



SAC/SAF MEETING

School Advisory Council

September 24, 2025

JOIN
US!

Media Center: 4:30pm

School Advisory Council (SAC) Meeting Agenda

School: Royal Palm Elementary

Date/Time: Wednesday, September 24, 2025 • 4:30 PM – 5:00 PM

Location: Media Center

Facilitator: SAC Chair

Recorder: Secretary

Quorum Required: Yes

1. Call to Order (4:30)

- Welcome and introductions
- Verification of quorum

2. Approval of Agenda

- Motion to approve today's agenda

3. Approval of Previous Minutes

- Review and approval of August 27, 2025, meeting minutes

4. Principal's Report

- School updates
- 4th-grade class expansion and transition updates
- Enrollment and staffing
- Safety and facilities

5. School Improvement Plan (SIP) Update

- Review of Q1 progress monitoring data
- Instructional focus areas for ELA and Math
- Family engagement initiatives supporting SIP

6. Budget & Accountability

- Current SAC balance and proposed allocations
- Title I updates and expenditures

7. Student Achievement & Data Snapshot

- i-Ready and FAST data review
- Intervention and enrichment strategies

8. Programs & Grants

- Community partnership opportunities

9. Events & Family Engagement

- Curriculum Night reflection
- Upcoming family events and testing dates

10. Old Business

- Follow-up on approved action items

11. New Business

- Parent concerns and new initiatives

12. Open Forum / Public Comment

- Comments limited to 1–2 minutes per speaker

13. Announcements

- Next SAC Meeting: October 30, 2025 • 4:30 PM
- Upcoming events and testing windows

14. Adjournment

- Motion to adjourn

School Advisory Council (SAC) Meeting Minutes

School: Royal Palm Elementary

Date/Time: September 24, 2025 • 4:30 PM

Location: Media Center

Facilitator: Kerene Nelson

1. Call to Order

The September meeting of the Royal Palm Elementary School Advisory Council was called to order at 4:30 PM by Kerene Nelson. A quorum was established, and the agenda was distributed.

2. Approval of Agenda

A motion to approve the September 24, 2025, agenda was made by Nelson and seconded by Wilson. The motion carried unanimously.

3. Approval of Previous Minutes

The minutes from the August 27, 2025, SAC meeting were reviewed. A motion to approve the minutes was made by Kerene Nelson and seconded by Wilson. The motion carried unanimously.

4. Principal's Report

Principal Rumble reported that the new 4th-grade class has been successfully established to reduce overcrowding. Class sizes have now been balanced to approximately 24 students per class, ensuring more equitable instruction and improved teacher-to-student ratios.

Enrollment remains steady, and staffing adjustments have been made to accommodate the new class structure. The principal also highlighted that safety procedures and drills are continuing monthly to ensure compliance with district policies. Maintenance updates included classroom A/C repairs and cafeteria enhancements.

5. School Improvement Plan (SIP) Update

The principal presented progress monitoring data from the first quarter. Early results indicate improvement in foundational reading and math skills, particularly among 4th-grade students.

Teachers are continuing to focus on phonics, vocabulary development and comprehension, while math instruction emphasizes multi-step problem-solving and conceptual understanding.

Family engagement remains a major SIP goal, and new initiatives include a parent volunteer program and upcoming workshops to support at-home learning.

6. Budget & Accountability

The current SAC budget balance was reported as **TBD**. Proposed expenditures include additional classroom materials, student incentives, and supplies for upcoming family engagement events.

7. Student Achievement & Data Snapshot

i-Ready and FAST baseline results were reviewed. The data shows that the majority of students are below or approaching their individual growth targets in reading fluency, while math results indicate that additional support is needed in the areas of fractions and problem-solving.

Targeted small-group instruction and intervention blocks are being implemented to address these areas.

8. Old Business

All action items from the August meeting were completed. The addition of the new 4th-grade class and balanced student distribution were highlighted as major accomplishments.

10. New Business

The SAC discussed the importance of maintaining academic momentum and increasing attendance rates.

11. Open Forum / Public Comment

Parents expressed appreciation for smaller class sizes and improved communication from teachers. One parent requested additional after-school enrichment opportunities, and the principal stated that this will be explored in partnership with the PTO.

12. Announcements

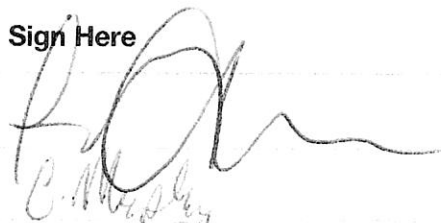















The next SAC meeting will be held on **Friday, October 30, 2025, at 4:30 PM** in the Media Center.

14. Adjournment

A motion to adjourn was made by Nelson and seconded by German. The meeting was adjourned at **5:00 PM**.

☆ SAC Sign in Sheet for Royal Palm ES (1851)

Date: 9/24/2025 Time: 5:00pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Francisco German	✓			
2	Curtis Murphy		✓		
3	Jose Simpre		Zariah		
4	Schedena	✓			
5	Isemaella metelas		✓		
6	Keisha Jory	✓			
7	Charnetta Davis				
8	Kevin Nelson	✓			
9	Alexis Pell		✓		
10	Nicole Robinson		✓		
11	Nancy Cervil		✓		
12	Kammi Miller		✓		
13	Jennaire Spencer		✓		
14	Mike Bonde Bontang		✓		
15	Ariel Phillips		Aubrey Turner		
16	Elaine Dutton		✓		
17	Budeline		Allys		
18	Magdalena Pizarro		✓		
19	Galina Pevilon		✓ Michel		
20					

Royal Palm Elementary School Advisory Forum (SAF) Meeting Agenda

Date/Time: Wednesday, September 24, 2025 • 5:00 PM – 5:30 PM

Location: Media Center

Facilitator: SAF Chair

1. Call to Order

- Welcome and introductions
- Overview of the purpose of the School Advisory Forum

2. Approval of Agenda

- Motion to approve today's agenda

3. Approval of Previous Minutes

- Review and approval of August 27, 2025, SAF minutes

4. Principal's Report

- Start-of-year updates
- Addition of a new 4th-grade class to balance enrollment
- Curriculum Night and parent engagement recap
- Upcoming schoolwide events and safety reminders

5. SAF Updates

- District Advisory Council (DAC) updates
- Parent feedback and upcoming district events

6. Old Business

- Review of suggestions from August meeting
- Discussion on improving parent communication and attendance

7. New Business

- New ideas for family involvement and volunteer recruitment

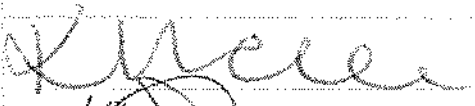







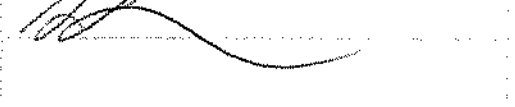

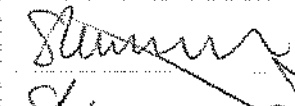

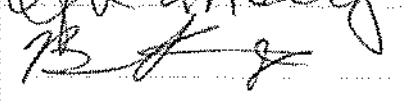

8. Announcements

- Next SAF meeting: Thursday, October 30, 2025 • 5:00 PM
- Reminder: District Parent Engagement Night and Fall Festival

9. Adjournment

- Motion to adjourn

Royal Palm Elementary School
 School Advisory Forum
 September 24, 2025

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Kerene Nelson	✓			
2	Jabrina Edwards		✓		
3	Autumn Sauls		✓		
4	Pedro Santiago				
5					
6	Francina German	✓			
7	Fechna P Gustave				
8	Dejannah		✓		
9	Jessica Bonaparte		✓		
10	Jesse Bonaparte		✓		
11	Tawana Bonaparte		✓		
12	Glen Lecorgs		✓		
13	Tammy Peoples				
14	Kambriel Johnson				
15	Michelle Frost				
16	Sharon A		✓		
17	Tira Skind		✓		
18	Jean Ransay				
19	Brittany Rattray		✓		
20	Jacqueline Baptista				

Royal Palm Elementary School Advisory Forum (SAF) Meeting Minutes

Date/Time: September 24, 2025 • 5:45 PM

Location: Media Center

Facilitator: Kerene Nelson

1. Call to Order

The September meeting of the Royal Palm Elementary School Advisory Forum (SAF) was called to order at 5:45 PM by Nelson. Members and parents introduced themselves. The purpose of SAF—to serve as a link between families, the school, and the district—was reviewed for new participants.

2. Approval of Agenda

A motion to approve the September 24, 2025, agenda was made by Wilson and seconded by Nelson. The motion carried unanimously.

3. Approval of Previous Minutes

The minutes from the August 27, 2025, meeting were reviewed. A motion to approve was made by Nelson and seconded by Riveria. The motion carried unanimously.

4. Principal's Report

Principal Rumble shared school updates, noting that the start of the school year has gone smoothly. A new 4th-grade class was created to reduce class sizes and provide more individualized instruction. Class sizes now average 23 students per classroom.

5. SAF Updates

The SAF Chair reviewed highlights from the recent **District Advisory Council (DAC)** meeting, which included updates on district safety procedures and family engagement initiatives. Parents were encouraged to join upcoming DAC meetings and to stay connected through the district's website and newsletters.

6. Old Business

The council followed up on prior parent suggestions for improving communication. The school will continue posting updates on **ClassDojo** and through the **monthly parent newsletter**. The **attendance awareness campaign** was also discussed, emphasizing daily on-time attendance as a focus for the first semester.

7. New Business

Parents suggested hosting a **Family Reading Night** later in the semester to promote literacy and community engagement. Staff agreed to explore this event for November. Other ideas included a “Parent Shout-Out Board” in the main hallway to recognize families who volunteer or contribute.

8. Announcements

The next SAF meeting will be held on **Thursday, October 30, 2025, at 5:30 PM** in the Media Center.

9. Adjournment

A motion to adjourn was made by [Name] and seconded by [Name]. The meeting was adjourned at 5:30 PM.