

**Mirror Lake Elementary Magnet School
1200 NW 72nd Ave, Plantation FL -33313
School Advisory Council (SAC) and
School Advisory Forum (SAF)**

**Friday, August 15th, 2025
7:15 A.M. – Media Center**

Agenda

Welcome

Approval of Minutes from May 2, 2025

SAC Composition (Elections)

Principal's Report

Accountability Funds: TBA

SESIR: School Environmental Safety Incident Report

**2024-2025 Data Review
2025-2026 Action Plan and School Goal**

SAC Bylaws

SAF Bylaws

Title I Update

2025-2026 School Improvement Plan (SIP) Monitoring

- **2025-2026 SIP Planning**

Questions/Concerns

Next Meeting: Friday, September 5, 2025

Mirror Lake Elementary Magnet School
1200 NW 72nd Ave, Plantation, FL 33313
School Advisory Council (SAC) Minutes
Friday, August 15, 2025

Attendance:

Marlen Veliz- Principal, Hend Hafez–Assistant Principal, Andrea Cutrone – Co-Chair, Victoria Leibowitz- Co-Chair, Kiara Johnson- SAC Secretary, Andrea Gresham, Maria Von Achen, Giselle Hipolito, Andrew Hipolito, Rachel Audain, Joanne Etienne, Natasha Innis, Fran Reck, Lissette Skaare, Dayna Browne

Call to Order:

A meeting of the Mirror Lake Elementary School Advisory Council was held in the Media Center on 08/15/2025. Chair Andrea Cutrone called the meeting to order at 7:15am. Kiara Johnson will record minutes for this meeting.

Minutes:

Andrea Cutrone motions to approve the minutes of May 2nd, 2025, with no corrections. Motion unanimous.

Reports:

1. Principal Report
 - MLE maintained our “B” rating for the 2024-2025 school year
 - Adjustments were made to our instructional practices/framework
 - Receiving support from district personnel for core subjects
 - 2025-2026 Theme
 - “Lead with Kindness, Learn with Heart”
 - Currently student enrollment is 588
 - Almost fully staffed for a projected student enrollment of 623
 - Community Liaison for parents and students
 - Mrs. Etienne, School Counselor
 - Resources outside of the school are available to parents and students
 - School Social Worker, Mrs. Renee Watson, is also available to assist parents and students
 - School lunch
 - 30-day grace period for free/reduced lunch until students have to pay for lunch if they do not qualify for free/reduced lunch
 - Donations from neighboring Methodist Church
 - Donated bread and cheese for families in need
 - Donating funds for “Principal’s Account” so in the event a student does not have money for lunch, they may use the funds from this account
 - Behavior/School Expectation Assemblies
 - All students, K-5, participated in schoolwide behavior/school expectation assemblies the first week of school
 - August 25th: Pancakes and PJs
 - September 5th: Volunteer Orientation
2. SAC Composition (Elections)

Andrea Cutrone motions to approve the elected representatives. Motion unanimous.

- Gifted Parent: Mrs. Audain
- Pre-K Parent: Andrew Hippolito

- More information will be presented at the next meeting
- Identified as a RAISE school
 - Identified due to Kindergarten readiness and low ELA proficiency in third grade
 - Provides the school with a deeper insight on instructional practices

Open Agenda

- Will tutoring be available this year?
 - Have to wait for funding in order to open tutoring sessions
- Parents are to join car line at 2:00pm
 - Parents are to not wait in streets before 2:00pm
- Parent had a question regarding funding for coverage over the basketball court
 - Parent volunteered to write a grant for funding
 - Discussed fundraising ideas to get funding

Next Meeting Date & Time:

The next meeting will be held on September 5th, 2025 in the Media Center.

Meeting Adjournment:

Motion: Andrea Cutrone motioned to adjourn the meeting at 7:30am. Motion carried unanimously.

Submitted by,

Name of Recorder: Kiara Johnson

Name of Position on Board: Secretary


Approval Date: TBA

☆ SAC Sign in Sheet for Mirror Lake ES (1841)

SAC/SAF

Date: 8/15/2025

Time: 7:15 AM

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Dagna Braune		YES		
2	Lisette Skoare		YES		
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☆ SAC Sign in Sheet for Mirror Lake ES (1841)

Date: 8/15/2025

Time: _____

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Audain, Rachel	Parent	No	<input checked="" type="radio"/> Yes	
2	Cutrone, Andrea	SAC Co-Chair	Yes	No	
3	Etienne, Joanne	Teacher	Yes	No	
4	Gresham, Andrea	BTU Steward (or designee)	Yes	Yes	
5	Griffith, Mckenzie	Parent	No	Yes	
6	Hafez, Hend	Non-Instructional Support Employees	<input checked="" type="radio"/> Yes	No	
7	Hipolito, Andrew	Pre-K (if applicable - parent or certified teacher)	No	<input checked="" type="radio"/> Yes	
8	Hipolito, Giselle	I-Zone Representative (must be a parent)	No	<input checked="" type="radio"/> Yes	
9	Inniss, Natasha	Gifted Parent of a student at the school	No	Yes	
10	Johnson, Kiara	SAC Secretary , Teacher	Yes	No	
11	Leibowitz, Victoria	SAC Co-Chair	Yes	No	
12	Malene, Heyliger	Parent	No	Yes	
13	Orozco, Monica	ESOL Parent of a student at the school	No	Yes	

Time: _____

Date: _____

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
14	Pineiro, Jorge	Community / Business Representatives	Yes	No	
15	Reck, Fran	SAF Chair (or designee) Parent of a student at the school	No	Yes	<i>Fran Reck</i>
16	Rizkalla, Sameh	Parent	No	Yes	
17	Skaare, Lissette	ESE Parent of a student at the school	No	Yes	<i>Lissette Skaare</i>
18	Veliz, Marlen	Principal	Yes	No	<i>Marlen Veliz</i>
19	VonAchen, Maria	Non-Instructional Support Employees	<u>Yes</u>	No	<i>Maria VonAchen</i>