



Central Park Elementary School Advisory Forum Agenda March 25, 2026

- Call to order / Welcome

 - Old Business
 - Approval of February 25, 2026 - SAF minutes

 - New Business
 - Ratify By-Laws

 - Principal's Update

 - Questions / Feedback

 - Adjourn
-
- Next meeting April 29, 2026

Central Park Elementary School
School Advisory Forum (SAF)
Meeting Minutes
March 25, 2025

The Central Park School Advisory Forum (SAF) met on March 25, 2025.

Guests that attended: Doug Satran, Paula Renaldo, Jael Ciappesoni, Monika Moorman, Napoleon Braddy, Brooklyn Thrift, Shareeke Edmead-Nesi, April Allen, Lisa Simpson, Maddy Piegari, Natalya Idrisov, Lisa Raska, Alicia Keppel, Nicole Spence-Goon, Lori Turner

Mr. Satran called the meeting to order at 8:38 AM

Mr. Satran requested a motion to approve the minutes. Ms. Raska made the motion, and Ms. Moorman seconded the motion.

Mr. Satran said that the SAF chairs could not be here at today's meeting but that he would like to discuss a ratification to the SAF bylaws. Mr. Satran shared a physical copy of the SAF bylaws for our review and requested a motion to approve the ratification of the bylaws. Ms. Renaldo made the motion, and Ms. Raska seconded the motion.

Mr. Satran requested a motion to adjourn the meeting. Ms. Raska made the motion to conclude the meeting Ms. Moorman seconded the motion. The meeting concluded at 8:40 AM.

Central Park Elementary School
SCHOOL ADVISORY FORUM
BYLAWS

ARTICLE I: NAME

The name of this forum shall be the **Central Park Elementary** Advisory Forum (SAF). This Forum operates under Broward County School Board Policy 1.3: School Advisory Forum.

ARTICLE II: OBJECTIVES

Section 1: Mission Statement:

The mission of the Central Park Elementary SAF is to foster and promote communication between its stakeholders, the school, and the Area Advisory Council. The SAF shall bring forth recommendations, concerns, and interests to and from their Area Advisory Council.

Section 2: Duties:

1. All duties will be advisory in nature, none of which will conflict with any of the powers and duties reserved by law, policy or administrative guidelines to the principal.
2. Actively participate with the School Advisory Council in identifying the educational needs and priorities of the school.
3. Actively participate with the principal in the preparation of the budget, and reviewing the budget-related concerns after each FTE count.
4. Indicate awareness of the program and plans for the school by the signature of the chairperson on the budget when it is submitted for district budget preparation.
5. Assist in the identification and coordination of the use of community resources to improve student achievement and school effectiveness.
6. Address parent/community concerns; work with the administration to solve problems and to initiate desirable change.
7. Assist in increasing/sustaining high levels of community support for the school.
8. Assist in planning, developing and implementing parent/community programs and training activities.
9. Participate in joint training opportunities with the School Advisory Council.
10. In addition to individual School Advisory Forum meetings, hold semi-annual meetings jointly with the School Advisory Council.
11. The School Advisory Forum shall use guidelines developed by the district, develop and adopt procedural bylaws, conduct meetings in accordance with the Florida Sunshine Laws, and conduct meetings according to Robert's Rules of Order, Newly Revised.
12. As an apolitical organization, officers and members are prohibited from using their titles and/or their positions to endorse, or give the impression of endorsing candidates for public office. In addition, public monies and/or materials may not be used to endorse candidates or further their campaigns.

ARTICLE III: MEMBERSHIP

Section 1: Membership of the School Advisory Forum (SAF) shall be representative of the school community to include parents or guardians of the students enrolled in the school, students of the school, employees of the school, business partners of the school, community members and business people. Participation from all ethnic, religious, cultural, and socioeconomic backgrounds is welcome and encouraged.

Section 2: Voting Rights: Meetings are open to all but voting rights are granted only to members who re parents or guardians of the students who are enrolled in the school or matriculating to the school the following year, students of

the school, employees of the school and business partners of the school. To vote at any meeting, members must sign in and show proof that they meet the above voting membership requirements, if requested.

ARTICLE IV: OFFICERS

Section 1: Officers. The officers shall be the Chairperson, Co-Chairperson or Vice-Chairperson, and Recording Secretary. They should be elected annually at the final meeting of the school year but no later than the first meeting of the next school year.

Section 2: Eligibility: The Chairperson and the Co-Chairperson or Vice-Chairperson shall be a parent or custodial guardian of a student who will be enrolled and attending the school during their term of service and shall not be employed by the School Board of Broward County at the school where they will serve.

Section 3: Term of Office: Elected Officers shall serve a period of one year or until their successors have been elected. They may be re-elected to that office for 6 consecutive terms as long as they have a student enrolled or matriculating to the school the following year.

Section 4: Election of Officers: Nominations shall be taken in accordance with Article V, Section 2. The election shall be by a written and signed ballot when there is more than one candidate for any office (unless there is a circumstance where there are Co-Chairs). The ballots will be counted by a member of School Administration, a member of the Nominating Committee and a voting member of the Advisory Forum who is not on the ballot.

Section 5: Chairperson or Co-Chair Duties. The Chairperson or Co-Chairs shall have the following duties:

- a. Preside at all the **Central Park Elementary SAF** meetings;
- b. Sign all correspondence as well as, distribute all correspondence to the elected officers of the **Central Park Elementary SAF**;
- c. Attend all Area Advisory Meetings
- d. Attend the School Advisory Council meetings as a voting member or appoint a permanent designee to attend the meetings;
- e. Act in a professional, prompt and organized manner at all times and,
- f. Represent the majority opinion of the **Central Park Elementary SAF**.

Section 6: Vice-Chairperson Duties. The Vice-Chairperson shall have the following duties. If there are co-chairs, these and the responsibilities in Section 5 will be equally shared by both people:

- a. Assume all the duties of the Chairperson in the event that s/he becomes incapacitated, unavailable, or must step down;
- b. Assist the Chairperson in performing his/her duties;
- c. Act in a professional, prompt and organized manner at all times.

Section 7: Recording Secretary Duties. The Recording Secretary shall have the following duties:

- a. Ensure the recording of minutes at each **Central Park Elementary SAF**.
- b. Present the minutes at the next **Central Park Elementary SAF** meeting for review.
- c. Retain copies of all minutes of any **Central Park Elementary SAF** meetings and committees.
- d. Transmit the approved **Central Park Elementary SAF** minutes to the principal and to such other persons as the Forum may direct. Retain copies of all the **Central Park Elementary SAF** correspondences, chairperson's reports, and meeting/committee reports.

ARTICLE V: COMMITTEES

Section 1: The Chairperson will create such committees as may be required to promote the objectives of the **Central Park Elementary SAF**. Once formed the committee members shall elect a Chairperson.

Section 2: Nominating Committee: The Chairperson will appoint a Nominating Committee at the general meeting no later than March. The Committee will consist of at least three members and always have an uneven number of members. At least one officer of the SAF shall serve on the Nominating Committee. The committee will elect a chairperson. The purpose of the Nominating Committee shall be to nominate one person to fill each elected position and to present this slate of officers at the general meeting where elections will take place. Additional nominations may be made from the floor when the elections are held. The Committee shall function according to the current edition of Robert’s Rules of Order.

Section 3: Each Committee Chair shall have the duty to update the **Central Park Elementary SAF**, as necessary, at the monthly general meeting.

ARTICLE VI: MEETINGS

Section 1: General Meetings: **Central Park Elementary SAF** shall meet regularly with the time, date, and place of future meetings decided by the **Central Park Elementary SAF** with the understanding that all meetings will be held in places that are easily accessible to the public. Notification of all regular meetings shall be included in the minutes and announced per Florida Sunshine State law.

The **Central Park Elementary SAF** shall meet at least twice a year with the **Central Park Elementary Advisory Council (SAC)** with the time, date, and place of meeting to be determined by mutual agreement of the SAC and SAF. Notification of all special meetings shall be included in the minutes and announced per Florida Sunshine State law.

Section 2: Special Meetings:

- a. A special meeting may be called when it is deemed necessary to conduct the business of the forum. The Chairperson/Co-Chairs or a majority vote of the membership may call special meetings. Notification of all special meetings shall be included in the minutes and announced per Florida Sunshine State law.

ARTICLE VII: AMENDMENTS

These bylaws of the **Central Park Elementary SAF** may be amended at any regular meeting by a two-thirds affirmative vote of those eligible voters in attendance, provided that the amendment has been submitted in writing at the previous meeting. Any amendment must conform to the Broward County School Board Policy for School Advisory Forums; Policy 1.3.

ARTICLE VIII: PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert’s Rules of Order shall govern the **Central Park Elementary Advisory Forum**.

Adopted

Date: March 25, 2026

School Advisory Forum Chair: _____ Date: _____











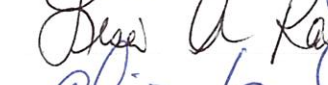




School Advisory Council Chair: _____ Date: _____

Principal: _____ Date: _____

SAF Sign in Sheet for Central Park ES (2641)

Date: March 25, 2026

Time: 8³⁰

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Doug Satran	yes		CPE	
2	Paula Reynolds	NO	YES	CPE	
3	Joel Crapposoni	yes		CPE	
4	Mouka Moorman	yes			
5	NOPOCAN BRADY		YES		
6	Brooklyn Timft		yes		
7	Shareeke Edmead		yes		
8	April Allen	yes	no	CPE	
9	Lisa Simpson		Yes		
10	Maddy Piegari		Yes	CPE President	
11	Natalya Edman		yes		
12	Lisa Raska	yes			
13	ALICIA KEPPEL	yes			
14	Nicki Spence Con		Yes		
15	Lori Turner	yes			
16					
17					
18					
19					
20					

Central Park Elementary School
School Advisory Forum (SAF)
Meeting Minutes
February 25, 2025

The Central Park School Advisory Forum (SAF) met on February 25, 2025.

Guests that attended: Douglas Satran, Melissa Million, Craig Ewart, Lisa Raska, Monika Moorman, April Allen, Bianca Foote, Lori Turner, Gilia Martinez, Shareeke Edmead-Nesi, Jael Ciappesoni

Mr. Satran called the meeting to order at 8:38 AM

Mr. Satran requested a motion to order to approve the minutes. Mr. Ewart made the motion, and Ms. Raska seconded the motion.

Ms. Millions said that the state is focusing on a requirement of 150 minutes per week of physical education, not including recess. Ms. Million said that recess is 20 minutes per day of free play. Ms. Million said that the district is drafting an updated elementary P.E. policy and reviewing resources and staffing. Ms. Edmead-Nesi asked if this is approved or still in discussions. Ms. Million said that it is still in the drafting process.

Ms. Million said that HB423 adds to, and updates required safety planning and training for mass casualty responses. Ms. Million added that HB 859 requires audio/video cameras in certain self-contained ESE classrooms. Ms. Turner clarified that consent from parents of all students in the classroom would be needed for cameras to be used. Ms. Million said that HB 173 expands situations where schools need written parent consent for certain student questionnaires and screenings. Ms. Million explained that this could mean more training, documentation, and parental communication.

Ms. Million said that the district is discussing cutting back on elementary benchmark testing. Ms. Million explained that the State FAST/STAR testing will continue to be in place, but the goal will be for there to be less testing time and more instructional time. Ms. Million said that the district will consider concerns raised by teachers and parents before changes are finalized. Ms. Million said that one of the concerns voiced was that computer-based testing for grades K-2.

Ms. Million said that CPE is not a hazel health campus because we didn't meet the consent threshold to participate. Ms. Million added that the Hazel Health program is likely ending next year. Ms. Million said the contract ends June 2026 and renewal is not expected. Ms. Million explained that BCPS reported that 47 schools do not have a full-time nurse but have rotating clinical nurse support and a trained school staff member in each clinic.

Ms. Million requested a motion to adjourn the meeting. Ms. Raska made the motion to conclude the meeting. Ms. Turner seconded the motion. The meeting concluded at 8:45 AM.