



MAPLEWOOD ELEMENTARY SCHOOL

Student Advisory Forum (SAF)

General Meeting

October 23, 2025

Agenda

SAF Chair: Kimberly (Kim) Hormann SAF Vice-Chair/I-Zone Rep: Rose Heinen
Email: maplewoodsafchair@gmail.com Email: Maplewoodsafvicechair@gmail.com

- A. Call to Order
- B. SAF Chair and Vice Chair Introduction
- C. Meeting Etiquette
 - I. Remember to sign in so that your attendance is recorded.
 - II. To remain in good standing, members must attend meetings regularly. Missing 3 consecutive meetings or 4 in total will result in loss of good standing.
 - III. Please be respectful to all throughout the meeting.
- D. Approval of North Area Advisory Meeting Notes (taken by Kim and Rose as attendees)
 - I. September 18, 2025
 - II. October 16, 2025
- E. Vape Detectors in Middle and High Schools
- F. SAC Funding
 - I. 90% of the North Area District are A or B Schools.
 - II. 23/24 A+ Funds have been allocated and need to be spent.
 - III. NEW CFO will no longer allow SAC rollover dollars.
- G. BCPS Cares
- H. Redefining Update
- I. SAF Bylaws
 - I. Florida Sunshine Law
- J. Open Discussion/Suggestions
- K. Upcoming Dates/Important Reminders
- L. Adjourn

Important Dates:

November 6th – SAC Meeting at Maplewood 2:30 PM

November 20th – North Area Advisory Council Meeting at Monarch High 6:15 PM

December 4th – SAC/SAF Meeting at Maplewood 2:30 PM

North Reginal Office

610 NE 13th Ave

Pompano Beach, FL 33060

Tel: (754) 321-3600

Reginal Superintendent

Dr. Jermaine Fleming

Email: jermaine.fleming@browardschools.com

Director assigned for Maplewood Elementary School

Ms. Merideth Weiss Schnur

Email: merideth.weiss-schnur@browardschools.com

Assistant Director

Michele Stein

Email: michele.stein@browardschools.com

SAC Meeting

Date: 10/23/25

Time: 2:45

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Kirstin Beer		<input checked="" type="checkbox"/>		K Beer
2	Rachel Wabokenda		<input checked="" type="checkbox"/>		RWabokenda
3	Savanna Maldonado		<input checked="" type="checkbox"/>		S. Maldonado
4	JENNIFER THOMPSON		<input checked="" type="checkbox"/>		Jennifer Thompson
5	Sen Rose		<input checked="" type="checkbox"/>		Sen Rose
6	Tami Replogle		<input checked="" type="checkbox"/>		Tami Replogle
7	Tara Bazinsky		<input checked="" type="checkbox"/>		Tara Bazinsky
8	ERIKA BYRZ		<input checked="" type="checkbox"/>		Erika Byrz
9	Alan Jablonowitz		<input checked="" type="checkbox"/>		Alan Jablonowitz
10	Marisa Anastaras		<input checked="" type="checkbox"/>		Marisa Anastaras
11	Julian Santopolo		<input checked="" type="checkbox"/>		Julian Santopolo
12	Rosefleinen		<input checked="" type="checkbox"/>		Rosefleinen
13					
14					
15					
16					

K Beer

RWabokenda

S. Maldonado

Jennifer Thompson

Sen Rose

Tami Replogle

Tara Bazinsky

Erika Byrz

Alan Jablonowitz

Marisa Anastaras

Julian Santopolo

Rosefleinen



MAPLEWOOD ELEMENTARY SCHOOL
Student Advisory Forum (SAF)
October 23, 2025

GENERAL MEETING NOTES

SAF Chair: Kimberly (Kim) Hormann

SAF Vice-Chair/I-Zone Rep: Rose Heinen

Nominee Secretary: Savanna Maldonado

1. Call to Order

- Meeting was called to order by SAF Chair Kimberly Hormann.
- Chair Kimberly Hormann and Vice Chair Rose Heinen introduced themselves.

2. Meeting Etiquette & Attendance

- Members were reminded to sign in to ensure attendance is recorded.
- To remain in good standing, members must attend meetings regularly.
- Missing 3 consecutive meetings or 4 total may result in loss of good standing.
- Members were asked to remain respectful throughout the meetings and to always remain respectful to each other.

3. Approval of Previous Minutes

- North Area Advisory Meeting Notes were presented for approval.
- Discussion included vape detectors for Middle and High Schools.

4. Vape Detection Initiative

- Overview of district wide Vape Detection Initiative to reduce vaping, promote student health, and improve safety.
- Devices will be installed in middle and high schools, only in restrooms. Pilot phase was recently completed.
- Detectors identify nicotine, THC aerosols, and particulates and send real-time alerts to school administrators.
- Data helps detect location patterns and frequent incident times.
- Technology uses radio-wave sensing and AI—no audio or video recording.
- May help detect overcrowding, bullying, and medical emergencies.
- Statistics shared:
 - a. 26% decrease in high school vaping incidents (2023–24 to 2024–25) after metal detector installations.
 - b. 84% increase in middle school incidents—leading to vape detectors being installed simultaneously in both levels.
- Placement in stairwells, hidden areas, cost, timeline (RFP expected December),

- and privacy.
- Devices do not capture identities or body shapes.
- Discipline handled via Student Code of Conduct and Discipline Department.
- 7 products were tested during the pilot phase.
- Education for students and parents will be part of rollout.
- Dr. Fleming and principals noted these devices are supplemental safety tools, not replacements for supervision.

5. Discussion: School Nurses & Health Services

- Ongoing concerns over the lack of school nurses, delayed health plans, and medical response issues.
- Issues reported include:
 - a. Delayed health plans for asthma and chronic conditions (sometimes until January after school starts).
 - b. Missed parent notifications and improperly completed medical forms.
 - c. Instances of severe medical emergencies requiring 911.
- Current Status:
 - a. 57 schools do not have a nurse (down from 63).
 - b. Parents are encouraged to ask principals:
 - c. Do we have a nurse on campus? If not, who is trained to administer medications and assist in emergencies?
 - d. Schools must have at least two trained staff members, though they often manage other duties that may conflict during emergencies.
- Cluster Model:
 - a. Clinical nurses supervise ~15 schools each, covering large geographic areas and handling emergency plans, reviews, and health plans.
- Legal Requirements:
 - a. State Statute Chapter 1003 requires monitoring for students with chronic conditions (asthma, diabetes, allergies, etc.).
 - b. Nurses delegate tasks to unlicensed assistive personnel (UAPs) who must be trained in asthma, anaphylaxis, diabetes, and other conditions.
- Additional Discussion:
 - a. Backdoor Suspensions. Backdoor suspension was defined as a situation where a student is acting out, and instead of following formal disciplinary procedures, the parent is called to pick up the child and take them home.
 - b. This results in an unofficial suspension (not recorded in the system). It was clarified that this does not occur at Maplewood, but does happen at other schools, and was brought up as a concern.

6. SAC Funding Update

- 90% of North Area schools are rated A or B.
- Schools will not receive SAC rollover funds this year.
- New CFO has eliminated rollover funds, including A+ recognition funds and workforce education funds.
- Since 2021, BCPS has not funded SIP allocations.

- Schools reported rollover balances wiped without notice. Many had saved funds for tutoring, SAT prep, camps, and student incentives.
- Members questioned legality, stating SAC funds must be voted on by SAC committees per statute.
- Motion/Discussion Outcome:
 - a. District requested to return Accountability and SIP rollover funds to schools.
 - b. Schools should have 120 school days or until end of 2025–26 school year (whichever is longer) to spend returned funds.

7. BCPS CARES Initiative

- Introduced to streamline parent concern handling.
- Process for concerns:
 - a. Contact Teacher
 - b. Contact Principal
 - c. Submit School-Related Concern form or email BCPSCaresNRO@browardschools.com
- System ensures timely responses and accountability.

8. New Ideas / Suggestions

- Challenger Elementary SAF rep shared an idea that they utilize. A suggestion box for anonymous concerns.
- Maplewood SAF is considering implementing the same idea.
- Discussion included how to maintain anonymity and what topics would be appropriate.
- Topic will be revisited at the next meeting.

9. Announcements

- BCPS Showcase: December 9th, 5:00–9:00 PM at Amerant Bank Arena.
- Next SAF/SAC Meeting: December 4th at 2:30 PM.

10. Adjournment

- Motion to adjourn made by Savanna Maldonado at 3:26 PM.
- Seconded by Jondria Thompson.
- Motion passed.

MAPLEWOOD ELEMENTARY SCHOOL ADVISORY FORUM (SAF) BYLAWS

ARTICLE I – NAME

Section 1.1 – Name

The name of this organization shall be the *Maplewood Elementary School Advisory Forum (SAF)*. This Forum operates under the authority of **Broward County School Board Policy 1.3: School Advisory Forum**.

ARTICLE II – PURPOSE AND OBJECTIVES

Section 2.1 – Mission Statement

The mission of the Maplewood Elementary School SAF is to foster and promote communication between stakeholders, the school, and the Area Advisory Council. The SAF serves as a forum to bring forth recommendations, concerns, and interests to and from the Area Advisory Council.

Section 2.2 – Duties

The responsibilities of the SAF shall be advisory in nature and shall not conflict with powers and duties reserved by law, School Board policy, or the administrative authority of the principal. The SAF shall:

1. Collaborate with the School Advisory Council (SAC) in identifying educational needs and priorities.
2. Participate in the preparation and review of the school's budget, especially following each Full-Time Equivalent (FTE) count.
3. Indicate awareness of school programs and plans by having the SAF Chairperson sign the budget submission to the District.
4. Help identify and coordinate community resources to support student achievement and school effectiveness.
5. Address parent and community concerns; work collaboratively with administration to solve problems and initiate improvements.
6. Promote and sustain high levels of community engagement and support for the school.

7. Assist in the planning and implementation of parent/community programs and training initiatives.
8. Participate in joint training opportunities with the SAC.
9. Conduct a minimum of two joint meetings per year with the SAC.
10. Operate under District-developed guidelines, adopt procedural bylaws, comply with the Florida Sunshine Law, and follow *Robert's Rules of Order, Newly Revised*.
11. Maintain a nonpartisan stance. Officers and members shall not use their positions to endorse or appear to endorse political candidates. Public funds and resources may not be used for political purposes.

ARTICLE III – MEMBERSHIP

Section 3.1 – Eligibility

Membership in the Maplewood Elementary SAF shall be open to all segments of the school community, including:

- Parents or legal guardians of currently enrolled students
- School employees
- Community members and business partners

Participation from all ethnic, religious, cultural, and socioeconomic backgrounds is encouraged and welcomed.

Section 3.2 – Voting Rights

All SAF meetings are open to the public. Voting rights are limited to:

- Parents or guardians of students currently enrolled at the school
- Employees of the school
- Business/community partners affiliated with the school

To vote, members must sign in at meetings and, upon request, show proof of eligibility.

ARTICLE IV – OFFICERS

Section 4.1 – Officer Positions

The elected officers of the SAF shall include:

- Chairperson
- Vice-Chairperson
- Recording Secretary

Officers are to be elected annually, either at the final meeting of the school year or no later than the first meeting of the next school year.

Section 4.2 – Officer Eligibility

The Chairperson and Vice-Chairperson must:

1. Be a parent or legal guardian of a student enrolled at Maplewood Elementary during their term.
2. Not be employed by the School Board of Broward County at Maplewood Elementary.

Section 4.3 – Term of Office

Officers shall serve for one year or until successors are elected. Officers may serve multiple consecutive terms with no term limit.

Section 4.4 – Elections

Elections shall follow the nomination process outlined in Article V, Section 2.

If more than one candidate is nominated for a position, voting shall be conducted via written and signed ballots. Ballots shall be counted by:

- A school administrator
- A member of the Nominating Committee
- A voting SAF member not appearing on the ballot

Section 4.5 – Chairperson Responsibilities

The Chairperson shall:

- a. Preside over all SAF meetings
- b. Sign and distribute all official SAF correspondence
- c. Attend all Area Advisory Council meetings
- d. Attend SAC meetings as a voting member or appoint a permanent designee
- e. Act in a professional and organized manner at all times
- f. Represent the majority opinion of the SAF

Section 4.6 – Vice-Chairperson Responsibilities

The Vice-Chairperson shall:

- a. Assume Chairperson duties in their absence or incapacity
- b. Assist the Chairperson in executing SAF responsibilities
- c. Maintain professional conduct at all times

Section 4.7 – Recording Secretary Responsibilities

The Recording Secretary shall:

- a. Record accurate minutes of each SAF meeting
 - b. Present the minutes at the subsequent SAF meeting for approval
 - c. Maintain all records, including minutes, correspondence, and reports
 - d. Distribute approved minutes to the Principal and other designated parties
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ARTICLE V – COMMITTEES

Section 5.1 – Ad Hoc Committees

The SAF Chairperson may form committees as needed to accomplish SAF goals. Each committee shall elect its own Chair.

Section 5.2 – Nominating Committee

By the March general meeting, the Chairperson shall appoint a Nominating Committee composed of at least three members, always maintaining an odd number. At least one current SAF officer must serve on this committee.

The committee shall:

1. Nominate one candidate for each elected SAF position
2. Present the slate of nominees at the election meeting
3. Accept additional nominations from the floor
4. Follow *Robert's Rules of Order, Newly Revised*

Section 5.3 – Committee Reports

Each committee Chair is responsible for reporting committee activities and updates at SAF meetings as needed.

ARTICLE VI – MEETINGS

Section 6.1 – General Meetings

SAF shall hold regular meetings as scheduled by the membership. All meetings shall be