

**Banyan Elementary School
School Advisory Council
January 21, 2026
5:30 pm**

- | | |
|---|-----------------------|
| I. Welcome/Role Call to Establish Quorum | Ms. A. Heichen |
| II. Presentation of the December SAC Meeting Minutes For Approval | Ms. A. Heichen |
| III. New Business | |
| <ul style="list-style-type: none">• SIP Monitoring & Feedback
2024-25 Multi-Tiered System of Supports (MTSS) Plan
2024-25 Life Skills and Wellness (LSW) Plan
2024-25 School Counseling Plan (SIP) | Ms. T. Chance |
| IV. Principal's Report <ul style="list-style-type: none">• SESIR (School Environmental Safety Incident Reporting) Updates<ul style="list-style-type: none">○ Click: SESIR Data○ Click for <u>HERE</u> for additional information• Accountability Funds \$167.03 | Ms. Shalonda Jennings |
| V. Questions, Concerns or Comments | Ms. A. Heichen |
| VI. Adjourn | |
| Next Meeting(s):
Wednesday, February 25, 2026, at 5:30 p.m.
Wednesday, March 25, 2026, at 5:30 p.m.
Wednesday, April 22, 2026, at 7:30 a.m.
Wednesday, May 20, 2026, at 7:30 a.m. | |

Banyan Elementary 2025-2026 School Advisory Council

8800 NW 50th Street
Sunrise, FL 33351
754-322-5350
Principal- Shalonda Jennings
Assistant Intern Principal- Lisa Campolo
SAC Co-Chairperson- Dr. Melissa Glynn
SAC Co-Chairperson- Amanda Heichen
SAC Secretary – Tamika Dixon

Meeting Minutes

Date – January 21, 2026

Time – 5:30 PM

I. Welcome & Roll Call to Establish Quorum

Ms. A. Heichen welcomed all SAC members to the SAC meeting. She called the meeting to order at 5:30 p.m.

Ms. A. Heichen conducted a roll call of SAC Committee members. 7 SAC Committee members were present out of 13, which made 54%. Quorum was established.

II. Presentation of the January SAC Meeting Minutes For Approval

Ms. A. Heichen presented and reviewed the minutes from the last SAC meeting held in January.

Ms. A. Heichen asked for a motion to approve the minutes. Ms. J. Harrison made the motion, and Ms. T. Dixon seconded the motion. The motion passed.

III. New Business

SIP Monitoring & Feedback

2025-26 Multi-Tiered System of Supports (MTSS) Plan
2025-26 Life Skills and Wellness (LSW) Plan
2025-26 School Counseling Plan (SIP)

Ms. T. Chance presented an overview of the 2025–2026 Multi-Tiered System of Supports (MTSS) Plan. In her role as MTSS Coordinator and Guidance Counselor, she leads the implementation and ongoing management of the MTSS framework at our school. The leadership team engages in weekly collaboration with grade-level teams and meets with each teacher a minimum of three times annually to ensure alignment with state requirements. She highlighted that students who are at risk of retention but demonstrate measurable progress through the Response to Intervention (RtI) process may qualify for promotion based on this growth. Additional details regarding promotion criteria are available through the Florida Department of Education.

Each year, the school identifies targeted areas for improvement, including a continued focus on leadership. To support this priority, the collaborative problem-solving team works to ensure that all members clearly understand their roles and responsibilities. Ongoing

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meetings with teachers are conducted to review students receiving interventions, monitor continuity from the previous year, adjust intervention plans, and determine when students may be ready to exit support services. The MTSS team consists of Ms. Chance, the school psychologist, social worker, Dr. Melissa Glynn (ESE Specialist), Mrs. Shalonda Jennings, and Ms. Lisa Campolo.

An additional focus area is enhancing communication and collaboration among staff. Ms. Chance noted that many new teachers demonstrated a strong understanding of implementing interventions as a first step, emphasizing targeted support prior to considering ESE placement. This data-driven approach allows staff to clearly communicate the impact of interventions to families during conferences. Ms. Chance invited School Advisory Council (SAC) members to provide feedback regarding any recommended revisions to the MTSS Plan for the 2026–2027 school year; no changes were proposed.

Ms. Chance also reviewed the Life Skills and Wellness (LSW) Plan, formerly known as Social-Emotional Learning (SEL), which outlines the school's goals and action steps for supporting students' social and emotional development. One key goal is for students to develop coping strategies and self-regulation skills, with the aim of reducing behavioral referrals by 50% compared to the previous year. To support this goal, students participate in monthly guidance lessons focused on anxiety management, anger management, and social skills. Additionally, selected students receive targeted small group counseling, including Zones of Regulation and social skills instruction.

Another goal of the LSW Plan is to strengthen students' academic behaviors, including study habits, listening skills, and homework completion, as evidenced by an increase of at least 10 percentage points on FAST assessments compared to the previous year. To support this outcome, students track their academic progress in data folders and engage in guidance lessons that emphasize effective listening, test-taking strategies, reflection, and goal setting. Ms. Chance reviewed the remaining components of the plan and invited SAC members to suggest any revisions for the 2026–2027 school year. No recommendations were made, and the plan will remain unchanged for the upcoming school year.

Ms. T. Chance provided an overview of the district-required Annual School Counseling Plan. She explained that the plan is organized into three primary domains: Academic Development, Career Development, and Personal/Social Development. These components are delivered through a combination of classroom guidance lessons, small group counseling, and short-term grief counseling sessions, typically consisting of two to three meetings to support students in processing immediate concerns.

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Ms. Chance outlined the monthly focus areas for classroom guidance. In September, instruction centered on developing social skills. October addressed substance use and misuse, with an emphasis on identifying healthy versus unhealthy choices. In November, students explored topics related to digital safety, including cyberbullying, online predators, and responsible digital citizenship. December lessons focused on effective test-taking strategies. Career development is the focus for January, followed by anger management in February and anxiety management in March. In April, lessons highlight tolerance and diversity, and in May, students engage in reflection and goal setting, which serves as the final lesson of the school year.

In addition to classroom instruction, Ms. Chance facilitates four targeted small groups to support student needs. These include Social Skills, Divorce Support, Zones of Regulation, and a Reflection and Goal Setting group.

Ms. Chance concluded by introducing the Vision Statement for the Annual School Counseling Plan.

Principal Updates

Ms. S. Jennings reviewed the SESIR (School Environmental Safety Incident Reporting) data.

Mrs. S. Jennings reviewed the Accountability Funds: \$167.03. She explained that the amount has not changed since the last meeting.

III. Questions, Concerns, or Comments



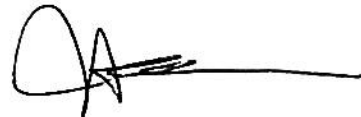



Ms. A. Heichen asked all in attendance if there was any additional input, feedback, questions, comments, or concerns. Staff, parents and SAC members were given the opportunity to provide input, but none was given.

IV. Adjourn

Ms. A. Heichen asked for a motion to adjourn the meeting at 6:25p.m., and Dr. M. Glynn made the motion to adjourn the meeting. Ms. S. Jennings seconded the motion. Motion carried unanimously. The meeting was adjourned at 6:25 p.m.


☆ SAC Sign in Sheet for Banyan ES (2001)

Date: January 21, 2026 Time: 5:30 pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Dixon, Tamika	SAC Secretary , BTU Steward (or designee)	<input checked="" type="checkbox"/> Yes	No	
2	Gerard, Paul	I-Zone Representative (must be a parent)	No	Yes	
3	Glynn, Melissa	SAC Co-Chair , Teacher	<input checked="" type="checkbox"/> Yes	No	
4	Gonzalez, Shaney	ESOL Parent of a student at the school	No	Yes	
5	Harrison, Jennifer	Pre-K (if applicable - parent or certified teacher)	<input checked="" type="checkbox"/> Yes	Yes	
6	Heichen, Amanda	SAC Co-Chair	<input checked="" type="checkbox"/> Yes	No	
7	Husbands, Racquel	Non-Instructional Support Employees	<input checked="" type="checkbox"/> Yes	No	
8	Jennings, Shalonda	Principal	<input checked="" type="checkbox"/> Yes	No	
9	Joseph, Carline	Parent	No	Yes	
10	Pace, Noah	Community / Business Representatives	No	No	

Date: January 21, 2026

Time: 5:30 pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
11	Robley-Smith, Renee	SAF Chair (or designee) Parent of a student at the school , ESE Parent of a student at the school	No	<input checked="" type="radio"/> Yes	
12	Tucker, Corey	Community / Business Representatives	No	No	
13	Wilson, Princess	Gifted Parent of a student at the school	No	Yes	

☆ SAC Sign in Sheet for Banyan ES (2001)

Date: January 21, 2021 Time: 5:30 pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Tresa Chance	Yes			<i>Tresa Chance</i>
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Banyan Elementary
A Proud Title I School

SAC MEETING

SCHOOL ADVISORY COUNCIL



This Meeting will be held at
Banyan Elementary
8800 N.W.50 St.
Sunrise, FL 33351

SAC Co-Chairs: Dr. Melissa Glynn/Amanda Heichen
melissa.glynn@browardschools.com/
amanda.heichen@browardschools.com

MEETING AGENDA:

- Welcome
- Presentation of December SAC Minutes & School Recognition Funds for Approval
- New Business
 - >SIP Monitoring & Feedback:
 - 2025-26 Multi-Tiered System of Supports (MTSS) Plan
 - 2025-26 Life Skills and Wellness (LSW) Plan
 - 2025-26 School Counseling Plan (SIP)
- Principal's Report
 - > SESIR Updates
 - > Accountability Funds

WEDNESDAY
21
JANUARY
@ 5:30PM

**THIS MEETING IS
OPEN TO THE PUBLIC**

WHY IS IT IMPORTANT FOR PARENTS TO BE ACTIVE PARTICIPANTS?

- * The SAC committee provides a place where parents can voice their opinions and suggestions. They have an active role in making decisions that will best serve the students.
- * SAC also gives the opportunity for parents to actively participate in setting goals and making plans to achieve those academic goals.
- * SAC allows parents to provide feedback on school climate.



Escola Primária Banyan: Uma
Escola Orgulhosa com Título I

REUNIÃO DO SAC

CONSELHO CONSULTIVO ESCOLAR



Esta reunião será realizada na
Escola Primária Banyan.
8800 N.W.50 St.
Nascer do sol, FL 33351

Coordenadoras do SAC: Dra. Melissa Glynn/Amanda Heichen
melissa.glynn@browardschools.com
amanda.heichen@browardschools.com

PAUTA DA REUNIÃO:

- Bem-vindo
- Apresentação do SAC de dezembro
- Ata da reunião e aprovação dos fundos de reconhecimento escolar.
- Novos Negócios
 - > Monitoramento e Feedback do SIP: Plano de Sistema de Suporte em Múltiplas Camadas (MTSS) 2025-2026
 - Plano de Habilidades para a Vida e Bem-Estar (LSW) 2025-2026
 - Plano de Aconselhamento Escolar 2025-26
- Relatório do Diretor
 - > Atualizações do SESIR
 - > Fundos de Prestação de Contas

QUARTA-FEIRA

21

JANEIRO

ÀS 17H30

**ESTA REUNIÃO É
ABERTA AO PÚBLICO.**

POR QUE É IMPORTANTE QUE OS PAIS SEJAM PARTICIPANTES ATIVOS?

- * O comitê SAC oferece um espaço onde os pais podem expressar suas opiniões e sugestões. Eles têm um papel ativo na tomada de decisões que melhor atendam aos alunos.
- * O SAC também oferece aos pais a oportunidade de participar ativamente na definição de metas e na elaboração de planos para atingir esses objetivos acadêmicos.
- * O SAC permite que os pais forneçam feedback sobre o clima escolar.



Lekòl Elemantè Banyan,
Yon Lekòl Tit I Fyè

REYINYON SAC LA

KONSÈY KONSILTATIF LEKÒL LA



Reyinyon sa a ap fèt nan lekòl
elemantè Banyan.

8800 N.W.50 St.

Solèy leve, FL 33351

Ko-Prezidan SAC yo: Dr. Melissa Glynn/Amanda Heichen
melissa.glynn@browardschools.com/
amanda.heichen@browardschools.com

AJANDA REYINYON AN:

- Prezantasyon Byenveni sou
- Pwosè vèbal SAC Desanm nan ak Fon Rekonesans Lekòl la pou Apwobasyon
- Nouvo Biznis
 - > Siveyans ak Fidbak SIP: Plan Sistèm Sipò Plizyè Nivo (MTSS) 2025-26
 - Plan Konpetans pou Lavi ak Byennèt (LSW) 2025-26
- Rapò Direktè Lekòl pou Plan Konsèy Lekòl 2025-26 la
 - > Mizajou SESIR yo
 - > Fon Responsabilite yo

MÈKREDI

21

JANVYE

@ 5:30PM

REYINYON SA A OLIVÈ
POU PIBLIK LA

**POUKISA LI ENPÒTAN POU PARAN YO
PATISIPE AKTIVMAN?**

* Komite SAC la bay yon espas kote paran yo ka bay opinyon ak sijesyon yo. Yo gen yon wòl aktif nan pran desizyon ki pi byen sèvi elèv yo.

* SAC bay paran yo opòtinite tou pou yo patisipe aktivman nan fikse objektif ak fè plan pou atenn objektif akademik sa yo.

* SAC pèmèt paran yo bay fidbak sou klima lekòl la.



Escuela Primaria Banyan Una
orgullosa escuela Título I

REUNIÓN DEL SAC

CONSEJO ASESOR ESCOLAR



Esta reunión se llevará a cabo en
la escuela primaria Banyan.
8800 N.W.50 St.
Amanecer, FL 33351

Copresidentes del SAC: Dra. Melissa Glynn/Amanda Heichen
melissa.glynn@browardschools.com/
amanda.heichen@browardschools.com

MIÉRCOLES
21
ENERO
A LAS 5:30 P. M.

- Bienvenido
- Presentación del SAC de diciembre
Actas y fondos de reconocimiento
escolar para su aprobación
- Nuevos negocios
 - >Seguimiento y retroalimentación
del SIP:
Plan del Sistema de Apoyo
Multinivel (MTSS) 2025-26
Plan de Habilidades para la Vida y
Bienestar (LSW) 2025-26
Plan de Orientación Escolar 2025-
26
- Informe del director
 - > Actualizaciones de SESIR
 - > Fondos de rendición de cuentas

**ESTA REUNIÓN ESTÁ
ABIERTA AL PÚBLICO.**

**POR QUÉ É IMPORTANTE QUE OS PAIS
SEJAM PARTICIPANTES ATIVOS?**

* O comitê SAC oferece um espaço onde os pais podem expressar suas opiniões e sugestões. Eles têm um papel ativo na tomada de decisões que melhor atendam aos alunos.

* O SAC também oferece aos pais a oportunidade de participar ativamente na definição de metas e na elaboração de planos para atingir esses objetivos acadêmicos.

* O SAC permite que os pais forneçam feedback sobre o clima escolar.

**Banyan Elementary School
School Advisory Forum
January 21, 2026
6:30 p.m.**

I. Call to Order

II. SAF Report

III. Questions, Concerns or Comments

IV. Adjourn

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8800 NW 50th Street
Sunrise, FL 33351
754-322-5350
Principal- Shalonda Jennings
Assistant Principal- Lisa M. Campolo
SAC Chairperson-Dr. Melissa Glynn
SAC Co-Chairperson- Amanda Heichen
SAF Chairperson – Lontonia Samuels
SAC Secretary – Tamika Dixon

Meeting Minutes

Date – January 21, 2026

Time – 6:30 pm

Welcome/Call to Order

Ms. A. Heichen welcomed everyone to the SAF meeting.

SAF Report

Ms. A. Heichen explained the website link provided on the agenda provides Central Region Area Council meeting information available to the public. She gave the website link for the January 15, 2026, SAF Agenda:

https://centralareaadvisorycouncil.ch2v.com/Content/2_111/Files/2025-26%20School%20Year/11-20-2025%20Agenda.pdf

The meeting minutes for January 15, 2026, is located on this website:

https://centralareaadvisorycouncil.ch2v.com/Content/2_111/Files/2025-26%20School%20Year/CAAC%20Minutes%20011526%20Combined.pdf

Questions, Concerns, or Comments

Ms. A. Heichen asked all in attendance if there was any input, feedback, questions, comments, or concerns. Those in attendance were given the opportunity to provide input, but none was given.

Adjourn

Ms. A. Heichen asked for a motion to adjourn the meeting at 6:45 pm. Ms. J. Harrison made a motion to adjourn the meeting at 6:45 pm. Dr. M. Glynn seconded the motion.

Motion carried unanimously. The meeting was adjourned at 6:45 pm.