

Pines Lakes Elementary

SAC Minutes

Friday, August 29, 2025

Attendance:

Christina Dejean

Dr. Tracy Jackson

Amrita Balroop

Kristin Johnson

Melanie Muroff

Katiria Colon

Ieshia Brooks

Kerren Joseph

Meredith Rojas

Antoinette Spigel

Call to Order:

A meeting of the Pines Lakes Elementary School Advisory Council was held in person on Friday, August 29, 2025. Christina Dejean called the meeting to order at 7:34 a.m.

Minutes:

Approval of May Minutes. Ms. Colon motioned to approve the May minutes. Ms. Brooks seconds the motion.

Reports:

- a. Principal's Report – Dr. Jackson introduced herself and gave a little background to the parents and stakeholders present in the meeting. Three goals she has for our

school are to increase student achievement, increase parental involvement, enhance our school culture through citizenship and leadership.

- Student monthly newsletters will be going home starting in September.
- Please join the PTA. Ms. Brooks is working hard to grow her PTA.
- Upcoming events: September 10th is our open house and Grandparents Day is September 12th.
- Redefining schools have come up again and PLE is on that list. The meeting is set for September 29th from 6-8pm at Flanagan High School. Please if you can attend that meeting.

o Current enrollment: 401

o Staff update – 4 teachers in the process of getting their qualifications but are serving as the full-time subs in their classrooms.

b. Safety and Security

o No updates at this meeting

c. School Improvement Plan Updates

o Teacher Training for ESE accommodations and how to use them correctly in the classroom. As well as IEP goals.

O Ms. Colon brought up the concern of the class size. How are we helping the teachers with the class size and being able to provide those accommodations. Dr. Jackson replied with getting support with this PD and finding the method that works best for us and helping our students.

d. School Accountability Funds

o No updates at this meeting

e. Title 1 Updates

o Parent Training Academy Workshops – gave out the flyer to get parent volunteers to attend trainings.

Presentation:

a. None

Unfinished Business:

- a. None

New Business:

- a. SAC/SAF Meeting Dates
- b. SAC Composition and Membership - members for each subgroup. Had a few positions filled during this meeting.
Principal – Tracy Jackson
BTU Steward – Melanie Muroff
SAF – Ieshia Brooks
ESE Parent – Meredith Rojas
- c. Nomination Process
 - 1. Approval for Christina Dejean to continue as SAC Chair for the 2025 – 2026 school year with stipend. Motion to approve Ms. Joseph and second motion by Ms. Rojas.
 - 2. SAC Secretary - TBD
- d. Approve SAC bylaws for the 2025-2026 school year. Motion to approve by Ms. Joseph and second motion by Ms. Johnson.

General Questions:

- o None at this time

Announcement: Next Meeting: Friday, September 26, 2025 at 7:30am.

Meeting Adjournment:

Ms. Dejean motions to adjourn the meeting at 8:30 a.m. Ms. Johnson seconds the motion.

Minutes submitted by,

Name of Recorder: Christina Dejean

Name of Position on Board: SAC Chair