

**Pasadena Lakes Elementary School  
School Advisory Council (SAC) Meeting Minutes**

**Date:** February 24, 2026

**Time:** 2:30 p.m.

**Location:** Media Center

**Chair:** Co-Chair Meagan Thomson

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### **1. Call to Order**

The meeting of the Pasadena Lakes Elementary School Advisory Council (SAC) was called to order at **2:35 p.m.** by **Co-Chair Meagan Thomson**. The sign-in sheet serves as the official record of attendance. **A quorum was present.**

### **2. Approval of Previous Meeting Minutes**

The minutes from the **January 27, 2026 SAC meeting** were distributed for review. No corrections were noted.

**Motion:** Janet Williams moved to approve the January 27, 2026 minutes as presented.

**Second:** Ms. Tinerino Allen seconded the motion.

The motion was put to a vote and **passed unanimously.**

### **3. School Environmental Safety Incident Reporting (SESIR)**

An update was provided regarding **School Environmental Safety Incident Reporting (SESIR)**. It was reported that **zero SESIR incidents** occurred during the reporting period. This item was informational and required no action.

### **4. Accountability Funds**

The current SAC Accountability Funds balances were reviewed:

- **Supplies (Code 511):** \$4,370.00
- **Instructional Materials (Code 516):** \$1,693.57
- **Total Balance:** \$6,063.57

There were **no new funding requests** aligned with the School Improvement Plan at this time.

### **5. School Improvement Plan (SIP) Monitoring**

The leadership team shared updates on progress related to the **School Improvement Plan (SIP)**. Data indicates **incremental positive trends across all areas of focus and ESSA subgroups**.

While improvement has been noted, **student absenteeism continues to be an area of concern**, though there has been some improvement. School administration, along with the **school social worker and counselor**, are actively implementing strategies to support families and further reduce absenteeism.

Stakeholder feedback and comments were invited and will be considered as part of ongoing progress monitoring.

## **6. Principal's Report – Janet Williams**

### **Schoolwide Updates**

General schoolwide updates were shared with the Council.

### **District Updates**

Updates were provided regarding district initiatives and priorities.

### **Attendance and Academic Initiatives**

The school continues to align with the **Broward County Public Schools Redefining Plan**, focusing on improving student outcomes, strengthening instruction, and increasing engagement.

A schoolwide initiative highlighted during the report was the **GOAL Getters recognition program**, which celebrates students who achieve **70% or higher on Common Formative Assessments (CFAs)**. Students meeting this benchmark were recognized and rewarded for their **second quarter academic achievement**.

## **7. Old Business**

No old business was presented.

## **8. New Business**

No new business was presented.

## **9. Announcements**

### **Upcoming Events and Activities**

- **March 10, 2026:** 5th Grade Field Trip – Pines Collegiate Academy
- **March 11, 2026:** Title I Parent Night

- **March 26, 2026:** 4th Grade Field Trip – Museum of Science
- **Debate Competition:** Western High School

#### **Testing Information**

- **March 11–25, 2026:** District Testing Window
- **March 31, 2026:** Writing Assessment for **4th and 5th Grades**

The **next SAC meeting** is scheduled for **Tuesday, March 31, 2026**.

#### **10. Adjournment**

With no further business, a motion to adjourn was made by Ms. Williams and seconded by Mrs. Fahie. The motion carried and the meeting was **adjourned at 2:55 p.m.**