



Park Ridge Elementary

A Title I School

“Wild About Learning, Fierce about Succeeding”

Park Ridge Elementary

School Advisory Council

5200 NE Ninth Ave. Deerfield Beach, FL., 33064

SAC Minutes General Meeting

October 29th, 2025, at 5:00 P.M.

1. Call to Order: Ms. Glass called meeting to order at 5:26pm. Mr. Watts second the motion to start meeting.
 - a. SAC chair reviewed the meaning for SAC for all participants and guests. SAC stands for School Advisory Council. And we work together to collaborate ideas for students and share information with stakeholders about what is happening on campus.
2. Unfinished Business
 - a. Approve September’s Minutes- Ms. Glass represented a screen shot of August Minutes. Ms. Glass also provided hard copies on each table in the media center for all present participants and composition members to read, review, and vote to approve with a quorum.
3. New Business
 - a. SAC Composition- All positions have been nominated, voted, and approved for our school composition. All members need to attend our monthly meetings. If a member does miss 2 consecutive meetings we will need to nominate a new member for that position. We want to assure you we provide the best experiences for our students and community.
 - b. Accountability Funds- We do not have total of funds at this moment in time. The districts “FTE” (Full Time Equivalent) window just closed. FTE window accounts for every child that was in attendance during this window. That is how the district determines the amount of funds by the number of students present during the window. The district gives an allotted amount of money per child sitting in the school building during the FTE window. This is also why we discussed at our last meeting why attendance is so important for learning and funding purposes. By our November meeting I will have an updated and accurate total of our 25-26 school year accountability funds.



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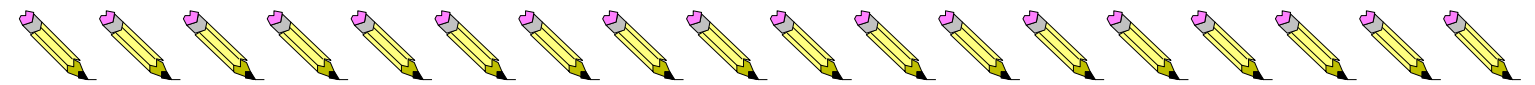
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c. School Improvement Plan (SIP) Overview- Ms. Glass spoke about our school improvement plan. She explained how the school leaders and educator’s looks at data and trend data over the school year(s) and create a School Improvement Plan (SIP) that will help benefit Park Ridge Elementary school and our children. Data is used to help determine goals for the SIP in continuing to make learning gains and academic achievements towards success for this school year. Ms. Glass went over the importance of the plan and why the plan was created. Ms. Glass displayed the SIP from the school website as well as showing stakeholders, parents, and staff under school resources, where they can access the plan on the school website. During this process, Ms. Glass spoke on the plan’s explicit parts. Ms. Glass did go into detail to explain and review the 25-26 Literacy Plan for the school year, as well as our ELA goals for the school year based on data and research. Ms. Glass paused and asked everyone if they had any questions. There were no comments or questions at this time.

4. Reports

a. Principal Report: Mrs. Whitehead- Mrs. Whitehead shared the wrapping up of the semester. She explained Progress Monitoring (PM) tool to help give us a prediction on how our students are doing and the changes we need to make to help get our students proficient and meet the needs of our students to help them to be successful throughout the school year and ready for the next school year. Mrs. Whitehead explained PM2 was coming. Asked parents to make sure students get a good night’s rest, a good breakfast or come on time to get school breakfast. Mrs. Whitehead went over events going happening on campus. Our Harvest Drive is going on; donations are greatly expected. This helps our community and those that need assistance for the holiday season. Attendance is important. Last month our attendance did take a 2% dip. Our goal is 96% of attendance so please let’s make sure that our students are here learning and in school. We are in quarter 2, so interims are going out. You can see all your student information as far as attendance, grades, and test scores can be accessed on FOCUS. (Ms. Glass shared with parents the on page in English and Créole for parents to understand how to access and get on to focus from their phones).

b. School Environmental Safety Incident Reporting (SESIR)- Mrs. Whitehead explained what SESIR stands for and why it is important (in English and Creole for our Creole speaking family members). We have no SESIR incidents to report this month. There is a behavior incentive going on. Mrs. Whitehead explained the school store





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behavior shop! Mrs. Whitehead kindly encouraged our community for any donations if they have.

c. Title I update- Mrs. Odom- Explained the title I event flyer for the year. Explained the October event at Broward Community College Campus. EPAC meeting is coming and explained what will be discussed at meeting and the importance of the EPAC meeting (funding, ELO camps, extra hands/ hiring). Coming soon math night- helps to support understanding math concepts, vocabulary, and math computations. Mrs. Odom asked

5. Open Agenda- Mrs. Whitehead- Speed zones and community officers will be around to help assure that drivers are going the appropriate speeds during the day while driving past our school. We want to assure everyone; students, staff, and families are safe when coming and leaving school. Ms. Glass explained state assessments FAST. Score Levels were explained and discussed. Ms. Glass explained the difference between levels 1, 2, as well as 3-5, what being proficient means, and ways families can support at home.

There were no questions, concerns, or input during this time.

6. Adjournment at: Meeting was adjourned at 6:00pm. Motion was second by Ms. Joseph.

Next Meeting: November 5th, 2025 @ 5:30 PM with SAF in the Media Center.