



Western High School Advisory Forum AGENDA
General Meeting · October 28, 2025
Immediately following the School Advisory Council Meeting
1200 SW 136th Avenue, Davie, Florida 33325

Chair - Nikki Watkins, JD

Unofficial Recording Secretary – Seeking Adult Volunteer Support

- I. Call to Order**

- II. Approval of Minutes:** Motion to approve the September 30, 2025 SAF minutes (as presented and corrected).

- III. Old Business**
 - A. Budget / School Operational Items**
 - i. Confirmation of previously submitted budget status (no further SAF action requested).
 - ii. Work Orders / Facilities – Brief status check for any outstanding campus needs carried over from summer.
 - iii. Family & Community Engagement (FACE) – Ongoing parent outreach and participation efforts for 2025–2026.
 - B. Parent University @ Western High School**
 - i. Update: A Parent University program tailored exclusively for Western HS is in active planning.
 - ii. Committee: A working committee has been formed (not closed to additional members).
 - iii. Target Timing: Aim is late January / early February (start of second semester).
 - iv. Focus: Topics include graduation requirements, mental health supports, college/FAFSA, workforce pathways, and helping families support students.
 - v. Next Steps: Confirm roles, sessions, translation/interpretation needs, childcare feasibility, and communication plan for families.

- IV. District & Area Updates (Since Last SAF - From CAAC:**
 - i. Policy 1930 (School Banners) – content limits, no student images, size ≤4×8, placement rules.
 - ii. Policy 1820 (Facility Rentals) – Faciltron use for any after-hours events or parent meetings; Partners in Education fee structure.
 - iii. FOCUS Access / 504-IEP Visibility – Parent guidance and escalation steps.
 - iv. Staffing / Support Services – Nurse and social worker coverage; Title I shifts.

- v. Redefining / Enrollment / Budget Pressures – District review of enrollment, facilities, and regionalization of programs.
- vi. BCPS District Advisory Council Budget Training – Reminder: Wednesday, October 29, 2025, 6:00–9:00 PM (Teams). All SAF/SAC stakeholders are encouraged to listen in to better understand district budget timelines and constraints.
- vii. PTSA Update (Standing Item) - PTSA President update on membership, fundraising, events, volunteer needs, and upcoming parent engagement opportunities. This will be a recurring report at each SAF meeting going forward.

- V. **Legislative & Funding Watch:** State Budget/Policy Changes: Confirm any updates to earlier HB 5101/SB 7030 talking points and whether Western’s projected instructional allocation changes require advocacy via DAC. (Prior “Legislative Update” item was queued last spring.)

VI. New Business

- A. SAF By-Laws / Governance
 - i. Brief confirmation that the 2025–2026 SAF By-Laws have been approved.
 - ii. Standing request: ongoing visibility of SAF motions, follow-up items, and timelines.
- B. Secretary / SAF Support
 - i. SAF is seeking an adult (parent/guardian/community member) to serve as Recording Secretary and assist with meeting documentation, calendar coordination, and communication.
 - ii. Discussion: best way to recruit, confirm, and sustain this support.
- C. Parent Communications
 - i. Quick action plan to post / send FOCUS access information, meeting notices, and Parent University updates via school channels (website, newsletter, etc.).
- D. Announcements & Open Discussion
 - i. Open floor for parents, staff, and students.
 - ii. SAF Chair reminders re: upcoming District/Area meetings, trainings, and opportunities for parent voice.

VII. Announcements & Open Discussion

VIII. Adjournment: Motion to adjourn.

— End of Agenda —