

RAMBLEWOOD MIDDLE SCHOOL
8505 W. Atlantic Blvd, Coral Springs, FL. 33071
SCHOOL ADVISORY COUNCIL & SCHOOL ADVISORY FORUM
MEETING Minutes
September 24, 2026
Media Center
8:15 AM

I. CALL TO ORDER

The School Advisory Council (SAC) and School Advisory Forum(SAF) joint meeting was called to order at 8:25am. Members, parents, staff, and guests were welcomed.

II. VERIFICATION OF QUORUM

Following completion of the membership process, quorum was verified as met with 13 out of 15 members present. The Council proceeded with official business and voting.

III. INTRODUCE SAC MEMBERS

To ensure compliance with SAC election procedures, membership elections conducted in August were not carried forward. New elections were conducted by the appropriate peer groups to establish the 2026–2027 SAC membership.

Parents, teachers, and non-instructional staff were elected to SAC membership prior to being considered for designated SAC positions. Elections for teacher and non-instructional staff representatives were held during two separate meetings on September 17, 2026. A separate parent election meeting was held prior to the September 24 SAC meeting. Following these elections, the 2026–2027 SAC membership was formally introduced.

1. ESOL Representative – Siryeveli Bonilla
2. ESE Representative – Karen Novak
3. Gifted Representative – Melissa LaSalle
4. Community / Business Representative – Melanie Farber
5. BTU Steward – Dr. Sophia Haynes
6. Teacher Representatives – Xandria Major, Nicole Pladley, Debbie Mandel and Susan Mejia
7. Parent Representatives – Marissa Penaloza, Cassandra Allen, Susan Hewitt and Keniele Brown
8. Non-instructional Support Employee- Nicole Sanchez
8. Principal- Mr. Andrew Kirk

IV. ELECTIONS – MEMBERS ONLY

With SAC membership established, eligible SAC members voted on the leadership and representative positions listed on the agenda.

1. SAC Chair - Xandria Major was nominated by Karen Novak for SAC Chair and seconded by Melissa LaSalle. With no additional nominations, an oral vote was taken. There was no opposition, and Xandria Major was elected SAC Chair.

2. Secretary – Nicole Pladley was nominated by Merissa Penaloza for SAC Chair and seconded by Cassandra Allen. With no additional nominations, an oral vote was taken. There was no opposition, and Nicole Pladley was elected SAC Secretary.

3. I-Zone Representative – Susan Hewitt was nominated by Melanie Farber and seconded by Keniele Brown for I-Zone Representative. With no additional nominations, an oral vote was taken. There was no opposition, and Susan Hewitt was elected as the I-Zone representative.

4. SAF Chair – Cassandra Allen was nominated by Nicole Pladley and seconded by Merrisa Penaloza for the SAF chair position. With no additional nominations, an oral vote was taken. There was no opposition, and Cassandra Allen was elected as the SAF Chair.

V. REVIEW AUGUST MEETING MINUTES

The August meeting minutes were presented for review. The Council also revisited the May minutes after an updated copy was distributed to accurately reflect the PTO-to-PTA transition vote. The revised May minutes documented the 30–21 majority vote. Melissa LaSalle made a motion to approve the revised May minutes. The motion was seconded by Melanie Farber and approved. Melissa LaSalle made a motion to approve the August minutes. The motion was seconded by Melanie Farber and approved.

VI. VOTE ON SAC AND SAF BYLAWS

1. SAC Bylaws – A motion was made by Susan Hewitt to approve the SAC bylaws. Marissa Penaloza seconded the motion. The motion was approved.

2. SAF Bylaws – A motion was made by Melanie Farber to approve the SAF bylaws. The motion was seconded by Keniele Brown and approved.

VII. SAC VIDEO

A district informational video was presented explaining how middle school grades are calculated. The presentation reviewed achievement, learning gains, learning gains for the lowest-performing 25%, acceleration, FAST PM1–PM3, End-of-Course assessments, and the Florida Alternate Assessment. Members were informed that the middle school grading scale changes for 2026–2027, with 65% required for an A. Ramblewood was reported at 69%, and continued growth remains the school's goal.

VIII. PRINCIPAL'S UPDATE – MR. KIRK

Mr. Kirk highlighted school activities and encouraged families to use the school website calendar to remain informed about upcoming events. Current and upcoming activities included student clubs, Debate, First Priority, athletics, fall picture retakes on October 6, the Talent Show on October 9, and the Scholastic Book Fair in October. Student representatives were recognized for bringing the student perspective to SAC. PTA efforts and a photography fundraiser benefiting PTA were also acknowledged.

IX. SAC ACCOUNTABILITY FUNDS

The current SAC Accountability Funds balance was reported as \$0.

X. SIP REVIEW – MRS. PLADLEY

1. FUN Friday – FUN Friday will continue as a student incentive following first-quarter report cards. Students earning A's, B's, and C's may participate provided they also meet behavior and 3-3-3 attendance expectations. Students with disqualifying infractions or who do not meet the 3-3-3 expectations will not be eligible.

2. Reward Room – The Reward Room will continue recognizing students for positive behavior and classroom performance. Students receive reward tickets for demonstrating positive behaviors and doing well in class. Weekly drawings provide selected students an opportunity to visit the Reward Room for games and activities.

XI. SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORTING (SESIR) – MR. KIRK

Mr. Kirk provided information regarding school safety and incident reporting. The importance of promptly reporting concerns was emphasized. Parents were encouraged to communicate with the school and appropriate authorities regarding threats or safety concerns, including concerning social media activity.

XII. SAFETY UPDATE – MR. KIRK

Mr. Kirk provided a school safety update. Members were encouraged to contact school administration with safety-related questions or concerns.

XIII. DEPARTMENT CHAIR UPDATE

Department chairs for Math, ELA, Science, and Electives provided updates on current instruction, student progress, and academic support. Departments are reviewing assessment data, identifying areas of need, addressing misconceptions, and providing targeted instruction and support to improve student achievement.

ADJOURNMENT

There being no further business, the meeting was adjourned. Next SAC Meeting: Thursday, October 29, 2026, at 8:15 AM.