

**Cypress Run Education Center**  
**SCHOOL ADVISORY COUNCIL (SAC) AGENDA**

**May 5th 2026 at 4:00pm**

**Meeting Location School Library / Media Center**

- I. Roll Call to Establish Quorum
- II. Approval of Minutes from Previous Meetings January 6<sup>th</sup>, February 3<sup>rd</sup>, March 3<sup>rd</sup>, and April 7<sup>th</sup> (Information pages 2-5)
- III. School Environmental Safety Incident Reporting (SESIR)
- IV. SAC Fund Current Balance \$461.75
- V. SAF CHAIR Nomination / Election
- VI. Additional Agenda



**Mark your calendar for future meetings:**

**SAC Meeting Schedule:**

*All meetings are conducted the first Tuesday of each month at 4pm*

<del>September 02 2025</del>	<del>October 07 2025</del>	<del>November 04 2025</del>
<del>December 02 2025</del>	<del>January 06 2026</del>	<del>February 03 2026</del>
<del>March 03 2026</del>	<del>April 07 2026</del>	<del>May 05 2026</del>

**Cypress Run Education Center  
SCHOOL ADVISORY COUNCIL (SAC) Meeting Minutes  
January 6th at 4:00pm**

**Attendance: (QUORUM ATTAINED)**

Dr. Dean Belter  
Ms. Keturah Irving  
Ms. Janet Jackson  
Mr. Gowan Johnson  
Mr. Joel Tutein  
Mr. Eric Schneider

**Call to Order:**

A meeting of the Cypress Run Education Center School Advisory Council was held within the schools' library / media center on 01/06/2026. Dr. Belter called the meeting to order at 4:00PM. Mr. Johnson recorded minutes for this meeting.

**Minutes:**

Dr. Belter motioned to approve the minutes of 11/02 & 12/02 2025 SAC meetings and Mr. Schneider seconded the motion, with the following corrections (None needed).

**Meeting Minutes Today January 6, 2026:**

- Discussion of School Environmental Safety Incident Reporting (SESIR):
  - Dr. Belter discussed the process of how information is reported, what is reported, and where to find such information.
- Discussion of SAC Fund Current Balance:
  - Dr. Belter discussed the SAC fund current balance and as of this time, per the district, no funding is available.
- Additional Agenda:
  - No additional agenda.

The meeting was adjourned at 4:15pm.

**Cypress Run Education Center  
SCHOOL ADVISORY COUNCIL (SAC) Meeting Minutes  
February 3rd 2026 at 4:00pm**

**Attendance: (QUORUM NOT ATTAINED)**

Dr. Dean Belter  
Ms. Janet Jackson  
Mr. Joel Tutein  
Dr. Fanya Jabouin

**Call to Order:**

A meeting of the Cypress Run Education Center School Advisory Council was held within the schools' library / media center on 02/03/2026. Dr. Belter called the meeting to order at 4:00PM. Dr. Belter recorded minutes for this meeting.

**Minutes:**

Dr. Belter could not achieve approval of the previous meeting minutes of 01/06/2026 SAC meeting because quorum could not be attained.

**Meeting Minutes Today February 3, 2026:**

- Discussion of School Environmental Safety Incident Reporting (SESIR):
  - Dr. Belter discussed the process of how information is reported, what is reported, and where to find such information.
- Discussion of SAC Fund Current Balance:
  - Dr. Belter discussed the SAC fund current balance has not been established thus far per the district but will be updated as soon as available.
- Discussion of SAF CHAIR Nomination / Election:
  - Dr. Belter discussed the need for SAF CHAIR Nomination and Election.
- Additional Agenda:
  - No additional agenda.
- The meeting was adjourned at 4:10pm.

**Cypress Run Education Center  
SCHOOL ADVISORY COUNCIL (SAC) Meeting Minutes  
March 3rd 2026 at 4:00pm**

**Attendance: (QUORUM NOT ATTAINED)**

Dr. Dean Belter  
Mr. Joel Tutein  
Mrs. Roseta Mighty

**Call to Order:**

A meeting of the Cypress Run Education Center School Advisory Council was held within the schools' library / media center on 03/03/2026. Dr. Belter called the meeting to order at 4:00PM. Dr. Belter recorded minutes for this meeting.

**Minutes:**

**Meeting Minutes Today March 3, 2026:**

- Discussion of School Environmental Safety Incident Reporting (SESIR):
  - Dr. Belter discussed the process of how information is reported, what is reported, and where to find such information.
- Discussion of SAC Fund Current Balance:
  - Dr. Belter discussed the SAC fund current balance has not been established thus far per the district but will be updated as soon as available.
- Discussion of SAF CHAIR Nomination / Election:
  - Dr. Belter discussed the need for SAF CHAIR Nomination and Election.
- Additional Agenda:
  - No additional agenda.
- The meeting was adjourned at 4:09pm.

**Cypress Run Education Center  
SCHOOL ADVISORY COUNCIL (SAC) Meeting Minutes  
April 7th 2026 at 4:00pm**

**Attendance: (QUORUM NOT ATTAINED)**

Dr. Dean Belter  
Ms. Ketorah Irving  
Ms. Janet Jackson  
Dr. Roseta Mighty  
Mr. Joel Tutein

**Call to Order:**

A meeting of the Cypress Run Education Center School Advisory Council was held within the schools' library / media center on 04/07/2026. Dr. Belter called the meeting to order at 4:00PM. Dr. Belter recorded minutes for this meeting.

**Minutes:**

Dr. Belter could not achieve approval of the previous meeting minutes of 01/06, 02/03, & 03/03/2026 SAC meetings because quorum could not be attained.

**Meeting Minutes Today April 7th, 2026:**

- Discussion of School Environmental Safety Incident Reporting (SESIR):
  - Ms. Jackson discussed the process of how information is reported, what is reported, and where to find such information.
- Discussion of SAC Fund Current Balance:
  - Ms. Jackson & Dr. Belter discussed the SAC fund current balance which presently is at \$461.75. The deadline for departmental use of the SAC funds has passed, Thursday March 13th, 2026, at 3:45pm. As voted on earlier in the school year, October 7, 2025 SAC meeting, unused SAC funds will go toward Testing Department incentives and/or materials. In addition, individuals present at this meeting agreed the un-used SAC funds should go toward the Testing Department incentives and/or materials.
- Discussion of SAF CHAIR Nomination / Election:
  - Dr. Belter discussed the need for SAF CHAIR Nomination and Election.
- No additional agenda.
- The meeting was adjourned at 4:24pm.