



South Plantation High School
1300 Paladin Way, Plantation, Florida 33317
School Advisory Council/School Advisory Forum
Joint Meeting Minutes – Tuesday, April 21, 2026

1. Call to Order, Introductions, Attendance:

- a. A joint meeting of the South Plantation High School Advisory Council and School Advisory Forum was held in the Culinary Dining Room on April 21, 2026. Chair, Christina Jones, called the meeting to order at 3:40pm and will record minutes for this meeting.
- b. Introductions were made by Christina Jones.
- c. Members in attendance were Amanda Castilla, Dr. Alyce Culpepper, Christina Jones, Nikolas Mesa, Nereida Miller, John Montefusco, Alexandra Ries, Dr. Marsha Samuels, Carla Wong, and Tracy Zaldumbide.

2. Approve Meeting Minutes

- a. March 3, 2026 meeting minutes were provided and reviewed. Amanda Castilla motioned and Tracy Zaldumbide seconded the motion to approve minutes as written. The motion to approve the March 3, 2026 meeting minutes as written passed unanimously (10 votes total).

3. New Business

4. Reports

- a. Principal's Report
 1. Mrs. Ries updated council members and guests on recent activities including the Senior Brunch, School-wide Pep Rally, and recent Vertical Team Meetings with the South Plantation and Seminole Middle Math and Reading teachers.
 2. Council members were reminded that this is "Exam Season." AICE testing is currently going on (help is needed). Mr. Forbes has organized a Testing Assembly to include a motivational speaker. Test Incentives are being arranged for academic success.
 3. SPHS has the largest ACCEL points in the District and currently has 82% for this year.
 4. Our Magnet program held the Senior Symposium today and received an award from the District for their Recycle program.
 5. South is partnering with 4-H, a youth development organization and bringing back the solar cars once safety of the vehicles is worked out.
 6. Mrs. Ries addressed a safety concern with scooters and traffic. Administration is working on ways to change the traffic pattern for next year. **Stakeholder Feedback:** Amanda Castilla suggested working with Plantation Police as another school was successful in doing.
 7. The City of Plantation Teacher of the Month, Mrs. Jones, was announced. She will be recognized along with Mrs. Collins at the next City Council Meeting on April 29th.
 8. Spring sports are going well. Many are entering their 1st rounds of District games today.
 9. An update on Graduation was provided including a recent Senior Meeting, recognition for our Outstanding Senior Leaders and Scholar Athletes.

10. Mrs. Ries wrapped up her report with appreciation to Dr. Culpepper and the Culpepper Journalism Foundation for the “fellowships” offered to students to attend a university summer journalism program.

b. SIP Monitoring and Stakeholder Feedback

- i. 2025-2026 BCPS Annual Customer Survey is going on. Mrs. Jones updated the council on the current number of completed surveys for Staff, Parents, and Students. The deadline to complete all surveys is May 8th.

Stakeholder Feedback: A concern was made regarding the link sent out for the Parent survey not working. Another parent requested the link for the Student survey, so she could have her student complete it at home. Mrs. Brunache will have flyers and need volunteers to hand them out during parent drop-off/pick-up.

c. 2026-2027 SIP Planning and Stakeholder Feedback

- i. Mr. Forbes presented a draft of the Schoolwide Positive Behavior Plan (SPBP) for 2026-2027 including data from previous years. An uptick in classroom referrals was pointed out in addition to an increase in students skipping class.

Stakeholder Feedback: A question was raised about substitutes and attendance. Substitutes have been trained to stand at the door and check IDs as students enter the classroom. Attendance is taken at the door and handed in to the Attendance Manager.

Amanda Castilla motioned and Tracy Zaldumbide seconded the motion to approve the 2026-2027 SPBP as written. The motion to approve the 2026-2027 SPBP as written passed unanimously (10 votes).

- ii. Mrs. Jones provided an update on the 2026-2027 SAC Membership Elections. According to our bylaws, only vacant position will need to be filled. Teacher nominations for 2 Teacher Representative positions are being collected and will be voted on during a Faculty Meeting this Friday, April 24th. Student nominations for 1 Student Representative are being collected and will be voted on prior to the next SAC meeting on May 26th. Parent nominations are being collected and will be voted on during the next SAC meeting on May 26th.

d. School Accountability Funds: \$11,033.12

- i. Mrs. Jones presented a Clarification of School Advisory Council (SAC) Role in School Funding memo that outlined the role of SAC and funding sources that support school improvement. A District Advisory Council email was also shared regarding funds being permitted to carry over into the 2026-2027 school year.
- ii. The council was reminded that no money from the A+ Funds were shared this year for tutoring and how that directly impacts the school improvement goals. The outstanding balance of A+ Funds is at \$9,584.26. The two employees accidentally left out of the payment has not been processed yet, which totaled \$2,050.02. The balance is being used to pay for tutoring the remainder of this year.
- iii. The balance of the School Accountability Funds does not reflect the invoice approved earlier this year for SAT exams, which will total approximately \$1,600.

e. SESIR (School Environmental Safety Incident Reporting):

- i. Mrs. Jones shared information available from the SESIR report. The number of SESIR incidents has decreased from February to March. The incident with the highest number of occurrences is tobacco use. **Stakeholder Feedback:** A question was raised about Vape detectors in the bathrooms. Mrs. Brunache acknowledged SPHS is on the list to receive them. Ms. Wong shared the efforts made to include high schools in the District vape detector plans.

f. SAC Employee of the Month

- i. Mrs. Jones shared information provided by Dr. Berman regarding SAC Employee of the Month criteria. While nothing is set in stone, they do ask that an employee not be eligible to win more than once in a 12-month period. Dr. Berman was adding the concern to the Faculty Council Agenda to create a policy that would go along with the money given to SAC for these awards.
- ii. A review of previously nominated employees, Ms. Fernandez and Ms. Williams, was shared with members. Additional nominees this month include Jessica Lyles and Dylan Kautzmann. After a show of hands for each candidate, Mrs. Castilla motioned and Mrs. Zaldumbide seconded the motion to approve Jessica Lyles as SAC Employee of the Month. The motioned passed unanimously (10 votes total).

5. School Advisory Forum (SAF) Report

a. DAC Update from March and April:

- i. Attendance concerns and observations. Inconsistencies in policies and enforcement across schools. Early release days reduce instructional value. Automated absence notifications: letters are triggered by unexcused absences (5,10,15 days). Noted issues with data accuracy and timing of updates. Working on an attendance dashboard. Stakeholders want consistencies across all schools. Recognizing perfect attendance has its negatives – kids going to school sick. Some students missing school for legitimate reasons. Interest in expanding recognition to include improved or strong attendance not just perfect. District is having monthly support sessions with schools, targeting those schools with the highest need. Cross department collaboration with MTSS, PBIS and counseling. With certain clerical positions being dissolved, this could lead to more data inaccuracies regarding attendance.
 - ii. Calendar committee working on the next 2 years. They look at state requirements, board direction and holidays. Current structure: early August start, Full week off at Thanksgiving, semester completion timing (before winter break). They also consider how it will affect attendance.
 - iii. Dr. Wanza spoke about our current phase of redefining. 7 floors in the KC Wright building are being cleared out to lease. Those employees will be relocated to school locations that are closing. Redefining will continue over the next 3 years at the least. Currently 6 schools will be closing. 3 big meetings regarding next phase with May 15th being the next.
 - iv. Many school districts across the nation are facing lower enrollment. Florida districts south of Orlando are making cuts.
 - v. School budgets – principals had a big meeting last week. Since we have a meeting late in May, we may be able to see next years' budget during our SAC meeting. Talk of shaving another 10% off budgets but Dr Toomer said that he did not hear that. These cuts are taking away Counselors, reading /match coaches, etc.
- b. Magnet parents look out for new transportation updates: Bus Depots may be a little further from your house. Looking to reduce amount of buses. SPSHS – 4 buses. Parents who have already chosen next years schools based on bussing are speaking up. Early stages so nothing is concrete but we do need to cut costs in all areas.
- c. SRO's are based on individual municipalities. Waiting for official updates.
- d. Students Surveys: biggest concerns are restrooms. Mornings bathrooms don't have soap or paper towels. Some schools have restrooms locked due to not enough campus monitors. Monitors are busy at metal detectors. Students also don't want to get in trouble if other students are vaping.

- e. Jay's Closet at Broward Estates provides clothing, shoes, baby equipment and basic needs. You need to make an appointment and they are open 1 and 2nd Tuesdays of the month.
- f. Children's Services Council: is a government agency that funds providers who provide services to our schools. Big events Back to School drive and Read for the Record. They also fund many of our after -school programs, Zone resource fairs, vaccines, summer camps and swimming lessons. They are a great resource.

6. Old Business:

- a. Update on Continuation Wavier for Professional Study Days (PSDs)
 - i. The District sent a request today for a scanned copy of the application with signatures from the Principal, SAC Chair, and BTU Steward. This will be sent out once signatures are collected.

7. Announcements

- a. A budget presentation will be provided at the next meeting if available. Otherwise, a special SAC meeting may be required.
- b. Our next meeting will be held in the Culinary Café on May 26, 2026 at 3:30 pm.
- c. Our SAF meeting will follow this SAC meeting.

8. Concerns/Questions

- a. No additional stakeholder feedback was shared.

9. Adjourn

- a. The meeting was adjourned at 5:33pm on April 21, 2026.

Submitted by,
Christina Jones, SAC Chair

Approval Date: