



Western High School Advisory Forum AGENDA
General Meeting · September 30, 2025
Immediately following the School Advisory Council Meeting

Chair - Nikki Watkins, JD
Unofficial Recording Secretary –

- I. Call to Order**

- II. Approval of Minutes:** Motion to approve May 27, 2025 SAF minutes (as presented).

- III. Old Business**
 - a. Budget Planning & Pre-Approval: Status confirmation (budget was submitted).
 - b. Customer Service Survey Completion: Western met its goal; confirm close-out and any follow-up recognition.
 - c. FACE Plan & Parental Involvement: – Recruitment plan via Freshman Orientation and yearlong announcements—confirm actions taken and next touchpoints.
 - d. Open Work Orders: Summer completion status check (projects slated for summer).
 - e. SIP Implementation Timeline/Faculty Voting - Item interrupted by fire alarm on 5/27—no discussion necessary.

- IV. District & Area Updates (Since Last SAF - From CAAC (Aug 13 & Sept 18) / DAC (Sept 10):**
 - a. Policy 1930: School Banners — content/size limits; no photos; only school & partner name/logo, phone, and “partnering with the school”; size ≤4×8; placement may depend on city/county property lines; Board action slated for Sept 26.
 - b. Policy 1820: Facility Rentals — use Faciltron; Partners in Education flat fee baseline noted; after-2pm events require rental.
 - c. FOCUS System — parent access issues for 504/IEP; contact escalation guidance (District); issues were fixed as per report by the FOCUS Rep. at the “Back To School” Town Hall meeting with BCPS Dist. 6 School Board Member, Adam Cervera, Esq. and Superintendent, Dr. Howard Hepburn – Aug. 26.
 - d. Nursing & Social Work Coverage — several schools without nurses; some social workers shared across sites
 - e. Title I & Voucher Impacts — Title I schools reduced (from 199 to 133); note funding shifts.

- f. Security/Operations — cameras in self-contained classrooms pending Board approval (parent consent required); district safety investments referenced.
 - g. Staffing — ~130 open teacher positions (as of late Aug).
 - h. Redefining Phase II (DAC) — enrollment/retention context; program/magnet regionalization exploration; high-level budget pressures.
 - i. Action for Western: Discuss any school-specific impact (e.g., banner usage near campus; after-hours rentals for parent groups; communication plan for families struggling with FOCUS/504/IEP access; Title I changes, if any, affecting Western).
- V. **Legislative & Funding Watch:** State Budget/Policy Changes: Confirm any updates to earlier HB 5101/SB 7030 talking points and whether Western's projected instructional allocation changes require advocacy via DAC. (Prior "Legislative Update" item was queued last spring.)

VI. New Business

- a. Approval of annual SAF By-Laws.
- b. Parent Communications: Quick plan to share links/help desk steps for FOCUS access (504/IEP).
- c. Events & Rentals: Align school/parent groups with Facilitron process for after-hours meetings.
- d. Banners/Partners: If any partner banners are planned, confirm compliance with Policy 1930 and location rules.

VII. Announcements & Open Discussion

VIII. Adjournment: Motion to adjourn.