

Cypress Run Education Center
SCHOOL ADVISORY COUNCIL (SAC) AGENDA

November 4th 2025 at 4:00pm

Meeting Location School Library / Media Center

- I. Roll Call to Establish Quorum
- II. Approval of Minutes from Previous Meeting September 2nd & October 7th (Information page 2 & 3)
- III. Possible Voting Concerning SAC Funds
- IV. School Environmental Safety Incident Reporting (SESIR)
- V. SAC Fund Current Balance
- VI. Additional Agenda



Mark your calendar for future meetings:

SAC Meeting Schedule:

All meetings are conducted the first Tuesday of each month at 4pm

September 02 2025	October 07 2025	November 04 2025
December 02 2025	January 06 2026	February 03 2026
March 03 2026	April 07 2026	May 05 2026

**Cypress Run Education Center
SCHOOL ADVISORY COUNCIL (SAC) Meeting Minutes
September 2nd 2025 at 4:00pm**

Attendance:

Dr. Dean Belter
Ms. Janet D. Jackson
Mr. Eric Schneider
Mr. Gowan Johnson

Call to Order:

A meeting of the Cypress Run Education Center School Advisory Council was held within the schools' library / media center on 09/02/2025. Dr. Belter called the meeting to order at 4:00PM. Mr. Johnson recorded minutes for this meeting.

Minutes:

Dr. Belter motioned to approve the minutes of 05/6/2025 SAC meeting and Mr. Johnson seconded the motion, with the following corrections (None needed).

Meeting Minutes Today September 2, 2025:

- Announcement of New SAC Officers for the 2024-2025 School Year:
 - Dr. Belter Introduced the new SAC officers for this school year which are now Dr. Belter SAC Chair and Mr. Johnson SAC Secretary.
- Discussion of SAC By-Laws Information:
 - Dr. Belter sent SAC By-Laws information as an attachment in an email prior to today's SAC meeting for review.
- Discussion of School Environmental Safety Incident Reporting (SESIR):
 - Dr. Belter discussed the process of how information is reported, what is reported, and where to find such information.
- Discussion of SAC Fund Current Balance:
 - Dr. Belter discussed the process of how SAC funds will be added to the school budget and the possibility of when the funds will be added. In addition, Dr. Belter discussed how and what SAC funds can be used for.
- Discussion of SAC meeting dates:
 - Dr. Belter provided the staff with the dates for all SAC meetings for this school year within the agenda passed out at the beginning of this meeting. In addition, an email was sent out with an attachment of the agenda showing this school year SAC meeting dates.
- Additional Agenda:
 - None.
- The meeting was adjourned at 4:20pm.

**Cypress Run Education Center
SCHOOL ADVISORY COUNCIL (SAC) Meeting Minutes
October 7th 2025 at 4:00pm**

Attendance: (QUORUM NOT ATTAINED)

Dr. Dean Belter
Ms. Davida Britt
Ms. Ketorah Irving
Dr. Roseta Mighty
Mrs. Janet Jackson
Ms. Emmanuella Othello
Mr. Joel Tutein
Ms. Yuping Yang

Call to Order:

A meeting of the Cypress Run Education Center School Advisory Council was held within the schools' library / media center on 10/07/2024. Dr. Belter called the meeting to order at 4:00PM. Dr. Belter recorded minutes for this meeting.

Minutes:

Dr. Belter could not achieve approval of the previous meeting minutes of 09/02/2025 SAC meeting because quorum could not be attained.

Meeting Minutes Today October 7, 2025:

- Discussion of School Environmental Safety Incident Reporting (SESIR):
 - Dr. Belter discussed the process of how information is reported, what is reported, and where to find such information.
- Discussion of SAC Fund Current Balance:
 - Dr. Belter discussed the SAC fund current balance has not been established thus far per the district but will be updated as soon as available.
- SAC Funds Discussion and Possible Vote for Next Meeting if Quorum is Established:
 - A discussion ensued pertaining to how SAC funds would be used. An agreement was established that 50% of SAC funds would be used for purchase of Testing Department incentives and/or materials for the remainder of the school year. In addition, 25% of SAC funds would be used for the Administrative Department in relation to PBIS incentives and or rewards. Finally, for the school Counseling Department 10% and for the Family Counseling Department 15% of the SAC funds would be used for incentives and or materials provided during counseling.
 - Furthermore, it was agreed any un-used requested SAC funds will be dispersed for Testing Department incentives and/or materials if not used. The previous mentioned information concerning un-used SAC funds will go into effect by Thursday March 13th, 2026, at 3:45pm.
- Additional Agenda:
 - No additional agenda.
- The meeting was adjourned at 4:39pm.

