addressed regarding account balances, payment obligations, the requirement for parents to reimburse funds used from principal accounts, and communication with families. Members were encouraged to continue sharing feedback to support improvements in service delivery. The department follows USDA guidelines regarding food restrictions. It was also noted that free breakfast menus are offered for families on Grandparents Day and Veterans Day.

#### Redefining Phase 2 – Schools

An update was provided on Phase 2 of the 2025–2026 Redefining Our Schools process, which formally concluded at the January 21, 2026, Regular School Board Meeting. Superintendent Dr. Howard Hepburn presented 12 recommendations to the School Board for consideration.

Following discussion and review, the School Board voted to approve 11 of the 12 recommendations. The approved items establish new school attendance boundaries and facility

usage plans for the 2026–2027 school year. The importance of clear and ongoing communication with families and school communities during the transition was emphasized.

### **Coordinated Health Services – Hazel Health**

Information was shared regarding Hazel Health, the district’s coordinated health services provider. Discussion included the opt-in and opt-out process, particularly for elementary school students, and the scope of services available to students and families.

Members raised questions regarding parent awareness, consent procedures, and accessibility of services. The need for continued outreach and education for families was noted.

### **Federal Programs (Title I)**

An update was provided on upcoming Title I family engagement activities. A Parent Cooking Workshop was announced and scheduled for Thursday, February 12, 2026, at 7:00 PM. The event is intended to support families with nutrition education and practical cooking strategies while promoting family engagement through Title I programming.

## **V. Questions and Comments**

Members and attendees were given the opportunity to ask questions, share comments, and raise additional concerns. The PTA shared that on March 11, 2026, they will sponsor a workshop titled *Ready Tech Go* at the school for parents.

## **VI. Adjournment**

There being no further business, the meeting was adjourned at 4:35 PM.

### **Next Meeting:**

March 4, 2026, in the SCE Media Center