

**Pasadena Lakes Elementary School  
School Advisory Council (SAC) Meeting Minutes**

**Date:** September 30, 2025

**Time:** 2:30 p.m.

**Location:** Pasadena Lakes Elementary School, 8801 Pasadena Blvd, Pembroke Pines, FL  
33024

**Contact:** (754) 323-6900

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### **1. Call to Order**

The regular meeting of the Pasadena Lakes Elementary School Advisory Council (SAC) was called to order at **2:30 p.m.** by the Co-Chair (Meagan Thomson).

### **2. Introductions and Membership Verification**

Roll call and membership verification were conducted by **Ms. Lesley Fahie**, confirming that a **quorum was present** to conduct official business. Members introduced themselves and welcomed returning and new participants.

### **3. Approval of Previous Minutes**

A motion to approve the previous meeting's minutes as presented was made by **Ms. Fahie**. The motion was seconded and carried **unanimously**.

### **4. Annual Bylaws Review and Ratification**

The council reviewed the **2025–2026 SAC Bylaws** as part of the annual review process. A motion to ratify the bylaws was made by **Ms. Thomson** and seconded by **Mr. Sean Martin**.

The motion passed without objection, and the bylaws were officially adopted for the school year.

### **5. Election and Installation of SAC Officers**

Newly elected SAC officers were officially installed under the direction of **Dr. Bailey, Co-Chair**. Dr. Bailey congratulated all officers on their appointments and expressed appreciation for their dedication to school improvement and shared leadership.

## **6. School Improvement Plan (SIP) Monitoring and Planning**

Dr. Bailey outlined the key priorities of the **2025–2026 School Improvement Plan (SIP)**. Discussion focused on:

- Increasing **ELA and Math proficiency** across all grade levels.
- Improving outcomes for **students with disabilities** in all subjects, including science.
- Continuing to build teacher capacity through **data-driven instruction** and **collaborative planning**.

Members reaffirmed their commitment to supporting initiatives that close achievement gaps and strengthen Tier 1 instruction.

## **7. Accountability and Budget Items**

Principal **Mrs. Williams** reported that the school's **Accountability Funds** have not yet rolled over for the 2025–2026 fiscal year. Once the verified amounts are received from the district, SAC will review and approve allocations in alignment with SIP goals.

## **8. Reports**

### **Principal's Report:**

- **Assessment Updates:** Preliminary assessments are complete. Data analysis and teacher data chats are underway to inform targeted instruction.
- **Reading Kick-Off Event:** The upcoming **Curriculum Reading Kick-Off** aims to increase the total number of books read schoolwide compared to last year.
- **Instructional Support:** Principal Williams expressed the desire for **district and principal visits** to include more direct classroom support and small-group modeling to enhance teacher practice and student engagement.

- **School Grade Improvement:** The ongoing focus remains on continuous improvement and maintaining strong academic growth for all students.

No committee or subcommittee reports were presented at this time.

### **9. School Environmental Safety Incident Reporting (SESIR)**

There were **no SESIR incidents** to report for the current period.

### **10. Announcements and Public Comment**

No public comments or announcements were made at this time.

### **11. Meeting Calendar**

The **2025–2026 Pasadena Lakes Elementary SAC Meeting Calendar** has been uploaded to BCPS Central. Members were reminded that dates and times are **subject to change** as needed.

### **12. Next Meeting Date**

The next SAC meeting will be held in **October 28<sup>th</sup> 2025 at 2:30pm**, followed by another in **November 4<sup>th</sup>, 2025** at 6:15pm to include a quarterly student award ceremony.

### **13. Adjournment**

A motion to adjourn was made by **Ms. Tinerino** and seconded by **Ms. Gallo**.  
The motion carried, and the meeting was adjourned at **2:59 p.m.**