

**Cypress Run Education Center
SCHOOL ADVISORY COUNCIL (SAC) Meeting Minutes
October 7th 2025 at 4:00pm**

Attendance: (QUORUM NOT ATTAINED)

Dr. Dean Belter
Ms. Davida Britt
Ms. Ketorah Irving
Dr. Roseta Mighty
Mrs. Janet Jackson
Ms. Emmanuella Othello
Mr. Joel Tutein
Ms. Yuping Yang

Call to Order:

A meeting of the Cypress Run Education Center School Advisory Council was held within the schools' library / media center on 10/07/2024. Dr. Belter called the meeting to order at 4:00PM. Dr. Belter recorded minutes for this meeting.

Minutes:

Dr. Belter could not achieve approval of the previous meeting minutes of 09/02/2025 SAC meeting because quorum could not be attained.

Meeting Minutes Today October 7, 2025:

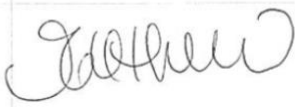

- Discussion of School Environmental Safety Incident Reporting (SESIR):
 - Dr. Belter discussed the process of how information is reported, what is reported, and where to find such information.
- Discussion of SAC Fund Current Balance:
 - Dr. Belter discussed the SAC fund current balance has not been established thus far per the district but will be updated as soon as available.
- SAC Funds Discussion and Possible Vote for Next Meeting if Quorum is Established:
 - A discussion ensued pertaining to how SAC funds would be used. An agreement was established that 50% of SAC funds would be used for purchase of Testing Department incentives and/or materials for the remainder of the school year. In addition, 25% of SAC funds would be used for the Administrative Department in relation to PBIS incentives and or rewards. Finally, for the school Counseling Department 10% and for the Family Counseling Department 15% of the SAC funds would be used for incentives and or materials provided during counseling.
 - Furthermore, it was agreed any un-used requested SAC funds will be dispersed for Testing Department incentives and/or materials if not used. The previous mentioned information concerning un-used SAC funds will go into effect by Thursday March 13th, 2026, at 3:45pm.
- Additional Agenda:
 - No additional agenda.
- The meeting was adjourned at 4:39pm.

SAC Sign in Sheet for Cypress Run 7-12 (2123)

Date: <u>10/7/25</u>			Time: <u>4:00pm</u>		
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	AVIDITY, JAMBREA	SAF Chair (or designee) Parent of a student at the school	No	Yes	
2	BANKS, EDDIE	Students (required for HS & Centers)	No	No	
3	BELTER, DR. DEAN	SAC Chair	Yes	No	<i>Dr. Belter</i>
4	BRITT, DAVIDA	Parent	No	Yes	<i>David Britt</i>
5	FAINE, MARRITA	I-Zone Representative (must be a parent)	No	Yes	
6	IRVING, KETORAH	Non-Instructional Support Employees	Yes	No	<i>Ketorah Irving</i>
7	JACKSON, JANET	Principal	Yes	No	<i>Janet Jackson</i>
8	JOHNSON, GOWAN	SAC Secretary	Yes	No	
9	JONES, KEISHA	ESE Parent of a student at the school	No	Yes	
10	LIMAGE, EMMANUELA	ESOL Parent of a student at the school	No	Yes	
11	MIGHTY, DR. ROSETA	BTU Steward (or designee)	Yes	No	<i>Roseta M. M-jh</i>

Date: _____

Time: _____

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
12	OTHELLO, EMMANUELLA	Community / Business Representatives	No	No	
13	SCHNEIDER, ERIC	Teacher	Yes	No	
14	TUTEIN, JOEL	Community School Representative (if applicable)	No	No	
15	YANG, YUPING	Gifted Parent of a student at the school	No	Yes	