Coral Cove Academy of the Arts
School Advisory Council (SAC)/School Advisory Forum (SAF)
October 8, 2025
Agenda

SAC Chair: Michele Arguelles
SAC Secretary: Lilli Wawerek

I. Introduction/Approve Minutes from September 2025 Meeting

II. Review of Accountability and Recognition Funds- Michele Arguelles
- Accountability Funds
- Recognition Funds

III. Principal's Updates- Stephanie Saban
a. SESIR Incidents- Updated 9/18/24
   - Assault/Threat (Non-Criminal)- 0
   - Physical Attack- 0
b. Middle School Transition Updates
c. One-time Payment Request- Keilah Moronta $787.50

IV. Important upcoming dates

Date	Event/Activity
October 10	Early Release Day
October 13	No School- Teacher Planning Day
October 15	Gr.3 Frost Museum Field Trip
	Hispanic Heritage Celebration @ 6:00pm
October 20	No School Teacher Planning Day
October 21	Report Cards Issued
October 24	Trunk or Treat
October 22-30	Boo Gram Sales
October 31	Boo Gram Distribution
November 7	Kindergarten Field Trip to Flamingo Gardens
November 12	Veteran's Breakfast

V. Adjournment of SAC Meeting
VI. PTA Updates
VII. Open Forum/Questions

Upcoming Meetings
November 12 @ 7:30 AM
December 3 @ 7:30 AM
January 7 @ 7:30 AM
February 4 @ 7:30 AM
March 4 @ 7:30 AM
May 6 @ 7:30 AM

Coral Cove Academy of the Arts
School Advisory Council (SAC)/School Advisory Forum (SAF)
September 3, 2025
Minutes

SAC Chair: Michele Arguelles
SAC Secretary: Lilli Wawerek

I. Introduction/Approve Minutes from May 2025 Meeting *Reading minutes from last meeting – Motion to approve by Indira Rubi and seconded by Caridad Dominguez*

II. Review of Accountability and Recognition Funds- Michele Arguelles
- Carrying over from 2024-2025 not completed. Updated amounts will be shared at the October meeting. *Getting new bookkeeper Ana Morera. Once all trainings are completed we will be able to begin looking at our accounts.*

III. SAC Bylaws & Composition Report- Michele Arguelles *Review Article IV for Officers for chairperson or cochair person.*
-Unanimous vote for Michele Arguelles to be the chairperson on September 3, 2025. Vote motioned by Maria Garcia, seconded by Shenique Nagelbush.
-Reviewed the SAC Committee Required Positions and voted on the following:
BTU Steward- Marimer Fernandez
Business Representative- Marissa Liona (Sunshine Aftercare)
ESE Representative of the School
ESOL Representative
Gifted Parent- Indira Rubi
I-Zone and SAF Chair- Gabriella Marte

IV. Principal's Updates- Stephanie Saban *By Luis Figueroa*
-Updates to the afterschool car line, added 6th grade and siblings to be dismissed from the back car line started September 2, 2025
-Recognized staff and teachers for staying beyond staff
-School admin reaching out to district to see if staggered dismissal or extended teacher hours is possible for CCAA
-SAC Parents came up with the idea to reach out to the district through the next school board workshop or emails to district representative like Mrs. Joyce/Thomas Correll, and as parents for what parents can do for staggered dismissal or extended hours
-Teacher afternoon meetings and planning may be from 2:30 to 3:00 alternating weeks for primary and upper grade levels
-Request by Indira Rubi to add a new school transition update for each monthly SAC meeting
-FAST Testing planned for next week of September 8th
- SESIR Incidents- Updated 9/18/24
- Assault/Threat (Non-Criminal)- 0
- Physical Attack- 0
- *No threats or attacks with our growing student population*

V. Important upcoming dates

Date	Event/Activity
September 5	Book Fair Preview Day for Students
September 8-11	Book Fair Open
September 10	Book Fair Family Night @ 6:00-8:00 PM
September 22-26	Stop Violence/ Choose Peace Week
September 23	No School- Holiday
September 25	Pastries with Grandparents
September 26	CCAA Private Auction/Gala

VI. Adjournment of SAC Meeting

VII. PTA Updates

-September 26 6:00-8:00 pm - First Gala Event: Kid friendly event, offer refreshments and light bites to gain partnerships, sponsorships, or services with community businesses. Teacher baskets and business services auctioned off to parents as a fundraiser.

-Jen Smith is handling all items for the PTA Gala

VIII. Open Forum/Questions

-Is there a 5th grade committee? It is in the works and Indira Rubi will be PTA contact (Indira Rubi) along with the 5th grade committee of parents from each classroom organized by the room parents.

-Suggested by Indira Rubi to try to get the 5th grade shirts earlier this year so students can wear them throughout the year.

Upcoming Meetings

October 1 @ 7:30 AM

November 11 @ 7:30 AM *Change to Wednesday*

December 3 @ 7:30 AM

January 7 @ 7:30 AM

February 4 @ 7:30 AM

March 4 @ 7:30 AM

May 6 @ 7:30 AM

-Dates will be adjusted for the future family nights

-All SAC meetings must be first week or last week of each month

☆ **SAC Bylaws**

Coral Cove Academy of the Arts (2011) SCHOOL ADVISORY COUNCIL BY-LAWS

ARTICLE I. NAME

The name of this Council shall be the **Coral Cove Academy of the Arts (2011)** School Advisory Council.

ARTICLE II. PURPOSE

The primary objectives of the School Advisory Council (SAC) shall be to help identify needs and recommend programs of action. Through a community-wide commitment, the team will foster a positive learning environment, which sets high expectations and meets the diverse needs of the student body.

The School Advisory Council shall be a link between the school and the local community and will serve as a means for participatory management through which the various stakeholders in the school community may assist the school and the school may assist the community. The stakeholders are parents, business people, students, other community representatives, professional educators, and other school staff. The School Advisory Council shall be a resource to the school and school principal. School Advisory Council functions shall include:

- A. To facilitate the development of the School Improvement Plan (SIP)
- B. To monitor implementation of the SIP
- C. To evaluate the effectiveness of the SIP
- D. To provide assistance in the preparation of the school's annual budget
- E. To make recommendations as to the alignment of instructional staffing and instructional materials to support the SIP

The responsibilities and duties of the School Advisory Council will be in accordance with Florida State Statutes 1001.452 and Broward County School Board Policy 1403.

ARTICLE III. MEMBERSHIP

The School Advisory Council shall be representative of the ethnic diversity of the school's student population. In order to satisfy this requirement, the minimum standards for representation shall be as follows:

- Principal
- Teachers
- BTU Steward (or designee)
- Parents
- I-Zone Representative (must be a parent)
- SAF Chair (or designee) Parent of a student at the school
- ESOL Parent of a student at the school
- ESE Parent of a student at the school
- Gifted Parent of a student at the school
- Pre-K (if applicable – parent or certified teacher)
- Non-Instructional Support Employees
- Community / Business Representatives
- Students (required on high school & adult/technical centers—optional at the middle school)
- Community School Representative (if applicable)

A majority (more than half) of SAC members must not be employed by the Broward County School District. Required members include the school Principal, BTU Steward, School Advisory Forum (SAF) Chair (Co-Chair) or designee, Community School Representative, ESE, ESOL, and Gifted parent representatives, and students (if applicable). The ESE, ESOL, and Gifted representative must be a parent of a dent at the school. One SAC parent member will be elected as an Innovation Zone (IZ) representative.

SAC members will be elected by their respective peer groups (parents elected by parents, teachers by teachers, etc.) Vacancies will be filled by special elections as needed in the same general manner. Changes in the SAC Composition during the school year must be approved by the School Transformation Office and noted in SAC meeting minutes.

If the elected team is not representative of the school community, as determined by the Principal and/or the Regional Superintendent, the district school board shall appoint additional members to achieve proper representation.

All stakeholders are invited to attend SAC meetings as non-voting participants without regard to membership on the SAC.

- Section 1. Voting: In accordance with the Sunshine Law, a vote of the membership will be taken. All votes must be conducted orally. All members of the Council shall have one vote each. A voting member must be present in person to vote. (See Section Article VI, Section 9.)
- Section 2. Term of Membership: Members of the SAC should attend SAC meetings on a regular basis. A SAC member will be removed from membership after two (2) unexcused consecutive absences from properly noticed SAC meetings. Vacancies will be filled as described above.
- Section 3. Length of Term: Members of the School Advisory Council shall be elected for One year term(s).
- Section 4. Announcement of an election must be made to the various peer groups at least one week in advance. Announcements will be distributed in a manner that ensures the widest dissemination possible within the peer group.
- Section 5. Election of the faculty representatives will take place at a scheduled general faculty meeting.
- Section 6. Election of the parent representatives will take place at a scheduled general meeting of parents.

ARTICLE IV. OFFICERS

- Section 1. Officers of this committee will consist of a Chairperson and secretary.
- Section 2. The officers shall be elected annually at the September meeting.
- Section 3: Installation of new officers will be held at the First meeting of the school year.
- Section 4: If for any reason, an officer is unable to complete the term of office, a new election will be held at the next meeting.
- Section 5. Nominations of SAC Officers:
  - A. There shall be a nominating committee composed of three members who shall be elected by the School Advisory Council at a regular meeting. The committee shall consist of at least one, but not more than two, of current elected officers and the remainder from the general membership.
  - B. The nominating committee will present a slate of candidates for each office at which time nominations from the floor will be taken.
  - C. Nominations for officers will be made from the floor at a School Advisory Council meeting.

ARTICLE V: DUTIES OF THE OFFICERS

- A. The **Chairperson** shall preside at all meetings of the Council and will be an ex-officio member(s) of all committees except the nominating committee. The **Chairperson** will prepare an agenda at least 7 days in advance for all meetings. A copy of the agenda shall be provided to anyone who requests it. The **Chairperson** or designee shall represent SAC at Area Advisory meetings and as a voting member of the school's School Advisory Forum (SAF). The **Chairperson** will represent the SAC at District meetings and/or workshops and may choose a designee to attend as necessary. The SAC **Chairperson** will sign the school's annual budget (per District Budget Guidelines) as an indication of SAC participation in both processes.
- B. The Secretary shall be responsible for all correspondence and notices of meetings. The Secretary shall keep the minutes of all meetings and assure that copies of the minutes are distributed in a timely manner to Council members. Minutes will be made available to any stakeholder who requests them. The Secretary will keep an accurate record of attendance at all meetings as well as a current roster of all stakeholders.

ARTICLE VI. MEETINGS

The School Advisory Council shall meet regularly and the schedule of meetings for the year will be determined and published in September for the current school year. The SAC and School Advisory Forum (SAF) will schedule a joint meeting semi-annually. Notification of all regular meeting places will be included in the minutes.

- Section 1. Guests: All meetings are open to the public under the Florida Sunshine Law; however, nonmembers / guests may not vote on School Advisory Council issues.
- Section 2. Attendance of SAC members will be kept for all meetings. The Secretary or a designee will take attendance. Attendance records will be sent to the Regional Superintendent.
- Section 3. Minutes of all meetings will be recorded by the Secretary or a designee. Minutes will be sent to the Regional Superintendent, kept on file at the school and posted for public view. Minutes of the previous meeting will be approved at the next meeting, with any additions or corrections noted.

Minutes will reflect all motions (including: maker of the motion, person seconding and the results of the vote) and any decisions made.

- Section 4. Special meetings may be called by the **Chairperson** or by notice of any three (3) members in writing to the **Chairperson**.
- Section 5. All scheduled meetings, meeting times, and places will be announced at least three days in advance. Any matter that is scheduled to come before the council for a vote requires at least 3 days advance written notice to all SAC members. Members must be advised of a change in the established date, time or location. All special meetings will require notification.
- Section 6. SAC meetings will be scheduled at times and locations convenient for all stakeholders (parents, students, teachers, business persons, and members of the community).
- Section 7. A quorum is the minimum number of members who must be present at a meeting for business to be conducted and for voting to take place. To establish a quorum, a majority of the membership of the council (more than half the members) must be present at the meeting.
- Section 8. SAC meetings will follow the approved agenda. Each item on the agenda will be discussed to the satisfaction of the members present. SAC meeting discussions will be restricted to those topics on the agenda. Other matters will be deferred to another SAC meeting, to the School Advisory Forum, the PTA/PTO, or the principal.
- Section 9. Voting will be conducted orally by asking all in favor to say "Yea" and those opposed to say "Nay". If there is any doubt as to whether or not there is a majority for or against the vote, a roll call must be taken. Voting on high-stakes issues such as Recognition Funds and Waivers shall be conducted by a roll call. All votes will become part of the minutes. Alternates and proxy votes are not permitted (per Florida's Sunshine Law). All votes will be scheduled early in the beginning of the agenda.

ARTICLE VII. COMMITTEES

- A. The **Chairperson** shall create such committees as may be required to promote the objectives of the School Advisory Council.
- B. Committees may include other stakeholders not belonging to the SAC.
- C. The SAC **Chairperson** an ex-officio member(s) of all committees except the nominating committee.
- D. All committees shall bring recommendations to the School Advisory Council at the monthly Council meeting.

ARTICLE VIII. UTILIZATION OF SCHOOL IMPROVEMENT FUNDS

- A. A portion of the Education Enhancement Trust Fund (lottery money) is distributed to the school (through the District) for the SAC to use for programs and projects to enhance school performance through the implementation of the SIP.
- B. Per the General Appropriations Act, Accountability Funds may not be used for capital improvements or for projects or programs with a duration of more than one-year. A principal may not override the selection of the use of the money.
- C. School-based decisions concerning the distribution of School Recognition Funds will be the responsibility of the SAC in accordance with procedures established by the District.

ARTICLE IX. SAC TRAINING AND ACTIVITIES

- A. SAC members will have opportunities to engage in training activities and workshops to build the team, orient new members, develop skills, assist in the annual budget process, and gain a better understanding as to their roles in the school improvement process.
- B. School-based accountability funds may be used to support appropriate training.
- C. Members of the SAC will take an active role in the development, implementation and evaluation of the School Improvement Plan. Members will participate in monitoring the progress of the SIP and will assist in completing a needs assessment each year to determine how best to revise the current SIP.
- D. The SAC will have access to the necessary data to successfully complete the SIP, including budgets, staffing levels, instructional materials, and test data. School personnel, as directed by the principal, may assist the SAC in gathering and interpreting data.
- E. The SAC and its officers will follow all District policies, state rules, and state statutes in conducting its business.

ARTICLE X. AMENDMENTS

- A. Bylaws must conform to the State of Florida statutes and the policies of the School Board of Broward County, Florida.
- B. Amendments to the bylaws will be approved by a majority of the SAC members. Bylaws will be reviewed and approved annually.

ARTICLE XI. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern **(Coral Cove Academy of the Arts (2011))** School Advisory Council.

Annual Ratification 09/03/2025

Amended 09/03/2025

CORAL COVE ACADEMY OF THE ARTS
SCHOOL ADVISORY FORUM
BYLAWS

ARTICLE I: NAME

The name of this forum shall be the **Coral Cove Academy of the Arts** School Advisory Forum (SAF). This Forum operates under Broward County School Board Policy 1.3: School Advisory Forum.

ARTICLE II: OBJECTIVES

Section 1: Mission Statement: The mission of the **Coral Cove Academy of the Arts** SAF is to foster and promote communication between its stakeholders, the school, and the Area Advisory Council. The SAF shall bring forth recommendations, concerns, and interests to and from their Area Advisory Council.

Section 2: Duties:

1. All duties will be advisory in nature, none of which will conflict with any of the powers and duties reserved by law, policy or administrative guidelines to the principal.

2. Actively participate with the School Advisory Council in identifying the educational needs and priorities of the school.

3. Actively participate with the principal in the preparation of the budget and reviewing the budget- related concerns after each FTE count.

4. Indicate awareness of the program and plans for the school by the signature of the chairperson on the budget when it is submitted for district budget preparation.

5. Assist in the identification and coordination of the use of community resources to improve student achievement and school effectiveness.

6. Address parent/community concerns; work with the administration to solve problems and to initiate desirable change.

7. Assist in increasing/sustaining high levels of community support for the school.

8. Assist in planning, developing and implementing parent/community programs and training activities.

9. Participate in joint training opportunities with the School Advisory Council.

10. In addition to individual School Advisory Forum meetings, hold semi-annual meetings jointly with the School Advisory Council.

11. The School Advisory Forum shall use guidelines developed by the district, develop and adopt procedural bylaws, conduct meetings in accordance with the Florida Sunshine Laws, and conduct meetings according to Robert's Rules of Order, Newly Revised.

12. As an apolitical organization, officers and members are prohibited from using their titles and/or their positions to endorse or give the impression of endorsing candidates for public office. In addition, public monies and/or materials may not be used to endorse candidates or further their campaigns.

ARTICLE III: MEMBERSHIP

Section 1: Membership of the School Advisory Forum (SAF) shall be representative of the school community to include parents or guardians of the students enrolled in the school, students of the school, employees of the school, business partners of the school, community members and business people. Participation from all ethnic, religious, cultural, and socioeconomic backgrounds is welcome and encouraged.

Section 2: Voting Rights: Meetings are open to all but voting rights are granted only to members who are parents or guardians of the students who are enrolled in the school or matriculating to the school the following year, students of the school, employees of the school and business partners of the school. To vote at any meeting, members must sign in and show proof that they meet the above voting membership requirements, if requested.

ARTICLE IV: OFFICERS

Section 1: Officers. The officers shall be the Chairperson, Vice-Chairperson, and Recording Secretary. They should be elected annually at the final meeting of the school year but no later than the first meeting of the next school year.

Section 2: Eligibility: The Chairperson and the Vice-chairperson shall be a parent or custodial guardian of a student who will be enrolled and attending the school during their term of service and shall not be employed by the School Board of Broward County at the school where they will serve.

Section 3: Term of Office: Elected Officers shall serve a period of one year or until their successors have been elected. They may be re-elected to that office for **4** consecutive terms.

Section 4: Election of Officers: Nominations shall be taken in accordance with Article V, Section 2. The election shall be by a written and signed ballot when there is more than one candidate for any office. The ballots will be counted by a member of School Administration, a member of the Nominating Committee and a voting member of the Advisory Forum who is not on the ballot.

Section 5: Chairperson Duties. The Chairperson shall have the following duties:

a. Preside at all the **Coral Cove Academy of the Arts** SAF meetings;

b. Sign all correspondence as well as, distribute all correspondence to the elected officers of the **Coral Cove Academy of the Arts** SAF;

c. Attend all Area Advisory Meetings

d. Attend the School Advisory Council meetings as a voting member or appoint a permanent designee to attend the meetings;

e. Act in a professional, prompt and organized manner at all times and,

f. Represent the majority opinion of the **Coral Cove Academy of the Arts** SAF.

Section 6: Vice-Chairperson Duties. The Vice-Chairperson shall have the following duties:

a. Assume all the duties of the Chairperson in the event that s/he becomes incapacitated, unavailable, or must step down;
b. Assist the Chairperson in performing his/her duties;

c. Act in a professional, prompt and organized manner at all times.

Section 7: Recording Secretary Duties. The Recording Secretary shall have the following duties:

a. Ensure the recording of minutes at each **Coral Cove Academy of the Arts** SAF.

b. Present the minutes at the next **Coral Cove Academy of the Arts** SAF meeting for review.

c. Retain copies of all minutes of any **Coral Cove Academy of the Arts** SAF meetings and committees.

d. Transmit the approved **Coral Cove Academy of the Arts** SAF minutes to the Principal and to such other persons as the Forum may direct. Retain copies of all the **Coral Cove Academy of the Arts** SAF correspondences, chairperson's reports, and meeting/committee reports

ARTICLE V: COMMITTEES

Section 1: The Chairperson will create such committees as may be required to promote the objectives of the **Coral Cove Academy of the Arts** SAF. Once formed the committee members shall elect a Chairperson.

Section 2: Nominating Committee: The Chairperson will appoint a Nominating Committee at the general meeting no later than March. The Committee will consist of at least three members and always have an uneven number of members. At least one officer of the SAF shall serve on the Nominating Committee. The committee will elect a chairperson. The purpose of the Nominating Committee shall be to nominate one person to fill each elected position and to present this slate of officers at the general meeting where elections will take place. Additional nominations may be made from the floor when the elections are held. The Committee shall function according to Robert's Rules of Order, Newly Revised.

Section 3: Each Committee Chair shall have the duty to update the **Coral Cove Academy of the Arts** SAF, as necessary, at the monthly general meeting.

ARTICLE VI: MEETINGS

Section 1: General Meetings: **Coral Cove Academy of the Arts** SAF shall meet regularly with the time, date, and place of future meetings decided by the **Coral Cove Academy of the Arts** SAF with the understanding that all meetings will be held in places that are easily accessible to the public. Notification of all regular meetings shall be included in the minutes and announced per Florida Sunshine State law.

The **Coral Cove Academy of the Arts** SAF shall meet at least twice a year with the **Coral Cove Academy of the Arts** School Advisory Council with the time, date, and place of meeting to be determined by mutual agreement of the SAC and SAF. Notification of all special meetings shall be included in the minutes and announced per Florida Sunshine State law.

Section 2: Special Meetings:

a. A special meeting may be called when it is deemed necessary to conduct the business of the forum. The Chairperson or a majority vote of the membership may call special meetings. Notification of all special meetings shall be included in the minutes and announced per Florida Sunshine State law.

ARTICLE VII: AMENDMENTS

These bylaws of the **Coral Cove Academy of the Arts** SAF may be amended at any regular meeting by a two/thirds affirmative vote of those eligible voters in attendance, provided that the amendment has been submitted in writing at the previous meeting. Any amendment must conform to the Broward County School Board Policy for School Advisory Forums; Policy 1.3.

ARTICLE VIII: PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern the **Coral Cove Academy of the Arts** School Advisory Forum.

Adopted
September 3, 2025

Coral Cove Academy of the Arts
School Advisory Council (SAC)/School Advisory Forum (SAF)
October 8, 2025
Minutes

SAC Chair: Michele Arguelles
SAC Secretary: Lilli Wawerek

I. Introduction/Approve Minutes from September 2025 Meeting: *Motion to approve by Indira Rubi and seconded by Pamela Perry*
- We were recognized as a 2024-2025 School of Excellence which is an honor awarded to schools that earned a school grade in the 80th percentile or higher of its grade grouping for at least two of the last three school years.

II. Review of Accountability and Recognition Funds- Michele Arguelles
- Accountability Funds
- Recognition Funds
  - *Both funds are still being carrying over from 2024-2025 and will be updated for next meeting.*

III. Principal's Updates- Stephanie Saban
- *Approved for new 3rd grade teacher with class sizes of 18, Nicole King.*
- *Approved for new Kindergarten teacher who will take the place of Mrs. Roper.*
- *National Elementary Honor Society starts this year and applications sent out.*
- *5th grade End of the Year Field trip to Sea World.*
- *5th grade parent survey and meeting will be conducted before Thanksgiving.*

a. SESIR Incidents- *Updated 10/8/25: No SESIR incidents, no physical attacks.*
- Assault/Threat (Non-Criminal)- 0
- Physical Attack- 0

b. Middle School Transition Updates
- *News Reporter will be interviewing Mrs. Saban about our experience as a K-8 school with CCAA having increased our enrollment the most and have the most 6th grade students as compared to the other K-8 schools.*
- *Continuing to develop student behavior and new teachers.*
- *Mr. Gulkis now has self-contained VE students with these students*
- *Starting the 2nd marking period: 6th grade teachers will be pushing into groups with 5th grade and determining groups based on PM3 F.A.S.T Data 2024-2025 and PM1 F.A.S.T Data 2025-2026, not by class.*
  - Ms. Stark will provide 5th grade support for Writing and ELA.
  - Ms. Norton will provide 5th grade support for Science.
  - Ms. Pudsey will provide 5th grade support for Math Level 4's and 5's to prepare for GEM Math.
- *All artist wraps for middle school will be installed this month.*
- *Mrs. Pudsey will be developing AI in math and has already attended a training course with Mrs. Fernandez as the liaison.*
- *6th grade Showcase will be coming in the 2nd semester for current and prospective parents.*
- *Improvements for 6th graders will be going outside for P.E.*

- *The Cambridge Program includes classes like Global Perspectives and the Arts with curriculum directly from Cambridge. Students have been taught how to create PowerPoints, find credible sources, write a letter, write a memo, and develop student advocacy.*
- *G.E.M. Math is 6th and 7th grade math which has already started, and if they continue in the program they will begin Algebra during 7th grade and Geometry in 8th grade (both high school classes).*
- *6th grade students in the Science GEARS course will be taking Biology in 8th grade (a high school course).*
- *Clubs are starting this month: Student Government (Ms. Norton and Ms. Stark), National Junior Honor Society (starts when we have in 7th grade), Florida Future Educators of America (Mrs. Deluna with 4-6th grade), and Robotics (Mr. Santiago with 5th graders).*
- *Student Government application requirements will include attendance and selected applicants. This year will begin in 6th grade and during the 2nd Semester will include 5th grade. In the future, it will include the Elementary grades.*
- *National Junior Honor Society will not begin this year until we have 7th graders.*

c. One-time Payment Request- Keilah Moronta $787.50: *Came in 2 days during the planning week and the whole first week of school from 8/11-8/15. She was not a Kelly substitute, so did not qualify for substitute pay (7 days x 7.5 hours x $15). Motion to approve by Indira Rubi and seconded by Marimer Fernandez.*

IV. Important upcoming dates

Date	Event/Activity
October 10	Early Release Day
October 13	No School- Teacher Planning Day
October 15	Gr.3 Frost Museum Field Trip
	Hispanic Heritage Celebration @ 6:00pm
October 20	No School Teacher Planning Day
October 21	Report Cards Issued
October 24	Trunk or Treat
October 22-30	Boo Gram Sales
October 31	Boo Gram Distribution
November 7	Kindergarten Field Trip to Flamingo Gardens
November 12	Veteran's Breakfast

V. Adjournment of SAC Meeting

VI. School Advisory Forum (SAF Updates)

VII. PTA Updates

- PTSA student representatives will begin that will help with organizing PTA events and organizing. Membership application will be available for all students in 4-6th grade.

VIII. Open Forum/Questions

- Idea for 5th graders to have the chance to create a social media post (by Indira Rubi), podcast (by Rita Valentin), or become part of the News team (by Meisha Partee).
- Suggestion for parent survey for questions and concerns to be sent out to all families.
- Send more emails or class flyers to all families through Class Dojo for upcoming SAC meetings and reminders and 1 pager about what SAC is.
-SAC Meetings will be changed to some afternoon meetings.

Upcoming Meetings

November 12 @ 7:30 AM
December 3 @ 7:30 AM
January 7 @ 7:30 AM
February 4 @ 7:30 AM
March 4 @ 7:30 AM
May 6 @ 7:30 AM

☆ SAC Sign in Sheet for Coral Cove Academy of the Arts (2011)

Date: 10/8/25 **Time:** 7:30 am

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Arguelles, Michele	SAC Chair	Yes	No	Michele Arguelles
2	Dominguez, Yazmin	ESE Parent of a student at the school	No	Yes	
3	Dominguez, Yoliane	ESOL Parent of a student at the school	No	Yes	
4	Fernandez, Marimer	BTU Steward (or designee)	Yes	No	
5	Flynn, Diana	Teacher	Yes	No	
6	Hill-Perry, Pamela	Parent	No	Yes	
7	Liona, Marisa	Community / Business Representatives	No	No	MLiona
8	Marte, Gabriela	SAF Chair (or designee) Parent of a student at the school , I-Zone Representative (must be a parent)	No	Yes	
9	Morera, Ana	Non-Instructional Support Employees	Yes	Yes	
10	Partee, Miesha	Parent	No	Yes	
11	Rubi, Indira	Gifted Parent of a student at the school	No	Yes	
12	Saban, Stephanie	Principal	Yes	No	
13	Wawerek, Lilli	SAC Secretary	Yes	No	Lilli Wawerek

☆ SAC Sign in Sheet for Coral Cove Academy of the Arts (2011)

Date: 10/8/25 **Time:** 7:30 am

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Parria Stafford Williams	✓			
2	Crystal Brooks		Caiden & Cristin Brooks		
3	Sheryn Naylor		Adin Naylor		
4	Maria E. Garcia	✓			
5	Alicia Guyah		Ellie		
6	Rita Valentin		Ava Valentin		
7	Yesenia Moody		Catherine Logan		
8					
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