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Atlantic Technical College and Technical High School

School Advisory Council/School Advisory Forum Joint Meeting

Minutes - March 31, 2026

Members: Quorum Met. Neeta Rancourt, Neila Atkinson, Dulce Barrios, Logan Whitaker, Laila Jones, Laura Maracondes, Aly Petion, Laila Jones, Carol Lindgred, Hallema Collier, Codie Roberts.

Attendees: Brian Bush, Vicky LaPorte, Simeka Love, Tammy Clabo, Brian Norris, Jim Payne, Millie Puddie, Nicole Willis, Kimberly JnBaptiste, Felicia Starke.

Call to Order:

A meeting of the Atlantic Technical College & Technical High School Advisory Council was held in Room 122 of Atlantic Technical College on March 31, 2026. Chair Neeta Rancourt called the meeting to order at 8:07 AM. Dulce Barrios will record minutes for this meeting.

Minutes:

Laura Maracondes motioned for approval the minutes of January 27, 2026, with corrections to edit meeting adjournment from Kimberly JnBaptiste to Neeta Rancourt. **Aly Petion** seconded the motion. Motion was approved unanimously.

Hallema Collier motioned to approve Florida Teen Reads List 2026-2027 \$400.00, and the motion was seconded by **Carol Lindgred**. Yah- 11 Nah- 0. Motion was approved unanimously.

Neila Atkinson motioned to approve Variquest-Poster Printer \$569.94, and the motion was seconded by **Codie Roberts**. Yah- 11 Nah- 0. Motion was voted unanimously.

Carol Lindgred motioned to approve AP Human Geography Textbook- 30 copies \$771.12, and the motion was seconded by **Laura Maracondes**. Yah- 11 Nah- 0. Motion was voted unanimously.

Hallema Collier motioned to approve Sport equipment for Sports Club \$336.40, and the motion was seconded by **Codie Roberts**. Yah- 11 Nah- 0. Motion was voted unanimously.

Laura Maracondes motioned to approve Book Collection \$436.00, and the motion was seconded by **Logan Whitaker**. Yah- 11 Nah- 0. Motion was voted unanimously.

Agenda:

1. Welcome and Introductions (Director Neeta Rancourt)
2. Director's Update (N. Rancourt) – A recent district memorandum clarified the SAC's role in school. Emphasized the SAC members play a critical role in supporting student achievement and the School Improvement Plan by providing input and prioritizing allowable uses of funds. Funding should be used in the year allocated, and the school currently has \$ 2,513.97 available to be spent this year. Expansion of program offerings at the Arthur Ashe Junior campus. The first confirmed program to launch at the campus is HVAC. Additional programs under consideration include Health Science and select trade programs such as plumbing and electricity. A stakeholder survey will be launched to gather input from students, staff, and community members to guide future program development. 26-27 Budget Virtual Presentation is underway. An additional SAC meeting will be scheduled prior to the May 12 meeting to review the budget, with a virtual option available. Final scheduling is pending the release of district budget information.

3. SAF Update (*T. Triolo/M. Puddie*) – A family night staff meeting was held with a mixed group of freshmen, sophomores, and a few seniors, along with their families. The discussion focused on beginning the college education process and exploring potential colleges. Families participated in an activity where they researched a college and created a pennant, with some students sharing their work. The event had the largest turnout to date, strong parent participation, and was considered a very successful night.
4. SIP Update (*C. Castelli*)- No update to report.
5. Student Comments
 - a. *Ali Petion* (BPA) BPA students traveled to Orlando from February 19-22, 2026, to attend the State Leadership Conference. Thirty-six students participated in networking opportunities, attended workshops, and earned qualifications for the National Conference. The chapter also recognized TORCH Award recipients for outstanding service and leadership: Kayla Chervin (Berg), Mia Guccione (Covington) and Juniara Edouard (Jurgens).
 - b. *Logan Whitaker* (Machining) Students participated in a field trip to Pompano Precision, a company serving the medical manufacturing industry, and hosted a visit from Stampson, a company specializing in small, manufactured components such as stamps and washers. Interested freshmen and sophomores were introduced to machining opportunities to help them explore the program early. Additionally, alumni from the previous year visited the shop to see its progress and maintenance.
 - c. *Laila Jones* (Health Science) PN students are preparing for the NCLEX, with many tests in April, while those currently in the program are completing Foundations I and II and attending clinicals on Thursdays. Dental Assisting students celebrated Dental Assistant Appreciation Week (March 1–7, 2026) with activities promoting pride in their chosen career paths. PCT and EKG students have begun their clinical rotations at Broward Health. HOSA is focused on preparing students for next year’s competitions, resources, and activities, with students expressing interest in increased hands-on healthcare experiences.
 - d. *Laura Marcondes* (Student Government Association) The yearbook has been completed ahead of schedule, is considered one of the best designs to date, and is priced at \$30, with plans to add more pages later. Preparations are underway for an upcoming pyramid competition involving freshmen, including tumbling and safety training. Additionally, a recent Powderpuff event for freshmen was very successful and featured dance performances and backflips by students. ICC Bingo will take place tomorrow, April 1, 2026 with prizes including ATC promotional items.
6. *School-Wide Positive Behavior Plan (V. LaPorte)* The school improvement plan and schoolwide positive behavior plan will transition to new leadership next year. Discipline data shows continued positive trends, with referrals decreasing from 13 last year to 12 this year despite a student population of 590. Major offenses such as class cutting, mistreatment of peers, discriminatory comments, and tobacco use have been reduced to zero, with disobedience/insubordination reduced to one incident each. The most common issues last year were falsification/misrepresentation, unserved detentions, and leaving campus without permission; these areas will remain a focus moving forward. Most incidents occurred in classrooms, with minimal issues elsewhere on campus. Overall expectations will continue to emphasize integrity, responsibility, respect, and compliance, with revised expectations incorporated into next year’s schoolwide positive behavior plan.
7. Assistant Directors’ Updates
 - a. *Brian Bush*-- Provided an overview of how CTE programs authentically replicate real-world career experiences across campus. Health Science students participate in realistic simulations such as triage scenarios, EKG practice, and clinical role-playing to prepare them for high-pressure medical environments before entering actual clinical settings. Programs including Medical Assisting, Patient Care Technician, Dental Assisting, Hemodialysis, and Practical Nursing emphasize hands-on learning, with students earning licensure and credentials that are publicly verifiable.

Integrated Education and Training (IET) programs, which allow English language learners and adult students to develop literacy and numeracy skills while simultaneously earning workforce credentials. Former students shared their success stories, reinforcing the value of continued education for long-term career growth, job mobility, and higher wages.

- b. *Tammy Clabo*— The Culinary Arts program continues extensive planning and work related to the lab remodel, including the installation of new equipment, updated flooring, and upgraded kitchen piping. SMART project work is ongoing and includes painting, fire sprinkler systems and lines, AHUs, cooling towers, and a scheduled FPL shutdown, along with school-wide upgrades such as a new intercom system and fire alarm connections. Construction activity remains ongoing. In addition, new laptops have been issued to both students and staff as part of the technology upgrades.
 - c. James Payne-HVAC program was awarded three \$5,000 scholarships from Cinch. Additionally, students participated in a spring advisory meeting held at Brasfield and Gorrie Construction active job site, which provided them with the opportunity to observe real-world operations in action. This hands-on experience was noted as a valuable and engaging opportunity for the Carpentry program as well.
 - d. Brian Norris- The Atlantic Technical College Open House will take place on April 6, 2026, from 9:00 a.m. to 12:00 p.m. The event has been well publicized by the Marketing Department, with strong interest expected for summer and fall enrollment. IT junior high students attended the Claim Your Future Showcase on February 25, 2026, participating in workshops, mock interviews, and networking with industry leaders. Updates were also shared on the Transition into Employment Program, including the STAR Awards, the Jeffrey Wright \$500 scholarship, recognition of Just Do It Award recipient Kennedy Burrows, and the Customer Service Special Olympics.
 - e. Jean Vilus- The Class of March 2026 was the largest cohort in a long time, and students were commended for their resilience, growth, and excellence through the final exam. ESOL growth remains strong, with students continuing to progress through levels. Additionally, AGE students recently completed CPR certification through grant-supported training, ensuring they are prepared to respond in emergency situations.
8. Business and Economic Development Update (*Nicole Willis*)- Staff continue to actively engage employers to build partnerships and job opportunities for students. Recent highlights include Tesla’s campus visit with automotive students, featuring a presentation and vehicle showcase, and a culinary advisory meeting tour of Broward Meat & Fish, which provided an impressive, hands-on industry learning experience. The Spring Career Fair is scheduled for April 16, with strong employer participation and continued registration. Students will also attend a career fair preparation event on April 13, offering professional attire, resume reviews, and interview tips. Ongoing employability initiatives include workshops on interview skills, professional development activities for students and staff, and monthly “Tech Fridays” line-dancing events that promote essential soft skills such as collaboration, communication, and confidence.
 9. Business Highlight – No highlight at this time
 10. SESIR Update (*Brian Bush*) – No incidents to report
 11. Announcements (*Neeta Rancourt*) – Congratulations to Ms. Love on her acceptance into the LEAD Program, a Leadership and Administrative Development Program, as she works toward becoming a school administrator.
 12. Adjournment (*Neeta Rancourt*) – See below.

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Motion: Laura Marcondes motioned to adjourn the meeting at 9:04 AM. Motion seconded by Logan Whitaker
Motion passed unanimously.

Submitted by,

Dulce Barrios, Secretary

Approval Date: