

**Atlantic West Elementary School**

**Title One School**

**Shereen R. Reynolds, Principal**

**School Advisory Council (SAC)**

**December 3, 2025, 5:30 PM**

**Agenda**

- Welcome
- Review of North Area Advisory Council Meeting
- Approval of Nov. SAC Minutes
- 2025 - 2026 School Improvement Plan
- Principal's Report
- Accountability Fund \$25, 326.77
- Florida School Recognition Funds (A+ dollars) Discussion and Proposals
- School Environment Safety Incident Report (SESIR) - 1
- Upcoming Events

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**Minutes**

**Draft**

- Welcome
  - The meeting was called by Ms. Graves at 5:32 pm and seconded by Ms. Baptiste. Ms. Baptiste welcomed the committee and guests to our meeting.
- Review of North Area Advisory Council Meeting
  - Ms. Baptiste notified the committee about the November North Area SAF meeting minutes were not available.
  - Will provide an update in January once the minutes are updated.
- November SAC Minutes approval
  - Ms. Baptiste shared the November SAC minutes for committee members to review and asked for input or questions. No questions or input from parents, teachers, or committee members.
- 2025 - 2026 School Improvement Plan
  - Ms. Reynolds asked the committee if they had questions or concerns regarding the SIP process. No questions or input from parents, teachers, or committee members.
- Principal's Report –

Ms. Reynolds reviewed the following items with the committee, staff and parents:

  - School Lunches – continue to pose a problem for students because parents have not been applying. We encourage parents to come to the school if they need assistance completing the application. Ms. Ross expressed concerns about the surcharge added to the website when making online payments.
  - Attendance – We continue to motivate our scholars to be on time and at school every day. Primary students continue to stay home more frequently than any other grade level.
  - Birthday Marquee – we promote students on the school marquee in the front of the school for their birthday for a small fee of \$10.
  - The majority of K – 2 testing finished today, except for students with accommodations. Grades 3-5 will begin testing on Thursday, December 4<sup>th</sup>.

- o Kindergarten Round Up – January 20, 2026 @ 8:30 a.m. and 5:30 p.m.
- o BCPS District Showcase – Dec 9 (District wide) at Amarant Center
- o PM2 celebration party & color run
  - ♣ K-2: Glow Party
  - ♣ 3-5: Color Run
- o School choice: Ends on December 19<sup>th</sup> – Students/Parents must have a active Focus account.
- o Capital Improvement allocated 50,000.00 for shelving and furniture for the media center; it may not be enough. Ms. Reynolds will return after the media center is complete, will obtain quotes for items needed, then will ask for permission to use Accountability funds to the use of furniture and items for media center. Ms. Baptiste asked for input, questions, or feedback. No questions, input or concerns from the SAC committee, teachers or guests.
- Accountability Fund \$25,326.77
  - o Ms. Baptiste shared with the committee at the last meeting that accountability funds were pulled; they have now been returned to AWE.
  - o Ms. Reynolds asked permission from the SAC committee to use \$10,000 from the accountability funds to purchase a muralist for the North and South hallways.
  - o All voting members voted “Yes” for the use of \$10,000 from the accountability funds for a muralist.
  - o Ms. Baptiste asked for input, questions, or feedback. No questions, input, or concerns from the SAC committee, teachers or guests.
- School Environment Safety Incident Report (SESIR) - 1
  - o Ms. Mendez explained the varying types of SESIR events to the committee members. We currently have 1 SESIR events from the same student in Primary.
- Florida School Recognition Funds (A+ dollars) Discussion and Proposals
  - o Ms. Baptiste shared the purpose, process and rationale regarding A+ dollars, eligibility, voting procedures, and process via a PowerPoint presentation shared with committee, staff and guests. The awarded A+ funds were in the amount of \$48,216, minus \$3,928 for fringe. The amount available for distribution is \$44,288.

Proposal Options:

1. Ms. Graves proposal: 60% for current classroom teachers and 40% for non-classroom teachers in the 2024-2025 school year, who was present 90% of the school year.
2. Ms. Campbell proposal: Equal distribution for all staff and faculty regardless of the length of time of employment at AWE for 24/25 including Security Campus Monitors, Social Worker, Psychologist and Cafeteria staff.

3. Ms. Reynolds' proposal: Equal distribution for all staff with at least 90% of employment at AWE for 24/25 to include Security Campus Monitors, Social Worker, Psychologist and Cafeteria staff.
  - o Ms. Baptiste informed the committee; guests and teachers voting is necessary to eliminate one option. Roll call procedures were followed to begin voting procedures for SAC members. 8 out of 10 voting members voted to remove Option #1 (proposal from Ms. Graves). They were informed that one option on the ballot must include “none of the above”.
  - o Ms. Baptiste then asked the committee, teachers and guests if they would be interested in another proposal option for the ballot. No input was received from the committee, teachers, or guests in attendance.
  - o Ms. Reynolds then explained that once the final ballot is approved, the ballot will be on display in the school in the following areas: teachers' lounge, the north and south hallways, and the teacher's mailroom. The ballot will go on display from Monday, December 8 – 10<sup>th</sup>. The vote will be held on Thursday, December 11<sup>th</sup> with a makeup day for absent employees on December 12<sup>th</sup>.
  - o Ms. Baptiste asked for input, questions, or feedback regarding the A+ funds. No questions, input, or concerns from the SAC committee, teachers or guests. Roll call procedures were followed to begin voting procedures for SAC members. 10 out of 10 voting members voted to approve the two options and the one “none of the above” ballot options.
  - o The SAC committee voted and approved on the following ballot choices:
    - ♣ Proposal #1 Equal distribution for all staff and faculty regardless of the length of time of employment at AWE for 24/25 including Security Campus Monitors, Social Worker, Psychologist and Cafeteria staff.
    - ♣ Proposal # 2 Equal distribution for all staff with at least 90% of employment at AWE for 24/25 to include Security Campus Monitors, Social Worker, Psychologist and Cafeteria staff.
    - ♣ Proposal# 3 None of the above
    - ♣ Additional Funding information: The SAC Committee agreed on the following proposal: Any leftover funds will be utilized for student academic materials in the 25/26 school year as a non-recurring expense. Voting will occur on Thursday, December 11, 2025. If you are absent on December 11, 2025 – you may vote on December 12th. Only current staff on Atlantic West Payroll may vote. District staff will not be permitted to vote. Bonus funds can only be distributed to individuals who work for BCPS and receive a W2 from BCPS.
- Upcoming Events
  - o Dec 19<sup>th</sup> (Early Release) Last day before Christmas break.
  - o iReady Diagnostics: January 13<sup>th</sup> (ELA) 15<sup>th</sup> (Math)

- Science M.O.Y. January 21<sup>st</sup> / 22<sup>nd</sup>
  
- Input/Feedback
  - Ms. Baptiste asked for input or feedback. No questions, input, or concerns from the SAC committee, teachers or guests.
  - Ms. Baptiste encouraged guests to continue to join our monthly SAC meetings and bring two friends each month because community input is vital for our school.

Closing:

Ms. Baptiste motioned to end the meeting. Officer S. seconded the motion at 6:17 pm.