

# SCHOOL ADVISORY FORUM

## GRIFFIN ELEMENTARY SCHOOL'S MINUTES

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Date: January 28, 2026

Time: 3:00 p.m.

Location: Media Center at 5050 SW 116 Avenue, Cooper City, FL 33330  
(754)-323-5900

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### CALL TO ORDER

A meeting of the Griffin Elementary School SAF was held on Monday, January 28, 2026, in the Media Center. SAF Chair- Mrs. Cordero called the meeting to order at 2:54 p.m. Ms. Novack recorded the minutes of the meeting.

### INTRODUCTIONS AND ATTENDANCE

Members in attendance: D. Chmura, F. Cordero, S. del Corral, G. Goffney, M. Menendez, T. Novack, K. Schiller, A. Villanueva.

### APPROVAL OR CORRECTION OF OCTOBER 27, 2025, MINUTES

October 27<sup>th</sup> minutes - motion to approved by G. Goffney and seconded by A. Villanueva.

### NEW BUSINESS

- Report from Parent Representative
  - School Choice was extended to February 3.
  - The hiring freeze was implemented due to declining enrollment and financial constraints. Expectations for schools, including reassignment of duties, internal coverage, and use of existing resources were discussed.
    - Concerns include Security personnel shortages; Custodial staffing gaps; Bus driver shortages.
  - Hazel Health Telehealth Program
    - 250 completed visits serving 179 students. Approximately 94% of students returned to class after visits. 69 schools currently participate.
    - Concerns include: schools don't have supplies needed, nurses lack medications, and insurance information now needed.
  - School Nurses
    - Nurse assignments are based on documented student medical needs (IEPs, 504s, health plans).

- 47 schools currently do not have a full-time nurse.
- Psychological Services and ESE
  - Psychological evaluations are tracked in Frontline and must be completed within 60 calendar days. District reports no current backlog and over 98% compliance. Current psychologist caseload ratio approximately 1:1700.
- My School Bucks, the online school lunch payment system, was discussed.
  - Discretionary fund must be paid back. – Mrs. Dunakin maintains the balance and transactions. She ensures that the funds are replaced.
  - Free breakfast can be provided for Grandparents (Grandparent's Day) and Veterans (Veteran's Day).
- Next meeting will be held on February 18, 2026.

## **NEXT MEETING**

- Next meeting to be held on Monday, March 30, 2026. Mrs. Cordero made a motion to end the meeting at 3:15 p.m. Ms. Novack seconded and all were in favor of adjournment.