

Pines Lakes Elementary
SAC Minutes – Friday, September 26, 2025

Attendance:

Christina Dejean

Amrita Balroop

Melanie Muroff

Ieshia Brooks

Katiria Colon

Kristin Johnson

Sandra Ramirez

Meredith Rojas

Julia Camacho

Call to Order:

A meeting of the Pines Lakes Elementary School Advisory Council was held in person on Friday, September 26, 2025. Christina Dejean called the meeting to order at 7:35 a.m.

Minutes:

Approval of August minutes with revisions. Katiria Colon motioned to approve the September minutes. Meredith Rojas seconds the motion.

Reports:

- a. Principal's Report – Tabled
- b. Safety and Security
 - Safety drills have been successful. The district has made changes. Lock down and evacuation (fire) drills will alternate monthly apart from August and January; the drills will occur in the same month. One weather (tornado) drill has occurred, and another will be held in February.
 - Ms. Muroff asked if teachers and students have practiced an off-campus evacuation. Ms. Balroop will speak with Dr. Jackson to coordinate a drill, so staff members are aware.
- c. School Improvement Plan - Beginning of the year data is the data used to create this year's SIP Plan Goals.

- Beginning of the year I-Ready Reading School Data: Tier 1 (on level) - 28%, Tier 2 - 51% Tier 3 - 22%
 - i. Areas for growth: Comprehension and Informational Text, Comprehension and Literature, and Vocabulary
- Beginning of the year I-Ready Math School Data: Tier 1 (on level) - 11%, Tier 2 - 68% Tier 3 - 21%
 - i. Areas for growth: Algebra and Algebraic Thinking, Geometry, Measurement and Data
 - ii. Teachers are encouraged to follow the CRA Model (Concrete, Representational, Abstract)
- PM1 Data - Lower school tests are adaptive. Lower School (K-2) takes Star Reading and Math, and Upper School (3-5) takes the FAST.
 - i. Average Reading Proficiency by Grade (Level 3, 4, and 5 added together)
 - Kindergarten: 12%
 - Grade 1: 10%
 - Grade 2: 18%
 - Grade 3: 15%
 - Grade 4: 27%
 - Grade 5: 44%
 - ii. Average Math Proficiency by Grade (Level 3, 4, and 5 added together)
 - Kindergarten: 6%
 - Grade 1: 10%
 - Grade 2: 23%
 - Grade 3: 13%
 - Grade 4: 14%
 - Grade 5: 20%
- 3rd and 5th grade students are outperforming the district in science.
- Support is provided via small group instruction, Response to Intervention (RTI) or getting the student on track to obtaining an Individualized Education Plan (IEP) if needed.
 - i. Title 1 Addendum – The Needs Assessment is based on subgroups, strategies used to assist teachers (professional development) and what Title 1 Funds will be used for such as parent nights (to pay teachers or purchase supplies). If additional funds are available, it will be used for ELO Camps. This year, we will be looking to host a Science ELO Camp. If district funding is available, this will be used for Reading or Math ELO Camp. ESOL students will begin working with the ESOL para as soon as ESOL testing is completed. During instructional rounds, it was recommended that the ESOL Para work within the classroom versus pulling out students and only using Imagine Learning.
 - No input provided by teacher, parent, and community.
 - b. School Accountability Funds
 - No updates at this meeting
 - c. SESIR Incidents
 - No Change from last month

- d. Title 1 Updates
 - o No updates at this meeting

Unfinished Business:

- a. None

Presentation:

- a. None

New Business:

- a. SAC Composition and Membership – Will be completed within the next couple of weeks. Missing teacher, ESOL, PreK, parent and IZONE Rep.
- b. Ms. Dejean motioned to approve Ms. Camacho as SAC Secretary with stipend. Ms. Muroff motioned to approve. Ms. Rojas seconds the motion.
- c. SAF Updates – Ms. Camacho motioned to approve the SAF Bylaws. Ms. Rojas seconds the motion.
 - o Ms. Brooks attended the South Area Advisory Council Meeting. Discussion included encouraging all parents to complete the Free and Reduced Lunch Application. Those schools without a nurse have 2 trained staff members who can administer medications. Policy 4900 allows for cameras in the ESE Classrooms. Surveys and forms are being digitized.
- d. PTA Updates – Policy 8020 has been suspended. Custodial fee charges are up to the principal.

General Questions/Comments:

Mrs. Colon attended the Gifted Advisory Meeting and was informed to ask where the gifted funds go. Mrs. Dejean is unsure but will find out where the funds come from and where they go.

Ms. Camacho discussed how we will handle lunch for students that do not have funds in their account. The first charge will go to the cafeteria. Subsequent charges will be charged to the school account. Parents will be contacted via letters, automated phone calls, and front office phone calls to replenish the student's account.

Ms. Muroff discussed the following - State legislation has approved collocations at all Broward Country Schools, which means charter schools can move into empty rooms and all costs will be covered under our budget for the collocation visitors. Anyone interested in Florida education can attend power hour which occurs every Tuesday from 5pm-6pm to connect with Florida Representatives. She will work on getting the link for sessions that begin in January.

The Redefining Schools meeting will be on Tuesday, September 29th at Flanagan High School.

Fall Festival will be on Friday, October 31st. PTA will host a table to sign up PTA Members.

Announcement:

The next meeting will be held on Thursday, October 30, 2025, at 7:30 a.m. in room 124.

Meeting Adjournment:

Ms. Dejeans motions to adjourn the meeting at 8:24 a.m. Ms. Camacho seconds the motion.

Submitted by,

Name of Recorder: Julia Camacho

Name of Position on Board: Secretary

Approval Date: _____