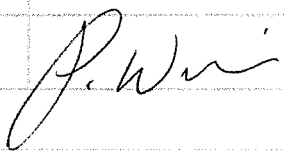
☆ SAC Sign in Sheet for Pembroke Lakes ES (2661)

	Date: 10/27/26		Time: 2:10		
#	**SAC Member Full Name**	**Position**	**SBBC Employee**	**Parent of Student**	**Sign Here**
1	Bernowitz, Kelia	Parent	No	Yes	
~~**2**~~	~~Carraha, Kimberly~~	~~SAC Secretary~~	~~Yes~~	~~No~~	
3	Carraha , Kimberly	SAC Secretary	Yes	No	
4	Del Sol, Moraima	Principal	Yes	No	
5	Fernandez, Tania	Teacher , BTU Steward (or designee)	Yes	Yes	
6	Jones , John	SAF Chair (or designee) Parent of a student at the school	No	Yes	
7	Jones , Trace	SAC Chair	Yes	Yes	
8	Kilfoyle, Jessica	Parent , ESE Parent of a student at the school	No	Yes	
9	Laucirica, Silvia	ESOL Parent of a student at the school	No	Yes	
10	Murias, Jasmin	I-Zone Representative (must be a parent)	No	Yes	
11	Nolasco, David	Community / Business Representatives	No	No	1215
12	Rodrigiez , Anais	Gifted Parent of a student at the school	No	Yes	

	Date: 10/27/26		Time: 2:10		
#	**SAC Member Full Name**	**Position**	**SBBC Employee**	**Parent of Student**	**Sign Here**
13	Trone, Jamie	Parent	No	No	
14	Valerio, Darlene	Non-Instructional Support Employees	Yes	No	
15	Willams , Petre-Ann	Parent	No	(Yes)	

☆ SAC Sign in Sheet for Pembroke Lakes ES (2661)

	Date: 10/27/24		Time: 2:10pm		
#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Jennifer Monnin	Yes			JMonnin
2	Rose Fultz	Yes	NO		Rose Fultz
3	Rosanna Orrett	Yes			Rosanna Orrett
4	Peter-Ann Williams		Yes		
5	Lori McLaughlin				Lori McLaughlin
6	DAVID NOLAN				1215
7					
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PEMBROKE LAKES ELEMENTARY SCHOOL
School Advisory Council (SAC)
October 27, 2026

Welcome

- Approval of Minutes from September 2026.
- Vote in new SAF Chair

High Quality Instruction

- School Improvement Plan Monitoring and Stakeholder Feedback
- Chairs Report (Reading, Math, Science, Writing)
  - Overview of School Improvement Plan
    - Positive Behavior Intervention System (PBIS)
    - Professional Learning Communities (PLC)

Safe and Supportive Environment

- School Counseling Report

Effective Communication

- Media Center Report

Principal's Report

- School Environmental Safety Incident Reporting (SESIR) Data
- SAC Funds Update
  - Current balance of the available SAC funds in the school's budget $ 0
  - Year-to-date expenditures $ 0
- Other School Updates

SAF

Conclusion of SAC Meeting

Questions and/or comments
Our next SAC Meeting will take place on November 17, 2026 in the media center.

PEMBROKE LAKES ELEMENTARY SCHOOL
Media Center
School Advisory Council (SAC)
September 29, 2026 @ 2:15 in the Media Center

Call to order/Introductions/Attendance

Mrs. Fernandez made a motion calling for the meeting to order at 2:19 p.m. It was moved by Jasmin Murias and seconded by Jessica Kilfoyle. We had quorum with 9 out of 14 members. present. Kimberly Carraha recorded minutes for this meeting.

Approval of Previous Minutes

- Approval of Minutes from May 2026.

    - Motion to approve the minutes was made by Jessica Kilfoyle and seconded by Jasmin Murias.

Approve Bylaws

Mrs. Fernandez reviewed the bylaws and articles. She made a motion to approve the bylaws which was seconded by Jackie Benedit. All were in favor and the bylaws were approved.

Electing New Committee Members

New committee members were stated and a motion was made by Mrs. Fernandez and seconded, to vote to elect the new members. All were in favor. None opposed.

- Darlene Valerio
- Anais Rodrigez
- Jessica Kilfoyle
- Jamie Trone
- Trace Jones
- Tania Fernandez
- Petre-Ann Williams

Elementary School Grades Parent-Friendly Overview -video presentation

High Quality Instruction

- **Chair's Report (Reading, Math, Science, and Writing)**

    - Ms. Fernandez reported on behalf of Ms. McLaughlin.
        - PM1 FAST was completed earlier in the first quarter and students are in the process of learning their grade level standards.
        - I ready inform was administered for grades 2-5 and the phonics initiative was implemented based on the data from that diagnostic.
        - Students in RtI based on 2026 PM3 scores began interventions.
    - Ms. Zaleta reported for science.
        - SIP meeting discussed how teachers can incorporate all the standards expected to be taught by the end of the year.
        - She shared how science standards are begin met and how during literacy stations they are working on science simultaneously.
    - Mrs. Orrett reported for math.
        - District notes were reviewed and data discussed as to areas of focus: fluency with the four operations and with the 4-step problem solving method.
        - Test released items are available for review for grades 3-5.
    - Writing presented by Ms. Benedit,
        - Shared the resources being used such as Benchmark in K and Magnetic Reader in the upper grades.
        - She shared what topics are currently being taught in each grade level in addition to re-teaching and reviewing previous topics.

Overview of SIP-Presented by Mrs. Fernandez

- **School Information-** Shared by accessing the school SIP on PLE website
- **Executive Summary**
- **Areas of Focus**
    - Reading goals were shared up to 77% from 72% demonstrating proficiency in ELA.
    - By May 2027, 75% of 3-5 grade students will show proficiency in English Language Arts, compared to 72% for the 2025-2026 school year, as measured by the FAST.

Safe and Supportive Environment

- **Guidance Report - Ms. Fultz**
    - Peace Week and "Start with Hello" has concluded
    - Food packages have resumed.
    - Officer Nolasco – GRADE
    - Life skills survey
    - Red Ribbon Week later this quarter

Effective Communication

- **Media Center Report**
    - All programs are active
        - Sunshine State Young Reader Award and SSYRA jr.
        - Beanstack
    - 4,097 total circulation
- **What AI Is, What It Is Not? -Jennifer Monnin AI liaison**
    - Not replacing but supporting, teachers
    - Reviewed the five commitments to every family: Transparency, trust, education engagement and Accountability
    - Reviewed student AI tool availability in Broward County Schools.
        - In Elementary, students do not have access to AI, teachers do.

Principal's Report

- **School Data 26-27 -shared by Mrs. Del Sol**
    - Based on PM1 performance 45% scoring at a level 3 or above in ELA
    - Growth is expected at PM2 and mastery by PM3
    - She reviewed the K-2 scores on the STAR reading and Early Literacy assessments.
    - 69% was our total school score which qualified us to be an A school
    - Criteria has been raised for this year.

- **School Environmental Safety Incident Reporting (SESIR) Data**
    - There are currently no SESIR incidents to report.

- **SAC Funds Update**
    - Current balance of the available SAC funds in the school's budget $ 0
    - Year-to-date expenditures $ 0

- **Plain Language Emergency Codes- Ms. Knapp**
    - Shared the symbols, plain language words (hold, secure, lockdown, evacuate and shelter) and explained how to implement each one.
    - Explained the "safer spaces" and protocols

- **Adults See Something, Say Something Reporting Methods-Mrs. Knapp** video presentation from district

- **Behavior Threat Assessment (BTA) Parent Information – Mrs. Knapp**
    - Shared state rule6A-1.0019
    - Threat management records could potentially follow students through college- even if unfounded it is documented
    - What needs to be reported-direct, conditional and/or implied
    - Official reporting tools such as Fortify and Safer Watch
    - Purpose of a threat assessment
    - It is a prevention tool and the members are school based
    - Measures after a concern is reported
    - Levels of concern
    - Students with disabilities are also included. The process is supportive rather than disciplinary.
    - Opened the floor for questions
        - Parent, Jasmin Murias asked the amount of time btw reporting and updated on SESIR.
        - Mrs. Knapp explained that SESIR reports discipline not all BTA's receive discipline and updates are made by the district.

- **Other School Updates**
    - PLE night at McDonalds tomorrow night
    - Fall Book Fair

SAF- motion to approve sac bylaws made by Jessica Kilfoyle and seconded.

Next Meeting

- Our next SAC Meeting will take place on October 27, 2026, in the media center.

Adjournment of SAC Meeting

- Questions and/or comments
    - None at this time.

    - Motion to close the meeting at 3:13 was made by Mrs. Fernandez and seconded by Jasmin Murias.

Submitted by
Kimberly Carraha
SAC Secretary
October 27, 2026