

★ SAC Sign in Sheet for Royal Palm ES (1851)

Date: 9/24/25

Time: 4:30 pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Kerene Nelson	✓			<i>Kerene Nelson</i>
2	Jabrina Edwards		✓		<i>Jabrina Edwards</i>
3	Autumn Smith		✓		<i>Autumn Smith</i>
4	Pedro Santiago				<i>Pedro Santiago</i>
5					
6	Francina German	✓			<i>Francina German</i>
7	Fechna P Gustave				<i>Fechna P Gustave</i>
8	Dejannah		✓		<i>Dejannah</i>
9	Jessica Bonaparte		✓		<i>Jessica Bonaparte</i>
10	Jesse Bonaparte		✓		<i>Jesse Bonaparte</i>
11	Tawana Bonaparte		✓		<i>Tawana Bonaparte</i>
12	Glen Lecorgs		✓		<i>Glen Lecorgs</i>
13	Tammy Peoples				
14	KAM briel Johnson				
15	Michelle Frost				
16	Sharon A		✓		<i>Sharon A</i>
17	Tira Skinn		✓		<i>Tira Skinn</i>
18	Jean Ransay				<i>Jean Ransay</i>
19	Brittany Rattray		✓		<i>Brittany Rattray</i>
20	Jacqueline Baptiste				<i>Jacqueline Baptiste</i>
	PIERRE Elimeen				<i>PIERRE Elimeen</i>
	PIERRE Cherilene				<i>PIERRE Cherilene</i>

School Advisory Council (SAC) Meeting Minutes

School: Royal Palm Elementary

Date/Time: September 24, 2025 • 4:30 PM

Location: Media Center

Facilitator: Kerene Nelson

1. Call to Order

The September meeting of the Royal Palm Elementary School Advisory Council was called to order at 4:30 PM by Kerene Nelson. A quorum was established, and the agenda was distributed.

2. Approval of Agenda

A motion to approve the September 24, 2025, agenda was made by Nelson and seconded by Wilson. The motion carried unanimously.

3. Approval of Previous Minutes

The minutes from the August 27, 2025, SAC meeting were reviewed. A motion to approve the minutes was made by Kerene Nelson and seconded by Wilson. The motion carried unanimously.

4. Principal's Report

Principal Rumble reported that the new 4th-grade class has been successfully established to reduce overcrowding. Class sizes have now been balanced to approximately 24 students per class, ensuring more equitable instruction and improved teacher-to-student ratios.

Enrollment remains steady, and staffing adjustments have been made to accommodate the new class structure. The principal also highlighted that safety procedures and drills are continuing monthly to ensure compliance with district policies. Maintenance updates included classroom A/C repairs and cafeteria enhancements.

5. School Improvement Plan (SIP) Update

The principal presented progress monitoring data from the first quarter. Early results indicate improvement in foundational reading and math skills, particularly among 4th-grade students. Teachers are continuing to focus on phonics, vocabulary development and comprehension, while math instruction emphasizes multi-step problem-solving and conceptual understanding.

Family engagement remains a major SIP goal, and new initiatives include a parent volunteer program and upcoming workshops to support at-home learning.

6. Budget & Accountability

The current SAC budget balance will be shared at next month's meeting. Our final allocation is still pending as per the Title 1 department. Proposed expenditures include additional classroom materials, student incentives, and supplies for upcoming family engagement events.

Title I funds continue to support tutoring programs and professional development for teachers.

7. Student Achievement & Data Snapshot

i-Ready and FAST baseline results were reviewed. The data shows that the majority of students are below or approaching their individual growth targets in reading fluency, while math results indicate that additional support is needed in the areas of fractions and problem-solving.

Targeted small-group instruction and intervention blocks are being implemented to address these areas.

8. Old Business

All action items from the August meeting were completed. The addition of the new 4th-grade class and balanced student distribution were highlighted as major accomplishments.

10. New Business

The SAC discussed the importance of maintaining academic momentum and increasing attendance rates. The principal introduced plans for an **Attendance Awareness Initiative** to encourage consistent student attendance through incentives and monthly recognition.

11. Open Forum / Public Comment

Parents expressed appreciation for smaller class sizes and improved communication from teachers. One parent requested additional after-school enrichment opportunities, and the principal stated that this will be explored in partnership with the PTO.

12. Announcements

The next SAC meeting will be held on **Friday, October 30, 2025, at 4:30 PM** in the Media Center.

14. Adjournment

A motion to adjourn was made by Nelson and seconded by German. The meeting was adjourned at **5:30 PM**.

School Advisory Council (SAC) Meeting Agenda

School: Royal Palm Elementary

Date/Time: September 24, 2025 • 5:30 PM – 6:00 PM

Location: Media Center

Facilitator: SAC Chair

Recorder: Secretary

1. Call to Order

Welcome and introductions; verify quorum

2. Approval of Agenda

Motion to approve today's agenda

3. Approval of Previous Minutes

Motion to approve minutes from the last meeting

4. Principal's Report

Enrollment, staffing, safety, facilities, and upcoming schoolwide initiatives

5. School Improvement Plan (SIP) Update

Priority goals, progress monitoring, and SAC support needs

6. Budget & Accountability

Funds balance, proposed expenditures, Title I updates, and motions for allocations

7. Student Achievement & Data Snapshot

FAST/i-Ready baseline results, subgroup highlights, and next steps

8. Programs & Grants

Updates on i-Ready/iXL, grants in progress, and community partnerships

9. Events & Family Engagement

Curriculum nights, showcases, testing windows, and communication plans

10. Old Business

Follow-up on prior action items

11. New Business

New items submitted in advance or from the floor

12. Open Forum / Public Comment

Public input, limited to 1–2 minutes per speaker

13. Announcements

Upcoming events, acknowledgments, and next meeting date/time

14. Adjournment

Motion to adjourn the meeting