

SCHOOL ADVISORY COUNCIL

GRIFFIN ELEMENTARY SCHOOL'S MINUTES

Date: 10/27/2025

Time: 2:20 pm

Location: Media Center at 5050 SW 116 Avenue, Cooper City, FL 33330
(754)-323-5900

CALL TO ORDER

A meeting of the Griffin Elementary School SAC was held on Monday, October 27, 2025, in the Media Center. SAC Chair- Mrs. Chmura called the meeting to order at 2:25 p.m. Ms. Novack recorded the minutes of the meeting. Quorum was met.

INTRODUCTIONS AND ATTENDANCE

SAC members in attendance: M. Beltran, D. Chmura, F. Cordero, D. Ferello, T. Novack, K. Schiller, C. Thompkins, A. Villanueva (8 of 15 present)

APPROVAL OR CORRECTION OF SEPTEMBER 29, 2025, MINUTES

September 29, 2025 - motion to approve by C. Thompkins, 2nd by K. Schiller.

REPORTS

- Purpose of SAC
 - Per state Statute, the majority of SAC members cannot be BCPS employees. Currently we have 7 employees and 8 non-employees for a 47% to 53% ratio. Members must be elected by peer group. Members have a shared responsibility for guiding the school toward continuous improvement.
 - Members collaborate on the development & monitoring of the SIP.
 - Members allocate accountability funds to support SIP goals.
 - Review the budget.
 - Determine the allocation of A+ Funds.

- School Improvement Plan Monitoring
 - Currently, we have the second growth monitoring assessment for reading and math in i-Ready scheduled for November. This will yield 3 data points and provide predicted proficiency. This will help us determine if we are on track to meet our SIP goals in both ELA and Math.
 - Standards Mastery in Math and Reading is another tool for the teachers to use to monitor individual standards.
 - Discussed Math performance. Performance Matters allows us to track the threshold for all math assessments. The goal is 80% of the class earning a 70% or higher. We are striving to reach and maintain the threshold.
 - Discussed the PM1 performance for our school versus the District. Currently, we are exceeding the District while showing similar trends.

○ Grade	○ Griffin	○ District
○ 1	○ 79%	○ 69%
○ 2	○ 54%	○ 53%
○ 3	○ 52%	○ 35%
○ 4	○ 83%	○ 57%
○ 5	○ 75%	○ 54%

- Media Specialist Report – School Collection Plan
 - The Media Center is now considered the Innovative Center.
 - It is a place to store the book collection.
 - Maker Spaces.
 - Make & Take areas.
 - Sora was reviewed (read aloud books for students) as was the partnership with Broward County Libraries.
 - Bean Stack was discussed. This is where students log the books they read. Various incentives are run District wide, school wide, and classroom wide.
 - The school's book inventory was discussed. How items are replaced and when was discussed.
 - There is a formula that ensures a balance of fiction and non-fiction as well as ensuring that the collection is current (copyright dates). Only books with 2 or more positive reviews can be purchased for the book collection.
 - The policy regarding a parent questioning a book's availability in the school's library was also reviewed.
- Principal's Report
 - We have held Professional Learning for the staff.
 - Parents applauded the removal of the attendance presentation. They supported the fact that an Honor Roll Assembly is to celebrate academic success.
 - Math – small group. This will be revisited throughout the year
 - ELA – the setup of the 90 minute block
 - UFLI – for 1st grade phonics program
 - The i-Ready Challenge winners received their snack carts thanks to PTA. There is a new challenge for November. The purpose is to motivate the students and teachers to ensure that the students are reaching their minutes and passing their lessons.
 - Thanks to PTA for the purchase of Reflex and Frax. This program will help our students gain fluency with their math facts.
 - The first Honor Roll was held and went well. Each class called all of the academic award earners to the stage and pictures were taken.
- Accountability Funds - Current Balance: \$0.00
 - We are hopeful that the District will return the funds to us.

- School Environmental Safety Incident Reporting (SESIR)
 - Nothing to report currently.
- Report on Open Work Orders
 - Painting of the building has been requested.
 - The baseboards are currently being replaced.
 - Ceiling tiles will be replaced.
 - Lighting in the parking lot is being addressed.
 - Two portables are to be removed. They must be emptied.
- Stakeholder Feedback
 - Parents felt that the Honor Roll Assembly went very smoothly. They liked having the labels preprinted and ready.
 - It was asked if the assembly could be streamed as it was in previous years.

NEXT MEETING

Next meeting to be held on December 1, 2025.

Ms. Chmura made a motion to adjourn the meeting. Mrs. Schiller seconded it. All were in favor and the meeting was adjourned at 2:59 p.m.