

Pasadena Lakes Elementary School
School Advisory Council (SAC) Meeting Minutes

Date: Tuesday, January 27, 2026

Time: 2:30 p.m.

Location: Media Center

1. Call to Order

The School Advisory Council meeting was called to order at 2:30 p.m. A quorum was confirmed. The SAC sign-in sheet serves as official documentation of attendance.

2. Approval of Previous SAC Minutes

Members reviewed December 2, 2025, SAC Minutes.

A motion was made by Ms. Williams and seconded by Ms. Tinerino-Allen to approve December 2, 2025, SAC Minutes as presented.

Vote: Motion carried.

3. SESIR (School Environmental Safety Incident Reporting) Update

Ms. Spencer provided the SESIR update. There were no new incidents to report. This item was informational and required no action.

4. Title I

Mrs. Morrow, Title I Liaison, presented the following items:

- Results of the 2025–2026 Title I Family Survey
 - *2025-2026 Title 1 Family Survey: Stakeholders (parents, teachers, and community members) discussed and reviewed the data collected from the 25-26 Title 1 Survey.
- Review of the 2026–2027 Parent and Family Engagement Plan (PFEP)
 - *PFEP: The 2025-2026 Parent Family Engagement Plan was shared with stakeholders (parents, teachers, and community members). Stakeholders were given an opportunity to review and provide input for the 2026-2027 Parent Family Engagement Plan. After the review of the PFEP draft for 2026-2027 and the Title 1 Survey, the floor was open for discussion. No changes were made to the draft of the 2026-2027 Parent Family and Engagement Plan. The 26-27 PFEP was adopted by 100% of present stakeholders (parents, teachers, and community members) without any changes.

- Review of the 2026–2027 School Improvement Plan (SIP) and Title I Addendum

*All stakeholders (parents, teachers, and community members) were invited to review and give input on the development of the 2026-2027 School Improvement Plan with the Title 1 Addendum. No changes were made to the 2026-2027 School Improvement Plan with the Title 1 Addendum.

- Review of the 2026–2027 Parent Compacts

*Parent Compacts: The 2025-2026 Parent and Student Compacts were shared with stakeholders (parents, teachers, and community members). Stakeholders were given an opportunity to review and provide input for the 2026-2027 Parent and Student Compacts. No changes were made to the draft of the 2026-2027 Parent Student Compacts. The 2026-2027 Parent Compact was adopted by 100% of present stakeholders (parents, teachers, and community members) without and changes.

A motion was made by Ms. Thomson and seconded by Ms. Tinerino-Allen to approve the 2026–2027 PFEP Plan, the 2026–2027 SIP and Title I Addendum, and the 2026–2027 Parent Compacts.

Vote: Motion carried.

5. Parent Involvement Allocation

*Ms. Williams opened the floor for discussion of the Parent Involvement Allocation for the 2026-2027 school year. The Parental Involvement Allocation for the 2025-2026 school year was reviewed. The floor was opened for suggestions and ideas on how to best use the allocation for the 2026-2027 school year. Stakeholders (parents, teachers, and community members) suggested using the allocation for the following: student agendas, refreshments at a variety of parent, community events, teacher salaries, ESP salaries and stipends for school and community events.

5. Accountability Funds

The current Accountability Funds balance of **\$4,600** was reviewed.

Previously approved expenditures included **\$4,000** allocated for afterschool academic camps for grades 2–5.

An updated funding request was presented to expand ELO Camp to include support from Educational Support Professionals (ESPs) to provide individualized and small-group support for students with complex learning needs.

Ms. Williams made a motion to approve additional support from ESPs within the ELO Camp. Ms. Tinerino-Allen seconded the motion.

Vote: Motion carried unanimously.

6. School Improvement Plan (SIP) Monitoring

School leadership provided updates on SIP Areas of Focus and mid-year data trends. Stakeholder feedback and discussion followed. It was determined that objectives were being met and student learning and growth have been positive and moving in the right direction.

7. Principal's Report

The principal shared schoolwide updates, district and regional information, and upcoming initiatives. She mentioned the hiring freeze across the district and the related impact, expectations, and guidelines. Additionally, she shared about the attendance “Panthers Pop to the Top with Perfect Attendance and the Goal-Getters” initiatives in keeping with the SIP goals on attendance and academic performance. Day of Service and Love on February 13th and Trusted Adult Week on February 16th.

8. Old Business

No additional old business was brought forward. It was noted for the record that academic camps began on January 26, 2026. Mondays and Tuesdays for grades 2-4, and Mondays, Tuesdays, and Thursdays for fifth grade students.

9. New Business

No new business was presented.

10. Announcements

The next SAC/SAF meeting is scheduled for **Tuesday, February 24, 2026, at 2:30pm in the Media Center**. Additional school and community events were announced.

11. Adjournment

A motion to adjourn was made and seconded.

The meeting was adjourned at 2:59 p.m