### Agenda
**November 17, 2020**

**Atlantic Technical College SAC/SAF Meeting**

1. **Welcome & Introductions**  
   - Jay Ghanem

2. **SAC/SAF Policy Update**  
   - Rebecca Miller

3. **Approval of Minutes (H)**  
   - Jay Ghanem

4. **SAF Update**  
   - Connie Rodriguez

5. **Student Comments (H)**  
   - **a.** Toni Maxwell - ICC  
   - **b.** Sentrell Mosley - Technical Trades  
   - **c.** Derrick Thompson - Informational Technology  
   - Jay Ghanem

6. **Assistant Directors' Updates (H)**  
   - **a.** Vicky LaPorte  
   - **b.** Tonya Hefley  
   - **c.** John Felser  
   - **d.** Neeta Rancourt  
   - **e.** Brian Bush  
   - **f.** Andre Newton

7. **Business & Economic Development (H)**  
   - Nicole Willis

8. **Director's Comments**  
   - Robert Crawford

9. **SIP Update**  
   - Cathy Castelli

10. **Announcements**  
    - Jay Ghanem

11. **Adjournment**  
    - Jay Ghanem

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**SAC Meeting Dates**

9/22, 11/17, 01/26, 03/30, 05/11

Thank you for supporting Atlantic Technical College & Technical High School!
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<thead>
<tr>
<th>Full Name</th>
<th>Join Time</th>
<th>Role</th>
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<tbody>
<tr>
<td>Carol N. Baskind</td>
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<tr>
<td>Rhonda L. Biazar</td>
<td>11/17/2020, 8:06:03 AM</td>
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<tr>
<td>Brian D. Bush</td>
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<td>Catherine A. Castelli</td>
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<td>Hallem A. Collier</td>
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<td>Robert B. Crawford Jr.</td>
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<td>Elizabeth DeJesus</td>
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<td>Vania DePasse-Humphrey</td>
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<td>Doyle R. English</td>
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<td>John Felser</td>
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<td>JAY GHANEM</td>
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<td>Alicia V. Grigull</td>
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<td>Alba L. Guadalupe</td>
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<td>Tonya S. Hefley</td>
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<td>LaPlant, Colleen</td>
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<td>Yvonne Lopez</td>
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<td>Tatiana Lozada</td>
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<td>Andre Newton</td>
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<td>Jean L. Vilus</td>
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<td>Sandra Welch</td>
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<td>Nicole R. Willis</td>
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Atlantic Technical College & Technical High School
Joint SAC & SAF Minutes – November 17, 2020

Attendance:
Members: Hallema Collier, Robert Crawford, Doyle English, Mari Lee, Jay Ghanem, Vania Humphrey, Colleen LaPlant, Yvonne Lopez, Tatiana Lozada, Leon Robinson, Connie Rodriguez, Derrick Thompson, Jean Vilus, Sandra Welch, Nicole Willis
Guests: Carol Baskind, Rhonda Biazar, Brian Bush, Cathy Castelli, Elizabeth DeJesus, John Felser, Alicia Grigull, Alba Guadalupe, Tonya Hefley, Vicky LaPorte, Toni Maxwell, Rebecca Miller, Andre Newton, Neeta Rancourt

Call to Order:
A meeting of the Atlantic Technical College & Technical High School Advisory Council was held virtually via Teams on November 17, 2020. Chair Jay Ghanem called the meeting to order at 8:05 AM. Cathy Castelli will record minutes for this meeting.

Agenda:
1. SAF Update
   a. Connie Rodriguez shared electronic handouts for Ed Talk and the Advisory Meeting Schedule. The North Area is pleased to have at least one nurse in each school.
   b. Calendar options for next year: Option 2 is in the highest demand as this is the proposed schedule with a full week off at Thanksgiving.
   c. 50% of seniors are not applying for FAFSA district wide
   d. The school board has voted to make students have their cameras on at all times.
2. Student Comments
   a. Toni Maxwell reported for ICC. SGA held a virtual pumpkin carving contest. Pictures were shared. Medical Assisting students started clinicals on October 26, 2020. It’s crucial students have the opportunity to interact with real patients to deliver optimal care. Students enrolled in Critical Thinking class are completing a college research project encouraging them to have an idea of what they are working toward.
   b. Derrick Thompson: In Mr. Iyar’s classes, seniors participated in two opportunities sponsored by NAF. One was a three-week virtual internship. In Network support with Mr. Rao, students are on campus each Wednesday for hands-on training.
3. Assistant Directors’ Updates
   a. Vicky LaPorte shared numbers of students on and off campus for learning. Tatiana Lozada, AP Computer science teacher was selected as the October honoree from Honored. ATC again earned the AP Computer Science Female Diversity Award. Students Berline Civil and Chantelle Zapata won awards from the national Center for Women & Information Technology. We were named a Florida FAFSA Champion for boosting our student FAFSA completion rate by 5%.
   b. Tonya Hefley announced that the Regional BPA Conference will be done virtually. Web Development enjoyed a 100% pass rate for Adobe Photoshop Certifications. High school culinary students are back in the kitchen with Chef Ray. Even with Covid, our Dental Assisting, Medical Assisting, and Pharmacy Technician programs have secured clinical externships for their students.
   c. John Felser emphasized our rapid credentialing programs in HVAC, a five month program designed to get our students back into the workforce as quickly as possible. Machining is receiving new equipment provided by the Pathways to Career Opportunities Grant. Avionics has secured new internships with Boca Aircraft Maintenance and Reliable Jet. Career Placement students participated in virtual mock interviews.
   d. Neeta Rancourt explained our new online queueing system – Qless. Students can get in line at home and will be notified by text when it is time to enter the building. ATC is expanding recruitment with
virtual Tech Talks. HVAC’s Brian Youngblood hosted. Next up is Medical AdministRATE Specialist Instructor, Corinth Evans. The CARES Act continues to provide funds for student grants.

e. Brian Bush reported on Adult General Education (AGE). ATC has taken the initiative to reimagine AGE taking into account the digital divide many students face. Their focus is to move students toward a high wage, high skill, high pay career rather than a job. Our pre-college ESOL students graduated 21 students so far this year with 13 of those students transitioning to CTE programs.

f. Andre Newton at Arthur Ashe reported that GED testing has resumed following physical distancing guidelines. Practical Nursing held a Virtual Pinning Ceremony on October 30, 2020. As of now, 21 students have taken and passed the NCLEX exam for quarter 3. He is pursuing a partnership in Intergenerational learning to break the cycle of illiteracy within our community.

4. Business & Economic Development – Nicole Willis
   a. College Central Network is hosting a Virtual Job Fair
   b. Job trends: increased use of technology.
   c. Broward Back to Business Virtual Expo is December 8, 2020

5. Director’s Comments - Robert Crawford
   a. Offered thanks to all staff and assistant directors for their work at this time of Covid.
   b. Two new school board members were being sworn in today.
   c. We are once again #1 in the state for Performance and Credentials with 595.
   d. Budget: up in enrollment for HS. Hoping that work force education funds will not be cut.
   e. ATC has seven of the rapid credentialing programs running.
   f. We are applying to two more pre-apprenticeship grants with Baker Concrete.
   g. The SIM lab at Ashe is now open.

6. SIP
   a. Cathy Castelli explained one of our goals is to raise the ELA FSA scores. Last year’s tests are being held now and in January.

Reports:
1. September Minutes
2. Student Updates
3. AD Reports

Open Agenda
   a. Mr. Crawford announced that ATC was the Outstanding School Based Partner of the Year for Avionics from the City of Ft. Lauderdale.
   b. Commissioner Sandra Welch of the City of Coconut Creek commended Ms. Jurgens and the Junior Achievement Fellows for their recent presentation on Noble Masks.
   c. A published poet in the City of Coconut Creek wants to work with high school students.

Next Meeting Date & Time:
The next meeting will be held on January 26, 2021, location to be determined.

Meeting Adjournment: Jay Ghanem adjourned the meeting.

Submitted by,
Cathy Castelli
Approval Date: ______________
# EdTalk 2020

You Are Invited!

A public forum designed to engage the community in discussing educational strategies and next steps for the District.

Presented in English, Haitian Creole, Portuguese and Spanish.

**SATURDAY, DECEMBER 5, 2020**

9 a.m. to noon

Register at browardschools.com/edtalk
Deadline: Friday, December 4

This is a virtual event. The Microsoft Teams meeting link will be sent during the week of the event.

**FREE EVENT**

For more information, contact the Office of Communications at 754-321-3380 or bcps.pio@browardschools.com

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### District & Area Advisory Meetings 2020 – 2021

<table>
<thead>
<tr>
<th>Month</th>
<th>District Advisory General Meetings</th>
<th>North Area Advisory Meetings</th>
<th>Central Area Advisory Meetings</th>
<th>South Area Advisory Meetings</th>
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<tr>
<td>AUG.</td>
<td>Chair: Debbie Espinoza Email: <a href="mailto:debbiei@bcps.org">debbiei@bcps.org</a></td>
<td>9/1/20 @ 7:00 PM Virtual</td>
<td>9/30/20 @ 9:30 AM Virtual</td>
<td>9/29/20 @ 6:30 PM Virtual</td>
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<td>Chair: Debbie Espinoza Email: <a href="mailto:debbiei@bcps.org">debbiei@bcps.org</a></td>
<td>9/28/20 @ 8:30 PM Virtual</td>
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<td>SEP.</td>
<td>9/10/20 @ 9:30 PM Virtual</td>
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<td>10/22/20 @ 9:30 AM</td>
<td>10/21/20 @ 9:00 a.m. Modhurst HS or Virtual @ 3:30 pm</td>
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<tr>
<td>OCT.</td>
<td>10/7/20 @ 7:30 PM Indian Ridge MS or Virtual</td>
<td>10/14/20 @ 8:30 PM KCW Board Room or Virtual</td>
<td>10/22/20 @ 8:30 a.m. Indian Ridge MS or Virtual</td>
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<td>NOV.</td>
<td>11/4/20 @ 7:00 PM Indian Ridge MS or Virtual</td>
<td>11/19/20 @ 9:30 AM Virtual</td>
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<td>DEC.</td>
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<td>12/9/20 @ 6:30 PM KCW Board Room or Virtual</td>
<td>11/21/21 @ 9:30 AM</td>
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<td>No Meeting</td>
<td>No Meeting</td>
<td>1/2/2021</td>
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<td>JAN.</td>
<td>1/6/21 @ 7:00 PM Indian Ridge Middle School</td>
<td>1/22/21 @ 9:30 PM Monarch HS or Virtual</td>
<td>1/28/21 9:30 AM Indian Ridge MS or Virtual</td>
<td>1/20/21</td>
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<td>FEB.</td>
<td>2/21 @ 7:00 PM Indian Ridge Middle School</td>
<td>2/16/21 @ 9:30 PM Monarch HS or Virtual</td>
<td>2/28/21 9:30 AM S. Plantation HS or Virtual</td>
<td>2/17/21</td>
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<td>MAR.</td>
<td>3/2 @ 7:00 PM Indian Ridge Middle School</td>
<td>3/16/21 @ 9:30 PM Monarch HS or Virtual</td>
<td>3/18/21 9:30 AM Indian Ridge MS or Virtual</td>
<td>3/17/21</td>
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<td>APR.</td>
<td>4/7/21 @ 7:00 PM Indian Ridge Middle School</td>
<td>4/22/21 @ 9:30 PM Monarch HS or Virtual</td>
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<td>MAY.</td>
<td>5/8/21 @ 7:00 PM Indian Ridge Middle School</td>
<td>5/20/21 @ 9:30 PM Monarch HS or Virtual</td>
<td>5/29/21 @ 9:30 AM Indian Ridge MS or Virtual</td>
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10/30/20
Atlantic Technical College & Technical High School
School Advisory Council

Date: 11/17/2020
Name: Aleena George presented by Toni Maxwell
Program: ICC

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<thead>
<tr>
<th>Topic: Virtual Pumpkin Carving Contest</th>
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<tr>
<td>Highlights (please limit to 4 key points)</td>
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<tr>
<td>- SGA held a pumpkin carving contest open to students and staff in the month of October</td>
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<td>- The winner was announced on October 30th and will receive a gift card</td>
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<td>- This event increased student engagement and participation on the student government social media page</td>
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<th>Topic: Medical Assisting Class</th>
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<td>Highlights (please limit to 4 key points)</td>
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<td>- The medical assisting high school students started clinicals on October 26th</td>
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<td>- Students are having the opportunity to interact with real patients and to learn how to provide optimal care</td>
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<td>- They are expected to keep a journal of all their experiences and share with the instructor of the course</td>
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<th>Topic: Critical Thinking Class</th>
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<td>Highlights (please limit to 4 key points)</td>
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<td>- Students are completing a college research project</td>
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<td>- This project encourages students to start thinking about college and researching as a freshman in high school</td>
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<td>- Ensures that students have an idea of what they are working towards for the next three years</td>
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Atlantic Technical College & Technical High School
School Advisory Council

Date: 11/17/20
Name: Derrick Thompson
Programs: Business/Technology Technical Programs

<table>
<thead>
<tr>
<th>Topic: Mr. Iyar’s Database Application Development Programming seniors</th>
<th>Highlights (please limit to 4 key points)</th>
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<tbody>
<tr>
<td>• Participated in a virtual work-based learning event hosted by NAF and Raytheon Technologies (RTX)</td>
<td>• In honor of Hispanic heritage month, the event consisted of a panel discussion moderated by NAF showcasing four Hispanic engineers who found a passion for stem, overcame social obstacles, and were very knowledgeable in guiding students through the different skills and paths that a student can take in order to be successful in engineering and technology.</td>
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<td>• Students were engaged and the event was informative and encouraged students to find their own path in their future engineering careers</td>
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<tr>
<th>Topic: NAF Career readiness seniors</th>
<th>Highlights (please limit to 4 key points)</th>
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<td>• Students in NAF were given the opportunity to participate in a 3 week-long virtual internship.</td>
<td>• Students meet with different panelist everyday for 3 weeks. The panelists had different careers but were all involved with NAF. The panelist explained what its like in the workforce and gave useful tips and information to use once we start working. For each panelist there was an activity that came with them.</td>
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<td>• At the end there was a final project that incorporating everything we learned.</td>
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<tr>
<th>Topic: Mr. Rao’s Network Support seniors</th>
<th>Highlights (please limit to 4 key points)</th>
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<tr>
<td>• Students learn/go through chapters virtually.</td>
<td>• Complete and go over different online simulations with Mr. Rao in order to be prepared to come in to school every Wednesday and practice with real equipment</td>
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Atlantic Technical College & Technical High School
School Advisory Council
Assistant Director Updates

Date: November 17, 2020
Assistant Director: Vicky LaPorte
Program: High School

Topic: eLearning and return to campus
Highlights
- eLearning has had its share of successes and challenges, but both students and teachers have embraced this way of learning while it needs to continue for our safety. All students who needed a laptop have received one, as well as mobile hotspots for those in need.
- Breakdown of those choosing to attend on-campus for eLearning:
  - 9th grade - 31 students
  - 10th grade - 8 students
  - 11th grade - 4 students full-time, 16 students Tech only, 24 shared CDE students
  - 12th grade - 12 students full-time, 20 Health full-time, 24 students Tech only, 28 shared CDE students

Topic: Accolades & Events
Highlights
- Tatiana Lozada, AP Computer Science Teacher, has been selected as the October Honoree from the Honored, a nonprofit organization dedicated to keeping great teachers in the classroom and to inspiring a new generation of talent to pursue teaching.
- ATC has once again earned the AP Computer Science Female Diversity Award. This honor acknowledges the outstanding work we are doing to engage more female students in computer science.
- The National Center for Women & Information Technology has awarded ATC students Berlin Civil with the National Honorable Mention and Chantelle Zapata with Affiliate Honorable Mention Awards.
- Our Students Working Against Tobacco group has been selected as the 2019-2020 “SWAT Club of the Year” in the high school category by the Tobacco Free Partnership of Broward County. Ms. Kelly and the students were honored at a virtual “Breakfast of Champions” awards ceremony.
- ATC has been designated “No Place for Hate” by the Florida Anti-Defamation League.
- ATC was named a Florida FAFSA Champion for the 2019-2020 school year for boosting our student FAFSA completion rate by at least 5%

Topic: eLearning Classroom Highlights
- ATC was approved to offer Botany with Ms. Long. We are the only school in the district offering this course.
- ATC has been accepted into the Amazon Future Engineer program in partnership with Edhesive. This program will further expand our computer science curriculum.
- Ms. Dietz conducted a Shakespeare Escape Room activity with her senior English students.
- Ms. Higueras had her 9th grade students complete a College Research Project. They had to have a photo which picture of themselves graduating and receiving their college degree then another image depicting themselves in their career choice. They also included photos/images representing their future as their goals are accomplished to develop a growth mindset.
Atlantic Technical College & Technical High School
School Advisory Council
Assistant Director Updates

Date: November 17, 2020
Assistant Director: Tonya Hefley
Business Management & Administration, Information Technology,
Programs: Culinary, Health Science, HS Practical Nursing and HS Patient Care
Technician

**Topic: Business and IT Department Highlights**

**Regional BPA Leadership Conference**
- Our Regional BPA Leadership Conference is being held virtually and as a state-wide event. All regions will be hosted using the same systems and at the same time frame:
  - Date of Conference: November 30, 2020 - December 4, 2020
  - Objective Testing: November 30, 2020 - December 3, 2020
  - Performance/Judged: December 3, 2020 and December 4, 2020
- Judge’s sign-up URL: [https://iftc.boca.org/judge-arader-volunteer-form](https://iftc.boca.org/judge-arader-volunteer-form)

**BTC Connections: ATC Alumni Spotlight**
- Davina Osborne is a recent graduate of the Business Management & Analysis at Atlantic Technical College. Remarkably, for having recently graduated, Davina is close to completing both of her goals! One goal was to be an entrepreneur, and the other was to work in public administration. Davina recently opened her own writing business, Genius Writing, which offers services such as editing, resume, and cover letter writing. You can also find her supplying copy and content for projects that inspire her.
- Davina also recently joined the Business Management & Analysis advisory board as an industry member.
[https://www.gennewriter.com/](https://www.gennewriter.com/)

**Web Development Adobe Photoshop Certifications 100% Pass Rate**
- All 20 high school seniors tested and earned their Adobe Photoshop certification in Web Development with Mrs. Berg in September and October!

**Topic: Culinary Department Highlights**
- The professional Hospitality and Culinary Arts program at ATC is currently focused on improving our ServeSafe Food Safety and Sanitation credentialing results. The ServeSafe Manager certification is a national certification issued by the National Restaurant Association. While we teach ServSafe to all incoming students, we are also offering continued training to any student who needs it. We recently had seven new students join the Nation.
- The Culinary Department will be serving a traditional Thanksgiving dinner the week before the holiday. We will be selling prepared dinner, dessert, and sides to take-away. These complete meals will be served cold, with reheating instructions and dessert included. Since many of us have decided to stay home, we hope these meals provide a traditional feel to those who may face an untraditional COVID influenced Thanksgiving.

**Topic: Health Science Department Highlights**
- Our high school culinary students are back in the kitchen, gaining hands-on culinary experience. Our thanks go to Chef Ray, who is teaching culinary on-line and in-person to our juniors and seniors. Great job Chef Ray! Chef Ray’s high school students will be helping our adults prepare our not-so-traditional Thanksgiving meals.
- Chef Tiffany, our front of the House specialist, is cross-training in Hot Foods. This will strengthen our department’s ability to teach through the pandemic and enhance our faculty understand of the challenges faced across the front-of-house, back-of-house divide.
- The COVID-19 Pandemic has certainly changed the way our Health Science instructors are teaching and conducting labs and clinical externships. The Mental Health Technician class, taught by Jean Dougherty, has become very creative in the way they interact with their industry contacts. Ms. Dougherty has partnered with Special Olympics of South Florida to do “virtual” presentations for their adult clients through liveboard collaborator. Ms. Dougherty’s students are responsible for putting together informational teaching sessions and presenting them to the Special Olympics participants who have been signed up to receive the broadcast.
- Due to the excellent relationships, we have with our healthcare partners in the community, the Dental Assisting, Medical Assisting, and Pharmacy Technician programs have been able to secure clinical externships for their students despite the pandemic. Since October, 38 students have been placed in dental offices, retail pharmacies, and physician offices, allowing them to receive real-world work experience.
- The PCA Rapid Credentialing Program began with the first cohort in September. Students will be taking the Certified Nursing Assistant (CNA) examination soon. The second cohort is scheduled for December. The intent is to have at least two additional groups before the end of the current school year.
Atlantic Technical College & Technical High School

**School Advisory Council**

**Assistant Director Updates**

**Date:** November 17, 2020

**Assistant Director:** John Felser

**Programs:** Apprenticeship, ESE, Technical Trades, Transportation

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<tr>
<th>Topic</th>
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| Start-up of New Rapid Credentialing HVAC/R Program | - Students began the new program on August 19th, participating in extremely fast-paced coursework.  
- The 500 clock-hour program is built around preparing each student to earn two valuable HVAC/R industry certifications, along with their OSHA 10-Hour card.  
- The program’s length is only 5 months, which is less than half the length of the existing HVAC/R program, to aid students in returning to the workforce as soon as possible. |
| New Machining Equipment Provided by the Pathways to Career Opportunities Grant | - The grant funded ATC’s Machining Apprenticeship program with over $518K in funding to update the current Machining lab being used for both day and evening classes.  
- A very large equipment order, which totaled over $427K, is currently being installed.  
- Equipment ranges from the newest hardware and software used to outfit two state-of-the-art classrooms, to the most up-to-date machinery used within the machining industry. |
| New Avionics Internships with Boca Aircraft Maintenance and Reliable Jet | - The leadership of two local-based large aviation maintenance facilities have provided internships to our completing adult Avionics students.  
- Internships began in October and will carry on through this Friday, allowing these students to implement their newly learned skills within a true working environment.  
- Both sites assist the students and teacher by providing valuable feedback, including areas of strength, as well as those areas with deficiencies. |
| Career Placement Mock Interviews Continue During the First Semester | - Career Placement students participate in the mock interview process, which helps them develop self-confidence when finally interviewing for competitive employment in their chosen field.  
- Business and industry members from the Transition into Employment (TIE) Advisory Committee regularly participate as interviewers to benefit students with their invaluable experience.  
- Students continue to demonstrate much improved results when interviewing for a job. |
Atlantic Technical College & Technical High School
School Advisory Council
Assistant Director Updates

Date: November 16, 2020
Assistant Director: Neeta Rancourt

**Topic: QLess**
Our Office of Student Affairs at the Main Campus is launching a new digital queuing system to help with managing foot traffic on the campus and into the office. Individuals will have the opportunity to enter a virtual queuing system to get in line for registering on-campus, seeing a counselor/advisor, applying for financial aid and more. Individuals will be able to enter the queue from their cell phone, website and/or a kiosk on campus. They can get in line at home, their vehicle or while on campus. Individuals will be notified via text or in the QLess App of their wait time and when to arrive in the lobby. Individuals will also be able to schedule appointments with counselors/advisors. After successful launch at the main campus, we will be adding the Arthur Ashe, Jr. Campus and the Creek Campus.

**Topic: Atlantic Technical College Presents: Tech Talk**
Atlantic Technical College is expanding recruitment efforts with a series of virtual Tech Talks hosted by our recruiter, Tia Wright with assistance from the counselors who will be monitoring the chats. Individuals are getting an inside scoop on the career and technical education programs. First up was the HVAC/R program with Brian Youngblood. The next is scheduled for the Wednesday featuring our Medical Administrative Specialist instructor, Corinth Evans. Participants will hear about industry trends, training opportunities, the career outlook and receive a virtual program tour. Interested in learning more? Go to [http://zoom.us/join](http://zoom.us/join) and enter Meeting ID 821 6382 0619, Password MedAdmin. Future featured programs include: Central Sterile Processing Technician, Drafting, Database Application Development and Programming, Dental Assisting Technology & Management, Electricity, Game/Animation Programming, Hemodialysis, Mental Health Technician, Machining Technologies, Orthopedic Technology, Pharmacy Tech, Toyota T-TEN Advanced Automotive, Web Development and Welding Technology.

**Topic: CARES Act: Student Grants & Institutional**
Our CARES Act Phase 2 application period closed on Friday, November 13, 2020. We received 103 unduplicated applications from students wishing to receive one of the $1000 student grants. Our financial aid department is currently reviewing applications. Should an applicant meet the requirements, a check should be issued before Winter Break to assist with food, housing, course materials, technology, healthcare and childcare costs, as applicable. ATC received funds from the Coronavirus Aid, Relief and Economic Security Act (CARES) Act in the amount of $758,163 (student grants and institutional allocation) to support this effort. The CARES Act was established and funded by the Higher Education Emergency Relief Fund (HEERF) to provide emergency financial aid grants intended to assist college students with expenses due to the disruption of campus operations and to support institutional costs. For additional details related to the student grants visit [https://www.atlantictechnicalcollege.edu/cares-act/](https://www.atlantictechnicalcollege.edu/cares-act/).
Atlantic Technical College & Technical High School
School Advisory Council
Assistant Director Updates

Date: November 17, 2020
Assistant Director: Brian Bush
Programs: Adult General Education

Adult General Education (AGE)

- Atlantic Technical College and Technical High School has taken the lead in a district initiative to re-imagine AGE programs. This initiative is taking a 3-pronged approach. (1) Troubleshoot the digital divide and challenges of remote instructional delivery. (2) Capitalize on the opportunities and skills the pandemic has brought about that make AGE programming more flexible. (3) Most importantly, do our part in getting people back to work quickly. We are not trying to place AGE students in jobs, but rather in high skill, high wage, high demand careers.
- ATC continues to lead the district in transition of AGE students from pre-requisite coursework into post-secondary opportunities. We have support infrastructure in place that helps facilitate this steady rate of transition and ensures rapid student success.
- Working in department PLC’s to examine ways to increase program retention and student persistence. These measures include short and long-term goal setting, contextualizing instruction to match those goals, and creating personal connections even in a remote environment.
- Program-wide, re-vamped orientations to include digital skills training, Microsoft Teams introduction, and teacher welcome notes have begun.

Pre-College ESOL

- Continues to be the main pipeline for ATC’s visionary Integrated Education and Training (IET).
- Despite lack of formal testing opportunities, students continue to progress through class levels with teacher evidence from National Geographic Standout, Cambridge Ventures, and Burlington English.
Pre-College Academic Studies (PCAS)

- Since the start of the 2020-2021 school year, PCAS has 21 graduates. The department has done an outstanding job of transitioning programs to be of high quality despite the circumstances.
- With support from career advisors, 13 of the 21 will begin CTE programs in January.

Integrated Education and Training (IET)

- 13 students currently working at the highest level of the program, with the first 6 scheduled to complete their CTE programs next month.
- Another 18 students working in the initial phase, with 11 of them set to transition to CTE or post-secondary in the spring.
Atlantic Technical College & Technical High School

School Advisory Council

Assistant Director Updates

Date: November 17, 2020
Assistant Director: Andre Newton
Programs: Pre-College ABE/ESOL/GED/Aspire & Practical Nursing

**Topic: Pre-College ABE/ESOL/GED & Aspire Programs**

**Highlights (please limit to 4 key points)**

- Currently, there are 141 total students enrolled in the Pre-College ABE/GED/ESOL & Aspire programs.
- As of today, on-campus testing for GED has resumed following physical distancing guidelines. The Assessment Center accommodates 9 examinees at a time and appointments are strictly enforced.
- As of this week, on-campus testing for CASAS & TABE will take place on Wednesdays and Fridays.

**Topic: Practical Nursing**

**Highlights (please limit to 4 key points)**

- Our 2nd Virtual Pinning Ceremony was held on Friday, October 30, 2020 at 5:30pm.
- 16 students completed and are now studying to take their NCLEX exam.
- We are currently in the process of implementing a new NCLEX Review program aimed to ensure exam passing rates.
- As of today, 21 students have taken and passed the NCLEX exam for Quarter 3.
Topic: ATC - ASHE Campus News

Highlights (please limit to 4 key points)

- PPE supplies have been received from District and supplies have been distributed for use in all classrooms, labs, and offices.
- Ongoing conversations are happening regarding employment opportunities at BCPS health clinics for recent BTC PN graduates who have completed the program and passed their NCLEX exams.
- We have installed new a/c units in Building 1.
- Next month, I will be meeting with Mr. Priestly, Principal at Rock Island Elementary, to discuss a partnership in Intergenerational Learning to break the cycle of illiteracy within our community.
### Atlantic Technical College & Technical High School

**School Advisory Council**

**Date:** 11/17/20  
**Name:** Nicole Willis  
**Programs:** Career Services and Business/Industry News

<table>
<thead>
<tr>
<th>Topic: Career Center Services</th>
<th>Highlights</th>
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<tbody>
<tr>
<td></td>
<td>Recap of “Planning Your Career Path” Workshop</td>
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<td>Virtual Job Fair powered by College Central Network</td>
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<td>Linkedin 101: Creating a Profile and Networking Strategies Workshop - 11.19.20</td>
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<tr>
<th>Topic: Industry Trends and Employee Needs</th>
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<tbody>
<tr>
<td></td>
<td>Increased use of technology!</td>
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<td>Job Skills Requirements</td>
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<tr>
<th>Topic: Upcoming Business Events</th>
<th>Highlights</th>
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<tr>
<td></td>
<td>Broward Back to Business Virtual Expo- December 8th (Multi-Chamber Event)</td>
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<td>Structural Technologies Virtual Visit (date pending)</td>
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<td>PNC Bank Presentations (date pending)</td>
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<td>By May of 2021, sixty-eight percent of students taking the ELA PSA exam will show learning gains.</td>
<td>School-wide PLCs that focus on high-yield instructional strategies and sharing best practices to improve student achievement.</td>
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<td>By May of 2021, sixty-eight percent of students taking the ELA PSA exam will show learning gains.</td>
<td>AEP/AP Refresh, EOC Tutoring/In-class SAT Prep/Khan Academy</td>
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<td>By May of 2021, sixty-eight percent of students taking the ELA PSA exam will show learning gains.</td>
<td>Monitor and support students and parents through internal tracking (attendance, grades, credits earned and college readiness.) provide AEP sessions and enrichment opportunities, conferences, and seminars.</td>
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<td>By May of 2021, sixty-eight percent of students taking the ELA PSA exam will show learning gains.</td>
<td>During e-learning, students will be guided to resources and applications for additional help. When schools re-open extended Learning Commons hours to provide access to online resources and applications for students who may not have computer or Internet access at home.</td>
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