

**Cypress Run Education Center
SCHOOL ADVISORY COUNCIL (SAC) Meeting Minutes
September 1st 2026 at 4:00pm**

Attendance: (QUORUM ATTAINED)

Dr. Dean Belter
Mr. Wylie Howard
Ms. Emmanuella Othello
Mr. Joel Tutein
Dr. Roseta Mighty
Mr. Khalil Murray

Call to Order:

A meeting of the Cypress Run Education Center School Advisory Council was held within the schools' library / media center on 09/1/2026. Dr. Belter called the meeting to order at 4:00PM. Dr. Belter recorded minutes for this meeting.

Minutes:

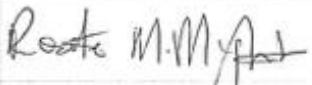
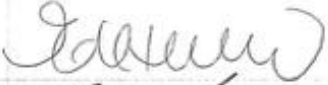
Dr. Belter motioned to approve the minutes of 05/26/26 SAC meetings and Ms. Stacey Brown-Nesbitt seconded the motion, with the following corrections (None needed).

Meeting Minutes Today September 1st, 2026:

- Announcement of New SAC Officers for the 2026-2027 School Year:
 - Dr. Belter Introduced the new SAC officers for this school year which are now Mr. Murray SAC Chair but no Secretary.
 - In addition, Dr. Belter mentioned the need for a SAC Secretary and Ms. Brown-Nesbitt volunteered to be this school year SAC Secretary. Special note concerning the SAC Secretary position, no one was nominated during the voting process for SAC Officers.
- Discussion of School Environmental Safety Incident Reporting (SESIR):
 - Dr. Belter discussed the process of how information is reported, what is reported, and where to find such information.
- Discussion of SAC/SAF By-Laws Information:
 - Dr. Belter sent SAC/SAF By-Laws information as an attachment in an email prior to today's SAC meeting for review and possible discussion if need be. Nothing was noted for revision of the SAC/SAF By Law information.
- Discussion of SAC Fund Current Balance:
 - Dr. Belter discussed the balance of the SAC funds which is 461.75.
- Discussion of SAC meeting dates:
 - Dr. Belter provided the staff with the dates for all SAC/SAF meetings for this school year within an email that was sent out as an attachment.
- Additional Agenda:
 - Discussion of SAF CHAIR Nomination / Election:
 - ❖ Dr. Belter discussed the need for SAF CHAIR Nomination and Election process.
 - Further discussion of SAC funds:

- ❖ Mr. Murray inquired as to how the funds will be used and distributed. Dr. Belter described the prior year school process for distribution of SAC funds.
- SAC meeting dates:
 - ❖ Ms. Dawson mentioned the possibility of changing the SAC meeting dates.
- Mr. Howard the principal and CREC updates:
 - ❖ Mr. Howard the principal discussed the upcoming instructional review district meeting. As well, grant opportunities for CREC. In addition, incentives for students. Finally, update to technology within CREC.
- The meeting was adjourned at 4:32pm.

☆ SAC Sign in Sheet for Cypress Run 7-12 (2123)

Date: 09/01/2026		Time: 4:00am			
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Howard, Wylie	Principal	Yes	No	
2	Losier, Michelle	Non-Instructional Support Employees	Yes	No	
3	Mighty, Dr. Roseta	BTU Steward (or designee)	Yes	No	
4	Murray, Khalil	SAC Chair	Yes	No	
5	OTHELLO, EMMANUELLA	Community / Business Representatives	No	No	
6	TUTEIN, JOEL	Community School Representative (if applicable)	No	No	

☆ SAC Sign in Sheet for Cypress Run 7-12 (2123)

Date: 09/01/2026		Time: 4:00PM		
#	Full Name	SBBC Employee	Parent of Student	Community/ Business
1	Scithy Fisho	✓		
2	Shay Brown	✓		
3	DR. BERTIE			
4	Dr. Johnson			
5	Shaterias Dawson	✓		
6	Sharmain Lindsey	✓		
7	Courtney Davis	✓		
8	Kerriann Mcdermott	✓		
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