

**SEA CASTLE ELEMENTARY SCHOOL**  
"Home of the Determined Dolphins"



**School Advisory Council and School Advisory Forum**  
**Meeting Minutes**  
November 5, 2025  
3:15 p.m.

Call to Order 3:21 PM by SAC Cochair Mr. Jenkins

Welcome/Introductions

Met quorum

11 individuals in attendance

Next meeting – A plus meeting December 3rd

December will not be cancelled (As usual)

Approval of October's minutes

1<sup>st</sup> to approve – Ms. Noriega

2<sup>nd</sup> to approve – Ms. Donovan

Accountability Report:

Accountability Funds: \$0

School Environmental Safety Incident Reporting (SESIR) - 1

New Business:

Principal Update

- Overdue lunch accounts/Ice Cream on Wednesday
  - If a student has a lunch balance, the money for ice cream will go towards that account
- Report Cards: Live on Focus and go home November 10, 2025
- Class Dojo: Not required, but a positive practice implemented by Sea Castle's teachers
- Scholars' class changes: Class size reductions
  - Third PRKC class
  - 7<sup>th</sup> ASD cluster – Welcome Mr. Morris

"At Sea Castle Elementary we are fostering a Growth Mindset Environment where all scholars achieve their BEST."

- Homework Policy
  - No homework on Fridays
    - Only if a parent request
- Questions or Concerns

#### School Improvement Plan Monitoring

Testing coming in December, a update will be provide on the monitoring plan on the January’s SAC meeting, January 7<sup>th</sup>, 2026.

#### Presentation: Collection Development Plan Ms. Chandler

The school’s Media Specialist shared the Library Collection Development Plan, which guides how our school library chooses, updates, and removes books and resources. The goal is to build a collection that supports student learning, matches grade-level needs, and is appropriate and diverse for our children. Families are encouraged to review library materials and speak up if they believe anything is unsuitable — the plan helps make sure all concerns are heard and addressed.

If a parent or guardian in Florida believes a book in a school library is inappropriate, they can report their concerns to the Florida Department of Education. The process is outlined on the “Parental Rights” page. <https://www.fldoe.org/ParentalRights/>

#### SAF

1. School Choices and District Updates 2026–2027 School Choice Open Enrollment The School Choice Open Enrollment window for the 2026–2027 school year is open from November 3 – December 19, 2025. Families are encouraged to explore all school options, including magnet. To assist those impacted by the Redefining Schools process, the district will extend the application window, allowing additional time to make informed decisions about school placement and transportation.
2. Student Services The Department of Student Services continues to provide comprehensive support for all students to promote academic success and well-being.
  - a. Services include:
    - i. Health Services: School nurses are assigned based on medical necessity and student care plans. The district recognizes the current nurse shortage and continues to recruit qualified professionals. Staff are encouraged to share any

concerns directly with the Health Services Department or School Board members for further support and advocacy.

- ii. **Mental Health & Social Services:** Counselors, social workers, and psychologists are available to support students with emotional, behavioral, and family-related challenges. These professionals collaborate with teachers and families to ensure early intervention and access to community-based resources.
  - iii. **Attendance & Engagement:** Attendance specialists work with families to improve daily attendance, address barriers such as transportation or health concerns, and prevent chronic absenteeism.
  - iv. **Hazel Health Telehealth Update:** Hazel Health has partnered with the district to provide telehealth and mental health services for students during school hours. Staff can initiate a video visit with a Hazel healthcare provider once parent/guardian consent is on file (via the Student Emergency Contact Card and Hazel Health consent form). After the most recent School Board meeting, Simone Hollenworth confirmed that Hazel Health has terminated all staff positions following a merger with Little Otter. While the service continues, families should note that insurance billing may apply—services are no longer fully covered for all participants.
- b. **School of Hope** The School of Hope initiative focuses on creating new opportunities for academic success in communities where schools have faced persistent performance challenges. Key components include: The district will share more details on the School of Hope location, enrollment process, and community meetings in early 2026.
- c. **Redefining Schools – Phase 2: Boundary Review and School Utilization**  
The Redefining Schools Initiative is an ongoing districtwide effort to balance school capacity, improve resource equity, and align educational opportunities with community growth.

#### Phase 2 Timeline

- November 18, 2025 School Boundary Advisory Committee votes on recommendations to the School Board.
- December 2025 School Board Workshop IV – Presentation of all proposals and committee recommendations for boundary adjustments and program placement.

Superintendent issues the final memo outlining the proposed school attendance area boundaries and usage recommendations for the 2025–2026 school year.

January 2026 Special School Board Rule-Making Meeting to adopt final recommendations. Notifications sent to all affected students, parents, and staff regarding boundary and school assignment changes.

Happy Thanksgiving Gobble Gobble

Next Meeting Date December 3<sup>rd</sup> 2025

Adjournment

1<sup>st</sup> – Ms. Pacheco

2<sup>nd</sup> – Ms. Bailey

The graphic features a blue border with a white rounded rectangle in the center. At the top, the text 'SEA CASTLE ELEMENTARY' is written in a large, blue, sans-serif font, with a red outline. Below it, 'S.A.C. MEETING' is written in a similar blue font. Underneath, in red text, it says 'will be held the 1st Wednesday of the month in the Media Center at 3:15 p.m.'. Below this, there are nine dates, each preceded by a blue star icon. The dates are arranged in three rows: the first row has 'SEPTEMBER 3RD, 2025', 'NOVEMBER 5TH, 2025', and 'DECEMBER 3RD, 2025'; the second row has 'OCTOBER 1ST, 2025', 'JANUARY 7TH, 2026', and 'FEBRUARY 4TH, 2026'; and the third row has 'MARCH 4TH, 2026', 'APRIL 1ST, 2026', and 'MAY 6TH, 2026'.

### Dates to Remember:

- November 11<sup>th</sup>, 2025 - No School
- November 13<sup>th</sup>, 2025 -Gems and Gents Cardigan and Tie Ceremony
- November 14<sup>th</sup>, 2025 – Honor Roll Grades 3-5
- November 19<sup>th</sup>,2025 – PTA Meeting
- November 21<sup>st</sup>, 2025 – Pajama Day
- November 24<sup>th</sup> – 28<sup>th</sup>, 2025 – Thanksgiving Break

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