

Cypress Run Education Center
SCHOOL ADVISORY COUNCIL (SAC) Meeting Minutes
November 4th 2025 at 4:00pm

Attendance: (QUORUM ATTAINED)

Dr. Dean Belter
Ms. Davida Britt
Ms. Ketorah Irving
Ms. Janet Jackson
Mr. Gowan Johnson
Ms. Emmanuella Othello
Mr. Joel Tutein
Ms. Yuping Yang
Mr. Michael Jones
Mr. Ethan Li

Call to Order:

A meeting of the Cypress Run Education Center School Advisory Council was held within the schools' library / media center on 11/04/2025. Dr. Belter called the meeting to order at 4:00PM. Mr. Johnson recorded minutes for this meeting.

Minutes:

Dr. Belter motioned to approve the minutes of 09/2/2025 & 10/07/2025 SAC meetings and Mr. Johnson seconded the motion, with the following corrections (None needed).

Meeting Minutes Today November 4, 2025:

- Discussion of School Environmental Safety Incident Reporting (SESIR):
 - Ms. Jackson discussed the process of how information is reported, what is reported, and where to find such information.
- Discussion of SAC Fund Current Balance:
 - Dr. Belter discussed the SAC fund current balance has not been established thus far per the district but will be updated as soon as available.
- SAC Funds Discussion and voting:
 - Before voting took place to release SAC funds, the following provides the details agreed upon last meeting and reviewed for clarification to answer questions or concerns.
 - A discussion ensued pertaining to how SAC funds would be used. An agreement was established the previous SAC meeting 10/07/2025 that 50% of SAC funds would be used for purchase of Testing Department incentives and/or materials for the remainder of the school year. In addition, 25% of SAC funds would be used for the Administrative Department in relation to PBIS incentives and or rewards. Finally, for the school Counseling Department 10% and for the Family Counseling Department 15% of the SAC funds would be used for incentives and or materials provided during counseling.
 - Furthermore, it was agreed any un-used requested SAC funds will be dispersed for Testing Department incentives and/or materials if not used. The previous mentioned

information concerning un-used SAC funds will go into effect by Thursday March 13th, 2026, at 3:45pm.


- A vote was taken to release SAC percentage fund amounts for the previous information mentioned. Ten out of ten SAC members present at this meeting voted yes to the requests and conditions to release SAC funds.
- Additional Agenda:
 - No additional agenda.
- The meeting was adjourned at 4:31pm.

☆ SAC Sign in Sheet for Cypress Run 7-12 (2123)

Date: 11/04/25			Time: 4:00pm		
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	AVIDITY, JAMBREA	SAF Chair (or designee) Parent of a student at the school	No	Yes	
2	BELTER, DR. DEAN	SAC Chair	Yes	No	<i>Dr. Belter</i> <i>David BDR</i>
3	BRITT, DAVIDA	Parent	No	Yes	
4	FAINE, MARRITA	I-Zone Representative (must be a parent)	No	Yes	
5	IRVING, KETORAH	Non-Instructional Support Employees	Yes	No	<i>Ketorah Irving</i>
6	JACKSON, JANET	Principal	Yes	No	<i>J Jackson</i>
7	JOHNSON, GOWAN	SAC Secretary	Yes	No	<i>Gowan Johnson</i>
8	JONES, KEISHA	ESE Parent of a student at the school	No	Yes	
9	JONES, MICHAEL	Students (required for HS & Centers)	No	No	<i>Michael Jones</i>
10	LI, ETHAN	Students (required for HS & Centers)	No	No	<i>Ethan Li</i>
11	LIMAGE, EMMANUELA	ESOL Parent of a student at the school	No	Yes	

Date: _____

Time: _____

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
12	MIGHTY, DR. ROSETA	BTU Steward (or designee)	Yes	No	
13	OTHELLO, EMMANUELLA	Community / Business Representatives	No	No	
14	SCHNEIDER, ERIC	Teacher	Yes	No	
15	TUTEIN, JOEL	Community School Representative (if applicable)	No	No	
16	YANG, YUPING	Gifted Parent of a student at the school	No	Yes	

