

Pines Lakes Elementary
School Advisory Council and School Advisory Forum Minutes
Friday, August 28, 2026
7:30 a.m.
Room 124

1. **Call to Order:** A meeting of the Pines Lakes Elementary School Advisory Council was held in person on Friday, May 28, 2026. Christina Dejean called the meeting to order at 7:46 a.m.
2. **Minutes:** Approval of May minutes. Ms. Ieshia Brooks motioned to approve the May minutes. Ms. Marahi Mendez seconds the motion.
3. **Reports**
 - a. **Principal Report:** We are an A-rated school. We finished last year with 65 percentage points. The state requirement is 62 percentage points. I-ready and PM1 assessments will begin next week. Current enrollment fluctuates between 500-505. Under the Redefining Schools Initiative, 58% of the anticipated number of Palm Cove students have enrolled. We now have an ASD Cluster program. Current enrollment for the program is high. We have three full-time teachers and an assistant in each class. The district will be allotting a 4th class. We do not have funds in the budget to cover the Leader in Me program this year, but we have been in contact with the rep for additional grants to cover the cost.
 - b. **Safety and Security:** This year we have one full-time campus monitor and one full-time SRO who are on campus daily. The state requires practice drills. During these practice drills, you will receive an automated call. Our west gate is locked at 7:50 a.m.
 - c. **School Improvement Plan Monitoring and Stakeholder Feedback:** The plan includes all facets of the school, including data, chronic absenteeism, professional learning, and RtI programs being used. 2025-2026 end of year data shared.
 - d. **School Accountability Funds:** The current balance is \$813.67. Ms. Dejean will confirm if we can purchase student incentives with these funds.
 - e. **School Environmental Safety Incident Reporting (SESIR):** This is a state reporting requirement for incidents that occur on campus, including those after school hours. Currently, we do not have any incidents.
 - f. **Title 1 Updates:** The annual Title 1 Seminar will be in January. We can pay for one parent to attend.

4. Unfinished Business

- a. None at this time.

5. Presentation

- a. None at this time.

6. New Business

- a. Meeting dates and times shared
- b. SAC Composition and Membership discussed
- c. Nomination Process
 - i. SAC Chair – Ms. Balroop motioned to nominate Ms. Dejean. Ms. Brooks seconds. Motion passes unanimously.
 - ii. SAC Secretary – Ms. Mendez motioned to nominate Ms. Camacho. Mr. Estevez seconds. Motion passes unanimously.
 - iii. ESE Parent – Ms. Perez motioned to nominate herself. Ms. Camacho seconds. Motion passes unanimously.
 - iv. SAF Parent – Ms. Camacho motioned to nominate Ms. Brooks. Ms. Dejean seconds. Motion passes unanimously.
- d. Review and Approved SAC Bylaws – Ms. Brooks motioned to approve the SAC Bylaws for 2026-2027 year. Ms. Perez seconds.

2. **PTA Updates:** PTA membership is \$10 annually. Upcoming events and opportunities for volunteers will be forthcoming.

3. Announcements:

- a. The next meeting will be held on Friday, September 25, 2026, at 7:30 a.m.

4. **Adjourn:** Mrs. Dejean motions to adjourn the meeting at 8:42 a.m. Ms. Camacho seconds the motion.

Submitted by,

Name of Recorder: Julia Camacho

Name of Position on Board: Secretary