



BANYAN ELEMENTARY SCHOOL SAF AGENDA



September 23, 2026



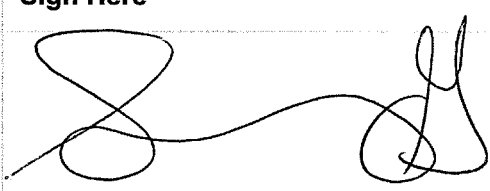
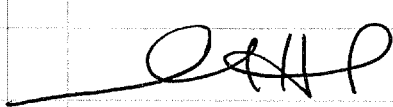
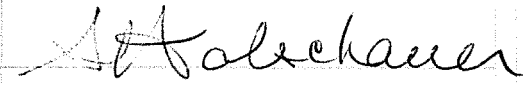
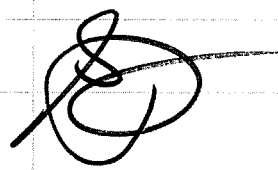
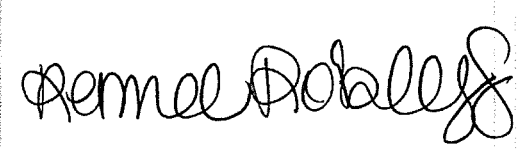
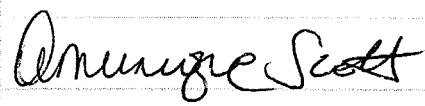
- Welcome
- Approval of August Minutes
- Adoption of SAF ByLaws
- Election of SAF Chair
- Upcoming Dates



☆ SAC Sign in Sheet for Banyan ES (2001)

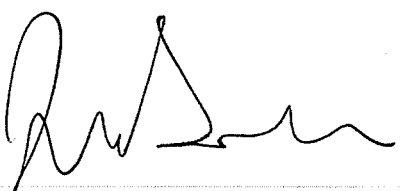
Date: 9/23/2026

Time: 8:00am

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Gonzalez, Shaney	SAC Secretary , ESOL Parent of a student at the school	No	Yes	
2	Harrison, Jennifer	Pre-K (if applicable - parent or certified teacher)	Yes	No	
3	Heichen, Amanda	SAC Chair	Yes	No	
4	Holschauer, Sara	Teacher	Yes	No	
5	Husbands, Raquel	BTU Steward (or designee) , Non- Instructional Support Employees	Yes	No	
6	Jennings, Shalonda	Principal	Yes	No	
7	Pace, Noah	Community / Business Representatives	No	No	
8	Robley-Smith, Renee	SAF Chair (or designee) Parent of a student at the school , Gifted Parent of a student at the school	No	Yes	
9	Scott, Amunique	Parent	No	Yes	
10	Spencer, Daniel	Parent	No	Yes	

Date: 9/23/2026

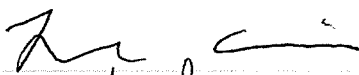
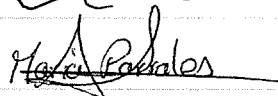
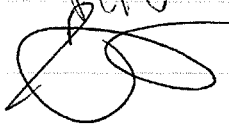
Time: 8:00am

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
11	Spencer, Jahnyra	I-Zone Representative (must be a parent)	No	Yes	
12	Wood, Michael	ESE Parent of a student at the school	No	Yes	

☆ SAC Sign in Sheet for Banyan ES (2001)

Date: _____

Time: _____

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Twamisha Collins	NO	Chloe McKenzie	NO	
2	Mario Parrales	no	MOM	NO	
3	Fedianie Dorvil	no	mother	no	
4	Keyd ^o Clementes	NO	Mothe.	NO	
5	Shalonda Jennings	yes			
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Banyan Elementary School
SAF Minutes – September 23, 2026.

Attendance:

Parent/Community: Amunique Scott, Renee Robley-Smith, Shanaey Gonzalez, Jahnyra Spencer, Twamisha Collins, Maria Parrales, Fedianie Dorvil, Laydi Hernandez

Instructional: Amanda Heichen, Shalonda Jennings, Jennifer Harrison, Sara Holschauer

Call to Order:

A meeting of the Banyan Elementary School Advisory Forum was held at Banyan Elementary on September 23, 2026. Chair Renee Robley-Smith called the meeting to order at 8:45 AM. Amanda Heichen will record the minutes of this meeting.

Minutes:

N/A

Old Business:

No Old Business to Discuss at this time.

New Business:

Approval of SAF Minutes:

Approval of August 26, 2026, SAF Minutes

Copy of August SAF minutes provided to all parties in attendance

Motion to Approve: Shalonda Jennings

Seconded: Shaney Gonzalez

All in favor: All

All opposed: None

Review of SAF Bylaws for 2026-2027

- We will vote on adopting these bylaws, which state that all members are voted in for two years, and we will have a SAF Chair.
- Attendees were given the time to review their copy of the bylaws. The floor was open for input. No input was given at this time.
- Amanda Heichen Motioned to Adopt these bylaws
- Seconded by Shaney Gonzalez.
- All in favor: All
- All opposed: none
- Bylaws adopted 08/26/2026

Election of Officers for 2026-2027:

- Amanda Heichen nominated Renee Robley-Smith for SAF Chair
- Shalonda Jennings seconded

- o Chair- Renee Robley-Smith

All in favor: All

All opposed: none

Upcoming Dates

- 9/25 Peace Day
- 9/25 Student Data Chats
- 9/28 Data Chats
- 9/29 Fall ELO Camp begins
- 10/2 5th Grade JA Biztown Field Trip
- 10/6 Picture Day
- 10/9 Game Truck Incentive
- 10/9 Early Release Day
- 10/12 Teacher Planning
- 10/13 2nd Quarter Begins
- 10/23 3rd-5th Grade Honor Roll
- 10/26-10/30 Red Ribbon Week
- 10/28 October SAC Meeting at 8am
- 10/29 Trunk or Treat at 6pm
- 10/30 Storybook Parade

Reports:

1. Report Name

Next Meeting Date & Time:

The next meeting will be held on October 28, 2026, at Banyan Elementary at 9:00 AM.

Meeting Adjournment:

Motion: Amanda Heichen motioned to adjourn the meeting at 9:06 AM. Motion seconded: Shaney Gonzalez.

Submitted by,

Name of Recorder _____,

Name of Position on Board _____

Approval Date: _____