

# Florida School Recognition Program (A+ Funds) Checklist

Kelli S. Blackburn, School Improvement Coordinator

**Instructions:** To complete the A+ Funds process, use this checklist along with the **SIP Bites – Florida School Recognition Program (A+ Funds)** and other listed resources for detailed instructions. Upon completion of the A+ process, the principal must review and email the school's completed Florida School Recognition Program packet to the School Improvement Instructional Facilitator **as one PDF document in the order presented in the checklist below.**

**Additional resources:**

- 2025-2026 Florida School Recognition Awards Process Timeline
- Florida School Recognition Awards (A+ Funds) Ballot Count Summary Sheet

Florida Statute 1008.36 states that, "If school staff and the School Advisory Council cannot reach agreement by February 1, the awards must be equally distributed to all classroom teachers currently teaching in the school." For clarification purposes, a classroom teacher is one who is assigned to a classroom with students on a daily basis.

<b>Actions</b> (Must happen in the order presented)	<b>Required Documents</b>	<b>1st Meeting</b>	<b>2nd Meeting</b> (if applicable)	<b>3rd Meeting</b> (if applicable)
<b>School Advisory Council (SAC) Meeting</b>		<b>Date:</b>	<b>Date:</b>	<b>Date:</b>
<p>SAC meets during a scheduled meeting to discuss and create a ballot with written proposals aligned to the approved use of the school recognition awards in Florida Statute 1008.36.</p> <p>1. Advertise SAC meeting with the agenda <u>to all stakeholders at least three (3) full business/work days prior</u> to the meeting. Include the agenda.</p> <p style="margin-left: 20px;">a. Voting will take place. Ensure a quorum is present (50% plus 1 of the total number of required SAC members).</p> <p>2. Agenda must include <b>"Florida School Recognition Program (A+ Funds) Proposals"</b> as a topic.</p> <p>3. SAC discusses the proposals and conducts a vote (SAC members only) to approve a written ballot which <b>includes the proposals and "None of the Above"</b> for the allocation of the funds.</p> <p style="margin-left: 20px;">a. Leftover funds must be addressed on the ballot.</p> <p>4. Record the A+ Funds discussion and results of the SAC vote in the minutes.</p> <p>5. SAC should discuss the timeline for the upcoming staff vote.</p>	<p>Email at least two (2) SAC Meeting Advertisements (flyer, school website, newsletter, email, Parent Link, etc.) <b>that include the meeting agenda</b> (Sent to <b>all</b> stakeholders - staff, parents, community, etc., and includes the agenda, date, time and location of the meeting)</p> <ul style="list-style-type: none"> <li>• Advertisements must show they were sent/posted at least three (3) full business/work days prior to the meeting the agenda and the recipients (all stakeholders).</li> </ul>	11/19	12/10	
	<p>Email SAC Meeting Agenda</p> <ul style="list-style-type: none"> <li>• Florida School Recognition Program (A+ Funds) Proposals" is shown as a topic.</li> </ul>	11/16	12/4	
	<p>Email SAC Meeting Minutes</p> <ul style="list-style-type: none"> <li>• Must reflect A+ Funds discussion, proposals, leftover funds, SAC vote for approved ballot proposals and the outcome of the vote, ballot creation for staff vote and discussion of the timeline for the upcoming staff vote.</li> </ul>	11/19	12/10	
	<p>Email SAC Meeting Sign-In Sheets</p> <ul style="list-style-type: none"> <li>• For SAC members and guests</li> </ul>	11/19	12/10	
<b>General Staff Vote</b>		<b>1st Vote</b>	<b>2nd Vote</b> (if applicable)	<b>3rd Vote</b> (if applicable)
		<b>Date:</b>	<b>Date:</b>	<b>Date:</b>
<p>Staff votes by secret ballot on A+ Fund proposals.</p> <p>1. Advertise general vote along with the official A+ Funds ballot <u>in written form to all eligible staff members at least three (3) full business/work days prior</u> to voting.</p>	<p>Email Written Advertisement to Staff (email, posted notice, etc.)</p> <ul style="list-style-type: none"> <li>• Advertisement must:                             <ul style="list-style-type: none"> <li>○ Go out at least three (3) business/work days prior to the vote <b>and</b> include the purpose of vote (e.g., voting on Florida</li> </ul> </li> </ul>	12/11 12/17		

# Florida School Recognition Program (A+ Funds) Checklist

Kelli S. Blackburn, School Improvement Coordinator

**Instructions:** To complete the A+ Funds process, use this checklist along with the **SIP Bites – Florida School Recognition Program (A+ Funds)** and other listed resources for detailed instructions. Upon completion of the A+ process, the principal must review and email the school's completed Florida School Recognition Program packet to the School Improvement Instructional Facilitator **as one PDF document in the order presented in the checklist below.**

**Additional resources:**

- **2025-2026 Florida School Recognition Awards Process Timeline**
- **Florida School Recognition Awards (A+ Funds) Ballot Count Summary Sheet**

Florida Statute 1008.36 states that, "If school staff and the School Advisory Council cannot reach agreement by February 1, the awards must be equally distributed to all classroom teachers currently teaching in the school." For clarification purposes, a classroom teacher is one who is assigned to a classroom with students on a daily basis.

2. Staff will vote on the advertised date and time by secret ballot. 3. Absent staff members can vote if they return to work no later than one (1) workday after the-vote. 4. The proposal with the majority of votes will be implemented. 5. If none of the proposals or 'None of the above' gets a majority of the votes, SAC reconvenes to restart the process.	School Recognition Program (A+ Funds) distribution, a copy of the SAC approved 2025-2026 Florida School Recognition Program (A+ Funds) Ballot, date, time and location of the vote.	12/11 12/7		
	<b>Email 2025-2026 Staff Roster of Eligible Voters</b> • All staff members that vote <b>must sign next to their names on the roster.</b>	12/11		
	<b>Email Approved Ballot</b> A copy of the 2025-2026 approved Florida School Recognition Program (A+ Funds) ballot.	12/11		
	<b>Email Florida School Recognition Program (A+ Funds) Ballot Count Summary Sheet 2025-2026</b> • Each section of the form must be completed <b>and</b> must have all the required signatures.			

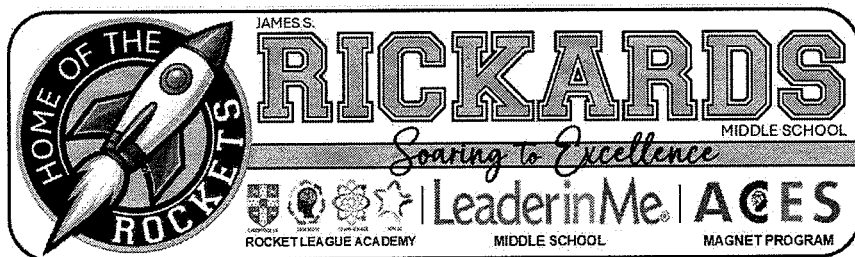
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Please print both email and attachment

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From Scott Rubinchik <Scott.Rubinchik@browardschools.com>  
Date Fri 01/23/2026 12:29 PM  
To Jillian E. Hernandez <jillian.hernandez@browardschools.com>

📎 1 attachment (167 KB)  
Agenda November 19, 2025 .docx;



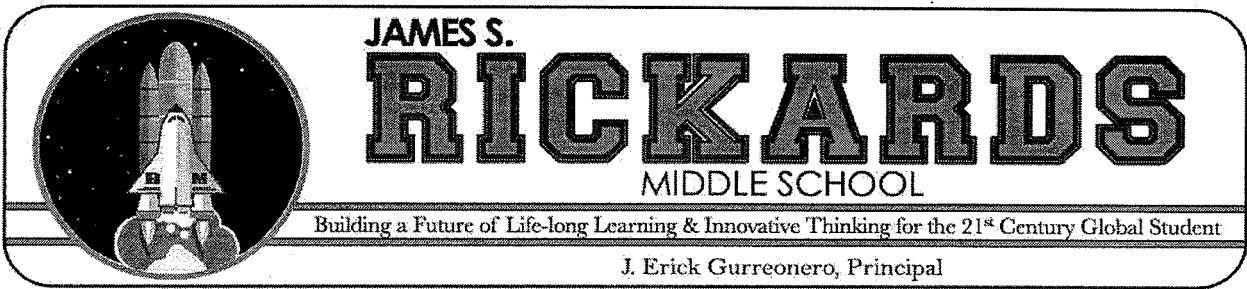
- Under Florida law, email addresses are public records. Your email address and the contents of any email sent to the sender of this communication will be released in response to any request for public records, except as excluded by F.S. 119.071, 1002.22(3)(d) [student records], or any other law of the State of Florida. If you do not want your email address to be released as part of any public records request, do not send email to this address, rather contact this office by phone or in writing.  
The School Board of Broward County, Florida expressly prohibits bullying, including cyberbullying, by or towards any student or employee. See Policy 5.9: Anti-Bullying for additional information.

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From: Scott Rubinchik  
Sent: Sunday, November 16, 2025 8:47 PM  
To: RKM\_ALL\_STAFF <RKM\_ALL\_STAFF@browardschools.com>; Kendra M. Walton <kendra.walton@browardschools.com>; Jack Donnelly <jackd15@bellsouth.net>; daniel peters <danieldabowlet@gmail.com>; Chelseas1.618@gmail.com <chelseas1.618@gmail.com>  
Subject: Emergency School Advisory Council Meeting, November 19, 2025

Good evening. I hope this email finds you well. Attached please find the Agenda for the Emergency School Advisory Meeting scheduled for Wednesday, November 19, 2025, at 4:30 p.m. The purpose of the meeting is to discuss proposals relative to allocating the Florida School Recognition Program (A+ Funds) recently awarded to Rickards Middle School. The funds awarded to our school are a significant amount. Thus, it is in your best interest to not only attend but to propose ideas in regard to the distribution of the funds. Subsequent to the meeting, the School Advisory Council will create and/or determine the two (2) proposals that will be voted on by the faculty and staff on Friday, December 5, 2025. Keep in mind that proposals must relate to the following: 1) nonrecurring bonuses to the faculty and staff, 2) nonrecurring expenditures for educational equipment or materials to assist in maintaining and improving student performance or, 3) temporary personnel for the school to assist in maintaining and improving student performance. We look forward to seeing you in attendance on Wednesday afternoon. If you are unable to attend the meeting, kindly share proposal ideas with either myself, Ms. De Leon, or Ms. Lopez.

Very truly yours,



**School Advisory Council (SAC) Agenda**

**Wednesday, November 19, 2025, at 4:30 p.m., James S. Rickards Middle School, Cafeteria  
6000 Northeast 9<sup>th</sup> Ave, Oakland Park, Florida 33334**

**Emergency Meeting**

- Welcome ..... Ms. De Leon/Mr. Rubinchik
  - Call to order
  - Pledge of Allegiance
- Proposals on how to spend Florida School Recognition Program (A+ Funds)
- Next Meeting Wednesday, December 3, 2025
- Adjournment

**TITLE I PUBLIC EVENT**



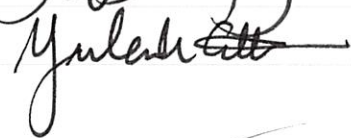



☆ SAC Sign in Sheet for Rickards MS (2121)

Date: 11/19/26

Time: 4:30 p.m.

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Betty Telesford ✓				<i>[Signature]</i>
2	Zach... Vandoerden ✓				<i>[Signature]</i>
3	DR. Mark R. Gay ✓				<i>[Signature]</i>
4	Joanna Joassaint ✓				<i>[Signature]</i>
5	Kyan Drake ✓				<i>[Signature]</i>
6	<del>Robert</del> ✓				<i>[Signature]</i>
7	<del>Maria Torres</del>				<i>[Signature]</i>
8	Linda Blome ✓				Pizza Clarke
9	EValentino ✓				EValentino
10	LAUREN UNDERHILL ✓				Lauren Underhill
11	FRANCESKA NUNNE ✓				<i>[Signature]</i>
12					
13					
14					
15					
16					
17					
18					
19					
20					

☆ SAC Sign in Sheet for Rickards MS (2121)

Date: <u>11/9/26</u>		Time: <u>9:30 P.M.</u>			
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Boodhram, Kinda	Parent	No	Yes	
2	Carter, Rebecca	ESE Parent of a student at the school	Yes	Yes	
3	DeLeon, Fatima	SAC Co-Chair	Yes	No	
4	Donnelly, Jack	Community / Business Representatives	No	No	
5	Ellis, Yulanda	BTU Steward (or designee)	Yes	No	
6	Ferrarini, Sandi	ESOL Parent of a student at the school	No	Yes	
7	Gonzalez, Gloria	Community / Business Representatives	No	No	
8	Gurreonero, Erick	Principal	Yes	No	
9	Hernandez, Nina	Non-Instructional Support Employees	Yes	No	
10	Hyppolite, Reneld	SAF Chair (or designee) Parent of a student at the school	No	Yes	
11	Kelly, Jack	Community / Business Representatives	No	No	
12	Lopez, Lisa	SAC Secretary	Yes	No	
13	Peters, Daniel	Community / Business Representatives	No	No	
14	Rubinichik, Scott	SAC Co-Chair	Yes	No	
15	Singer, Chelsea	SAF Chair (or designee) Parent of a student at the school	No	Yes	
16	Vasquez, Mayrelis	Gifted Parent of a student at the school	No	Yes	

James S. Rickards Middle School

School Advisory Council

Special Meeting Minutes

November 19, 2025

-Call to Order

A special meeting of the James S. Rickards Middle School Advisory Council was held in person on November 19, 2025. School Advisory Council Co- Chair, Mr. Rubinchik, called the meeting to order at 4:30 p.m.

-Pledge of Allegiance

-School Advisory Council Co-Chair, Mr. Rubinchik opened the floor with a statement as follows: Rickards Middle School has been awarded the sum of Sixty-Four Thousand Dollars and Zero Cents (\$64,000.00) in Florida School Recognition Program (A+ Funds). Although the School Advisory Council Committee will ultimately decide the proposals to be voted on relative to allocation of the A+ Funds, the purpose of this meeting is to hear suggestions or ideas on how the funds should be allocated from faculty and staff. Anyone who wishes to be heard should raise their hand and wait to be recognized. There will be no arguing with or disrespect toward any speaker. Please keep in mind in making your comments and/or suggestions that the use of the School Recognition Award is limited to any combination of the following as stated in the applicable Florida Statute: nonrecurring bonuses to faculty and staff, nonrecurring expenditures for educational equipment or materials to assist in maintaining and improving student performance, or temporary personnel for the school to assist in maintaining and improving student performance.

The floor opened for discussion. Ms. Clarke was recognized and stated the following: I am not speaking for myself but for others who have approached me and their suggestions are that the instructional staff receive a greater percentage of the funds with the remainder than divided amongst the staff. Ms. Lopez questioned Ms. Clarke, if you do not want to divide the funds equally then in what percentage, as we are voting on a specific proposal.

Ms. Ellis, those individuals, spoke to me as well and did not provide any specifics.

Ms. Underhill then clarified that a correct proposal must be specific. Many on staff may not be aware of the process as it has been some time since Rickards has received Recognition Funds. Ms. Underhill further asked for clarification regarding who determines the ultimate proposals to be voted on. Mr. Rubinchik explained that the School Advisory Council meets outside this meeting to determine the proposals that will be voted on. Further, Mr. Rubinchik and Ms. Smith-Lopez stated that proposals must be specific and thus if suggesting Tiers and percentages of distribution must be specified.

Mr. Rubinchik then stated the proposals will not be finalized today, but the hope is that the proposals will be finalized by December 1, 2025, so as to be posted for the required three (3) days prior to voting on December 5, 2025.

Ms. Telesford was next to be recognized and she asked, "are these actual proposals that will be voted on?" Mr. Rubinchik explained the process again that these are ideas and that the specific proposals to be voted on would be determined by the School Advisory Council Committee and then posed and emailed to staff and faculty for review prior to voting thereon.

Ms. Smith-Lopez was next to be recognized. Ms. Smith-Lopez suggested that prior to the funds be allocated to faculty and staff, that a specified sum of Three Thousand Eight Hundred Dollars and Zero Cents (\$3,800.00) be allocated to the school's Positive Behavioral Intervention and Supports (PBIS) program. The purpose of the allocation would be to allow PBIS to purchase rewards for the kids. PBIS touches everyone on staff. We all have an opportunity to participate. We are given Rocket bucks to handout to deserving students. In return we do not always then have to purchase gadgets and food items for our students out-of-pocket. This will also help to have additional students at all grade levels to buy in. This is investing in both the future of our students and staff.

Mr. Rubinchik stated that a proposal was received via email from Ms. Prada who could not attend this afternoon due to a professional conflict. Ms.

Prada's idea was to use the funds for each of the permitted purposes as follows: 65% to bonuses for staff and faculty, 25% for educational equipment and materials, and 10% for temporary personnel.

Ms. Underhill stated I think that I have been through this process two or three times previously. I have learned that staff are opposed to allocating funds for any other purpose than bonuses. However, what is unique about the PBIS proposal is that it affects every student and staff member. I suggest that you do not simply dismiss this idea. Ms. Underhill then supported the work that custodians and cafeteria workers do daily in support of our students. Think about how it will feel to those on staff excluded from receiving a pro rata share of the allocated funds. Also think about if everyone on staff was not doing their job, "I do not think that I would have gotten the test scores that I did." Think about the division that it would cause, I want to come to work and be able to do my job in peace.

Dr. Gay I have personally experienced the division that is caused by the funds not being equally allocated. I have worked in an environment where the funds were divided by tiers and it does not promote a healthy, family atmosphere. You do not want a work environment with tension; I do not want to work in an environment with tension. Ms. Ellis then stated that she experienced a similar situation and it was heart breaking to see the disappointment in those on staff that were excluded from the division of the funds. Teachers came together to support those staff members by taking from their own distribution and providing funds to them.

Mr. Vonderlinden will the proposals include specific amounts whether tiered or not. Mr. Rubinchik replied, "yes." You will know exactly what you are voting on.

Ms. Underhill, from what I understand, allocating funds to PBIS will only reduce each eligible member's share by twenty to thirty dollars. Ms. Lopez said everyone believes in PBIS, it is not money in your pocket, so it is not a direct hit and benefits both PBIS and staff.

There being no further comment or discussion Ms. Ellis moved to adjourn the special meeting at 4:55 p.m. and Mr. Donnelly seconded the Motion to

adjourn. Mr. Rubinchik announced that the next scheduled SAC Meeting is Wednesday, December 3, 2025, at 6:00 p.m.

Prepared by: Lisa Smith-Lopez, School Advisory Council Secretary

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**Fw: Rickards Special School Advisory Council Meeting on December 10th**

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**From** Scott Rubinchik <Scott.Rubinchik@browardschools.com>  
**Date** Wed 01/21/2026 10:26 AM  
**To** Jillian E. Hernandez <jillian.hernandez@browardschools.com>

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**From:** ELIZABETH VALENTINO <elizabeth.valentino@browardschools.com>  
**Sent:** Thursday, December 4, 2025 1:30 PM  
**To:** Scott Rubinchik <Scott.Rubinchik@browardschools.com>  
**Subject:** Rickards Special School Advisory Council Meeting on December 10th

Dear Parents/Guardians,

We invite you to attend our upcoming School Advisory Council (SAC) meeting on Wednesday, December 10th, at 4:00 P.M. in James S. Rickards Middle School Cafeteria.

The primary purpose of this meeting is to review and vote on the A+ Fund Distribution Proposals. Your input and participation are very important, as these funds directly support our students, staff, and school community.

Attached, please find the meeting agenda for your reference.

All parents and guardians are welcome to attend. If you have any questions prior to the meeting, please feel free to contact the school office.

Thank you for your continued support and partnership.

Estimados padres/tutores:

Los invitamos a nuestra próxima reunión del Consejo Asesor Escolar (SAC) el miércoles 10 de diciembre a las 4:00 PM en la cafetería de la Escuela Intermedia James S. Rickards.

El objetivo principal de esta reunión es revisar y votar las propuestas de distribución del Fondo A+. Su opinión y participación son muy importantes, ya que estos fondos apoyan directamente a nuestros estudiantes, personal y comunidad escolar.

Adjunto encontrará la agenda de la reunión para su consulta.

Todos los padres y tutores están invitados a asistir. Si tiene alguna pregunta antes de la reunión, no dude en comunicarse con la secretaria de la escuela.

Gracias por su continuo apoyo y colaboración.

Chè Paran/Gadyen,

Nou envite w patisipe nan pwochen reyinyon Konsèy Konseye Lekòl la (SAC) mèkredi 10yèm lan diciembre, a 4:00 PM nan kafeterya James S. Rickards Middle School la.


Objektif prensipal reyinyon sa a se pou revize epi vote sou Pwopozisyon Distribisyon Fon A+ yo. Patisipasyon w ak opinyon w trèzenpòtan, paske fon sa yo sipòte dirèkteman elèv nou yo, anplwaye nou yo ak kominote lekòl la.

Tanpri jwenn ajanda reyinyon an tache pou referans ou.

Tout paran ak gadyen yo envite pou patisipe. Si w gen nenpòt kesyon anvan reyinyon an, tanpri pa ezite kontakte biwo lekòl la.

Mèsi pou sipò ak patenarya kontinyèl ou.

**Attachments:**

 [Special SAC Meeting Agenda December 10 - 2025 .pdf \(194.9 KB\)](#)

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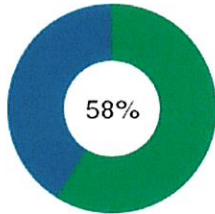
Message Tracking

# Rickards Special School Advisory Council Meeting on December 10th

Normal

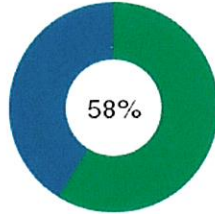
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Undelivered: 592

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Not delivered - email address is blocked	55	4%
Email deferred by provider (will try later).	11	1%
SMTP error delivering message	1	<1%

Attempted over time:

 Rickards Special School Ad

### Email

 Languages

 **English (77%)**

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Attached, please find the meeting agenda for your reference.

All parents and guardians are welcome to attend. If you have any questions prior to the meeting, please feel free to contact the school office.

Thank you for your continued support and partnership.

Estimados padres/tutores:



**Message** Rickards Special School Advisory Council Meeting on December 10th

**Category** Miscellaneous

**Status** Complete


**Sender** ELIZABETH VALENTINO (RICKARDS MIDDLE SCHOOL)

**Recipients** Principal at RICKARDS MIDDLE SCHOOL  
Teacher at RICKARDS MIDDLE SCHOOL  
Staff at RICKARDS MIDDLE SCHOOL  
Parent at RICKARDS MIDDLE SCHOOL

**Created** Dec 04, 2025 01:13 PM EST

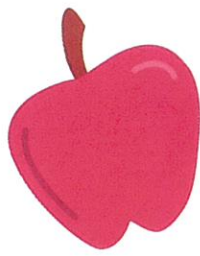
**Start time** Dec 04, 2025 01:30 PM EST

**Blackouts** System blackout times will be followed.  
No messages will be sent between 09:00 PM - 07:59 AM.

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**Address options** Finalsite will attempt delivery to delivery addresses enabled for this category of message for each recipient.

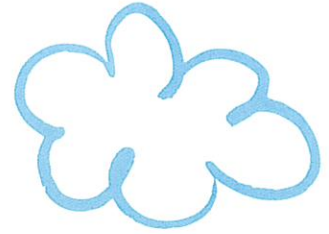
Batch ID: 11943689



**RICKARDS MIDDLE SCHOOL**



**SPECIAL  
SCHOOL  
ADVISORY  
COUNCIL  
MEETING**



**YOU ARE INVITED TO A SPECIAL  
MEETING ON DECEMBER 10<sup>TH</sup> @ 4PM TO  
APPROVE THE BALLOT OF FLORIDA  
RECOGNITION FUNDS**

**LOCATION: RMS CAFETERIA**



*Flyer was distributed  
at dismissal in our  
carloop & single point  
area.*

*JG 12/4/25*

**FLYER DISTRIBUTED ON DECEMBER 4, 2025**



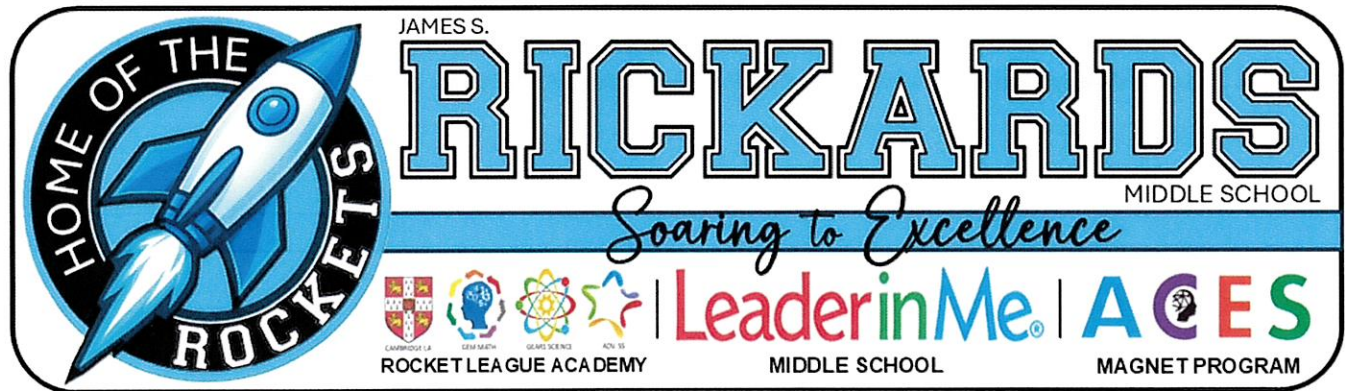
Outlook

Please print both the email and the attached Agenda

From Scott Rubinchik <Scott.Rubinchik@browardschools.com>

Date Mon 1/19/2026 2:46 PM

To Nancy E. Engstrom <nancy.harris@browardschools.com>



- Under Florida law, email addresses are public records. Your email address and the contents of any email sent to the sender of this communication will be released in response to any request for public records, except as excluded by F.S. 119.071, 1002.22(3)(d) [student records], or any other law of the State of Florida. If you do not want your email address to be released as part of any public records request, do not send email to this address, rather contact this office by phone or in writing.

The School Board of Broward County, Florida expressly prohibits bullying, including cyberbullying, by or towards any student or employee. See Policy 5.9: Anti-Bullying for additional information.

**From:** Scott Rubinchik <Scott.Rubinchik@browardschools.com>

**Sent:** Thursday, December 4, 2025 1:43 PM

**To:** 2121\_ALL\_STAFF\_GG <2121\_ALL\_STAFF\_GG@browardschools.com>

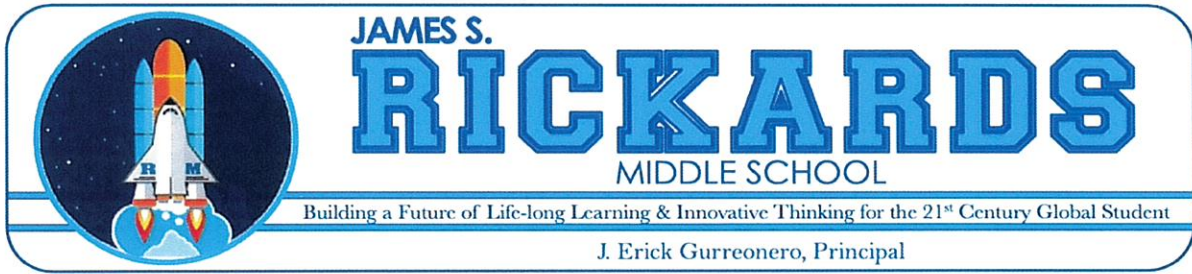
**Cc:** jack donnelly <jackd15@bellsouth.net>; daniel peters <danieldabowlet@gmail.com>

**Subject:** Emergency/Special School Advisory Council Meeting

Good afternoon. I hope this email finds you well. Attached please find the Agenda for the Emergency/Special School Advisory Council Meeting to be conducted on Wednesday, December 10, 2025, at 4:00 p.m. We look forward to seeing you in attendance. Have a good afternoon.

Very truly yours,

Scott Rubinchik  [Agenda December 10, 2025 .docx](#)



**School Advisory Council (SAC) Agenda**

**Wednesday, December 10, 2025, at 4:00 p.m., James S. Rickards Middle School, Cafeteria  
6000 Northeast 9<sup>th</sup> Ave, Oakland Park, Florida 33334  
Special Meeting**

- Welcome ..... Ms. De Leon/Mr. Rubinchik
  - Call to order
  - Pledge of Allegiance
- Florida School Recognition Funds: Presentation of ballot for vote on allocation of Florida School Recognition Funds. If quorum is present, vote to approve proposed ballot to be used for conducting staff vote on proposals to allocate Florida School Recognition Funds.
- Next General Meeting Wednesday, January 7, 2026
- Adjournment

**TITLE I PUBLIC EVENT**

## **James S. Rickards Middle School**

### *Allocation of Florida Recognition Funds Ballot*

**Please place a check mark next to the proposal of your choice. If you do not approve of Proposal 1 or Proposal 2, please check the box for "None of the Above."**

\_\_\_\_\_ **Proposal 1:** That the sum of (\$60,200.00) will be equally distributed (approximately \$700.00) as a bonus to all eligible staff members of Rickards Middle School during the 2024-2025 school year, who are either still employed at Rickards Middle School or are still presently employed by Broward County Public Schools. That the remaining balance of Three Thousand Eight Hundred Dollars and Zero Cents (\$3,800.00) will be allocated to the Rickards Middle School Positive Behavioral Interventions and Supports (PBIS).


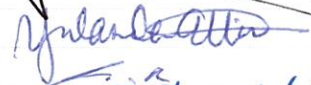






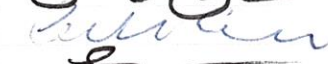

\_\_\_\_\_ **Proposal 2:** That the sum of Forty-Four Thousand Eight Hundred Dollars and Zero Cents (\$44,800) shall be equally distributed (approximately \$520.93) as a bonus to all eligible staff members of Rickards Middle School during the 2024-2025 school year, who are either still employed at Rickards Middle School presently or are still presently employed by Broward County Public Schools. That the sum of Sixteen Thousand Dollars and Zero Cents (\$16,000.00) shall be utilized to purchase classroom upgrades (promethean boards, charging carts, printers, and headphones), science and STEM Kits, novels for classroom libraries in ELA classrooms, and materials to support ELL and ESE learners. That the remaining sum of Three Thousand Two Hundred Dollars and Zero Cents (\$3,200) shall be allocated for temporary personnel; specifically, small group intervention tutors and for substitute coverage for common planning and/or data days.

\_\_\_\_\_ **None of the Above**

☆ SAC Sign in Sheet for Rickards MS (2121)

Date: 12/10/25

Time: 4:00 p.m.

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Fatima DeLeon	X			
2	Yulanda Ellis	✓			
3	Scott Robinson	✓			
4	JACK DOVOELLY			X	
5	Enrich Gurrez	✓		X	
6				X	
7	Kinda Boodhram			X	
8	Gloria Gonzalez			X	
9	Chelsea Singer		X		
10	Lisa Smith Lopez	X			
11					
12					
13					
14					
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17					
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James S. Rickards Middle School

School Advisory Council

Special Meeting Minutes

December 10, 2025

-Call to Order

A special meeting of the James S. Rickards Middle School Advisory Council was held in person on December 10, 2025. School Advisory Council Co- Chair, Mr. Rubinchik, called the meeting to order at 4:00 p.m.

-Pledge of Allegiance

-School Advisory Council Co-Chair, Mr. Rubinchik opened the floor with sole agenda item to approve the proposed ballot for allocation of the Florida School Recognition Funds.

Mr. Rubinchik recognized Mr. Donnelly. Mr. Donnelly stated, "I move that we debate/discuss the proposed ballot." Ms. Ellis said, "I second the motion." Mr. Rubinchik repeated the motion, "it has been moved and seconded that the floor be opened for discussion relative to the proposed ballot."

The floor opened for discussion. Mr. Donnelly requested clarification of the Florida School Recognition Funds and the proposed ballot. Mr. Rubinchik explained that Rickards Middle School has been awarded the sum of Sixty-Four Thousand Dollars and Zero Cents (\$64,000.00), due to Rickards Middle School earning a school grade of B for the 2024-2025 school year. Mr. Rubinchik next explained the ballot and the voting process thereon. Ms. Lopez was next to be recognized, and she stated that she supported the Three Thousand Eight Hundred Dollars and Zero Cents (\$3,800.00) allocation to the school's Positive Behavioral Interventions and Supports (PBIS) initiative. Ms. Lopez expressed her support for the PBIS allocation noting that this school initiative played a significant role in student academic success and the resulting award of the Florida Recognition Funds. Ms. Lopez further noted that most of the school staff utilize PBIS by issuing Rocket Bucks and improving the PBIS store is likely to lead to

increased student motivation for continued academic success. Ms. Lopez concluded her statement by noting that as the entirety of the staff was responsible for student growth and the resulting improvement in school grade, everyone should be recognized equally in sharing the allocated funds. Mr. Rubinchik “seeing no more hands raised, is there anyone else wishing to be heard on the ballot.” There being no further person in attendance wishing to be heard, Mr. Rubinchik announced that the discussion/debate has been closed. Mr. Rubinchik re-stated the sole agenda item, Motion to approve proposed ballot for vote on allocation of Florida School Recognition Funds and called for a vote.

As a quorum was present, specifically ten out of sixteen (10/16) or 62.5% of the School Advisory Council Committee Members were present and thus a roll call vote was taken as follows:

Mr. Rubinchik, “Ms. DeLeon do you approve the proposed ballot”, Ms. DeLeon voted “yea.”

Mr. Rubinchik, “Ms. Ellis do you approve of the proposed ballot”, Ms. Ellis voted “yea.”

Mr. Rubinchik, “I vote yea”

Mr. Rubinchik, Mr. Donnelly do you approve of the proposed ballot”, Mr. Donnelly voted “yea.”

Mr. Rubinchik, Principal Gurreonero do you approve of the proposed ballot, Principal Gurreonero voted “yea.”

Mr. Rubinchik, Mr. Peters, do you approve of the proposed ballot, Mr. Peters voted “yea.”

Mr. Rubinchik, Ms. Boodhram do you approve of the proposed ballot, Ms. Boodhram voted “yea.”

Mr. Rubinchik, Ms. Gonzalez, do you approve of the proposed ballot, Ms. Gonzalez voted “yea.”

Mr. Rubinchik, Ms. Singer do you approve of the proposed ballot, Ms. Singer voted “yea.”

Mr. Rubinchik, Ms. Smith-Lopez do you approve of the proposed ballot, Ms. Smith-Lopez voted “yea,”

Subsequent to the vote, Mr. Rubinchik announced the result of the roll call vote to approve the proposed ballot: “The proposed ballot has been approved by a unanimous vote of ten (10) in favor “yeas” and zero (0) opposed “nays.”

Mr. Rubinchik, next stated “there being no other issue on the agenda, the special meeting of the School Advisory Council has concluded. Mr. Peters moved to adjourn the meeting and Ms. Ellis seconded the Motion to adjourn the meeting and therefore the special meeting was adjourned.

Mr. Rubinchik concluded the meeting by thanking everyone for their attendance and announcing that the next School Advisory Council Meeting is scheduled for Wednesday, January 7, 2026, at 6:00 p.m.

Prepared by: Lisa Smith-Lopez, School Advisory Council Secretary

## Vote-Allocation of Florida Recognition Funds

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**From** Scott Rubinchik <Scott.Rubinchik@browardschools.com>

**Date** Thu 12/11/2025 1:01 PM

**To** 2121\_ALL\_STAFF\_GG <2121\_ALL\_STAFF\_GG@browardschools.com>

 1 attachment (142 KB)

Ballot-Florida Recognition Funds.pdf;

Good afternoon. Please be advised that the vote relative to the allocation of Florida Recognition Funds will be conducted on Wednesday, December 17, 2025. Voting will take place in the Oasis from 8:15-9:00 a.m. Attached for your review is the ballot, which will be distributed to you at the time of voting. Thank you for time and attention in this regard. Have a good day.

Very truly yours,

Scott Rubinchik

## **James S. Rickards Middle School**

### *Allocation of Florida Recognition Funds Ballot*

**Please place a check mark next to the proposal of your choice. If you do not approve of Proposal 1 or Proposal 2, please check the box for "None of the Above."**

\_\_\_\_\_ **Proposal 1:** That the sum of (\$60,200.00) will be equally distributed (approximately \$700.00) as a bonus to all eligible staff members of Rickards Middle School during the 2024-2025 school year, who are either still employed at Rickards Middle School or are still presently employed by Broward County Public Schools. That the remaining balance of Three Thousand Eight Hundred Dollars and Zero Cents (\$3,800.00) will be allocated to the Rickards Middle School Positive Behavioral Interventions and Supports (PBIS).

\_\_\_\_\_ **Proposal 2:** That the sum of Forty-Four Thousand Eight Hundred Dollars and Zero Cents (\$44,800) shall be equally distributed (approximately \$520.93) as a bonus to all eligible staff members of Rickards Middle School during the 2024-2025 school year, who are either still employed at Rickards Middle School presently or are still presently employed by Broward County Public Schools. That the sum of Sixteen Thousand Dollars and Zero Cents (\$16,000.00) shall be utilized to purchase classroom upgrades (promethean boards, charging carts, printers, and headphones), science and STEM Kits, novels for classroom libraries in ELA classrooms, and materials to support ELL and ESE learners. That the remaining sum of Three Thousand Two Hundred Dollars and Zero Cents (\$3,200) shall be allocated for temporary personnel; specifically, small group intervention tutors and for substitute coverage for common planning and/or data days.

\_\_\_\_\_ **None of the Above**

Employee List

Organizational Unit	Position	Name
62121000	RICKARDS MIDDLE SCHOOL ASST HD FAC SVP-MD/EXCH	BARROSO, CARLOS ALBERTO
62121000	RICKARDS MIDDLE SCHOOL TEACHER-SOCIAL SCIENCES MIDDLE	RAYMOND, THERESA MARIA BONITA
62121000	RICKARDS MIDDLE SCHOOL ASSISTANT PRINCIPAL-MIDDLE	DRAKE, KWAN M
62121000	RICKARDS MIDDLE SCHOOL TEACHER-PHYSICAL EDUCATION MIDDLE	VENES SANTIAGO, IVAN
62121000	RICKARDS MIDDLE SCHOOL FACILITIES SERVICEPERSON	BALAGUER, JAIME A
62121000	RICKARDS MIDDLE SCHOOL TEACHER-SOCIAL SCIENCES MIDDLE	GERENA, MICHAEL
62121000	RICKARDS MIDDLE SCHOOL TEACHER-LANGUAGE ARTS MIDDLE	IRIARTE, MORGAN GENE
62121000	RICKARDS MIDDLE SCHOOL TEACHER-MATHEMATICS MIDDLE	WARD, KIMBERLY L
62121000	RICKARDS MIDDLE SCHOOL TEACHER-SOCIAL SCIENCES MIDDLE	GAY, MARK RUBINE
62121000	RICKARDS MIDDLE SCHOOL ASSISTANT PRINCIPAL-MIDDLE	VALENTINO, ELIZABETH
62121000	RICKARDS MIDDLE SCHOOL INFO MGMT TECH (ELEM/MID)	HERNANDEZ, NINA M
62121000	RICKARDS MIDDLE SCHOOL TEACHER-SCIENCE MIDDLE	DE LEON CASCO, FATIMA CAROLIN
62121000	RICKARDS MIDDLE SCHOOL TEACHER-PHYSICAL EDUCATION MIDDLE	WEISS, LISA JILL
62121000	RICKARDS MIDDLE SCHOOL SECONDARY SCHOOL COUNSELING DIRECTOR-MID	ALEX, SCARLETT L
62121000	RICKARDS MIDDLE SCHOOL TEACHER-SOCIAL SCIENCES MID	CARPENTIERI, PATRICK D
62121000	RICKARDS MIDDLE SCHOOL TEACHER-ESE SPECIALIST	SANTIAGO, JOSE MANUEL PADILLA
62121000	RICKARDS MIDDLE SCHOOL TEACHER-READING MIDDLE	UNDERHILL, LAUREN ANNE
62121000	RICKARDS MIDDLE SCHOOL TEACHER-MATHEMATICS MIDDLE	HERNANDEZ CASTILLO, HAYZEL YO
62121000	RICKARDS MIDDLE SCHOOL TEACHER-ESE SPECIALIZED VE	OCONNOR, WINSTON LENWORTH
62121000	RICKARDS MIDDLE SCHOOL TEACHER-LANGUAGE ARTS MIDDLE	SMITH LOPEZ, LISA MARIE
62121000	RICKARDS MIDDLE SCHOOL TEACHER-SOCIAL SCIENCES MID	BUTLER, KIERRA SHAWNITA
62121000	RICKARDS MIDDLE SCHOOL TEACHER-READING MIDDLE	CASTRO TIRADO, JESSICA
62121000	RICKARDS MIDDLE SCHOOL FACILITIES SERVICEPERSON	LINGAN PAREDES, JOSE MANUEL
62121000	RICKARDS MIDDLE SCHOOL SECONDARY SCHOOL COUNSELOR-MIDDLE	CLARKE, TIRZA ALTAGRACIA
62121000	RICKARDS MIDDLE SCHOOL TEACHER-LANGUAGE ARTS MID	RUBINCHIK, SCOTT DAVID
62121000	RICKARDS MIDDLE SCHOOL PRINCIPAL-MIDDLE	GURREONERO, JORGE ERICK

62121000	RICKARDS MIDDLE SCHOOL	OFF MGR I CONF (EL & MD)	OCHOA, MIRTHA MARIA
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-SOCIAL SCIENCES MIDDLE	LOFTMAN, MAYA ASHLEY
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-SOCIAL SCIENCES MID	JOASSAINT, JOANNA
62121000	RICKARDS MIDDLE SCHOOL	FACILITIES SERVICEPERSON	CARRERAS GONZALEZ, ALEXIS
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-READING MIDDLE	LARGO, GIULIANO L
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-ESE SUPPORT FACILITATOR	TORRES, MARIA
62121000	RICKARDS MIDDLE SCHOOL	ASSISTANT PRINCIPAL-MIDDLE	PLUCHINO, KARA MARIE
62121000	RICKARDS MIDDLE SCHOOL	TEACHER ASSISTANT-TI-ESE	VASSELL, YVONNE RIGG
62121000	RICKARDS MIDDLE SCHOOL	HEAD FACILITY SERVICEPERSON-MIDDLE/EXCH	WRIGHT, WILLIE J
62121000	RICKARDS MIDDLE SCHOOL	INSTRUCTIONAL ASSISTANT	INNOCENT DOUYON, VICTORIA
62121000	RICKARDS MIDDLE SCHOOL	LIBRARY MEDIA CLERK (SCHOOL-BASED)	RAWLS, ERICA ALISA
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-WORLD LANGUAGE SPANISH MIDDLE	PRADA, ALMA ROSA
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-MATHEMATICS MIDDLE	TALLMAN II, WAYNE RICHARD
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-MUSIC BAND MIDDLE	LUEGHAUER, JENNIFER LAUREN
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-MATHEMATICS MIDDLE	HYPPOLITE, JIORDNIE FRANCOIS
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-SCIENCE MIDDLE	TELESFORD, BETTY
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-READING MIDDLE ACADEMIC	WILLIAMS, ALEXIS KIARA TERRIN
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-MATHEMATICS MIDDLE	VONDERLINDEN, ZACHARY LOUIS
62121000	RICKARDS MIDDLE SCHOOL	BEHAVIORAL TECHNICIAN	ALCUIIS, PATRICK
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-ESE SUPPORT FACILITATOR	CASTILLO PALMA, BEATRIZ EUGEN
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-ESE SUPPORT FACILITATOR	MAJOR, CATRICE LAVETTE
62121000	RICKARDS MIDDLE SCHOOL	GENERAL CLERK II (SCHOOL-BASED)	HERNANDEZ, JILLIAN ELIZABETH
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-SCIENCE MIDDLE	ELLIS, YULANDA CHANTA
62121000	RICKARDS MIDDLE SCHOOL	SECONDARY SCHOOL COUNSELOR-MIDDLE	BRANFORD, MARCIA PAULETTE
62121000	RICKARDS MIDDLE SCHOOL	CLERK TYPIST II (SCHOOL-BASED)	ENGSTROM, NANCY ELLEN
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-MATHEMATICS MIDDLE	HANNA, MICHAEL A
62121000	RICKARDS MIDDLE SCHOOL	FACILITIES SERVICEPERSON	MOORE JR, SOLOMON D
62121000	RICKARDS MIDDLE SCHOOL	INSTRUCTIONAL ASSISTANT	HAMPTON JAMES, TASHARA
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-LANGUAGE ARTS MIDDLE	BETHEL, JOTANN NICOLE

*M. Martha Ochoa*  
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*Y. Pappalardo*  
*Wilbur O...*  
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62121000	RICKARDS MIDDLE SCHOOL	TEACHER-SCIENCE MIDDLE	CARTER, REBECCA ANN
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-MATHEMATICS MIDDLE	OSPINA DUSSAN, MONICA ANDREA
62121000	RICKARDS MIDDLE SCHOOL	INSTRUCTIONAL ASSISTANT	HARRISON LOPEZ, JOSEPH BENEDI
62121000	RICKARDS MIDDLE SCHOOL	INSTRUCTIONAL ASSISTANT	OLIVER, JESSICA MARIE
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-LANGUAGE ARTS MIDDLE	MUNICE, FRANCESKA JULDA
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-LANGUAGE ARTS MIDDLE	RAINER, ELIJAH THADDEUS
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-SCIENCE MIDDLE	FORBES, RHONDA RASHANNE
62121000	RICKARDS MIDDLE SCHOOL	GENERAL CLERK II (SCHOOL-BASED)	PINEDA, ADA ELIZABETH
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-READING COACH/RESOURCE MIDDLE	PORTER, PATRICIA BLAKE
<del>62121000</del>	<del>RICKARDS MIDDLE SCHOOL</del>	<del>TEACHER ASSISTANT-BILINGUAL</del>	<del>CALVIS-DURAN JOSE DANIEL</del>
62121000	RICKARDS MIDDLE SCHOOL	TECHNOLOGY SUPPORT SPECIALIST II	MCGOVERN, ANTHONY JAMES
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-MAGNET COORDINATOR	DAVIS, JORDAN YANKEE
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-CTE BUSINESS TECHNOLOGY	BODIE JERNIGAN, BRIGETTE INGA
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-COMPUTER SCIENCE MIDDLE	BOYCE, MELANIE NICOLE
62121000	RICKARDS MIDDLE SCHOOL	FACILITIES SERVICEPERSON	HERRERA, JENNYFER JOSEFINA
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-ESE SPECIALIZED VE	ELBERS, JULIA M
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-SCIENCE MIDDLE	SANABRIA LLOVERA, EYESSKY
62121000	RICKARDS MIDDLE SCHOOL	TEACHER-SOCIAL SCIENCES MIDDLE	DAVIS, ANIYHA PRECIOUS
Overall Result			

Carter  
 Spina  
 Harrison  
 Oliver  
 Munice  
 Rainer  
 Forbes  
 Pineda  
 Porter  
 Calvis-Duran  
 McGovern  
 Davis  
 Bodie  
 Boyce  
 Herrera  
 Elbers  
 Sanabria  
 Davis

73/87  
10

# 2025-2026 Florida School Recognition Program (A+ Funds) Ballot Count Summary Sheet

## SCHOOL INFORMATION

School:	Rickards MS	Date of Staff Vote:	12/17/25
Principal:	Erick Gurreonero	BTU Steward (or Designee):	Yolanda Ellis
SAC Chair/Co-Chairs:	Scott Rubinchik/Fatima De Leon	Other (if applicable):	

Provide the information below.

## RECORD SAC APPROVED PROPOSALS BELOW

1.	That the sum of (\$60,200.00) will be equally distributed (approximately \$700.00) as a bonus to all eligible staff members of Rickards Middle School during the 2024-2025 school year, who are either still employed at Rickards Middle School or are still presently employed by Broward County Public Schools. That the remaining balance of Three Thousand Eight Hundred Dollars and Zero Cents (\$3,800.00) will be allocated to the Rickards Middle School Positive Behavioral Interventions and Supports (PBIS).
2.	That the sum of Forty-Four Thousand Eight Hundred Dollars and Zero Cents (\$44,800) shall be equally distributed (approximately \$520.93) as a bonus to all eligible staff members of Rickards Middle School during the 2024-2025 school year, who are either still employed at Rickards Middle School presently or are still presently employed by Broward County Public Schools. That the sum of Sixteen Thousand Dollars and Zero Cents (\$16,000.00) shall be utilized to purchase classroom upgrades (promethean boards, charging carts, printers, and headphones), science and STEM Kits, novels for classroom libraries in ELA classrooms, and materials to support ELL and ESE learners. That the remaining sum of Three Thousand Two Hundred Dollars and Zero Cents (\$3,200) shall be allocated for temporary personnel; specifically, small group intervention tutors and for substitute coverage for common planning and/or data days.
3.	None of the Above

## STAFF VOTE

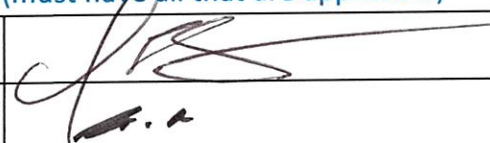
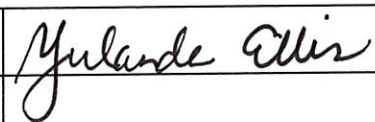

The proposal that receives a majority of the votes shall be considered the winning proposal.

Proposal 1	Proposal 2	Proposal 3
(a) Total number of eligible staff members that voted for this proposal: 57	(a) Total number of eligible staff members that voted for this proposal: 1	(a) Total number of eligible staff members that voted for this proposal: 0

## FINAL RESULT

Check the proposal below that received a majority of the votes. *If "None of the Above" received a majority of the votes, follow the directions below.						
Proposal 1	<input checked="" type="checkbox"/>	Proposal 2	<input type="checkbox"/>	Proposal 3	<input type="checkbox"/>	<b>*None of the Above Directions</b>
Total number of eligible staff members that voted for the winning proposal/option: 57					If "None of the Above" received a majority of the votes, SAC must reconvene to restart the process and complete it by Sunday, February 1, 2026.	

## SIGNATURES (must have all that are applicable)

Principal:		BTU Steward (or Designee):	
SAC Chair/Co-Chairs:		Other (if applicable):	