

**Banyan Elementary School
School Advisory Council
September 24, 2025
2:30 pm**

- I. Welcome/Role Call to Establish Quorum** Dr. Melissa Glynn
- II. Presentation of the August SAC Minutes For Approval** Dr. Melissa Glynn
- III. New Business**
- **School Improvement Plan** Dr. Melissa Glynn
 - School Improvement Plan
 - Title I Addendum
- IV. Principal's Report** Ms. Shalonda Jennings
- SESIR (School Environmental Safety Incident Reporting) Updates
 - Click: [SESIR Data](#)
 - Click for **HERE** for additional information
 - Accountability Funds: \$2,737.00
- V. Questions, Concerns or Comments** Dr. Melissa Glynn
- VI. Adjourn**
- Next Meeting(s):**
- Wednesday, October 29, 2025, at 7:30 a.m.
 - Wednesday, November 5, 2025, at 5:00 p.m.
 - Wednesday, December 17, 2025, at 7:30 a.m. (Joint meeting with SAF)
 - Wednesday, January 21, 2026, at 5:30 p.m. (Joint meeting with SAF)
 - Wednesday, February 25, 2026, at 5:30 p.m.
 - Wednesday, March 25, 2026, at 5:30 p.m.
 - Wednesday, April 22, 2026, at 7:30 a.m.
 - Wednesday, May 20, 2026, at 7:30 a.m.

Banyan Elementary 2025-2026 School Advisory Council

8800 NW 50th Street

Sunrise, FL 33351

754-322-5350

Principal- Shalonda Jennings

Assistant Principal- Lisa Campolo

SAC Chairperson- Dr. Melissa Glynn

SAC Secretary – Tamika Dixon

Meeting Minutes

Date – September 24, 2025

Time – 2:30 PM

Roll Call to Establish Quorum

Dr. M. Glynn welcomed all SAC committee members and guests to the SAC meeting. She called the meeting to order at 2:30 p.m.

Forming a Quorum

Dr. M. Glynn explained 51% of the SAC Committee Members must be present in order for a quorum to be formed. Dr. M. Glynn also explained that currently we have 13 SAC Committee Members. We currently have 8 voting members in the building; therefore, we have a quorum tonight. Dr. M. Glynn stated that the members present at tonight's meeting include: Dr. M. Glynn, Ms. T. Dixon, Ms. J. Harrison, Ms. S. Holschauer, Ms. R. Husbands, Ms. S. Jennings, Ms. S. Gonzalez, and Ms. R. Robley-Smith. She added that 8 out of 13 members places us at 62% of our committee members present.

Presentation of August SAC Minutes For Approval

Dr. M. Glynn presented and reviewed the minutes from the last SAC meeting held in August. Dr. M. Glynn asked for a motion to approve the minutes from the last meeting. Ms. R. Robley-Smith made the motion, and Ms. A. Heichen seconded the motion. The motion passed.

New Business

School Improvement Plan

Dr. M. Glynn demonstrated how parents can visit the school's website and view the Banyan's SIP plan, which is open to the public to view. She gave a printed copy at the beginning of the meeting for review. Dr. M. Glynn then projected the plan on a screen and meeting attendees were given five minutes to review the plan. Some of the areas covered in the SIP Plan include: School Wide Positive Behavior Plan to Attendance Plan, School Counseling Plan, as well as SAC/SAF Documentary and Agendas. The Equity Page will not be included this year. Meeting attendees were allowed to provide input on the SIP Plan. Dr. M. Glynn asked if there is any questions or comments. No input was provided by teachers, parents, and community.

Title 1 Plan (Addendum)

Dr. M. Glynn reviewed and presented the components of the Title 1 Addendum on a screen as well as distributed a copy of the Title 1 Plan (Addendum) to meeting attendees. The attendees were given five minutes to review it. Dr. M. Glynn asked SAC members if there should be any changes or deletions to this document for the 2024/2025 school year. Meeting attendees were allowed to provide input on the SIP Plan. Dr. M. Glynn asked if there were any questions or comments. No input was provided by teachers, parents, and community.

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Election of Committee Members

Dr. M. Glynn asked for a motion to approve Ms. Samuels as the SAF Chair. Ms. R. Smith agreed to attend the SAF meetings if Ms. Samuels is unable. Mrs. J. Harrison made the motion, and Mrs. S. Jennings seconded the motion.

School Improvement Plan

Dr. M. Glynn reviewed the components of the School Improvement Plan and demonstrated how parents can visit the school's website and view the Banyan's SIP plan, which is open to the public to view. Some of the areas covered in the SIP Plan include: School Wide Positive Behavior Plan to Attendance Plan, School Counseling Plan, as well as SAC/SAF Documentary and Agendas. The Equity Page will not be included this year. Dr. M. Glynn asked if there were any questions, suggestions, or comments on the School Improvement Plan. No input was provided by teachers, parents, or the community.

Title 1 Plan (Addendum)

Dr. M. Glynn reviewed the components of the Title 1 Plan (Addendum) asked SAC members if there should be any changes or deletions to this document for the 2024/2025 school year. Dr. M. Glynn asked if there were any questions, suggestions, or comments on the Title 1 Plan (Addendum). No input was provided by teachers, parents, or the community.

Principal's Report

Ms. S. Jennings reviewed the SESIR (School Environmental Safety Incident Reporting) data. We have no referrals at this time. She explained that attendance is a huge initiative for the year. She also explained that we have a tardy issue here at the school, but there will be an incentive/competition to address the tardy concern.

Mrs. S. Jennings reviewed the Accountability Funds: \$2,737.00. The amount hasn't changed since the last meeting.

Mrs. S. Jennings reported that we had great attendance at Grandparents' breakfast, and that over 100 people attended. Each grandparent was able to get a book and an apple.

At this time, we do not have a formal PTA. Mrs. S. Jennings has reached out to Wendy King, the PTA contact in our district, to find out more information.

We are currently running a passive fundraiser of the year-Furry Reading Buddies. Teachers are able to gain gift cards for the classroom to spend at their discretion.

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Dad with Donuts occurred last Friday during arrival. Dads expressed that they wanted to go inside and have breakfast with their kids, like moms. Mrs. S. Jennings told the committee about the Love A Lot Award-Weekly Staff Award. Ms. Gainer-Smith, Ms. Cunningham, Ms. Loya, and Mr. Sandifer are the initial recipients.

Mrs. S. Jennings also explained that all PM1 Testing has been completed. The data is now being reviewed. PM2 Testing will occur in December.

ELO Camp has started. It occurs every Wednesday and Friday and will continue until December. Progress Learning will be utilized during this time for Reading. Parents are encouraged to put students on at home. The recommended time is 30 minutes.

PEACE Week is being celebrated this week. Faculty, staff and students will be wearing White on Friday for Peace.

School T-Shirts are still for sale. Parents have until October to purchase. A link to purchase is found on the school's website.

Red Ribbon Week will be held in October.

Health Screenings were held today. Health Screenings are mandatory. Parents whose students have concerns will receive a letter from the district.

Teachers participated in PPD training to help them plan with their teams. Specials teacher assisted by covering classes.

Parents are encouraged to follow the school on social media.

Questions, Concerns or Comments

Dr. M. Glynn asked all in attendance if there was any additional input, feedback, questions, comments, or concerns. A parent asked what SAF was. She was told it is the School Advisory Meeting. SAF meetings occur after SAC meetings.

Ms. Heichen mentioned that when there is a vote, committee members must be physically present to count towards having a quorum. The online option using TEAMS is for informational purposes only.

All District Advisory Meetings are available through TEAMS. On September 29th, there will be a SAF Training at 6pm. The next SAF Meeting for the District is scheduled for October 8th at 6pm.

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SAC Chairperson- Dr. Melissa Glynn

SAC Secretary – Tamika Dixon

Adjourn

Dr. M. Glynn asked for a motion to adjourn the meeting at 3:25 pm. The motion was made by Mrs. S. Jennings, and it was seconded by Ms. R. Husbands. Motion carried unanimously. The meeting was adjourned at 3:25 p.m.

Next Meeting(s):

Wednesday, October 29, 2025, at 7:30 a.m.

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Wednesday, February 25, 2026, at 5:30 p.m.

Wednesday, March 25, 2026, at 5:30 p.m.

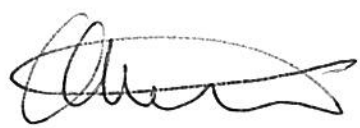







Wednesday, April 22, 2026, at 7:30 a.m.

Wednesday, May 20, 2026, at 7:30 a.m.

☆ SAC Sign in Sheet for Banyan ES (2001)

Date: 9-24-25

Time: 2:30 pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Dixon, Tamika	SAC Secretary , BTU Steward (or designee)	<input checked="" type="checkbox"/> Yes	No	
2	Gerard, Paul	I-Zone Representative (must be a parent)	No	Yes	
3	Glynn, Melissa	SAC Co-Chair	<input checked="" type="checkbox"/> Yes	No	
4	Gonzalez, Shaney	ESOL Parent of a student at the school	No	<input checked="" type="checkbox"/> Yes	
5	Harrison, Jennifer	Pre-K (if applicable - parent or certified teacher)	<input checked="" type="checkbox"/> Yes	Yes	
6	Heichen, Amanda	SAC Co-Chair	<input checked="" type="checkbox"/> Yes	No	
7	Husbands, Racquel	Non-Instructional Support Employees	Yes	No	
8	Jennings, Shalonda	Principal	<input checked="" type="checkbox"/> Yes	No	
9	Joseph, Carline	Parent	No	Yes	
10	Pace, Noah	Community / Business Representatives	No	No	
11	Robley-Smith, Renee	SAF Chair (or designee) Parent of a student at the school , ESE Parent of a student at the school	No	<input checked="" type="checkbox"/> Yes	

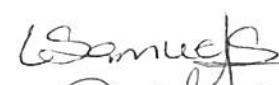

Date: 9-24-25

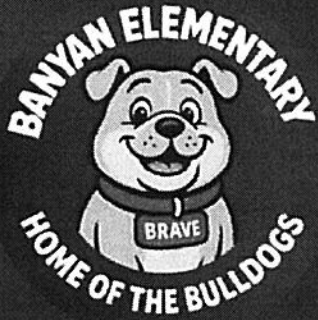
Time: 2:30pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
12	Tucker, Corey	Community / Business Representatives	No	No	
13	Wilson, Princess	Gifted Parent of a student at the school	No	Yes	

☆ SAC Sign in Sheet for Banyan ES (2001)

Date: 9-24-25 Time: 2:30pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Latoya Samuels		✓	Florida National Guard	 
2	Whanay Gonzalez		✓	Counterdrug Taskforce	
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20					



Banyan Elementary
A Proud Title I School

SAC MEETING

SCHOOL ADVISORY COUNCIL



This Meeting will be held at
Banyan Elementary
8800 N.W.50 St.
Sunrise, FL 33351

SAC Co-Chairs: Dr. Melissa Glynn/Amanda Heichen
melissa.glynn@browardschools.com/
amanda.heichen@browardschools.com

WEDNESDAY
24
SEPTEMBER
@ 2:30PM

MEETING AGENDA:

- Welcome
- Presentation of August SAC Minutes for Approval
- Election of Committee Members
- School Improvement Plan
- Title 1 Plan (Addendum)
- Principal's Report
 - > SESIR Updates
 - > Accountability Funds

**THIS MEETING IS
OPEN TO THE PUBLIC**

WHY IS IT IMPORTANT FOR PARENTS TO BE ACTIVE PARTICIPANTS?

- * The SAC committee provides a place where parents can voice their opinions and suggestions. They have an active role in making decisions that will best serve the students.
- * SAC also gives the opportunity for parents to actively participate in setting goals and making plans to achieve those academic goals.
- * SAC allows parents to provide feedback on school climate.



Banyan Elementary, uma
orgulhosa escola com o Título I

REUNIÃO DO SAC

CONSELHO CONSULTIVO ESCOLAR



Esta reunião será realizada na
Escola Primária Banyan
8800 N.W.50 St.
Sunrise, FL 33351

Copresidentes do SAC: Dra. Melissa Glynn/Amanda Heichen
melissa.glynn@browardschools.com/
amanda.heichen@browardschools.com

QUARTA-FEIRA

24

SETEMBRO

@ 14H30

PAUTA DA REUNIÃO:

- Bem-vindo
- Apresentação do SAC de agosto
- Ata para Aprovação
Eleição dos Membros do Comitê
- Plano de Melhoria Escolar
- Plano do Título 1 (Adendo)
- Relatório do Diretor
- > Atualizações do SESIR > Fundos de Responsabilidade

**ESTA REUNIÃO É
ABERTA AO PÚBLICO**

POR QUE É IMPORTANTE QUE OS PAIS SEJAM PARTICIPANTES ATIVOS?

- * O comitê do SAC oferece um espaço onde os pais podem expressar suas opiniões e sugestões. Eles têm um papel ativo na tomada de decisões que melhor atendam aos alunos.
- * O SAC também dá aos pais a oportunidade de participar ativamente na definição de metas e na elaboração de planos para atingir essas metas acadêmicas.
- * O SAC permite que os pais forneçam feedback sobre o clima escolar.



Lekòl Elemantè Banyan,
Yon Lekòl Tit I Fyè

REYINYON SAC LA

KONSÈY KONSILTATIF LEKÒL LA



Reyinyon sa a ap fèt nan lekòl
elemantè Banyan.
8800 N.W.50 St.
Solèy leve, FL 33351

Ko-Prezidan SAC yo: Dr. Melissa Glynn/Amanda Heichen
melissa.glynn@browardschools.com/
amanda.heichen@browardschools.com

MÈKREDI
24
SEPTANM
@ 2:30PM

AJANDA REYINYON AN:

- Byenveni
- Prezantasyon SAC mwa Out la
- Minit pou Apwobasyon Eleksyon Manm Komite yo
- Plan Amelyorasyon Lekòl la
- Plan Tit 1 (Adandòm)
- Rapò Direktè a
 - > Mizajou SESIR
 - > Fon Responsabilizasyon

REYINYON SA A OUVÈ POU PIBLIK LA

POUKISA LI ENPÒTAN POU PARAN YO PATISIPE AKTIVMAN?

* Komite SAC la bay yon espas kote paran yo ka bay opinyon ak sijesyon yo. Yo gen yon wòl aktif nan pran desizyon ki pi byen sèvi elèv yo.

* SAC bay paran yo opòtinite tou pou yo patisipe aktivman nan fikse objektif ak fè plan pou atenn objektif akademik sa yo.

* SAC pèmèt paran yo bay fidbak sou klima lekòl la.



Escuela Primaria Banyan Una
orgullosa escuela Título I

REUNIÓN DEL SAC

CONSEJO ASESOR ESCOLAR



Esta reunión se llevará a cabo en
la escuela primaria Banyan.

8800 N.W.50 St.

Amanecer, FL 33351

Copresidentes del SAC: Dra. Melissa Glynn/Amanda Heichen
[melissa.glynn@browardschools.com/](mailto:melissa.glynn@browardschools.com)
amanda.heichen@browardschools.com

MIÉRCOLES

24

SEPTIEMBRE

A LAS 2:30 P. M.

ORDEN DEL DÍA DE LA REUNIÓN:

- Bienvenido
- Presentación del SAC de agosto
- Actas para aprobación Elección de miembros del Comité
- Plan de Mejora Escolar
- Plan del Título 1 (Anexo)
- Informe del director
 - > Actualizaciones de SESIR
 - > Fondos de Responsabilidad

**ESTA REUNIÓN ESTÁ
ABIERTA AL PÚBLICO.**

¿POR QUÉ ES IMPORTANTE QUE LOS PADRES SEAN PARTICIPANTES ACTIVOS?

* El comité SAC ofrece un espacio donde los padres pueden expresar sus opiniones y sugerencias. Participan activamente en la toma de decisiones que beneficien al alumnado.

* SAC también brinda la oportunidad a los padres de participar activamente en el establecimiento de metas y la elaboración de planes para alcanzar esas metas académicas.

* SAC permite a los padres brindar comentarios sobre el clima escolar.